

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**JANUARY 10, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on January 8, 2024, at 11:45 a.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: Trustee Teresa Drinkwater.

Six of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther.

**PUBLIC COMMENT**

Paul Luther commented on 1) parking lines in front of the post office are faded, and 2) a tree limb which broke off in his front yard needs to be trimmed to prevent injury.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on December 13, 2023.

b. Approve expenditures during the period of December 14, 2023 through January 10, 2024.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Zimmerman. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

Chief Dingler reported eight traffic tickets were written in December and 48 in total during 2023. Officer Ty Thornton, who has primarily been present in the village, has been called to active duty. The future impact is unknown.

**UNFINISHED BUSINESS**

a. Repairs and Maintenance

1) Buildings

a) 9/18/2022 wind/hail storm damage – the only remaining repair to be completed is replacing the vertical siding at the Depot. The wrong material was delivered and the reordered material has not been received.

b) Don Harden Field repair estimates – Copper Creek Contractors spent a morning reviewing repair needs so they could prepare an estimate. Two weeks later, President Grussing was asked to meet again, as the prior employee left and did not leave any notes. As a result, Copper Creek will not be used. Trustees Ellis and Weiss recommended contacting Tim Brandt as a second estimate beyond the existing Popejoy estimate.

b. Streets – Trustee Ellis will review winter tree trimming needs (Anderson 201 W Melvin St, Luther 108 N Vine St).

- c. Water
  - 1) Lead service line inventory status
    - a) 120Water mailed new postcards to customers who have not already completed the online survey.
    - b) Trustee Lytel reported he was unable to complete the web survey due to a web page error.
    - c) Will have to provide a cross-reference to any customer with more than one service line. The postcards did not specify which service line ID went with which actual service line.
    - d) \$15,000 state grant approved for the inventory project cost.
  - 2) Telemetry box in tower pump house – new box has been received and will be installed.
- d. Department of Commerce and Economic Opportunity Grant – need to decide on a project and related details before we can accept the grant.

### **NEW BUSINESS**

- a. Approvals
  - 1) Surplus Property Sale – no bids were submitted to purchase 201 W South St.
- b. Water
  - 1) Emergency well testing – President Grussing plans to meet with Chad and Mitch Yeadon to develop a plan to stress test the emergency well so we can determine if the well can be used regularly instead of just on an emergency basis. The stress testing will include pumping capacity and chemical analysis. Additional board member attendance at the meeting would be welcome.
  - 2) Meters
    - a) As discussed at the December 13, 2023 meeting, Barb Jenkins wants to plant a grove of chestnut trees on her property located both within and outside of the village (map attached). She will need water service installed to supply the trees. Since the installation would be to an empty lot rather than a residence, water usage should be billed by meter rather than flat rate.
    - b) Discussion included concerns about 1) water being provided to property not located within the village limits, and 2) water consumption for a large tree grove could severely burden the water system.
    - c) MOTION by Trustee Lytel to confirm existing policies documented in Bellflower Municipal Code chapter 6 “Water Service” which include: subject to two grandfathered exceptions, water service shall only be supplied to residential and commercial structures located within the village corporate limits; the village does not use water meters unless approved by the board; and water usage shall be billed at a flat rate. Additionally, the water system does not have the capacity to support bulk water usage for a tree grove. Seconded by Trustee Ellis. Voice vote: 5 yes; -0- no. Motion passed.
- c. Don Harden Field Usage
  - 1) Fees for travel teams – If a team is charged for field use, they will have expectations for field maintenance and pre-game field preparation. Who will maintain the field? What will the expenses (personnel, equipment, supplies) be? Needs more study.
  - 2) Farmer City 2024 schedule – no information received yet.

## **BOARD REPORTS**

### President Grussing

- The former Matthew Bennett house at 110 N Vine St now has a sign posted in the window, which possibly indicates Wells Fargo has enlisted a property maintenance service. Will contact them about property debris and spring maintenance.
- No hydrant flushing in January 2024.
- Several houses recently sold.
- State Senator Sally Turner will hold local open office hours at the Community Center cafeteria from Noon to 2:00 p.m. on January 16 and 30, February 27, and March 12 and 26.

### Trustee Zimmerman

- Asked if any estimate received yet for the installation of a generator at the Community Center to power the cafeteria and office during emergencies. The township will consider funding. No estimate yet received.
- Will discuss township funding repairs to the Community Center front entrance sidewalk.

Trustee Ellis – asked about streets to be salted. The board agreed that the salt spreader should be used as follows:

- Streets surrounding the post office (E Kleinbeck St, N Latcha St, and E Melvin St);
- Streets used by the school bus (W Melvin St, N Vine St, and W Center St); and
- During any ice event, all intersections.

## **ADJOURN**

President Grussing adjourned the meeting at 8:40 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
JANUARY 10, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, January 10, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**  
**PUBLIC COMMENT**  
**CONSENT AGENDA**

- Approve minutes of the regular meeting held December 13, 2023
- Approve expenditures during the period December 14, 2023 through January 10, 2024

**POLICE ACTIVITIES**  
**UNFINISHED BUSINESS**

- Repairs and Maintenance
  - Buildings
    - 9/18/2022 wind/hail storm damage – Depot siding
    - Don Harden Field repair estimates
  - Streets – tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St)
- Water
  - Lead service line inventory
  - Tower pump house telemetry box replacement
- Department of Commerce and Economic Opportunity Grant

**NEW BUSINESS**

- Action
  - Surplus Property Sale – open bids, if any, for 201 W South St
- Water
  - Emergency well testing
  - Meters
- Don Harden Field usage
  - Fees for travel teams
  - Farmer City schedule

**BOARD REPORTS**  
**ADJOURN**



VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

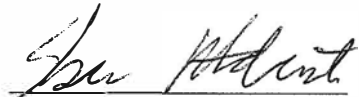
FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
JANUARY 10, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 12/31/2023
- Illinois Funds Account Reconciliations – 12/31/2023
- Invoices paid 12/2023 GF and WF
- Invoices paid 1/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 12/31/2023
- QuickBooks Balance Sheet – 1/10/2024
- QuickBooks Expenditures 12/14/2023 – 1/10/2024
- QuickBooks Fund Reports 5/1/2023 – 1/10/2024

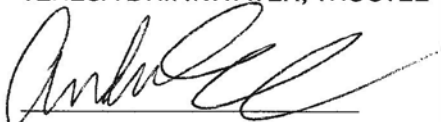


ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

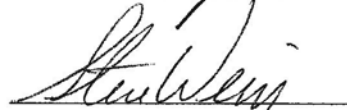
TERESA DRINKWATER, TRUSTEE



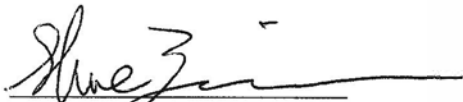
ANDREW ELLIS, TRUSTEE



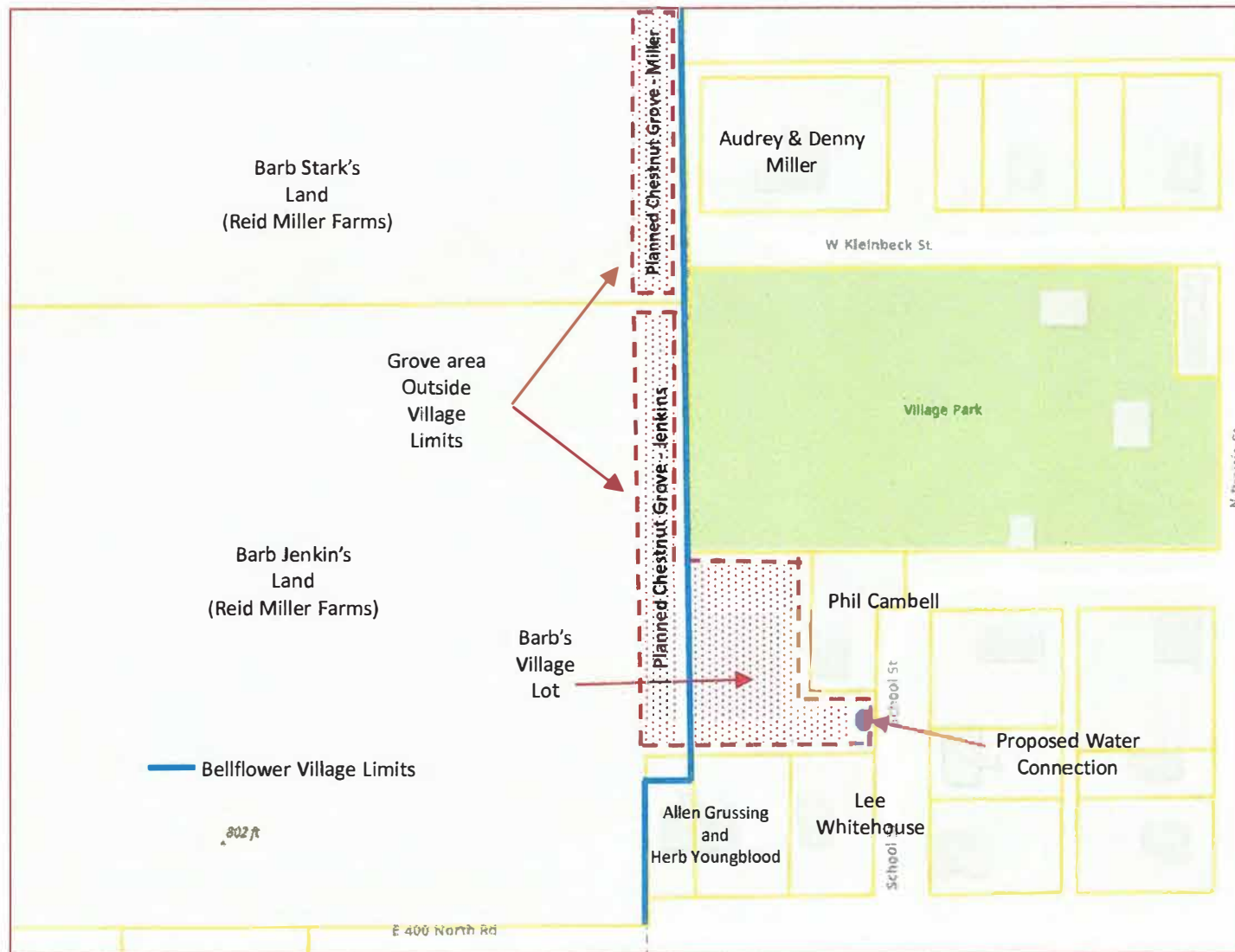
BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**FEBRUARY 7, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on February 5, 2024, at 3:00 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: None.

Seven of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Guy Jamison, Jay Jewell, Merle Shelton, and Chris Zimmerman.

**PUBLIC COMMENT**

Village residents Jamison, Jewell, Shelton, and Zimmerman discussed the ongoing “water in basement” issue. As their drainage tile did not have a clean-out pipe, Jay Jewell had Reynolds Excavating install a clean-out pipe. Schoonover Sewer Service flushed the tile and scoped the buried drainage tile fed from their houses and it appeared a blockage existed at the Community Center in the village right-of-way facing S Vine and Hinshaw streets. As a result of Schnoover flushing the tiles from the west and east, the blockage was confirmed to be caused by a broken tile in that right-of-way. Reynolds Excavating provided an estimate to repair the tile.

EMERGENCY MOTION by Trustee Aldrich to accept the Reynolds Excavating \$1,900 estimate (copy attached) to repair the broken tile since the blockage is on village property. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.

MOTION by Trustee Ellis to establish a policy to reimburse homeowners for one-half of the installation cost for a drainage tile clean-out pipe when drainage issues occur and no clean-out pipe exists, subject to the following limitations:

1. Expenses to be reimbursed shall be limited to costs associated with the excavation, labor, and materials for the clean-out pipe.
2. Reimbursements shall only be processed after a request has been received along with a copy of a paid invoice and documentation (e.g., drawings, maps) regarding the affected tile.
3. Village reimbursements shall be limited within each fiscal year to no more than two reimbursements or \$2,000.

Motion seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.

Jay Jewell will submit a reimbursement request for the clean-out pipe installation.

**CONSENT AGENDA**

- a. Approve minutes of the regular meeting held on January 10, 2024.

- b. Approve expenditures during the period of January 11, 2024 through February 7, 2024. MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.

### **POLICE ACTIVITIES**

- a. Chief Dingler reports January 2024 activity included two issues, one fire assist, 11 citations, and eight verbal warnings.
- b. Police presence – positive comments from Trustee Lytel (McLean County Sheriff), and Trustee Ellis (Village of Downs).

### **UNFINISHED BUSINESS**

- a. Repairs and Maintenance
  - 1) Buildings
    - a) 9/18/2022 wind/hail storm damage – all repairs COMPLETE.
    - b) Repair estimates – Tim Brandt will call to review/estimate.
      - i. Community Center
      - ii. Depot
      - iii. Don Harden Field repairs – SK Exteriors will estimate ballfield fencing and backstop, and concession stand siding.
      - iv. Library
    - c) Community Center generator – Midwest Equipment reviewed today and will estimate.
  - b. Streets – Steven Sprau trimmed off jagged tree branches at Paul Luther’s property resulting from a large section that fell out of a tree.
  - c. Water
    - 1) Lead service line inventory status
      - a) Online surveys submitted for 65 of 181 locations. Reminders were inserted into February water bills or mailed for customers who had not completed the survey.
      - b) A \$15,000 state grant was approved to reimburse costs for the inventory project. However, the grant will not cover any expenses incurred prior to accepting the grant, and the village has already spent \$7,900 for 120Water first-year costs. MOTION by Trustee Lytel to decline the grant. Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
    - 2) Telemetry box in tower pump house – configuration in progress.
    - 3) Emergency well testing – planning meeting to be scheduled.
    - 4) Cross connection survey – no activity.
    - 5) GIS for water shut-off valves – no activity.
    - 6) Source water protection plan – no activity.
  - d. Department of Commerce and Economic Opportunity Grant – review the grant terms to verify if projects covered include new construction, renovations, or both.

### **NEW BUSINESS**

- a. Approvals
  - 1) Cafeteria – MOTION by Trustee Zimmerman to replace the broken Community Center cafeteria mixer with new equipment costing no more than \$1,500 to be paid from Events funds. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
  - 2) Technology – MOTION by Trustee Ellis to approve new computers/printers/software as detailed on the attached TECHNOLOGY UPGRADES – February 2024 sheet. Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.

3) Surplus Property Sale – no bids were submitted to purchase 201 W South St.

b. Discussion

- 1) Christmas decorations – requests received from multiple residents for village Christmas decorations. President Grussing presented a curated sample of available commercial choices (copy attached). Due to the high cost involved, the board declined to pursue.
- 2) BEAD Challenge – The Illinois Broadband Equity, Access, and Deployment (BEAD) Challenge is an initiative aimed at improving high-speed broadband access across the state of Illinois. President Grussing will post a flyer around town and on the website, and will email residents to encourage them to help the state correct its broadband map by submitting internet speed tests at their location (instructions attached).

**BOARD REPORTS**

President Grussing

- The former Matthew Bennett house at 110 N Vine St still has debris all over the yard, even though Wells Fargo property maintenance was contacted. Trustee Ellis stated the house was sold at auction.
- Migrants in McLean County – the village attorney advised he did not believe this would be an issue for our community.
- Parking lines – old minutes indicate a parking line striping machine was purchased at one time. No board member remembered seeing the equipment.
- Barb Jenkins chestnut tree grove – at last month’s meeting, the board did not approve providing water service for use on property located outside of the village. Mrs. Jenkins is reevaluating her plans.
- Right-of-Way – the village attorney confirms an ordinance is needed to declare that all village rights-of-way are controlled by the village, even on property not owned by the village, and any work to be performed in a right-of-way must be pre-approved by the village.
- Community Center water fountains are being removed – poor building water quality.

Trustee Zimmerman – should a spring clean-up letter be sent to village residents?

Trustee Lytel – junk, primarily automobiles, is stored all over the Brian Thomas property.

Trustee Aldrich – do any street signs need to be installed once spring is here?

Trustee Drinkwater

- Movie night postponed due to conflict with Blue Ridge school.
- Would like to hold a village Christmas decorating contest with prizes.
- Farmer City Little League has no further plans to use Don Harden Field.
- There may be grants available to assist with replacing Don Harden Field fencing, but you must be able to provide proof of use.

