

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JANUARY 10, 2024

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, January 10, 2024, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held December 13, 2023
- Approve expenditures during the period December 14, 2023 through January 10, 2024

POLICE ACTIVITIES
UNFINISHED BUSINESS

- Repairs and Maintenance
 - Buildings
 - 9/18/2022 wind/hail storm damage – Depot siding
 - Don Harden Field repair estimates
- Streets – tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St)
- Water
 - Lead service line inventory
 - Tower pump house telemetry box replacement
- Department of Commerce and Economic Opportunity Grant

NEW BUSINESS

- Action
 - Surplus Property Sale – open bids, if any, for 201 W South St
- Water
 - Emergency well testing
 - Meters
- Don Harden Field usage
 - Fees for travel teams
 - Farmer City schedule

BOARD REPORTS
ADJOURN

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
FEBRUARY 7, 2024

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, February 7, 2024, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held January 10, 2024
- Approve expenditures during the period January 11, 2024 through February 7, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- Repairs and Maintenance
 - Buildings
 - 9/18/2022 wind/hail storm damage – replace Depot siding
 - Repair estimates
 - Community Center
 - Depot
 - Don Harden Field
 - Library
 - Community Center generator estimate
 - Streets – tree trimming status (Luther 108 N Vine St)
 - Water
 - Lead service line inventory – status and grant information
 - Tower pump house telemetry box replacement – status
 - Emergency well testing – status
 - Cross connection survey – status
 - GIS for water shut-off valves
 - Source water protection plan
 - Department of Commerce and Economic Opportunity Grant – possible projects

NEW BUSINESS

- Action
 - Cafeteria – approve mixer replacement
 - Technology – approve new computers/printers/software
 - Surplus Property Sale – open bids, if any, for 201 W South St
- Discussion
 - Requests for Christmas decorations
 - BEAD Challenge

BOARD REPORTS

ADJOURN

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
MARCH 13, 2024

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, March 13, 2024, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held February 7, 2024
- Approve expenditures during the period February 8, 2024 through March 13, 2024

POLICE ACTIVITIES

- Personnel
- New vehicle

UNFINISHED BUSINESS

- Repairs and Maintenance
 - Buildings
 - Repair estimates (Community Center, Depot, Don Harden Field, Library)
 - Community Center
 - Generator
 - Front sidewalk
 - Water
 - Lead Service Line Inventory
 - Department of Commerce and Economic Opportunity Grant

NEW BUSINESS

- Action
 - Ordinance 2024-01 “Amend Municipal Code Chapter 4 ‘Municipal Purchasing’”
 - Ordinance 2024-02 “Construction of Facilities on Rights-of-Way”
 - Annual water rate review
 - Surplus Property Sale – open bids, if any, for 201 W South St

BOARD REPORTS

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**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
APRIL 10, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, April 10, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

MOMENT OF SILENCE for ANDREW MARK ELLIS

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held March 13, 2024
- Approve expenditures during the period March 14, 2024 through April 10, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Water
- 1) Lead Service Line Inventory

NEW BUSINESS

- a. Action
- 1) Declare Trustee vacancy
 - 2) Declare Allis-Chalmers 5020 Tractor with Pull-Behind Mower as surplus property
 - 3) Resolution 2024-01 – MFT Maintenance Program FY24-25
 - 4) Cleanup Day – provide dumpsters and lunch
 - 5) Don Harden Field – tree removal and stump grinding
 - 6) Library – paint entire building and roof
 - 7) IRWA – GIS location of water shut-offs
 - 8) Acquire Paint Striper and Paint
 - 9) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
- 1) Benefit for Andrew Ellis' family

BOARD REPORTS

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**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
MAY 8, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, May 8, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held April 10, 2024
- Approve expenditures during the period April 11, 2024 through May 8, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

No reports.