Trustee Weiss – Kevin Rumpel would like to plant two crabapple trees at Shorty Lykins Park along with a marker in memory of his wife Michelle. The board asked that he attend the March board meeting and formally present his proposal.

**ADJOURN**

President Grussing adjourned the meeting at 9:15 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**FEBRUARY 7, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, February 7, 2024, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held January 10, 2024
- Approve expenditures during the period January 11, 2024 through February 7, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- Repairs and Maintenance
  - Buildings
    - 9/18/2022 wind/hail storm damage – replace Depot siding
    - Repair estimates
      - Community Center
      - Depot
      - Don Harden Field
      - Library
    - Community Center generator estimate
  - Streets – tree trimming status (Luther 108 N Vine St)
  - Water
    - Lead service line inventory – status and grant information
    - Tower pump house telemetry box replacement – status
    - Emergency well testing – status
    - Cross connection survey – status
    - GIS for water shut-off valves
    - Source water protection plan
  - Department of Commerce and Economic Opportunity Grant – possible projects

**NEW BUSINESS**

- Action
  - Cafeteria – approve mixer replacement
  - Technology – approve new computers/printers/software
  - Surplus Property Sale – open bids, if any, for 201 W South St
- Discussion
  - Requests for Christmas decorations
  - BEAD Challenge

**BOARD REPORTS**

**ADJOURN**

VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

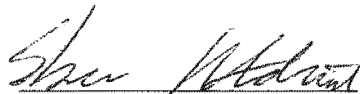
BOARD OF TRUSTEES

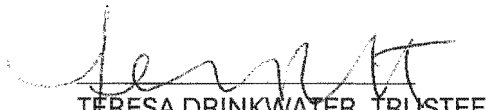
FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
FEBRUARY 7, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 1/31/2024
- Illinois Funds Account Reconciliations – 1/31/2024
- Invoices paid 1/2024 GF and WF
- Invoices paid 2/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 1/2024
- QuickBooks Balance Sheet – 2/7/2024
- QuickBooks Expenditures 1/11/2024 – 2/7/2024
- QuickBooks Fund Reports 5/1/2023 – 2/7/2024


  
ALLEN GRUSSING, PRESIDENT


  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

  
ANDREW ELLIS, TRUSTEE

  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

TED REYNOLDS

Reynolds Excavating  
610 W. Clinton  
Farmer City, IL 61842  
217-377-4461

Proposal

PROPOSAL NO.	DATE Feb 7 2024
BID NO.	ARCHITECT

TO VILLAGE of Bellflower	PHONE NO.	DATE OF PLANS
ADDRESS Bellflower III	WORK TO BE PERFORMED AT:	

We hereby propose to furnish the materials and perform the labor necessary for the completion of Repair Tile @ Community Lot

Area below for additional description and/or drawings:

Backhoe, LABOR, MATERIALS  
 10'-6" Repair tile \$1,900.00  
 (EXTRA TIME Over 4 hrs @ 200.00/hr  
 Plus MATERIALS)

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ) with payments to be made as follows.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_



## TECHNOLOGY UPGRADES – February 2024

### ISSUES

- Mayor, Clerk, Treasurer, and Water Billing require laptops and printers.
- Clerk and Treasurer require scanners to create PDFs.
- Existing HP laptops (4), donated by State Farm, were manufactured in 2014.
  - Microsoft support for the Windows 10 operating system will cease in 2025.
  - Windows 11 will not run on these machines.
  - 1 laptop – battery is dead and some USB ports don't work.
  - 1 laptop – requires frequent rebooting due to internet connectivity dropping or the entire machine just stops working.
- Village has no printers to accompany these machines.
- Village has no scanners for Clerk and Treasurer.

### SOLUTIONS

- Purchase 4 new laptops with related software.
- Purchase 4 new all-in-one printer/scanner devices.
- Purchases will occur when deals are available which do not exceed village credit card limits.

### BUDGET

- Hardware: \$3,600 (GF); \$1,200 (WF)
  - Laptops and printer/scanner devices
- Software: \$1,400 (GF); \$200 (WF)
  - Norton Small Business – device security including antivirus protection.
  - Microsoft 365 – Word, Excel, Outlook, PowerPoint.
  - Dropbox – shared cloud document storage.
  - Acrobat Pro for Teams – PDF creation/manipulations.
- Total fund budgets include contingencies for cost overruns.

## Panel Tree

\$4,309.50 - \$69,247.75

Panel Tree with 18-4-2 Garland Multiple Sizes Available

Size 14'

14' Tree, 8 Base 435 C-7 Lamps

~~\$6,639.00~~ **\$4,309.50**



## LED Mini Light Branch Tree (Multiple Sizes + Colors)

12' Branch Tree 8' Diameter 2150 bulbs 11 branches \*

\$5,285.00



### Bell with Holly Pole Mount

~~5740.00~~ **\$481.00**



### Christmas Candle

~~5655.00~~ **\$425.75**



### The Deluxe Building Front Wreath

5' Wreath, 70 C7 Lamps, 27lbs.

~~\$875.00~~ **\$568.75**

Add  and  to customize!

Our Deluxe Wreath is made with Mountain Pine Branch Garland and includes pinecones and LED lamps. can choose between C7 LED lamps or mini lights Single Sided.

This model includes denser garland for a fuller look and includes more C7 lamps than the Signature Model.



### Candle Wreath Pole Mount

\$419.25 - \$630.50



### Double Frame Candy Cane

~~5470.00~~ **\$305.50**



# Let's get the Illinois broadband map right!

Help make sure Illinois broadband dollars go where they're needed most by completing three speed tests, on three different days.

Visit [BEADChallenge.org](http://BEADChallenge.org) to get started.

## It's as easy as 1-2-3!

1

Confirm what internet speed your household subscribes to, and write it down or take a screenshot. Log into your internet service account to check.

Your subscription speed will include a download speed and an upload speed. For example, "100/20 mbps."

2

Visit [BEADChallenge.org](http://BEADChallenge.org) and click "Start" to run a speed test.

3

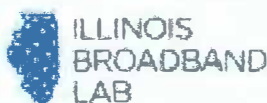
Click on "Click here for full instructions!" and then fill in your name, email, zip code, address, and speed you currently subscribe to. Then click "Submit!"

Repeat steps 1 - 3 two more times on two separate days to make sure your challenge is complete.

?

- **What is a speed test?**  
A speed test measures the speed and quality of your internet at a point in time.
- **Why should I take a speed test?**  
Taking a speed test will help ensure that the Illinois Broadband Map accurately shows where there is and is not quality internet available to residents.
- **What is this tool?**  
By completing a speed test using this tool and sharing your location information, the University of Chicago Internet Equity Initiative will submit internet quality information on your behalf.
- **What happens after I submit my speed test?**  
You'll then be prompted to complete two more speed tests on two separate days to complete the process. To help you out, you'll receive email reminders to complete your second and third speed tests.

Questions? Email [broadband@illinois.gov](mailto:broadband@illinois.gov) or visit [DCEO.illinois.gov/BEADChallenge](http://DCEO.illinois.gov/BEADChallenge).



Illinois  
Department of Commerce  
& Economic Opportunity

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**MARCH 13, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on March 11, 2024, at 12:45 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman.

Absent: Trustee Lytel.

Six of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Kevin Rumble, Christy Strutner.

**PUBLIC COMMENT**

Kevin Rumble wants to plant two crabapple trees in Shorty Lykins Park. The trees will be accompanied by a memorial marker for his wife, Michelle Rumble, who served as village clerk from 1997 through 2005. Kevin will be responsible for all costs, planting and ongoing maintenance. The board expressed agreement with the plan. A JULIE request will be needed to locate utility lines. Trustee Zimmerman mentioned an old cistern is located somewhere within the park.

**CONSENT AGENDA**

- a. Approve minutes of the regular meeting held on February 7, 2024.
  - b. Approve expenditures during the period of February 8, 204 through March 13, 2024.
- MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- a. Personnel – Officer Ty Thornton will leave the force at the end of September 2024. Officer Jamie Lacey took a position in Hudson.
- b. New Vehicle – President Grussing was notified by Chad Walden, Village of Arrowsmith Mayor, that Downs would be purchasing a new police vehicle. No further details are known.

**UNFINISHED BUSINESS**

- a. Repairs and Maintenance
  - 1) Buildings
    - a) Repair estimates (Community Center, Depot, Don Harden Field, Library) – Tim Brandt indicated the projects were not worth his time.
    - b) Community Center generator – The generator will provide emergency power to the cafeteria and village/township office. Bellflower Township has approved reimbursing the village for the installation cost of \$25,748. Additional costs that the village will incur include security fencing and annual generator maintenance. MOTION by Trustee Aldrich to proceed with installation. Seconded by Trustee Ellis. Roll call vote: Yes-

Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman. No-None. Absent-Trustee Lytel. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.

- c) Community Center front sidewalk – Bellflower Township will discuss, at their April 2024 meeting, reimbursing the village for replacing the sidewalk and steps.
- b. Water
- 1) Lead service line inventory – 52% completed by customer online submission. The remaining service lines will be inspected by Mitch and Chad Yeadon.
- c. Department of Commerce and Economic Opportunity Grant – President Grussing confirmed the funds can be used for new construction, renovations, or both.

## **NEW BUSINESS**

- a. Action
- 1) MOTION by Trustee Ellis to approve Ordinance 2024-01 “An Ordinance Amending Bellflower Municipal Code Chapter 4 ‘Municipal Purchasing’”. Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman. No-None. Absent-Trustee Lytel. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
  - 2) MOTION by Trustee Drinkwater to approve Ordinance 2024-02 “An Ordinance Establishing Standards for the Construction of Facilities on the Rights-of-Way”. Seconded by Trustee Ellis. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman. No-None. Absent-Trustee Lytel. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
  - 3) Annual Water Rate Review – an inflation review for the period March 2023 through January 2024 was distributed (copy attached). MOTION by Trustee Zimmerman to leave the monthly water billing rate at \$50.00 effective May 1, 2024. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
  - 4) Surplus Property Sale – no bids were submitted to purchase 201 W South St.

## **BOARD REPORTS**

### President Grussing

- Library operations – discussed Bellflower Township reimbursing the village annually for ½ the library operations cost during the prior fiscal year. Township residents comprise about half of library patrons. Will discuss at the April township meeting.
- Fireworks – July 4<sup>th</sup> contract received for \$5,000 as we requested, which will include two new finale cakes.
- Migrant Busing – McLean County Mayor’s Association consensus was to do nothing, as there is no way to enforce any ordinance. No migrant drop-offs have occurred in either Bloomington or Lexington, despite rumors to the contrary, according to the McLean County board chair and the Lexington mayor.
- Elections – all future elections will be held in the Community Center cafeteria.
- The former Matthew Bennett house at 110 N Vine St – Wells Fargo cleaned up yard debris, paid the water lien, and confirmed the property is in foreclosure.
- Regional Transportation and Housing – McLean County conducted a survey on housing requirements, but it was focused on Bloomington-Normal. They are now conducting a survey on transportation requirements, but unsure if it will help Bellflower.
- Community Center water fountains have been removed due to poor water quality in building lines.
- Parking line striper – check garage per Eston Ellis.

- Homeless supplies – dropped off at Library by McLean County. Narcan sprays will be given to the Bellflower Fire Protection District to supplement their medical supplies.
- Soda cooler in Don Harden Field concession stand – testing the accuracy of the temperature control.
- Eastern Illinois Foodbank will visit Bellflower on the last Wednesday of every month from 8:45 a.m. to 9:15 a.m. and will park between the Library and Depot.
- Bellflower Bombers plan to use Don Harden Field a few times this summer.
- McLean County Regional Airport Authority board keeps rejecting board member names submitted by the McLean County board. Legal action will probably be required. Mayors are planning to attend their board meetings.
- Building Code enforcement officer – McLean County Mayor’s Association is working to identify an individual who could support smaller McLean County villages.
- Saybrook – Dollar General construction has started. The village received a Farnsworth estimate of \$1.5 million to construct a new pump house.

Trustee Zimmerman

- Considering a future Community Center cafeteria generator installation, the village should adopt policies/procedures for a cooling/heating center.
- FY24-25 Budget – include cost of GIS mapping water shutoffs and costs related to repairing/upgrading the backup well.

Trustee Drinkwater

- Easter egg hunt scheduled for Saturday, March 30, 9:30 a.m.
- July 4 – would like to change the parade route; no longer turn left from W Kleinbeck St onto State St, but instead proceed directly across State St at West Kleinbeck St.

Trustee Ellis

- Lawnmower service scheduled.
- Barking dogs are a nuisance during day, specifically at Jesse Fink and Jennie Jarboe houses.

Trustee Weiss – status of Barb Jenkins and the chestnut tree grove.

**ADJOURN**

President Grussing adjourned the meeting at 9:00 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**MARCH 13, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, March 13, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held February 7, 2024
- Approve expenditures during the period February 8, 2024 through March 13, 2024

**POLICE ACTIVITIES**

- a. Personnel
- b. New vehicle

**UNFINISHED BUSINESS**

- a. Repairs and Maintenance
  - 1) Buildings
    - a. Repair estimates (Community Center, Depot, Don Harden Field, Library)
    - b. Community Center
      - i. Generator
      - ii. Front sidewalk
- b. Water
  - 1) Lead Service Line Inventory
- c. Department of Commerce and Economic Opportunity Grant

**NEW BUSINESS**

- a. Action
  - 1) Ordinance 2024-01 "Amend Municipal Code Chapter 4 'Municipal Purchasing'"
  - 2) Ordinance 2024-02 "Construction of Facilities on Rights-of-Way"
  - 3) Annual water rate review
  - 4) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**



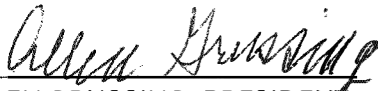
VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
MARCH 13, 2024


I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 2/29/2024
- Illinois Funds Account Reconciliations – 2/29/2024
- Invoices paid 2/2024 GF and WF
- Invoices paid 3/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 2/2024
- QuickBooks Balance Sheet – 3/13/2024
- QuickBooks Expenditures 2/8/2024 – 3/13/2024
- QuickBooks Fund Reports 5/1/2023 – 3/13/2024


  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

  
ANDREW ELLIS, TRUSTEE

\_\_\_\_\_  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER  
MCLEAN COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 2024-01**

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**AN ORDINANCE AMENDING  
BELLFLOWER MUNICIPAL CODE CHAPTER 4 “MUNICIPAL PURCHASING”**

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Allen D. Grussing, Village President

Village Trustees

Skee Aldrich  
Teresa Drinkwater  
Andrew Ellis  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on March 13, 2024

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-01**

**AN ORDINANCE AMENDING  
BELLFLOWER MUNICIPAL CODE CHAPTER 4 “MUNICIPAL PURCHASING”**

**WHEREAS**, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

**WHEREAS**, the Bellflower Municipal Code (BMC) of 1975 (as amended) contains all ordinances in effect for the Village of Bellflower (the “Village”); and

**WHEREAS**, a review of Bellflower Municipal Code chapter 4 “Municipal Purchasing” reveals various policies and procedures which are not consistent with current municipal standards.

**NOW, THEREFORE**, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

**Section 1.** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**Section 2.** Chapter 4 “Municipal Purchasing” of the Bellflower Municipal Code of 1975 (as amended) is hereby repealed in its entirety.

**Section 3.** A new Chapter 4 “Municipal Purchasing” of the Bellflower Municipal Code of 1975 (as amended) is hereby adopted in words and figures as shown below in Schedule A.

**Section 4.** Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

**Section 5.** Severability. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**Section 6.** Publication. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its adoption, approval, and publication in accordance with 65 ILCS 5/1-2-4.

**ADOPTED** this 13th day of March 2024 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
<b>Aldrich</b>	X			
<b>Drinkwater</b>	X			
<b>Ellis</b>	X			
<b>Lytel</b>			X	
<b>Weiss</b>	X			
<b>Zimmerman</b>	X			
<b>Grussing</b> (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>5</b>		<b>1</b>	

**APPROVED** this 13th day of March 2024.

*Allen D. Grussing*

Allen D. Grussing, Village President  
Village of Bellflower

ATTEST:

*Herbert L. Youngblood*  
Herbert L. Youngblood, Village Clerk



## SCHEDULE A

### **BELLFLOWER MUNICIPAL CODE CHAPTER 4 “MUNICIPAL PURCHASING”**

#### CHAPTER 4 – MUNICIPAL PURCHASING

##### 4.01 COMPETITIVE BIDS FOR PURCHASES OR CONTRACTS \$25,000 AND OVER

Any non-employment labor, lease, purchase of goods or services, sale of property, equipment or supplies, or public improvement which is not to be paid for in whole or in part by a special assessment or special taxation, when the expense or cost thereof will equal or exceed \$25,000, shall be constructed or purchased either: (1) by a contract let to the lowest responsive and responsible bidder after advertising for bids, in the manner prescribed herein, except that any such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds of all the trustees then holding office, or (2) in the following manner, if authorized by a vote of two-thirds of all the trustees then holding office, to-wit: the proper officers, to be prescribed by ordinance, shall make such purchase or shall superintend and cause such work or construction to be carried out, but all material costs which equal or exceed \$25,000 used in any construction work or public improvement shall be purchased by contract let to the lowest responsive and responsible bidder in the manner prescribed herein. Nothing contained herein shall apply to any contract with the federal government or any agency thereof. [ref. 65 ILCS 5/8-9-1 and 2]

##### 4.02 EXCEPTIONS TO COMPETITIVE BID REQUIREMENTS

Contracts which by their nature are not adaptable to award by competitive bidding, such as contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part (e.g., auditing; contracts for utility services such as water, heat, light, and telephone; purchasing of educational matter) shall not be subject to competitive bidding.

##### 4.03 PROCEDURES FOR PURCHASES OR CONTRACTS \$25,000 AND OVER

A. Publication. All proposals to purchase goods or award contracts valued at or exceeding \$25,000 shall be published once, at least ten days in advance of the date announced for the receiving of bids, in a newspaper of general circulation throughout the Village by the Clerk. Nothing herein shall be construed to prohibit the Clerk from posting additional notices or advertising if requested by the Board of Trustees.

B. Advertisements for Bids. The advertisement for bids shall describe the character of the proposed contract, purchase, or improvement in sufficient detail to enable the bidders thereon to know what their obligations will be, either in the advertisement itself, or by reference to detailed plans and specifications on file in the office of the Clerk at the time of publication of the announcement. The advertisement shall also state the date, time and place assigned for the opening of bids, and the deadline for receiving such bids in the office of the Village Clerk.

C. Deposit on Bids. If specified in the bid advertisement, a good faith deposit, payable to the Village in the form of cash or a bank cashier / teller / certified check amounting to not more than 10 percent of the contract or purchase amount, may be required of each bidder on all bids that equal or exceed \$25,000.

D. Opening of Sealed Bids. All sealed bids shall be officially opened by the Board of Trustees. All opened bids shall be available for public inspection in the office of the Clerk.

## SCHEDULE A

### **BELLFLOWER MUNICIPAL CODE CHAPTER 4 “MUNICIPAL PURCHASING”**

E. Bid Award. The award of any purchase or contract that equals or exceeds \$25,000 shall be made by the Board of Trustees to the lowest or highest responsive and responsible bidder, depending on whether the Village is to expend or receive money.

#### 4.04 EMERGENCY PURCHASES OR CONTRACTS

In the event of an emergency affecting the public health, welfare or safety so declared by the Village President, a contract may be let, or a purchase made, to the extent necessary to resolve such emergency without public advertisement, in a sum less than \$25,000. The Village President shall file a notice of his authority for such expenditure in writing to the Clerk with a copy to the Board of Trustees and shall provide the date or time when the emergency shall terminate and shall name the person authorized to make such expenditure or contract and the amount or amounts to be expended.

#### 4.05 PURCHASES OR CONTRACTS VALUED AT LESS THAN \$25,000

A. Village President. The Village President may purchase goods and award contracts, where the value does not exceed \$1,500, to the highest or lowest responsive and responsible bidder, depending on whether the Village is expending or receiving money, without authorization by the Board of Trustees or procurement of bids as set forth in this chapter.

B. Village Credit Card Holders. Holders of a village credit card may purchase goods, where the value does not exceed their approved credit card limit, with prior authorization of the Village President. An approval to purchase does not require authorization by the Board of Trustees or procurement of bids as set forth in this chapter.

C. Authorized Village Personnel. The Village President may authorize specific village personnel to purchase goods from vendors who extend in-store credit to authorized customers. Any purchase where the total value exceeds \$500 must be preauthorized by the Village President. These purchases do not require authorization by the Board of Trustees or procurement of bids as set forth in this chapter.

D. All Other Purchases. Except for the situations described in chapter 4.05(A), (B), and (C) above, the Village President shall present a recommendation to the Board of Trustees for approval of all proposed purchases or contracts valued at less than \$25,000 together with supporting documentation sufficient for the board to approve the request or take such other action as may be required by law. Board approval of an expenditure, contract, or lease shall empower the Village President to purchase goods or execute a contract or lease on behalf of the Village. Board approval may impose other terms, conditions, directions, or restrictions.

E. Transaction Value Defined. The sum herein authorized to be expended shall constitute the total payment for such contract or purchase and shall not be expended as an installment or partial payment on a larger amount, nor shall it be expended in any manner to circumvent directly or indirectly the other provisions of this chapter providing for authorization or bidding when a larger sum is to be expended.

#### 4.06 CONTRACTS EXEMPT FROM PURCHASING REGULATIONS

The provisions of this chapter shall not apply to local improvement contracts, special assessments, or to purchases or contracts otherwise specifically provided for in 30 ILCS 500/1-10.

**SCHEDULE A**

**BELLFLOWER MUNICIPAL CODE  
CHAPTER 4 “MUNICIPAL PURCHASING”**

**4.07 INVALID PURCHASES OR CONTRACTS**

Any purchase or contract executed in violation of this chapter shall be null and void as to the Village, and if public funds have been expended thereupon, the amount thereof may be recovered in the name of the Village.

**CERTIFICATE OF PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

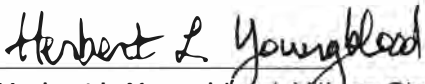
I further certify that on March 13, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-01, entitled:

**AN ORDINANCE AMENDING  
BELLFLOWER MUNICIPAL CODE CHAPTER 4 “MUNICIPAL PURCHASING”**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2024-01 was published on March 13, 2024. Beginning on March 14, 2024, and continuing for at least ten days thereafter, a “Notice of Ordinance Publication” was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the Village of Bellflower website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 25<sup>TH</sup> day of March 2024.

  
Herbert L. Youngblood, Village Clerk



**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on March 13, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-01, entitled:

**AN ORDINANCE AMENDING  
BELLFLOWER MUNICIPAL CODE CHAPTER 4 “MUNICIPAL PURCHASING”**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the Village of Bellflower website beginning March 14, 2024 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

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**ORDINANCE NO. 2024-02**

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**AN ORDINANCE ESTABLISHING STANDARDS FOR THE  
CONSTRUCTION OF FACILITIES ON THE RIGHTS-OF-WAY**

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Allen D. Grussing, Village President

Village Trustees

Skee Aldrich  
Teresa Drinkwater  
Andrew Ellis  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

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Published in pamphlet form by authority of the President and Trustees of the

Village of Bellflower on March 13, 2024.

**VILLAGE OF BELLFLOWER  
McLean County, Illinois**

**ORDINANCE NO. 2024-02**

**AN ORDINANCE ESTABLISHING STANDARDS FOR THE  
CONSTRUCTION OF FACILITIES ON THE RIGHTS-OF-WAY**

**WHEREAS**, the Village of Bellflower (the “Village”) is an Illinois municipality in accordance with the Constitution of the State of Illinois of 1970; and

**WHEREAS**, the Village has the authority to adopt ordinances and to promulgate rules and regulations governing the use of public rights-of-way and that protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, the Village uses the public rights-of-way within its corporate limits to provide essential public services to its residents and businesses, including traffic control signs and signals, water lines, and storm sewer; and

**WHEREAS**, other utility service providers, including electricity, telephone, natural gas, and internet, cable television and video service providers have placed, or from time to time may request to place, certain utility facilities in the public rights-of-way within the Village; and

**WHEREAS**, the public rights-of-way within the Village are a limited public resource held in trust by the Village for the benefit of its citizens and the Village has a custodial duty to ensure that the public rights-of-way are used, repaired and maintained in a manner that best serves the public interest; and

**WHEREAS**, the corporate authorities of the Village find and determine that it is necessary to and in the best interests of the public health, safety and general welfare to establish uniform standards and regulations for access to and use of the public rights-of-way in the Village by utility service providers and other persons and entities that desire to place structures, facilities or equipment in the public rights-of-way, so as to (i) prevent interference with the use of streets, sidewalks, alleys and other public ways and places by the Village and the general public, (ii) protect against visual and physical obstructions to vehicular and pedestrian traffic, (iii) prevent interference with the facilities and operations of the Village's utilities and of other utilities lawfully located in public rights-of-way or property, (iv) protect against environmental damage, including damage to trees, from the installation of utility facilities, (v) preserve the character of the neighborhoods in which facilities are installed, (vi) prevent visual blight, and (vii) assure the continued safe use and enjoyment of private properties adjacent to utility facilities locations; and

**WHEREAS**, this Ordinance is adopted pursuant to the provisions of (i) the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, including, without limitation, Sections 11-20-5, 11-20-10, 11-42-11, 11-42-11.2, 11-80-1, 11-80-3, 11-80-6, 11-80-7, 11-80-8, 11-80-10, and 11-80-13; (ii) Section 4 of the Telephone Company Act, 220 ILCS 65/4; (iii) the Illinois Highway Code, including, without limitation, sections 7 and 9 thereof, 605 ILCS 5/1-101 *et seq.*; (iv) the Simplified Municipal Telecommunications Tax Act, 35 ILCS 636/1 *et seq.* and (v) the Cable and Video Competition Law of 2007, 220 ILCS 5/21-100 *et seq.*; and

**WHEREAS**, this Ordinance establishes generally applicable standards for construction on, over, above, along, upon, under, across, or within the public right-of-way, and for the use of and repair of the public right-of-way; and

**WHEREAS**, the Village hereby finds that it is in the best interest of the Village, the public and the utilities using the public rights-of-way to establish a comprehensive set of construction standards and requirements to achieve various beneficial goals, including, without limitation, enhancing the planning of new utility facilities; minimizing interference with, and damage to, rights-of-way and the streets, sidewalks, and other structures and improvements located in, on, over and above the rights-of-way; and reducing costs and expenses to the public.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bellflower as follows:

**Section 1. Recitals.** The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Adoption.** Chapter 5 of the Municipal Code of the Village of Bellflower shall be amended by the addition of Chapter 5, Division 5.20 that will read as follows:

\*\*\*\*\* BEGIN CODE AMENDMENT TEXT \*\*\*\*\*

**5.20 CONSTRUCTION OF FACILITIES ON THE RIGHTS-OF-WAY**

**A. Definitions.**

As used in this Division and unless the context clearly requires otherwise, the words and terms listed shall have the meanings ascribed to them in this Section. Any term not defined in this Section shall have the meaning ascribed to it in 92 Ill. Adm. Code § 530.30 unless the context clearly requires otherwise.

“Applicant” - A person applying for a permit under this Division.

“Code” - The Municipal Code of the Village of Bellflower.

“Construction” or “Construct” - The installation, repair, maintenance, placement, alteration, enlargement, demolition, modification or abandonment in place of facilities.

“Disrupt the Right-of-Way” - For the purposes of this Division, any work that obstructs the right-of-way or causes a material adverse effect on the use of the right-of-way for its intended use. Such work may include, without limitation, the following: excavating or other cutting; placement (whether temporary or permanent) of materials, equipment, devices, or structures; damage to vegetation; and compaction or loosening of the soil, and shall not include the parking of vehicles or equipment in a manner that does not materially obstruct the flow of traffic on a highway.

“Engineer” - The Village President (Mayor) or his or her designee.

“Facility” - All structures, devices, objects, and materials (including, but not limited to, track and rails, wires, ducts, fiber optic cable, antennas, vaults, boxes, equipment enclosures, cabinets, pedestals, poles, conduits, grates, covers, pipes, cables, and appurtenances thereto) located on, over, above, along, upon, under, across, or within rights-of-way under this Division. For purposes of this Division, the term “facility” shall not include any facility owned or operated by the Village.

“Parkway” - Any portion of the right-of-way not improved by street or sidewalk.

“Permittee” - That entity to which a permit has been issued pursuant to Section 5.20.B of this Division.

“Restoration” - The repair of a right-of-way, highway, roadway, or other area disrupted by the construction of a facility.

“Right-of-Way” or “Rights-of-Way” - Any street, alley, other land or waterway, dedicated or commonly used for pedestrian or vehicular traffic or other similar purposes, including utility easements, in which the Village has the right and authority to authorize, regulate or permit the location of facilities other than those of the Village. “Right-of-way” or “Rights-of-way” shall not include any real or personal Village property that is not specifically described in the previous two sentences and shall not include Village buildings, fixtures and other structures or improvements, regardless of whether they are situated in the right-of-way.

“Utility” - The individual or entity owning or operating any facility as defined in this Division.

“Village” - The Village of Bellflower.

**B. Permit Required; Applications and Fees.**

1. **Permit Required.** No person shall construct (as defined in this Division) any facility on, over, above, along, upon, under, across, or within any Village right-of-way which (1) changes the location of the facility, (2) adds a new facility, (3) disrupts the right-of-way (as defined in this Division), or (4) materially increases the amount of area or space occupied by the facility on, over, above, along, under, across or within the right-of-way, without first filing an application with the Village Engineer and obtaining a permit from the Village therefor, except as otherwise provided in this Division. No permit shall be required for installation and maintenance of service connections to customers' premises where there will be no disruption of the right-of-way.

2. **Permit Application.** All applications for permits pursuant to this Division shall be filed on a form provided by the Village and shall be filed in such number of duplicate copies as the Village may designate. The applicant may designate those portions of its application materials that it reasonably believes contain proprietary or confidential information as "proprietary" or "confidential" by clearly marking each page of such materials accordingly.

3. **Minimum General Application Requirements.** The application shall be made by the utility or its duly authorized representative and shall contain, at a minimum, the following:

a) The utility's name, physical address, mailing address, telephone and fax numbers.

b) The applicant's name, physical and mailing address, if different than the utility, its telephone and fax numbers, e-mail address, and its interest in the work.

c) The names, addresses, telephone and fax numbers, and e-mail addresses of all professional consultants, if any, advising the applicant with respect to the application.

d) A general description of the proposed work and the purposes and intent of the facility and the uses to which the facility will be put. The scope and detail of such description shall be appropriate to the nature and character of the work to be performed, with special emphasis on those matters likely to be affected or impacted by the work proposed.

e) Evidence that the utility has placed on file with the Village:

1) A written traffic control plan demonstrating the protective measures and devices that will be employed consistent with the Illinois Manual on Uniform Traffic Control Devices, to prevent injury

or damage to persons or property and to minimize disruptions to efficient pedestrian and vehicular traffic; and

2) An emergency contingency plan which shall specify the nature of potential emergencies, including, without limitation, construction and hazardous materials emergencies, and the intended response by the applicant. The intended response shall include notification to the Village and shall promote protection of the safety and convenience of the public. Compliance with ICC regulations for emergency contingency plans constitutes compliance with this Section unless the Village finds that additional information or assurances are needed.

f) Drawings, plans and specifications showing the work proposed, including the certification of an engineer that such drawings, plans, and specifications comply with applicable codes, rules, and regulations.

g) Evidence of insurance as required in Section 5.20.E of this Division.

h) Evidence of posting of the security fund as required in Section 5.20.G of this Division.

4. **Applicant's Duty to Update Information.** Throughout the entire permit application review period and the construction period authorized by the permit, any amendments to information contained in a permit application shall be submitted by the utility in writing to the Village within thirty (30) days after the change necessitating the amendment.

5. **Application Fees.** Unless otherwise provided by franchise, license, or similar agreement, all applications for permits pursuant to this Division shall be accompanied by a fee in the amount of \$100. No application fee is required to be paid by any electricity utility that is paying the municipal electricity infrastructure maintenance fee pursuant to the Electricity Infrastructure Maintenance Fee Act.