NEW BUSINESS

a. Action

- 1) Ordinance 2024-03 – FY24-25 Salary Schedule
- 2) Resolution 2024-02 – ZBA Reappointment
- 3) IRWA – GIS location of water shut-offs
- 4) Sidewalk repairs
- 5) Library report FY23-24
- 6) Brackenhoff Lykins Park donation
- 7) Surplus Property Sale – open bids, if any, for 201 W South St

b. Discussion

- 1) Emergency management
- 2) Don Harden Field use
- 3) Hydrant flushing

BOARD REPORTS

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**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JUNE 12, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, June 12, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held May 8, 2024
- Approve expenditures during the period May 9, 2024 through June 12, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Hydrant flushing position

NEW BUSINESS

- a. Action
- 1) Ordinance 2024-04 – Use of Public Funds
 - 2) Resolution R2024-03 – FY24-25 Budget
 - 3) Community Center – replace skylight and repair gym downspouts
 - 4) Don Harden Field – purchase infield conditioner
 - 5) Equipment – Allis-Chalmers tractor repairs
 - 6) Events – purchase food warmers
 - 7) Grounds – purchase leaf blower
 - 8) Streets – purchase salt for winter
 - 9) Surplus Property Sale – open bids, if any, for 201 W South St

BOARD REPORTS

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**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JULY 10, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, July 10, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held June 12, 2024
- Approve expenditures during the period June 13, 2024 through July 10, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Don Harden Field ballfield light repairs

NEW BUSINESS

- a. Action
- 1) Approve Ordinance 2024-05 – FY24-25 Appropriations
 - 2) Community Center approvals
 - a) Replace kitchen range exhaust fan
 - b) Install security signs for rear yard
 - c) Replace security lights (4th grade room fire exit; southeast gym corner)
 - 3) Don Harden Field – approve Popejoy repair estimates
 - 4) Grounds approvals
 - a) Purchase leaf blower
 - b) Replace sidewalk on Vine St at Christian Church (½ materials only)
 - 5) Personnel – appoint emergency management coordinator
 - 6) Streets – approve hydro-jetting street drains
 - 7) Surplus Property Sale – open bids, if any, for 201 W South St

BOARD REPORTS

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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
AUGUST 14, 2024

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, August 14, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held July 10, 2024
- Approve expenditures during the period July 11, 2024 through August 14, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Community Center
 - 1) Install video surveillance signs
 - 2) Replace central hall skylight
 - 3) Replace kitchen range hood exhaust fan
- b. Don Harden Field
 - 1) Repairs to concession stand and restroom doors
 - 2) Remove outfield fence
- c. Equipment – repairs to Allis-Chalmers tractor and pull-behind mower
- d. Sidewalk replacements – Community Center and Christian Church
- e. Water system
 - 1) GIS mapping
 - 2) Hydrant flushing position
 - 3) Stress test emergency well #3

NEW BUSINESS

- a. Action
 - 1) Approve Ordinance 2024-06 – FY25 Salary Schedule and Paid Leave
 - 2) Community Center
 - a) Replace exterior entrance doors
 - b) Replace gym kitchen pop cooler
 - c) Install security light on east side of gym
 - d) Replace garage overhead door
 - 3) Don Harden Field – replace garage door springs
 - 4) Grounds
 - a) Purchase leaf blower
 - b) Surplus old push mower
 - 5) Streets – perform hydro-jetting of stormwater drains
 - 6) Water system – install shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
 - 7) Surplus Property Sale – open bids, if any, for 201 W South St

BOARD REPORTS

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**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
SEPTEMBER 11, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, September 11, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held August 14, 2024
- Approve expenditures during the period August 15, 2024 through September 11, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Community Center
 - 1) Replace cafeteria kitchen exhaust fan
 - 2) Replace gym kitchen pop cooler
 - 3) Replace cafeteria exterior entrance doors
 - 4) Replace mower shed overhead door
 - 5) Install security light on east side of gym
 - 6) Install video surveillance signs
- b. Don Harden Field
 - 1) Repairs to concession stand and restroom doors
 - 2) Replace garage overhead door springs
- c. Grounds
 - 1) Level ground/seed behind backstop at S Vine St/Hinshaw St
 - 2) Purchase leaf blower
 - 3) Recycle (Lions Club) old push mower and junk from mower shed
 - 4) Repair Allis-Chalmers tractor and pull-behind mower
- d. Streets
 - 1) Hydro-jetting stormwater drains
 - 2) MFT gravel for rights-of-way and alleys
 - 3) MFT street sign replacement
 - 4) Tree trimming
- e. Water system
 - 1) GIS mapping
 - 2) Job opening – fire hydrant flushing
 - 3) Level ground/seed at W South St/State Highway 54 fire hydrant
 - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
 - 5) Stress test emergency well #3

NEW BUSINESS

- a. Action
 - 1) FY2023-2024 audit presentation – Robert McGlade
 - 2) Approve HVAC maintenance agreement
 - 3) Approve purchase of emergency siren remote activation

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA**

- 4) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Mowing in 2025

BOARD REPORTS

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**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
OCTOBER 9, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, October 9, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held September 11, 2024
- Approve expenditures during the period September 12, 2024 through October 9, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Community Center
 - 1) Replace cafeteria exterior entrance doors
 - 2) Replace mower shed overhead door
 - 3) Install video surveillance signs
- b. Don Harden Field
 - 1) Repairs to concession stand and restroom doors
 - 2) Replace garage overhead door springs
- c. Grounds
 - 1) S Vine St/W Hinshaw St – additional drainage tile repairs; level ground
 - 2) Recycle (Lions Club) old push mower and junk from mower shed
 - 3) Repair pull-behind mower
 - 4) 2025 mowing
- d. Streets
 - 1) Hydro-jetting stormwater drains
 - 2) MFT – gravel distribution for rights-of-way and alleys; street sign replacement
 - 3) Tree trimming for winter
- e. Water system
 - 1) GIS mapping
 - 2) Job opening – fire hydrant flushing
 - 3) Level ground/seed at W South St/State Highway 54 fire hydrant
 - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
 - 5) Stress test emergency well #3

NEW BUSINESS

- a. Action
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Don Harden Field concession stand use/rental

BOARD REPORTS

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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
NOVEMBER 13, 2024

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, November 13, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held October 9, 2024
- Approve expenditures during the period October 10, 2024 through November 13, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- Community Center
 - 1) Replace cafeteria exterior entrance doors
 - 2) Install video surveillance signs
- Don Harden Field
 - 1) Replace home plate
 - 2) Repair scoreboard
- Grounds
 - 1) S Vine St/W Hinshaw St – level/seed ground
 - 2) Repair pull-behind mower
 - 3) 2025 mowing
- Streets
 - 1) Hydro-jetting stormwater drains
 - 2) Gravel – spread on rights-of-ways and alleys
 - 3) Street signs - install
 - 4) Tree trimming for winter
- Water system
 - 1) Job opening – fire hydrant flushing
 - 2) Level ground/seed at W South St/State Highway 54 fire hydrant
 - 3) Stress test emergency well #3
- HVAC annual maintenance
- Emergency siren remote activation

NEW BUSINESS

- Action
 - 1) Ordinance 2024-07 “Tax Levy Ordinance for Fiscal Year 2024-2025”
 - 2) Appoint and fill trustee vacancy
 - 3) EMA Coordinator
 - 4) Service village trucks
 - 5) Surplus Property Sale – open bids, if any, for 201 W South St

BOARD REPORTS

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**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
DECEMBER 11, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, December 11, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

SWEAR-IN NEW TRUSTEE

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held November 13, 2024
- Approve expenditures during the period November 14, 2024 through December 11, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Community Center
 - 1) Replace cafeteria exterior entrance doors
 - 2) Install video surveillance signs
 - 3) Install generator to support cafeteria and office
 - 4) Service all HVAC equipment
- b. Grounds
 - 1) Repair pull-behind mower
 - 2) 2025 mowing
- c. Streets
 - 1) Hydro-jetting stormwater drains
 - 2) Gravel – spread on rights-of-ways and alleys
 - 3) Street signs – install
 - 4) Trucks – service before winter
- d. Water system
 - 1) Job opening – fire hydrant flushing
 - 2) Stress test emergency well #3
- e. Storm siren remote activation

NEW BUSINESS

- a. Action
 - 1) 2025 regular board meeting dates
 - 2) Steven Sprau estimate for winter tree trimming
 - 3) Community Center fans and ladders
 - 4) Emergency Management Agency Coordinator
 - 5) Credit card usage
 - 6) Surplus Property Sale – open bids, if any, for 201 W South St

BOARD REPORTS

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