### **C. Action on Permit Applications.**

1. **Village Review of Permit Applications.** Completed permit applications, containing all required documentation, shall be examined by the Village Engineer within a reasonable time after filing. If the application does not conform to the requirements of applicable ordinances, codes, laws, rules, and regulations, the Village Engineer shall reject such application in writing, stating the reasons therefor. If the Village Engineer is satisfied that the proposed work conforms to the requirements of this Division and applicable ordinances, codes, laws, rules, and regulations, the Village Engineer shall issue a permit therefor as soon as practicable. In all instances, it shall be the duty of the



applicant to demonstrate, to the satisfaction of the Village Engineer, that the construction proposed under the application shall be in full compliance with the requirements of this Division.

**D. Effect of Permit.**

1. **Authority Granted; No Property Right or Other Interest Created.** A permit from the Village authorizes a permittee to undertake only certain activities in accordance with this Division on Village rights-of-way and does not create a property right or grant authority to the permittee to impinge upon the rights of others who may have an interest in the rights-of-way.

2. **Duration.** No permit issued under this Chapter shall be valid for a period longer than six (6) months unless construction is actually begun within that period and is thereafter diligently pursued to completion.

**E. Insurance.**

1. **Required Coverages and Limits.** Unless otherwise provided by franchise, license, or similar agreement, each utility occupying right-of-way or constructing any facility in the right-of-way shall secure and maintain the following liability insurance policies insuring the utility as named insured and naming the Village, and its elected and appointed officers, officials, agents, and employees as additional insureds on the policies listed in paragraphs a) and b) below:

a) Commercial general liability insurance, including premises-operations, explosion, collapse, and underground hazard (commonly referred to as “X,” “C,” and “U” coverages) and products-completed operations coverage with limits not less than:

1) Five million dollars (\$5,000,000) for bodily injury or death to each person;

2) Five million dollars (\$5,000,000) for property damage resulting from any one accident; and

3) Five million dollars (\$5,000,000) for all other types of liability;

b) Automobile liability for owned, non-owned and hired vehicles with a combined single limit of one million dollars (\$1,000,000) for personal injury and property damage for each accident;

c) Worker’s compensation with statutory limits; and

d) Employer's liability insurance with limits of not less than one million dollars (\$1,000,000) per employee and per accident.

If the utility is not providing such insurance to protect the contractors and subcontractors performing the work, then such contractors and subcontractors shall comply with this Section.

2. **Excess or Umbrella Policies.** The coverages required by this Section may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

3. **Copies Required.** The utility shall provide copies of any of the policies required by this Section to the Village within ten (10) days following receipt of a written request therefor from the Village.

4. **Maintenance and Renewal of Required Coverages.** The insurance policies required by this Section shall contain the following endorsement:

"It is hereby understood and agreed that this policy may not be canceled nor the intention not to renew be stated until thirty (30) days after receipt by the Village, by registered mail or certified mail, return receipt requested, of a written notice addressed to the Village President of such intent to cancel or not to renew."

Within ten (10) days after receipt by the Village of said notice, and in no event later than ten (10) days prior to said cancellation, the utility shall obtain and furnish to the Village evidence of replacement insurance policies meeting the requirements of this Section.

5. **Self-Insurance.** A utility may self-insure all or a portion of the insurance coverage and limit requirements required by Subsection 1 of this Section. A utility that self-insures is not required, to the extent of such self-insurance, to comply with the requirement for the naming of additional insureds under Subsection 1, or the requirements of Subsections 2, 3 and 4 of this Section. A utility that elects to self-insure shall provide to the Village evidence sufficient to demonstrate its financial ability to self-insure the insurance coverage and limit requirements required under Subsection 1 of this Section, such as evidence that the utility is a "private self-insurer" under the Workers Compensation Act.

6. **Effect of Insurance and Self-Insurance on Utility's Liability.** The legal liability of the utility to the Village and any person for any of the matters that are the subject of the insurance policies or self-insurance required by this Section shall not be limited by such insurance policies or self-insurance or by the recovery of any amounts thereunder.

7. **Insurance Companies.** All insurance provided pursuant to this section shall be effected under valid and enforceable policies, issued by insurers legally able to conduct business with the licensee in the State of Illinois. All insurance carriers and surplus line carriers shall be rated "A-" or better and of a class size "X" or higher by A.M. Best Company.

**F. Indemnification.**

By occupying or constructing facilities in the right-of-way, a utility shall be deemed to agree to defend, indemnify and hold the Village and its elected and appointed officials and officers, employees, agents and representatives harmless from and against any and all injuries, claims, demands, judgments, damages, losses and expenses, including reasonable attorney's fees and costs of suit or defense, arising out of, resulting from or alleged to arise out of or result from the negligent, careless or wrongful acts, omissions, failures to act or misconduct of the utility or its affiliates, officers, employees, agents, contractors or subcontractors in the construction of facilities or occupancy of the rights-of-way, and in providing or offering service over the facilities, whether such acts or omissions are authorized, allowed or prohibited by this Division or by a franchise, license, or similar agreement; provided, however, that the utility's indemnity obligations hereunder shall not apply to any injuries, claims, demands, judgments, damages, losses or expenses arising out of or resulting from the negligence, misconduct or breach of this Division by the Village, its officials, officers, employees, agents or representatives.

**G. Security.**

1. **Purpose.** The permittee shall establish a Security Fund in a form and in an amount as set forth in this Section. The Security Fund shall be continuously maintained in accordance with this Section at the permittee's sole cost and expense until the completion of the work authorized under the permit. The Security Fund shall serve as security for:

a) The faithful performance by the permittee of all the requirements of this Division;

b) Any expenditure, damage, or loss incurred by the Village occasioned by the permittee's failure to comply with any codes, rules, regulations, orders, permits and other directives of the Village issued pursuant to this Division; and

c) The payment by permittee of all liens and all damages, claims, costs, or expenses that the Village may pay or incur by reason of any action or non-performance by permittee in violation of this Division including, without limitation, any damage to public property or restoration work the permittee is required by this Division to perform that the Village must perform itself or have completed as a consequence solely of the permittee's failure to perform or

complete, and all other payments due the Village from the permittee pursuant to this Division or any other applicable law.

2. **Form.** The permittee shall provide the Security Fund to the Village in the form, at the permittee's election, of cash, a surety bond in a form acceptable to the Village, or an unconditional letter of credit in a form acceptable to the Village. Any surety bond or letter of credit provided pursuant to this Subsection shall, at a minimum:

- a) Provide that it will not be canceled without prior notice to the Village and the permittee;
- b) Not require the consent of the permittee prior to the collection by the Village of any amounts covered by it; and
- c) Shall provide a location convenient to the Village and within the State of Illinois at which it can be drawn.

3. **Amount.** The dollar amount of the Security Fund shall be sufficient to provide for the reasonably estimated cost to restore the right-of-way to at least as good a condition as that existing prior to the construction under the permit, as determined by the Village Engineer, and may also include reasonable, directly related costs that the Village estimates are likely to be incurred if the permittee fails to perform such restoration. Where the construction of facilities proposed under the permit will be performed in phases in multiple locations in the Village, with each phase consisting of construction of facilities in one location or a related group of locations, and where construction in another phase will not be undertaken prior to substantial completion of restoration in the previous phase or phases, the Village Engineer may, in the exercise of sound discretion, allow the permittee to post a single amount of security which shall be applicable to each phase of the construction under the permit. The amount of the Security Fund for phased construction shall be equal to the greatest amount that would have been required under the provisions of this Subsection 3 for any single phase.

4. **Withdrawals.** The Village, upon fourteen (14) days' advance written notice clearly stating the reason for, and its intention to exercise withdrawal rights under this Subsection, may withdraw an amount from the Security Fund, provided that the permittee has not reimbursed the Village for such amount within the fourteen (14) day notice period. Withdrawals may be made if the permittee:

- a) Fails to make any payment required to be made by the permittee hereunder;
- b) Fails to pay any liens relating to the facilities that are due and unpaid;

c) Fails to reimburse the Village for any damages, claims, costs or expenses which the Village has been compelled to pay or incur by reason of any action or non-performance by the permittee; or

d) Fails to comply with any provision of this Division that the Village determines can be remedied by an expenditure of an amount in the Security Fund.

5) **Replenishment.** Within fourteen (14) days after receipt of written notice from the Village that any amount has been withdrawn from the Security Fund, the permittee shall restore the Security Fund to the amount specified in Subsection 3 of this Section.

6) **Interest.** The permittee may request that any and all interest accrued on the amount in the Security Fund be returned to the permittee by the Village, upon written request for said withdrawal to the Village, provided that any such withdrawal does not reduce the Security Fund below the minimum balance required in Subsection 3 of this Section.

7) **Closing and Return of Security Fund.** Upon completion of the work authorized under the permit, the permittee shall be entitled to the return of the Security Fund, or such portion thereof as remains on deposit, within a reasonable time after account is taken for all offsets necessary to compensate the Village for failure by the permittee to comply with any provisions of this Division or other applicable law. In the event of any revocation of the permit, the Security Fund, and any and all accrued interest therein, shall become the property of the Village to the extent necessary to cover any reasonable costs, loss or damage incurred by the Village as a result of said revocation, provided that any amounts in excess of said costs, loss or damage shall be refunded to the permittee.

8) **Rights Not Limited.** The rights reserved to the Village with respect to the Security Fund are in addition to all other rights of the Village, whether reserved by this Division or otherwise authorized by law, and no action, proceeding or exercise of right with respect to said Security Fund shall affect any other right the Village may have. Notwithstanding the foregoing, the Village shall not be entitled to a double monetary recovery with respect to any of its rights which may be infringed or otherwise violated.

#### **H. Permit Suspension and Revocation.**

1. **Village Right to Revoke Permit.** The Village may revoke or suspend a permit issued pursuant to this Division for one or more of the following reasons:

a) Fraudulent, false, misrepresenting, or materially incomplete statements in the permit application;

b) Non-compliance with this Division;

c) Permittee's physical presence or presence of permittee's facilities on, over, above, along, upon, under, across, or within the rights-of-way presents a direct or imminent threat to the public health, safety, or welfare; or

d) Permittee's failure to construct the facilities substantially in accordance with the permit and approved plans.

2. **Notice of Revocation or Suspension.** The Village shall send written notice of its intent to revoke or suspend a permit issued pursuant to this Division stating the reason or reasons for the revocation or suspension and the alternatives available to permittee under this Section 5.20.H.3.

3. **Permittee Alternatives Upon Receipt of Notice of Revocation or Suspension.** Upon receipt of a written notice of revocation or suspension from the Village, the permittee shall have the following options:

a) Immediately provide the Village with evidence that no cause exists for the revocation or suspension;

b) Immediately correct, to the satisfaction of the Village, the deficiencies stated in the written notice, providing written proof of such correction to the Village within five (5) working days after receipt of the written notice of revocation; or

c) Immediately remove the facilities located on, over, above, along, upon, under, across, or within the rights-of-way and restore the rights-of-way to the satisfaction of the Village providing written proof of such removal to the Village within ten (10) days after receipt of the written notice of revocation.

The Village may, in its discretion, for good cause shown, extend the time periods provided in this Subsection.

4. **Stop Work Order.** In addition to the issuance of a notice of revocation or suspension, the Village may issue a stop work order immediately upon discovery of any of the reasons for revocation set forth within Subsection 1 of this Section.

5. **Failure or Refusal of the Permittee to Comply.** If the permittee fails to comply with the provisions of Subsection 3 of this Section, the Village or its designee may, at the option of the Village: (1) correct the deficiencies; (2) upon not less than twenty (20) days' notice to the permittee, remove the subject facilities or equipment; or (3) after not less than thirty (30) days' notice to the permittee of failure to cure the non-compliance, deem them abandoned and property of the Village. The permittee shall be liable in all events to the Village for all costs of removal.

**I. General Construction Standards.**

1. **Standards and Principles.** All construction in the right-of-way shall be consistent with applicable ordinances, codes, laws rules and regulations, and commonly recognized and accepted traffic control and construction principles, sound engineering judgment and, where applicable, the principles and standards set forth in the following IDOT publications, as amended from time to time:

- a) Standard Specifications for Road and Bridge Construction;
- b) Supplemental Specifications and Recurring Special Provisions;
- c) Highway Design Manual;
- d) Highway Standards Manual;
- e) Standard Specifications for Traffic Control Items;
- f) Illinois Manual on Uniform Traffic Control Devices (92 Ill. Adm. Code § 545);
- g) Flagger’s Handbook; and
- h) Work Site Protection Manual for Daylight Maintenance Operations.

**J. Location of Facilities.**

1. **General Requirements.** In addition to location requirements applicable to specific types of utility facilities, all utility facilities, regardless of type, shall be subject to the general location requirements of this Subsection.

a) **No Interference with Village Facilities.** No utility facilities shall be placed in any location if the Village Engineer determines that the proposed location will require the relocation or displacement of any of the Village’s utility facilities or will otherwise interfere with the operation or maintenance of any of the Village’s utility facilities.

b) **Minimum Interference and Impact.** The proposed location shall cause only the minimum possible interference with the use of the right-of-way and shall cause only the minimum possible impact upon, and interference with the rights and reasonable convenience of property owners who adjoin said right-of-way.

c) **No Interference with Travel.** No utility facility shall be placed in any location that interferes with the usual travel on such right-of-way.

d) No Limitations on Visibility. No utility facility shall be placed in any location so as to limit visibility of or by users of the right-of-way.

e) Size of Utility Facilities. The proposed installation shall use the smallest suitable vaults, boxes, equipment enclosures, power pedestals, and/or cabinets then in use by the facility owner, regardless of location, for the particular application.

f) Minimum Cover of Underground Facilities. Cover shall be provided and maintained at least in the amount specified in the following table for minimum cover for the type of facility:

TYPE OF FACILITY	MINIMUM COVER
<b>Electric Lines</b>	<b>30 Inches (0.8 m)</b>
<b>Communication, Cable or Video Service Lines</b>	<b>18 to 24 Inches (0.6 m, as determined by Village)</b>
<b>Gas or Petroleum Products</b>	<b>30 Inches (0.8 m)</b>
<b>Water Line</b>	<b>Sufficient Cover to Provide Freeze Protection</b>
<b>Sanitary Sewer, Storm Sewer, or Drainage Line</b>	<b>Sufficient Cover to Provide Freeze Protection</b>

**K. Clean-up and Restoration.**

The utility shall remove all excess material and restore all turf and terrain and other property within ten (10) days after any portion of the rights-of-way are disturbed, damaged or destroyed due to construction or maintenance by the utility, all to the satisfaction of the Village. This includes restoration of entrances and side roads. Restoration of roadway surfaces shall be done using materials and methods approved by the Village Engineer. Such cleanup and repair may be required to consist of backfilling, regrading, reseeding, resodding, or any other requirement to restore the right-of-way to a condition substantially equivalent to that which existed prior to the commencement of the project. The time period provided in this Section may be extended by the Village Engineer for good cause shown.

**L. Penalties.**

Any person who violates, disobeys, omits, neglects or refuses to comply with any of the provisions of this Division shall be subject to a fine in accordance with the penalty provisions of this Code. There may be times when the Village will incur delays or other costs, including third party claims, because the utility will not or cannot perform its duties under its permit and this Division. Unless the utility shows that another allocation of the cost of undertaking the requested action is appropriate, the utility shall bear the Village's costs of



damages and its costs of installing, maintaining, modifying, relocating, or removing the facility that is the subject of the permit. No other administrative agency or commission may review or overrule a permit-related cost apportionment of the Village. Sanctions may be imposed upon a utility that does not pay the costs apportioned to it.

**M. Enforcement.**

Nothing in this Division shall be construed as limiting any additional or further remedies that the Village may have for enforcement of this Division.

**N. Severability.**

If any section, subsection, sentence, clause, phrase or portion of this Division is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

\*\*\*\*\* END CODE AMENDMENT TEXT \*\*\*\*\*

**Section 3. Effective Date.** This Ordinance shall take effect ten (10) days after its passage, approval and publication in pamphlet form.

**ADOPTED** this 13<sup>TH</sup> day of MARCH 2024 pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
<b>Aldrich</b>	X			
<b>Drinkwater</b>	X			
<b>Ellis</b>	X			
<b>Lytel</b>			X	
<b>Weiss</b>	X			
<b>Zimmerman</b>	X			
<b>Grussing (to the extent that the President's vote may be needed)</b>				
<b>TOTAL</b>	<b>5</b>		<b>1</b>	

APPROVED this 13<sup>TH</sup> day of MARCH 2024.

*Allen D. Grussing*

ALLEN D. GRUSSING, Village President

**ATTEST:**

Filed in my office and published in pamphlet form

this 13<sup>TH</sup> day of MARCH 2024.

*Herbert L. Youngblood*

HERBERT L. YOUNGBLOOD, Village Clerk



**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on March 13, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-02, entitled:

**AN ORDINANCE ESTABLISHING STANDARDS FOR THE  
CONSTRUCTION OF FACILITIES ON THE RIGHTS-OF-WAY**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the Village of Bellflower website beginning March 14, 2024 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

*Herbert L. Youngblood 3/25/2024*

POST BEGINNING 3/14/2024  
POST ENDING 3/24/2024

VILLAGE OF BELLFLOWER  
ANNUAL WATER RATE INFLATION REVIEW

CPI Inflation Calculator

**CPI Inflation Calculator**

\$

in

has the same buying power as

in

2023 review – rate was changed to \$50 from \$40 when rate was last changed in 2016.

**CPI Inflation Calculator**

\$

in

has the same buying power as

in

2024 review – inflation numbers only available up to 1/2024 when calculated on 3/6/2024.

**About the CPI Inflation Calculator**

The CPI inflation calculator uses the [Consumer Price Index](#) for All Urban Consumers (CPI-U) U.S. city average series for all items, not seasonally adjusted. [This data](#) represents changes in the prices of all goods and services purchased for consumption by urban households.

**RECOMMENDATION: Leave the monthly water billing rate at \$50 effective May 1, 2024.**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**APRIL 10, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on April 8, 2024, at 5:30 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: None.

Six of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Barb Jenkins and Stacy Grauer.

**MOMENT OF SILENCE for ANDREW MARK ELLIS**

- Appointed as Trustee on June 17, 2021.
- Elected as Trustee on April 4, 2023.
- Filled many roles for the village – trustee, emergency services coordinator, supervised vehicle and grounds maintenance, substitute water operator, coordinated snow plowing.
- Died on March 20, 2024 (37 years old).

**PUBLIC COMMENT**

Barb Jenkins and daughter Stacy Grauer discussed their project to develop the Warner Cole Chestnut Farm on their family's vacant parcel at 106 School St (in the village) and extending North across their township land located West of Phil Campbell's property (110 School St) and Don Harden Field.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on March 13, 2024.

b. Approve expenditures during the period of March 14, 2024 through April 10, 2024.

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Zimmerman. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

No report.

**UNFINISHED BUSINESS**

a. Water

- 1) Lead service line inventory – reported 52% completed last month. As of today, 100% are complete. There are 166 active connections: 9 are galvanized pipe with no lead pipe before the connection, and 157 are copper or plastic. All village connections from the water main to the shut-off valve are copper.

## **NEW BUSINESS**

### a. Action

- 1) President Grussing declared a trustee vacancy due to the death of Andrew Ellis. His unexpired 2-year term will be filled at the April 1, 2025 municipal election. In the near term, an interim trustee can be appointed to serve until the election.
- 2) MOTION by Trustee Weiss to declare as surplus property the following equipment:
  - Allis-Chalmers tractor, model #5020, serial #8244, and
  - Woods pull-behind mower, model #RM500-2, serial #06461.Seconded by Trustee Lytel. Voice vote: 5 yes, -0- no. Motion passed.  
[NOTE – action repealed June 12, 2024.]
- 3) MOTION by Trustee Aldrich to approve Resolution 2024-01 “FY24-25 Resolution for Maintenance under the Illinois Highway Code” (copy attached). Seconded by Trustee Zimmerman. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (5), No (-0-), Absent (-0-). Motion passed.
- 4) MOTION by Trustee Lytel to approve providing two dumpsters and lunch for the annual village cleanup day at a cost not to exceed \$2,000. The dumpsters will be placed on the west side of the Community Center. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
- 5) MOTION by Trustee Lytel to approve a \$2,100 estimate from Steven Sprau and Shelton Stump Removal (copy attached) for tree and stump removal at Don Harden Field. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.
- 6) MOTION by Trustee Aldrich to approve K & K Coating’s \$5,470 estimate to paint the library metal building roof and sides at 206 N Latcha (copy attached). Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
- 7) Approval of the Illinois Rural Water Association’s estimate to provide GIS mapping of water shut-off valves was postponed for additional information.
- 8) MOTION by Trustee Lytel to approve acquiring a spray paint marking wand and paint at an estimated cost of \$300. The equipment will be used to stripe parking spaces. Seconded by Trustee Zimmerman. Voice vote: 5 yes; -0- no. Motion passed.
- 9) Surplus Property Sale – no bids were submitted to purchase 201 W South St.

### b. Discussion

- 1) Benefit for Andrew Ellis’ family – the board will sponsor and staff a free-will donation spaghetti supper to be held on June 1, 2024 from 4:30 to 6:30 p.m., in the Community Center cafeteria.

## **BOARD REPORTS**

### President Grussing

- Reminder – all board members must file the state-required Statement of Economic Interests form no later than May 1.
- Need to move one painted picnic table from the DHF Pavilion to the playground located on the west side of the Community Center. Trustee Drinkwater volunteered her husband Nick.
- The Community Center and garages located at DHF and the Community Center need clean-out.
- Wind farm check #2 has been received.

- DHF Concession Stand pop cooler temperature appears okay. The temperature control knob needs to be marked for the proper setting.
- The initial Eastern Illinois Foodbank visit on March 27 was successful – 15 people representing 11 households.
- Village “Welcome” signs with resident names are in use again.
- Lawnmower has been serviced.
- Pickup truck is in for service.
- Kevin Rumpel planted 2 crabapple trees in Shorty Lykins Park, as mentioned at last month’s meeting.
- As part of the lead service line inventory, Mitch Yeadon reported that David Wickboldt had installed the water meter and backflow preventer on the water line to his business. No meter reading policy has been established.
- McLean County Highway has approved the July 4, 2024 parade permit.
- DeWitt County is offering their emergency sirens to any interested municipality. The board expressed an interest if the equipment is still available.
- Need to appoint a new Emergency Services Coordinator and backup to interface with the county.

#### Trustee Drinkwater

- Easter egg hunt had a lot of participants. Suggestions-larger area for little kids, more eggs, more room.
- Will the chestnut tree grove located west of DHF present future issues for July 4 fireworks?
- July 4
  - Fireworks will be dedicated to Andrew.
  - Parade grand marshal will be Beth Ellis and daughters, with Eston and Nancy Ellis also included.
  - May conduct a raffle and sell koozies with proceeds going to Beth.
  - Will Darbi/Paul Buchanan run the DHF concession stand?
  - Order more ice cream and spoons.

#### Trustee Zimmerman

- Is there a list of residents who will receive rock for their street right-of-way?
- Will new PFAS regulations affect our water system?

#### **ADJOURN**

President Grussing adjourned the meeting at 9:18 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
APRIL 10, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, April 10, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**MOMENT OF SILENCE for ANDREW MARK ELLIS**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held March 13, 2024
- Approve expenditures during the period March 14, 2024 through April 10, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Water
- 1) Lead Service Line Inventory

**NEW BUSINESS**

- a. Action
- 1) Declare Trustee vacancy
  - 2) Declare Allis-Chalmers 5020 Tractor with Pull-Behind Mower as surplus property
  - 3) Resolution 2024-01 – MFT Maintenance Program FY24-25
  - 4) Cleanup Day – provide dumpsters and lunch
  - 5) Don Harden Field – tree removal and stump grinding
  - 6) Library – paint entire building and roof
  - 7) IRWA – GIS location of water shut-offs
  - 8) Acquire Paint Striper and Paint
  - 9) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
- 1) Benefit for Andrew Ellis' family

**BOARD REPORTS**

**ADJOURN**



VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
APRIL 10, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 3/31/2024
- Illinois Funds Account Reconciliations – 3/31/2024
- Invoices paid 3/2024 GF and WF
- Invoices paid 4/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 3/2024
- QuickBooks Balance Sheet – 4/10/2024
- QuickBooks Expenditures 3/14/2024 – 4/10/2024
- QuickBooks Fund Reports 5/1/2023 – 4/10/2024




ALLEN GRUSSING, PRESIDENT



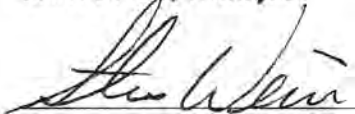
SKEE ALDRICH, TRUSTEE



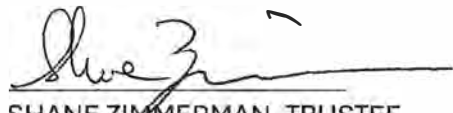
TERESA DRINKWATER, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

clerk



### Resolution for Maintenance Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
5	McLean	R2024-01	Original	24-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Bellflower of McLean County, Illinois that there is hereby appropriated the sum of thirty-eight thousand Dollars ( \$38,000.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/24 to 04/30/25.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bellflower shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Herbert Youngblood Village Clerk in and for said Village of Bellflower in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees of Bellflower at a meeting held on 04/10/24

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 10th day of April, 2024

(SEAL, if required by the LPA)



Clerk Signature & Date  
Herbert L. Youngblood 4/10/2024

APPROVED

Regional Engineer Signature & Date  
 Department of Transportation  
Paul A. James 042524



## Local Public Agency General Maintenance

Submittal Type Original

### Estimate of Maintenance Costs

District 5 Estimate of Cost For Municipality

Local Public Agency	County	Section Number	Maintenance Period	
			Beginning	Ending
Village of Bellflower	McLean	24-00000-00-GM	05/01/24	04/30/25

#### Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1) Replace Street Signs	IIA	No	Signs	EACH	20	\$300.00	\$6,000.00	\$6,000.00
2) Aggregate for Roadways, Alleys, Shoulders, and Drives	IIA	No	Aggregate Surface Course, Type B (Furnish and Place)	TON	40	\$45.00	\$1,800.00	\$1,800.00
3) Spray Patch	IIA	No	Bituminous Materials Spray Patch	GAL	1,500	\$7.90	\$11,850.00	
			Spray Patch Aggregate	TON	50	\$32.00	\$1,600.00	\$13,450.00
4) Roadway Scarification, Add Aggregate Base Material to Replace Existing Base Material	IIA	No	Preparation of Base	SQ YD	800	\$5.00	\$4,000.00	
			Aggregate Base	TON	180	\$50.00	\$9,000.00	\$13,000.00
<b>Total Operation Cost</b>								<b>\$34,250.00</b>

#### Estimate of Maintenance Costs Summary

	MFT Funds	RBI Funds	Other Funds	Estimated Costs
<b>Maintenance</b>				
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$34,250.00			\$34,250.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
<b>Maintenance Total</b>	<b>\$34,250.00</b>			<b>\$34,250.00</b>

#### Estimated Maintenance Eng Costs Summary

	MFT Funds	RBI Funds	Other Funds	Total Est Costs
<b>Maintenance Engineering</b>				
Preliminary Engineering	\$1,935.00			\$1,935.00
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
<b>Maintenance Engineering Total</b>	<b>\$1,935.00</b>			<b>\$1,935.00</b>
<b>Total Estimated Maintenance</b>	<b>\$36,185.00</b>			<b>\$36,185.00</b>

Remarks

Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Bellflower	McLean	24-00000-00-GM	05/01/24	04/30/25

**SUBMITTED**

Local Public Agency Official Signature & Date

*Allen D. Grussing* 4-10-2024

Title

Allen D Grussing, Village President

**APPROVED**

Regional Engineer Signature & Date

Department of Transportation

County Engineer/Superintendent of Highways Signature & Date

*Steve A. James* 042524

**IDOT Department Use Only**

Received Location    Received Date    Additional Location?

		<input type="checkbox"/>
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WMFT Entry By

Entry Date

--	--



## Maintenance Engineering to be Performed by a Consulting Engineer

Local Public Agency	County	Section Number
Village of Bellflower	McLean	24-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

**PRELIMINARY ENGINEERING shall include:**

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

**ENGINEERING INSPECTION shall include:**

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

### SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee 
 > \$20,000 Base Fee = \$1,250.00

PLUS					
Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%	0%	NA
IIB	3%	0%	3%	0%	NA
III	4%	0%	4%	0%	NA
IV	5%	0%	6%	0%	NA

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature & Date

*Allen D. Grussing* 4-10-2024

Title

Allen D. Grussing, Village President

BY:

Consulting Engineer Signature & Date

*Kath L Mulvey* 4/18/24

Title

Eng. Mgr.

P.E. Seal & Date



Approved:

Regional Engineer, IDOT Signature & Date

*John A. ...* 042524

# INVOICE

**Shelton Stump Removal**  
306 S prairie street  
Bellflower, Illinois 61724

sheltonstumpremoval@gmail.com  
+1 (309) 830-9764



## Village of Bellflower

### Bill to

Village of Bellflower

### Invoice details

Invoice no.: 1030  
Invoice date: 04/08/2024  
Due date: 05/08/2024

#	Date	Product or service	Description	SKU	Qty	Rate	Amount
1.		<b>Stump Removal</b>	Grind Stump, remove grindings, backfill, and grass seed and straw			\$700.00	\$700.00
2.		<b>Tree Removal</b>				\$1,400.00	\$1,400.00
						<b>Total</b>	<b>\$2,100.00</b>

## Ways to pay



### Note to customer

Thank you for your business.

---

## ***K & K Coating, LLC***

***118 W 8<sup>th</sup> Street***

***Gibson City, IL 60936***

***PH# 217-784-4889 – FX# 217-784-8311***

***Website: [kandkcoating.com](http://kandkcoating.com); E-mail: [kkcoating@hotmail.com](mailto:kkcoating@hotmail.com)***

---

### ***Proposal***

March 26, 2024

Village of Bellflower  
206 North Latcha  
Bellflower, IL 61724  
Attn: Allen Grussing  
PH# 309-929-9059  
[vob.mayor@outlook.com](mailto:vob.mayor@outlook.com)

### **Library Building**

**Metal Building Roof and Sides:** Labor and material to power wash roof and sides, prime complete roof, spot prime sides and apply finish coat Graber Bright White to the roof and sides - **\$5,470.00 includes prevailing wage**

Thank You  
I appreciate your business,

---

Kyle M. Obert

**All work will be done in compliance with K & K Coating and OSHA Guidelines**

\* If proposal is accepted we would like the insulated wires inspected by the utility company or a licensed electrician from point entry into the building and to area 50ft away from building with confirmation – we want to insure the safety of our employees\*



Marking Wand	34.99
6 Boxes Paint	260.88
	295.87



**Rust-Oleum® Professional Inverted Spray Paint Marking Wand**

Model Number: 2393000 | Menards® SKU: 5617951

EVERYDAY LOW PRICE \$34.99  
 11% REBATE\* Good Through 4/7/24 \$3.85  


---

**PRICE AFTER REBATE\*** **\$ 31 14**  
 each



**Rust-Oleum® Professional Flat Yellow Inverted Striping Spray Paint 18 oz. - 6 Pack**

Model Number: P2548849 | Menards® SKU: 5575404

EVERYDAY LOW PRICE \$43.48  
 11% REBATE\* Good Through 4/7/24 \$4.78  


---

**PRICE AFTER REBATE\*** **\$ 38 70**  
 /pack



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**MAY 8, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:05 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on May 6, 2024, at 6:40 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: Trustee Skee Aldrich.

Five of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on April 10, 2024.

b. Approve expenditures during the period of April 11, 2024 through May 8, 2024.

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

27 citations issued in March 2024; 14 citations and 8 verbal warnings issued in April 2024.

**UNFINISHED BUSINESS**

No reports.

**NEW BUSINESS**

a. Action

1) MOTION by Trustee Drinkwater to approve Ordinance 2024-03 “An Ordinance Establishing the Salary Schedule to be used during the Fiscal Year beginning May 1, 2024 and ending April 30, 2025” (copy attached). Seconded by Trustee Zimmerman. Roll call vote: Yes-Trustees Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Aldrich. Vote summary: Yes (4), No (-0-), Absent (1). Motion passed.

2) MOTION by Trustee Weiss to approve Resolution 2024-02 “A Resolution Reappointing a Member of the Zoning Board of Appeals” (copy attached). Seconded by Trustee Lytel. Roll call vote: Yes-Trustees Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Aldrich. Vote summary: Yes (4), No (-0-), Absent (1). Motion passed.

3) MOTION by Trustee Zimmerman to approve the Illinois Rural Water Association (IRWA) proposal (copy attached) for GPS data collection and GIS mapping of all village water system features (valves, hydrants, curb stops, wells, treatment plants, and storage tanks)

at an estimated cost of \$2,779. Seconded by Trustee Lytel. Voice vote: 4 yes, -0- no. Motion passed.

- 4) MOTION by Trustee Zimmerman to approve the following Mayfield Construction estimates (copy attached):

- a) Replace front sidewalks and steps at the Community Center for \$17,800
- b) Install a new sidewalk at the corner of Prairie and Melvin streets, where a water valve was replaced, and remove the old sidewalk for \$3,200.

Seconded by Trustee Weiss. Voice vote: 4 yes, -0- no. Motion passed.

- 5) The FY23-24 Library Report (copy attached) was received and discussed. Trustee Zimmerman requested that President Grussing ask the village attorney about the legality of library volunteers receiving gift cards that were paid from village funds. MOTION by Trustee Lytel to establish the following policies to ensure village insurance coverage at the library building:

- a) The library building may only be used for library sponsored events and is not available to use or rent by individuals or groups.
- b) At least one library board member must attend any event at the library.
- c) Event fees and expenses must be paid out of the library budget without charging event participants.

Seconded by Trustee Zimmerman. Voice vote: 4 yes; -0- no. Motion passed.

- 6) Jennifer Brachkenhoff emailed a proposal (copy attached) to donate and install a bench or picnic table at D.B. "Shorty" Lykins Park in memory of her parents Bob and Nancy Hobbs (Nancy was Shorty's daughter). MOTION by Trustee Weiss to approve the proposal for installation of a bench on the round concrete pad that was formerly used for a fountain.

Seconded by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.

- 7) Surplus Property Sale – one inquiry, but no bids received to purchase 201 W South St.

b. Discussion

- 1) Emergency Management – President Grussing met with Cathy Beck, manager of the McLean County Emergency Management Agency. Municipalities are encouraged to have an Emergency Services Coordinator (previously filled by Andrew Ellis) and three weather spotters, preferably not firemen who might be serving in other capacities during any emergency. Training is required for the local coordinator and spotters. A phone app is available which would allow remote warning siren activation. Waiting on an estimate to install equipment necessary to allow remote activation of our siren.
- 2) Don Harden Field Use – Belltown Bombers have scheduled the field for practice on Mondays and Thursdays through July 11, and four doubleheaders during June. The board discussed charging field usage fees for travel teams, but decided to reconsider next year when more is known about expectations for field maintenance and who would perform the maintenance.
- 3) Hydrant Flushing – Continues to be challenging to find someone to do the flushing. Eston Ellis volunteered to help, but now has limited time available. Our water superintendent is not available to flush hydrants, and our water assistant superintendent is physically unable to do the job. Arrowsmith flushes once a year; Farmer City flushes twice a year. Trustee Zimmerman states anecdotally that lead readings increased when flushing did not occur. Trustee Lytel suggested we post the job.

## **BOARD REPORTS**

### President Grussing

- The Lead Service Line Inventory was submitted on schedule. The village has no lead service lines between the curb stop and customer building.
- Cleanup day dumpsters have been reserved.
- The tree removal at Don Harden Field has been postponed until after July 4, as the tree provides shade for attendees.
- Need to move one painted picnic table from the DHF Pavilion to the playground located on the west side of the Community Center. Trustee Zimmerman volunteered.
- The Ford F-250 truck was serviced.
- The Community Center cafeteria/office generator has been ordered.
- Spoke with another potential contractor about village “handyman” needs.
- Met on May 3 with IRWA representative Rich Adams about developing a Source Water Protection Plan for submission to IEPA by July 26, 2024.
- PFAS water contaminant testing will be incorporated into routine IEPA testing.
- McLean County EMA is possibly interested in using the Community Center for K-9 training. MOTION by Trustee Lytel to allow McLean County EMA to schedule the Community Center at no cost for K-9 training. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

### Trustee Zimmerman

- Status of surplus emergency sirens from DeWitt County? McLean County EMA has not provided confirmation that any sirens are available.
- Ben Arteman says the Feed Mill can provide salt for winter use in our spreader.

### Trustee Weiss

- Sidewalk on the west side of the Christian Church needs replacement. President Grussing will obtain and provide Trustee Weiss with an estimate for the church to consider. Village policy is to pay one-half the cost of materials.

## **ADJOURN**

President Grussing adjourned the meeting at 9:07 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
MAY 8, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, May 8, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held April 10, 2024
- Approve expenditures during the period April 11, 2024 through May 8, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

No reports.

**NEW BUSINESS**

- a. Action
  - 1) Ordinance 2024-03 – FY24-25 Salary Schedule
  - 2) Resolution 2024-02 – ZBA Reappointment
  - 3) IRWA – GIS location of water shut-offs
  - 4) Sidwalk repairs
  - 5) Library report FY23-24
  - 6) Brackenhoff Lykins Park donation
  - 7) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
  - 1) Emergency management
  - 2) Don Harden Field use
  - 3) Hydrant flushing

**BOARD REPORTS**

**ADJOURN**

VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
MAY 8, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 4/30/2024
- Illinois Funds Account Reconciliations – 4/30/2024
- Invoices paid 4/2024 GF and WF
- Invoices paid 5/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 4/2024
- QuickBooks Balance Sheet – 5/8/2024
- QuickBooks Expenditures 4/11/2024 – 5/8/2024
- QuickBooks Fund Reports 5/1/2023 – 4/30/2024 (Unaudited)
- QuickBooks Fund P&Ls 5/1/2024-5/8/2024

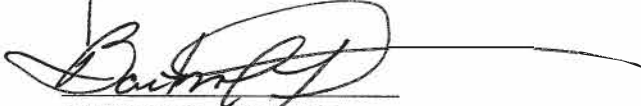


ALLEN GRUSSING, PRESIDENT

\_\_\_\_\_  
SKEE ALDRICH, TRUSTEE



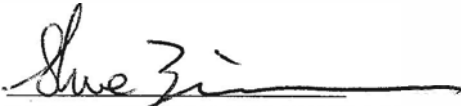
TERESA DRINKWATER, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER  
MCLEAN COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 2024-03**

---

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

---

Allen D. Grussing, Village President

Village Trustees

Skee Aldrich  
Teresa Drinkwater  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

---

Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on May 8, 2024

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-03**

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

**WHEREAS**, pursuant to the Illinois Municipal Code (65 ILCS 5/3.1-50) and the Bellflower Municipal Code Sections 2.03 and 3.07(H), the Village of Bellflower is empowered to establish salaries for all village officials and village employees; and,

**WHEREAS**, it is necessary that the Village Board approve compensation levels to be used during the fiscal year 2024-2025 for all village officials and village employees, and,

**WHEREAS**, the compensation levels approved herein will be incorporated into the fiscal year 2024-2025 Appropriations Budget to be approved by the Village Board of the Village of Bellflower no later than June 30, 2024 (65 ILCS 5/8-2-9).

**NOW, THEREFORE**, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the attached Salary Schedule is approved for use during the fiscal year beginning May 1, 2024 and ending April 30, 2025.

This ordinance shall be in full force and effect upon its adoption, approval, and publication, as provided by law.

**ADOPTED** this 8<sup>th</sup> day of May 2024 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
<b>Aldrich</b>			X	
<b>Drinkwater</b>	X			
<b>Lytel</b>	X			
<b>Weiss</b>	X			
<b>Zimmerman</b>	X			
<b>Grussing</b> (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>4</b>		<b>1</b>	

**APPROVED** this 8<sup>th</sup> day of May 2024.

ATTEST:

*Herbert L. Youngblood*  
Herbert L. Youngblood, Village Clerk

*Allen D. Grussing*  
Allen D. Grussing, Village President



**VILLAGE OF BELLFLOWER  
FISCAL YEAR MAY 1, 2024 THROUGH APRIL 30, 2025  
SALARY SCHEDULE**

<b>CATEGORY</b>	<b>POSITION</b>	<b>INCUMBENT</b>	<b>SALARY</b>
Officials	President / Mayor	Grussing, Allen	\$200.00 monthly
	Trustee (6 positions)	Aldrich, Skee Drinkwater, Teresa Lytel, Bart Weiss, Steve Zimmerman, Shane Vacant	\$75.00 monthly (each Trustee)
	Clerk*	Youngblood, Herb	\$325.00 monthly
Salaried Employees	Community Center Scheduling	Miller, Franci	\$50.00 monthly + \$10.00 per opening
	Emergency Management Coordinator	Vacant	\$30.00 monthly
	Water Superintendent	Yeadon, Chad	\$500.00 monthly
	Water Assistant Superintendent	Yeadon, Mitch	\$400.00 monthly
Hourly Employees	Maintenance – Grounds	Thomas, Chad	\$15.00 hourly (each employee)
	Maintenance – Community Center	Jewell, Jay Shelton, Merle	
	Maintenance – Plow Driver	As Needed	
	Water Hydrant Flushing	Ellis, Eston	
<b>CATEGORY</b>	<b>DESCRIPTION</b>	<b>FROM</b>	<b>RATE</b>
Equipment Rental	Snow Blower	Shelton, Merle	\$35.00 per hour used

\*Clerk– Effective May 1, 2020, the Village Treasurer position was discontinued, and all Treasurer-related duties were transferred to the Village Clerk. The Clerk’s salary of \$325.00 per month represents \$125.00 for clerical duties plus \$200.00 for financial duties.

NOTE: Village of Bellflower fully complies with the Illinois hourly worker minimum wage requirement schedule (820 ILCS 105/4) as shown below:

<b>DATE</b>	<b>ILLINOIS</b>	<b>BELLFLOWER</b>
1/1/24	\$14	\$15
1/1/25	\$15	\$15



**CERTIFICATE OF PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

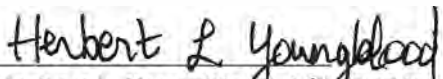
I further certify that on May 8, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-03, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2024-03 was published on May 8, 2024. Beginning on May 9, 2024, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 20<sup>TH</sup> day of May 2024.

  
Herbert L. Youngblood, Village Clerk

**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on May 8, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-03, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website beginning May 9, 2024 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

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**RESOLUTION NUMBER R2024-02**

---

**A RESOLUTION REAPPOINTING A MEMBER OF THE  
ZONING BOARD OF APPEALS**

---

Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

---

Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on May 8, 2024

VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

RESOLUTION NO. R2024-02

A RESOLUTION REAPPOINTING A MEMBER OF THE  
ZONING BOARD OF APPEALS

**WHEREAS**, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

**WHEREAS**, Jennifer Zimmerman has served as a member of the Zoning Board of Appeals and her term of office expired on April 30, 2024; and

**WHEREAS**, the Village President, in accordance with the provisions of the Bellflower Municipal Code §21.17.B.2.a, has the responsibility to appoint members to the Zoning Board of Appeals, with the advice and consent of the Village Board of Trustees;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Bellflower, McLean County, Illinois, gives its consent as follows:

**Section 1.** Jennifer Zimmerman is hereby reappointed to the Zoning Board of Appeals with a term of office that will expire on April 30, 2029, or until a successor shall have been qualified and appointed; and

**Section 2.** This Resolution shall be effective upon adoption and approval.

**ADOPTED** by the Board of Trustees of the Village of Bellflower this 8<sup>th</sup> day of May 2024, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich			X	
Drinkwater	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>4</b>		<b>1</b>	

**APPROVED** this 8<sup>th</sup> day of May 2024.

*Allen D. Grussing*

Allen D. Grussing, Village President

ATTEST:

*Herbert L. Youngblood*  
Herbert L. Youngblood  
Village Clerk



# Proposal For:

## Village of Bellflower, IL

Water System

GPS Data Collection / GIS Mapping



Submitted to:  
**Village of Bellflower, IL**  
Attention: Allen Grussing

**Submitted by:**  
Illinois Rural Water Association  
PO Box 49  
Taylorville, IL 62568  
(217) 287-2115 • (217) 824-8638 (fax)  
[www.ilrwa.org](http://www.ilrwa.org)

## I. Summary

The Illinois Rural Water Association (IRWA) is pleased to submit the following proposal to the **Village of Bellflower, IL** for the GPS data collection and attribution of their Water System infrastructure features.

As a state-wide water and wastewater utility trade association, IRWA provides geospatial technology designed specifically to meet the needs of small and rural communities. IRWA utilizes cutting-edge technology to provide practical infrastructure management datasets.

IRWA proposes to collect locations for each system feature identified in the project scope using sub-foot Global Positioning Systems (GPS). In addition, attribute information will be gathered while in the field for each feature collected. The entire data set will undergo various quality control measures to ensure data integrity before final delivery.

Based upon the enclosed services to be provided, IRWA's proposed price is for **both GPS and attribute collection, and GIS data processing**. These calculations are based upon the estimated number of features provided by the **Village of Bellflower, IL**.

## II. Objectives

IRWA understands the objective of this project is to provide the **Village of Bellflower, IL** with a geo-database containing both positional and physical attribute information for the system features within the service area.

## III. Procedures/Scope of Work

To achieve the objectives listed above the following scope of work will be performed.

1. Collect coordinate information for each above ground feature in the system. Sub-foot accuracy will be the goal of all locations. All features will be collected with the antenna at the center of the feature, unless an offset is performed in which case measurements will be taken from the center of the feature.

The estimated number of water system features to be collected during this project is listed below:

- **Water System Feature Points**
  1. **Valves (Main Line & Hydrant): 75**
  2. **Hydrants: 40**
  3. **Curb Stops/Boxes: 178**
  4. **Wells/Pumps: 2**
  5. **Treatment Plant: 1**
  6. **Storage Tank: 1**

Collect GPS physical location and attribute information for each above ground feature in the system. Attribute information shall be gathered by field personnel directly from as-built maps when obtainable; otherwise the information will be provided by the **Village of Bellflower, IL.**

### **Equipment Specifications**

IRWA will use the following equipment setup during the data collection process.

1. **Trimble GeoXH™** handheld receiver. – The GeoXH is engineered with H-Star™ technology enabling the GeoXH to acquire sub-foot (30cm) post-processed accuracy. This unit combines an antenna, GPS receiver and a handheld computer into a single ruggedized unit.

### **Software Specifications**

IRWA will use the following software setups during data collection and post-processing process.

- **Trimble TerraSync**– version 5.60 (or higher) will be used on the Trimble handheld for use during the data collection process.
- **Trimble Pathfinder Office**– version 5.80 (or higher) will be used to perform differential correction, to validate accuracy requirements and to create feature files.
- **ESRI ArcGIS (ArcMap) Suite 10.0 (or higher)** - will be used in conjunction, to configure, produce, and publish digital and hardcopy maps

## Quality Control Procedures

IRWA understands the commitment to quality that our customer's expect. To ensure a common goal of providing excellent customer service and continuous improvement in the development, production and delivery of our products and services, we have incorporated the following quality control measures.

To ensure quality control during the data collection process, the IRWA technician will perform mission planning to determine the best times to collect data depending upon the satellite configurations. The GPS equipment will also be configured to meet the recommended settings for capturing sub-foot positional data. The recommendations are as follows:

- A minimum of 4 satellites must be present in order to collect a feature.
- A maximum PDOP (Percent Dilution of Position) of 6. PDOP measures the geometrical strength of the GPS satellite configuration or the amount of error in your position. The lower the PDOP the more accurate the data collected.
- A minimum SNR (Signal to Noise) of 39 dBHz.
- Satellite must be a minimum of 15 degrees above the horizon.
- Each feature will be collected taking one positional location every second until proper degree of accuracy is achieved.

Completion of field data collection will be determined based upon the as-built drawings supplied by the **Village of Bellflower, IL**. Each feature on the as-built will be marked as it is collected. If any new features are found while in the field, the feature will be collected and will be noted as a new feature in the comments section for the particular feature class.

## Data Backup Procedures

To prevent the loss of data during the project, the raw GPS data will be downloaded daily to a local desktop machine or laptop computer. In addition this data will be copied to a secure server located at the IRWA office. Each week when data is differentially corrected, the base station files along with the updated personal geodatabase will be saved on a local desktop machine then backed-up on the server.



## Assumptions

The following assumptions have been made based upon currently available information:

1. GPS coordinates and physical attribute information will be gathered in the field for water system features (valves, hydrants, meters, etc.) **that are accessible, visible, and/or have been marked with "BLUE" paint or other "BLUE" indicator**; however, in the event that determinations can not be made from as-built drawings this information will be obtained from the **Village of Bellflower, IL**.
2. **Village of Bellflower, IL** will supply keys and/or access to necessary infrastructure enclosures.
3. **Village of Bellflower, IL** infrastructure locations are marked and/or accurately located on as-built drawings, and **be marked or viewable, with both paint and flags in the field as well (Blue for Water)**, for IRWA data acquisition with the GPS data logger.

## IV. Project Schedule

The anticipated start date for this project is reliant on weather permitting, and barring any unforeseen circumstances that may arise to delay the project timetable. The anticipated completion time for just the GPS field work, is 3 work day(s). (This is depending and reliant on no unforeseen circumstances or bad weather.)

## V. Deliverables

The following deliverables will be presented to the **Village of Bellflower, IL** at the completion of the project. The deliverables will include the following:

- A geo-database compatible with ArcGIS Maps.  
The database will contain all attributed features collected and digitized as listed in the scope of work.
- Wall maps (if **desired and ordered**)
- Published digital map for viewing with Diamond Maps
- Standard GIS datasets (aerial imagery, topography maps, streets & roads, etc.)

**Estimated Cost of GPS/GIS Mapping Project:**

\*\*\* Expenses incurred by the IRWA Tech include the reimbursement of all mileage costs. These are miles to and from the **Village of Bellflower, IL** from the IRWA office or GIS Tech's home (whichever is closer), miles incurred within the system, and to and from the hotel accommodations, if applicable. This is based on an approximate **3 work day(s) in the field** for GPS Data Logging, over approximately 1 work week(s) (weather permitting and barring any unforeseen circumstances). Also, there will be expense for the standard **1 additional work day** for a subsequent GIS meeting date to confirm map designs and use instruction. Other expenses are for daily per diem & incidental charges.

**Collect, attribute and process GPS data for \$8.00 per feature:**

**\*IRWA Voting Member Discount. Non-Member Systems are charged \$12.00 per feature.**

Total Water System Features: 297 @ \$8.00 per = \$ 2,376.00

**\*This is a \$ 1,188.00 Savings as an Illinois Rural Water Association Member!!!**

(Note: This amount can vary higher or lower, depending on actual amount of features located. This includes digital map production to be furnished to the system and is viewable by system personnel.)

Estimated IRWA Tech Mileage of 100m @ \$0.67 per mile: \$ 67.00  
(Based on total miles incurred to complete project. This could be more or less depending on actual miles; and per any adjustment to the federal reimbursement rate)

Estimated Daily Per Diem (Fed. Rate of \$59) x 4 Work Days: \$ 236.00  
(This could possibly be higher or lower, depending on actual days needed to complete the project; and any adjustment to the federal reimburse rate.)

Estimated Hotel Cost based on X night(s) out @ \$140/night: \$ 0.00  
(This could be higher or lower based on actual nights out to complete the project.) N/A – Not Needed

\*\*\* 1 - 36" x 48" Hardcopy map : (Per Allen Grussing): \$ 100.00

Wall map (each) = \$75.00 (24" x 36") \$100 (36" x 48")

**Software Cost:**

Diamond Maps online Mobile/Edit Capability (1st Year Paid by IRWA) N/C

(The **Village of Bellflower** is NOT committed to retain this service after one year)

**Total Estimated Water System GPS/GIS Mapping Project Cost: \$ 2,779.00**

Upon completion, the Illinois Rural Water Association will invoice the Village of Bellflower, IL for the services provided.

**Total Estimated Water System GPS/GIS Mapping Project Cost: \$ 2,779.00**

We believe this document accurately sets forth the terms of our Agreement. If you concur, please sign below at the place indicated, insert the date and return one signed copy of the acknowledgement to the IRWA Office.

Sincerely,

Don L. Craig  
Deputy Executive Director  
Illinois Rural Water Association

### ACKNOWLEDGEMENT

We agree to the terms and conditions set forth above and authorize IRWA to commence the services when both parties are agreeable to a tentative start date.

**Village of Bellflower, IL:**

By: Allen D. Humming

Title: Mayer

Date: 5-8-2024



Bellflower Improvements for Allen Grussing Proposed by Casey Mayfield

4/14/24

**Community Center**

Tear out and replace 170' of sidewalk.

Entry replacement 19' 10" x 10' x 6" doo patio.

Tear out and replace set of steps.

Installation of new set of Steps.

\$17,800

~~Tear out and replace of circular pad replaced with sod by library.~~

~~\$3,000~~

Clean up Of Concrete and Installation of 4'x14' stretch of sidewalk by the park.

\$3,200

Total Base Price: ~~\$24,000~~ \$21,000

Any questions please feel free to contact me at 217-308-3125

OK- Allen Grussing  
5-8-24

# Bellflower Community Library

## Annual Report

May 2023 through April 2024

### Programs and Accomplishments of the Board:

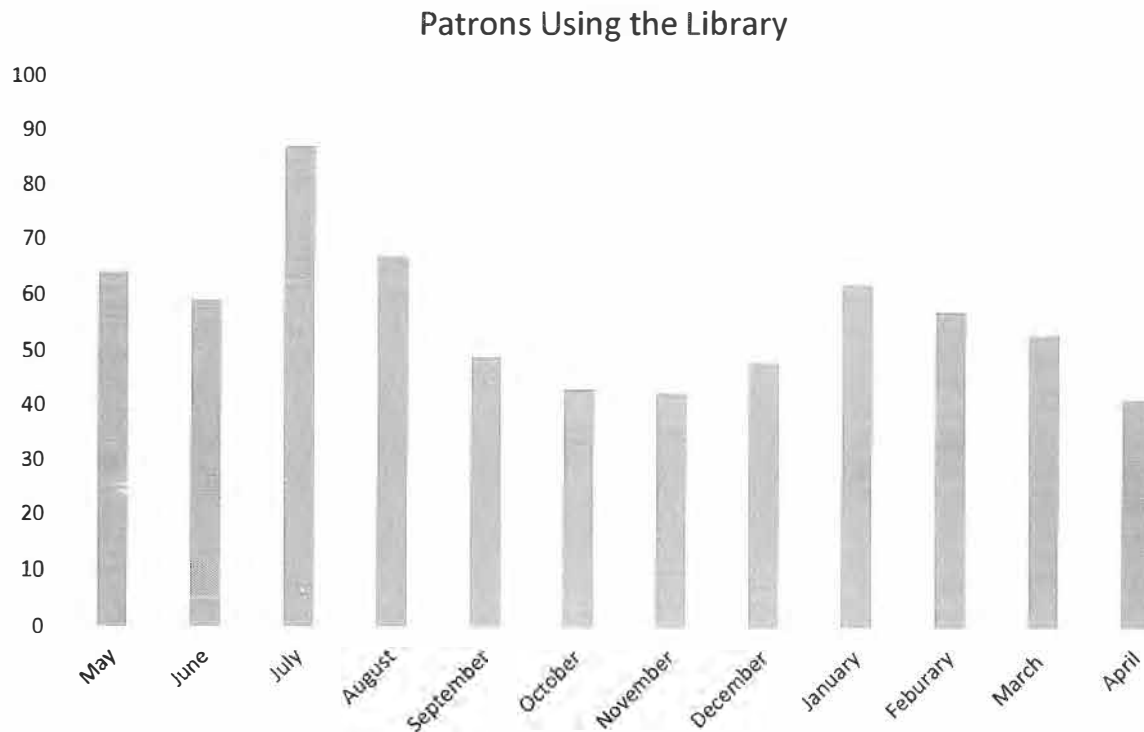
1. In June, we welcomed Sally Weiss as a new board member.
2. Added 541 new and donated books.
3. Offered a summer reading program through the months of June, July, & August and a program in July given by Miller Park Zoo.
4. Continued to work on organizing the shelves to keep the library attractive and user friendly.
5. Sent Barnes & Noble gift cards to our volunteers in appreciation for their service to the library.
6. Used Karla Ruch memorial money to have tote bags made by Stephanie Zimmerman, which were distributed to approximately 30 children that use the library.
7. Partnered with Stephanie Zimmerman for a kid's programs in November and March.

### Immediate Goals:

1. We are working on plans for a kid's summer program partnering with the Historical Society, and a reading program June-August.
2. The library will host an open house on July 4<sup>th</sup>.
3. We are hoping to offer some kids programs throughout the year, partnering again with Stephanie Zimmerman.

## Number of Patrons Using Library May 2023 through April 2024

<u>month</u>	<u>number of patrons</u>	
May	64	
June	59	
July	87	32 of these were during July 4th open house
August	67	
September	49	
October	43	
November	42	closed Wednesday afternoon before Thanksgiving
December	48	
January	62	
Feburary	57	
March	53	
April	41	

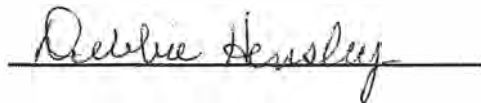


Budget:

We thank the Village Board for their support. We respectfully ask for your consideration in granting us the \$2,500 we have received in the past for our operating expenses.

Summary:

Our new board member, Sally Weiss has been a great fit to our group. We continue to work well together and want to serve the community by offering a great library experience.

A handwritten signature in cursive script, reading "Debbie Hensley", is written over a horizontal line.

Debbie Hensley – Chairman

Cc: Kathy Springer

Maria Aldrich

Sally Weiss

Village Board members

**From:** Jennifer Brackenhoff <[jbrackenhoff@yahoo.com](mailto:jbrackenhoff@yahoo.com)>

**Sent:** Wednesday, May 1, 2024 5:29 PM

**To:** [vob.mayor@outlook.com](mailto:vob.mayor@outlook.com)

**Subject:** Bellflower Park Donation

Greetings,

I am writing to detail a proposed donation to the D.B. "Shorty" Lykins park in memory of my mother, Nancy Hobbs (daughter of D.B. Lykins) and my father, Bobby Hobbs.

When I was a young mother raising my kids in Bellflower, I enjoyed visiting the D.B. "Shorty" Lykins park. My kids enjoyed playing on the limited equipment, and I always wished there was a place for me to sit while they played in the park or visited the library.

We considered donating a tree, but we understand that would require someone maintaining it and since I don't live local, that is not something that will be feasible.

For this reason, we have decided on a park bench or picnic table with a plaque in memory of my parents. I have attached pictures of each in Bellflower green. We were hoping they could be placed on the circular concrete pad that is 13 feet in diameter, however, I just learned that pad may need to be removed.



72" L x 24" W x 33" H



72" L x 30" W x 29.5" H

Before proceeding with this donation, please kindly advise on:

- which item would be preferred
- where it could be placed within the park if not on the concrete pad
- if there would be an individual to bolt it down if we donate money toward that cost? If so, how much? (I may be able to arrange this independently if no individual is available and if the location is determined)
- if there would be an individual to assemble it if we donate money toward that cost? If so, how much? (I could also arrange assembly if no one is available)

We can arrange an additional donation of \$500 to the board to be used for other purposes in the park should this proposal be accepted.

All the best,  
Jennifer Brackenhoff  
#Bellflowerstrong



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**JUNE 12, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on June 10, 2024, at 3:30 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater (arrived 7:11 p.m.), Steve Weiss, and Shane Zimmerman.

Absent: Trustee Bart Lytel.

Five of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Kristin Yeadon, Chris and Jennifer Zimmerman

**PUBLIC COMMENT**

- Paul Luther – tree limbs on his property within the village right-of-way have dead branches. Does the village trim dead branches? President Grussing indicated those trees plus trees at Sylvia Anderson would be checked.
- Kristin Yeadon – looking for clarity about potential fees for using Don Harden Field next summer. [Trustee Drinkwater arrived]. Willing to raise money for field projects if Belltown Bombers can use the field without cost.
- Jennifer Zimmerman – outfield fence needs repair; consider replacing it with a temporary snow fence that could be taken down after games. Kristin Yeadon indicated her team would pay for the snow fence.
- Chris Zimmerman – mowing needed along the Route 54 curb. President Grussing stated he would contact the state.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on May 8, 2024.

b. Approve expenditures during the period of May 9, 2024 through June 12, 2024.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

No report.

**UNFINISHED BUSINESS**

- a. Hydrant flushing position – President Grussing reported a job posting has been prepared, but he first needs to discuss the situation with Eston Ellis who had committed to do this on a temporary basis.

## **NEW BUSINESS**

### a. Action

- 1) MOTION by Trustee Aldrich to approve Ordinance 2024-04 “An Ordinance Adding Chapter 3.18 ‘Use of Public Funds’ to the Bellflower Municipal Code of 1975 (as amended)” (copy attached). Seconded by Trustee Drinkwater. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Weiss, and Zimmerman. No-None. Absent-Trustee Lytel. Vote summary: Yes (4), No (-0-), Absent (1). Motion passed.
- 2) MOTION by Trustee Aldrich to approve Resolution R2024-03 “A Resolution Adopting a Budget for Fiscal Year 2024-2025” (copy attached). Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Weiss, and Zimmerman. No-None. Absent-Trustee Lytel. Vote summary: Yes (4), No (-0-), Absent (1). Motion passed.
- 3) MOTION by Trustee Drinkwater to approve Popejoy Roofing estimates to (a) replace a skylight at the Community Center for \$1,201.52 and (b) repair downspouts on the Community Center gym for \$641.47 (copy attached). Seconded by Trustee Zimmerman. Voice vote: 4 yes, -0- no. Motion passed.
- 4) Don Harden Field – need to research if field conditioner is appropriate and cost. Kristin Yeadon and Jennifer Zimmerman stated the field is in good shape and does not need conditioner.
- 5) Allis-Chalmers Tractor and Woods Pull-Behind Mower
  - a) MOTION by Trustee Weiss to repeal the April 10, 2024 action which declared the tractor and mower as surplus property. Seconded by Trustee Drinkwater. Voice vote: 4 yes, -0- no. Motion passed.
  - b) MOTION by Trustee Aldrich to purchase and install tractor repair parts, estimated at less than \$500, and install previously purchased mower repair parts. Seconded by Trustee Zimmerman. Voice vote: 4 yes, -0- no. Motion passed.
- 6) MOTION by Trustee Zimmerman to approve purchasing a Costway 2-piece insulated food pan carrier with wheels (copy attached) for use at the Thanksgiving Feast. The \$439.99 cost would be paid out of Events funds. Seconded by Trustee Weiss. Voice vote: 4 yes, -0- no. Motion passed.
- 7) Leaf Blower for grounds use – a \$529.99 proposal (copy attached) was submitted by Chad Thomas but the board wants to see a cheaper but similar option.
- 8) MOTION by Trustee Drinkwater to purchase one pallet of street salt to use in Winter 2024. Seconded by Trustee Aldrich. Voice vote: 4 yes, -0- no. Motion passed.
- 9) Surplus Property Sale of 201 W South St – Lindsay Brandt submitted an offer to purchase the property for \$3,000. MOTION by Trustee Zimmerman to counteroffer \$7,500. Seconded by Trustee Weiss. Voice vote: 4 yes, -0- no. Motion passed.

## **BOARD REPORTS**

### President Grussing

- Cleanup day dumpsters and lunch are scheduled.
- Community Center
  - Cafeteria exterior entrance doors – will contact DH Pace for updated estimate to replace.
  - Front sidewalk – Township rejected reimbursing the cost of replacement.
  - Graffiti – will contact Servepro to remove.

- Kitchen
  - McCormick Service checked the refrigerator as the exterior temperature dial sometimes is “in the red.” Unit cools okay. Dial inaccuracy is a common problem on older equipment; purchase/install an interior thermometer.
  - McCormick Service checked the roof exhaust fan. During the recent Ellis benefit supper, the fan would intermittently start and stop and start again. Per McCormick, the motor is old and the bearings are shot. They will provide an estimate for a new motor instead of replacing the bearings on the old existing motor.
- Depot flagpole – recent high winds tore the flag which then fell to the ground with the bottom pole weight. Will work with Steven Sprau to repair when he next rents a lift truck for his business.
- Don Harden Field
  - Chad Thomas reported the underlying home plate base is made of wood which has rotted due to age. Need to investigate for possible replacement.
  - Four field lights are not working. Bob Althouse will repair.
  - Ben Arteman donated two bags of chalk to line the field.
  - Concession Stand – McCormick Service checked the pop cooler which makes lots of noise when running. The coils and motor exterior were cleaned. The unit ran okay and maintained a proper temperature after marking the temperature knob.
- Library
  - Will attend the June library board meeting to explain new village policies regarding library building use (approved May 8, 2024) and use of public funds (approved earlier tonight).
  - Township agreed reimburse ½ of the annual operating expense.
- Streets
  - Rock remaining in the red plow truck bed should be placed on Erin Boggs’ right-of-way.
  - Street sign inventory complete. Need to determine purchasing needs.
- Water
  - GIS mapping of water valves – expected to start soon.
  - Annual water quality report (Consumer Confidence Report) posted.
- Will attend IDOT ADA training.
- Left word for Jessie Fink regarding his interest in serving as emergency management coordinator.
- Contacted by Cameron Reynolds in Farmer City regarding his new trash pickup service.

Trustee Zimmerman

- Street drain at N Latcha/E Kleinbeck appears blocked. Contact Schoonover.
- Sidewalk repair at Butch Sprau’s house needs to be complete before July 4 due to proximity to the park.
- Community Center generator should include a security fence.
- Consider planting new trees at Don Harden Field.
- Tried contacting U of I about landscaping N Latcha park, but no response.

Trustee Aldrich – wants a status update on using the backup well.

Trustee Drinkwater

- Has issues with village mowing.
- Need to replace Community Center towel/soap dispensers.
- Ellis benefit supper raised over \$10,000.
- Secured sponsors for July 4<sup>th</sup> games.
- 2025 July 4<sup>th</sup> – consider renting a Mega Foam Cannon from That Kid Place (thatkidplace.com)

**ADJOURN**

President Grussing adjourned the meeting at 9:27 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
JUNE 12, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, June 12, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held May 8, 2024
- Approve expenditures during the period May 9, 2024 through June 12, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Hydrant flushing position

**NEW BUSINESS**

- a. Action

- 1) Ordinance 2024-04 – Use of Public Funds
- 2) Resolution R2024-03 – FY24-25 Budget
- 3) Community Center – replace skylight and repair gym downspouts
- 4) Don Harden Field – purchase infield conditioner
- 5) Equipment – Allis-Chalmers tractor repairs
- 6) Events – purchase food warmers
- 7) Grounds – purchase leaf blower
- 8) Streets – purchase salt for winter
- 9) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

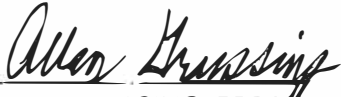
VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

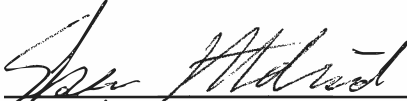
FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
JUNE 12, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 5/31/2024
- Illinois Funds Account Reconciliations – 5/31/2024
- Invoices paid 5/2024 GF and WF
- Invoices paid 6/2024 GF and WF
- Invoices paid 6/2024 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 5/2024
- QuickBooks Balance Sheet – 6/13/2024
- QuickBooks Expenditures 5/9/2024 – 6/12/2024
- QuickBooks Fund P&Ls 5/1/2024-6/12/2024



ALLEN GRUSSING, PRESIDENT

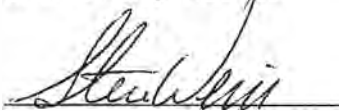


SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER  
MCLEAN COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 2024-04**

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**AN ORDINANCE ADDING CHAPTER 3.18 "USE OF PUBLIC FUNDS  
TO THE BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

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Allen D. Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert L. Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on June 12, 2024

**ORDINANCE NO. 2024-04**

**AN ORDINANCE ADDING CHAPTER 3.18 “USE OF PUBLIC FUNDS TO THE BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

**WHEREAS**, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

**WHEREAS**, the Bellflower Municipal Code of 1975 (as amended) contains all ordinances in effect for the Village of Bellflower (the “Village”); and

**WHEREAS**, the Bellflower Municipal Code does not currently define a policy for the use of public funds.

**NOW, THEREFORE**, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

**Section 1.** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**Section 2.** A new Chapter 3.18 “Use of Public Funds” of the Bellflower Municipal Code of 1975 (as amended) is hereby adopted in words and figures as shown below:

**3.18 USE OF PUBLIC FUNDS**

The 1970 Constitution of the State of Illinois, Article VIII “Finance,” Section 1 “General Provisions” states:

- (a) Public funds, property or credit shall be used only for public purposes.
- (b) The State, units of local government and school districts shall incur obligations for payment or make payments from public funds only as authorized by law or ordinance.

Although “public purpose” has not been defined by the legislature, the Village of Bellflower desires to identify certain uses of public funds that may raise objections by members of the public as not being for a public purpose. Therefore, to avoid any appearance of improper use of public funds, the village generally will not use public funds for the following purposes unless a determination is made that the public benefit outweighs any private gain: charitable donations, memorial contributions, flowers, gifts, and gift cards.

**Section 3.** Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

**Section 4.** Severability. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid



application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**Section 5.** Publication. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its adoption, approval, and publication in accordance with 65 ILCS 5/1-2-4.

**ADOPTED** this 12<sup>th</sup> day of June 2024 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
<b>Aldrich</b>	X			
<b>Drinkwater</b>	X			
<b>Lytel</b>			X	
<b>Weiss</b>	X			
<b>Zimmerman</b>	X			
<b>Grussing</b> (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>4</b>		<b>1</b>	

**APPROVED** this 12<sup>th</sup> day of June 2024.

*Allen D. Grussing*

Allen D. Grussing, Village President

ATTEST:

*Herbert L. Youngblood*  
Herbert L. Youngblood, Village Clerk



**CERTIFICATE OF PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

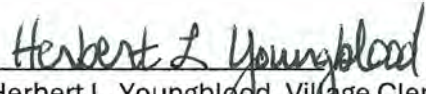
I further certify that on June 12, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-04, entitled:

**AN ORDINANCE ADDING CHAPTER 3.18 “USE OF PUBLIC FUNDS TO THE BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2024-04 was published on June 12, 2024. Beginning on June 13, 2024, and continuing for at least ten days thereafter, a “Notice of Ordinance Publication” was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 24<sup>th</sup> day of June 2024.

  
Herbert L. Youngblood, Village Clerk

**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on June 12, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-04, entitled:

**AN ORDINANCE ADDING CHAPTER 3.18 “USE OF PUBLIC FUNDS  
TO THE BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website beginning June 13, 2024 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

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**RESOLUTION NUMBER R2024-03**

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**A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2024-2025**

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Allen Grussing, Village President

Village Trustees  
Skee Aldrich  
Teresa Drinkwater  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on June 12, 2024

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2024-03  
A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2024-2025**

**WHEREAS**, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

**WHEREAS**, within the first quarter of each fiscal year the corporate authorities of the Village are required to adopt an annual appropriation ordinance which identifies all sums of money deemed necessary to defray all necessary expenses and liabilities of the Village (65 ILCS 5/8-2-9); and

**WHEREAS**, an operating budget is necessary to develop detailed revenues and expenditures which can be summarized into an appropriation ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the Budgets attached as Exhibit A are approved for use during the fiscal year beginning May 1, 2024 and ending April 30, 2025. This Resolution shall be effective upon adoption and approval.

**ADOPTED** by the Board of Trustees of the Village of Bellflower this 12th day of June 2024, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>4</b>		<b>1</b>	

**APPROVED** this 12th day of June 2024.

  
 Allen D. Grussing  
 Village President

ATTEST:

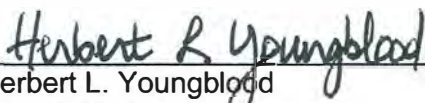
  
 Herbert L. Youngblood  
 Village Clerk



EXHIBIT A  
BUDGET FY24-25  
[3 Pages Follow]

# Village of Bellflower

Budget FY24-25

May 2024 - April 2025

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
<b>Income</b>				
4100 Taxes Received				\$0.00
4110 County Property Tax	38,300.00			\$38,300.00
4130 State Income Tax	50,000.00			\$50,000.00
4140 State Motor Fuel Tax		12,000.00		\$12,000.00
4150 State Replacement Tax	2,000.00			\$2,000.00
4162 State Sales Tax	14,000.00			\$14,000.00
4163 State Use Tax	13,000.00			\$13,000.00
4170 State Telecom Tax	400.00			\$400.00
4180 State Cannabis Use Tax	500.00			\$500.00
<b>Total 4100 Taxes Received</b>	<b>118,200.00</b>	<b>12,000.00</b>		<b>\$130,200.00</b>
4300 Water Bill Receipts			99,000.00	\$99,000.00
4400 Other Revenue				\$0.00
4410 Donations Received	12,500.00			\$12,500.00
4418 Fees Received			2,000.00	\$2,000.00
4420 Fines Received	2,000.00			\$2,000.00
4430 Rental Income	6,100.00			\$6,100.00
4450 Township Community Center Taxes	11,350.00			\$11,350.00
4455 Wind Farm Income	68,500.00			\$68,500.00
4480 Franchise Fees	3,500.00			\$3,500.00
4490 Reimbursements	26,000.00			\$26,000.00
<b>Total 4400 Other Revenue</b>	<b>129,950.00</b>		<b>2,000.00</b>	<b>\$131,950.00</b>
4600 Interest Earned		500.00	6,000.00	\$6,500.00
4900 Fund Transfers In	12,000.00			\$12,000.00
<b>Total Income</b>	<b>\$260,150.00</b>	<b>\$12,500.00</b>	<b>\$107,000.00</b>	<b>\$379,650.00</b>
<b>GROSS PROFIT</b>	<b>\$260,150.00</b>	<b>\$12,500.00</b>	<b>\$107,000.00</b>	<b>\$379,650.00</b>
<b>Expenses</b>				
6100 Bank Service Charges	28.00			\$28.00
6200 Engineering Services				\$0.00
6210 Streets	10,000.00	1,935.00		\$11,935.00
6220 Water System			5,000.00	\$5,000.00
<b>Total 6200 Engineering Services</b>	<b>10,000.00</b>	<b>1,935.00</b>	<b>5,000.00</b>	<b>\$16,935.00</b>
6300 Events				\$0.00
6310 Christmas	500.00			\$500.00
6320 Easter	500.00			\$500.00
6330 Fundraising	50.00			\$50.00
6340 July 4	11,300.00			\$11,300.00
6350 Thanksgiving	4,000.00			\$4,000.00
6360 Village Work Day	1,500.00			\$1,500.00
<b>Total 6300 Events</b>	<b>17,850.00</b>			<b>\$17,850.00</b>
6400 Insurance Expense	13,000.00			\$13,000.00
6500 Office Expense	1,500.00		1,500.00	\$3,000.00
6600 Other Expense				\$0.00

# Village of Bellflower

## Budget FY24-25

May 2024 - April 2025

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
6620 Property Tax	100.00			\$100.00
6630 Library Operations	2,500.00			\$2,500.00
6640 Non-Employee Labor	500.00			\$500.00
6650 Miscellaneous	100.00			\$100.00
6660 Equipment Rental	200.00			\$200.00
<b>Total 6600 Other Expense</b>	<b>3,400.00</b>			<b>\$3,400.00</b>
6700 Payroll Expenses				\$0.00
6710 Wages-Hourly	6,000.00		1,440.00	\$7,440.00
6720 Wages-Officials	13,800.00			\$13,800.00
6730 Wages-Salaried	900.00		12,000.00	\$12,900.00
6760 Payroll Fees	900.00		200.00	\$1,100.00
6770 Payroll Taxes	1,800.00		1,150.00	\$2,950.00
<b>Total 6700 Payroll Expenses</b>	<b>23,400.00</b>		<b>14,790.00</b>	<b>\$38,190.00</b>
6900 Professional Fees				\$0.00
6910 Accounting and Audit	9,000.00			\$9,000.00
6920 Dues and Memberships	250.00		400.00	\$650.00
6930 Legal	5,000.00		500.00	\$5,500.00
<b>Total 6900 Professional Fees</b>	<b>14,250.00</b>		<b>900.00</b>	<b>\$15,150.00</b>
6970 Public Safety				\$0.00
6974 Police	19,000.00			\$19,000.00
6978 Security Cameras	2,000.00			\$2,000.00
<b>Total 6970 Public Safety</b>	<b>21,000.00</b>			<b>\$21,000.00</b>
7000 Repairs and Maintenance				\$0.00
7010 Buildings	73,000.00			\$73,000.00
7020 Equipment	9,000.00			\$9,000.00
7030 Grounds	4,500.00			\$4,500.00
7040 Streets	25,000.00	36,065.00		\$61,065.00
7050 Water System			50,000.00	\$50,000.00
<b>Total 7000 Repairs and Maintenance</b>	<b>111,500.00</b>	<b>36,065.00</b>	<b>50,000.00</b>	<b>\$197,565.00</b>
7200 Technology				\$0.00
7210 Internet	550.00			\$550.00
7220 Software	1,500.00		650.00	\$2,150.00
7221 Hardware	2,400.00		1,200.00	\$3,600.00
7230 Website	700.00			\$700.00
<b>Total 7200 Technology</b>	<b>5,150.00</b>		<b>1,850.00</b>	<b>\$7,000.00</b>
7400 Utilities				\$0.00
7510 Trash Disposal	1,100.00			\$1,100.00
7530 JULIE			150.00	\$150.00
7552 Electricity	16,000.00		4,000.00	\$20,000.00
7556 Natural Gas	6,000.00		1,500.00	\$7,500.00
7560 Telephone	650.00			\$650.00
<b>Total 7400 Utilities</b>	<b>23,750.00</b>		<b>5,650.00</b>	<b>\$29,400.00</b>
7600 Water Quality				\$0.00



# Village of Bellflower

Budget FY24-25

May 2024 - April 2025

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
7610 Chemicals and Supplies			3,000.00	\$3,000.00
7620 IEPA Testing			5,000.00	\$5,000.00
<b>Total 7600 Water Quality</b>			<b>8,000.00</b>	<b>\$8,000.00</b>
7850 Debt Service				\$0.00
7870 Loan-Interest			2,800.00	\$2,800.00
7880 Loan-Principal			11,600.00	\$11,600.00
<b>Total 7850 Debt Service</b>			<b>14,400.00</b>	<b>\$14,400.00</b>
7999 Contingency	15,322.00		4,910.00	\$20,232.00
<b>Total Expenses</b>	<b>\$260,150.00</b>	<b>\$38,000.00</b>	<b>\$107,000.00</b>	<b>\$405,150.00</b>
NET OPERATING INCOME	<b>\$0.00</b>	<b>\$ -25,500.00</b>	<b>\$0.00</b>	<b>\$ -25,500.00</b>
NET INCOME	<b>\$0.00</b>	<b>\$ -25,500.00</b>	<b>\$0.00</b>	<b>\$ -25,500.00</b>



**POPEJOY ROOFING, INC.**  
PO Box 41  
Farmer City, IL 61842

popejoyroofing@gmail.com  
IL LIC. #104-017259  
Phone: 309-530-4204

# Skylight Replacement and Downspout Repairs

05/09/2024

**Company Representative**  
Joel Schilawski  
Phone: (217) 329-2300  
joel@popejoyroofing.com

**Village of Bellflower**  
**Contact: Allen Grussing**  
104 West Center Street  
Bellflower, IL 61724  
(309) 722-5004

Job: IL-4780: Village of Bellflower

## Skylight Replacement - Low Slope Area

Skylight replacement to include the following:

- Removal and disposal of existing (older) skylight
- Installation of new Velux FXG curb mounted dome skylight (clear over white)
- Properly seal newly installed skylight as needed

Rofer - per hour

Velux FXG 305305-0A1A1 Curb Mounted Skylight - Clear/Clear

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**\$1,201.52**

## Downspout Repairs

Downspout repairs to include the following:

- Disposal of existing damaged downspouts on gymnasium
- Installation of new downspouts where missing/damaged (3"x4" White)
- Installation of 10LF extensions to (4) downspouts on gymnasium guttering areas
- Installation of (4) new downspout hinges to newly installed extensions

Downspout - aluminum - 3"x4"

GutterWorks Galvanized Steel Downspout Hinge - 3"x4" A - White

---

**\$641.47**

**TOTAL**

**\$1,842.99**

PLEASE READ: Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above or there will be a \$50.00 per day penalty charge for each and every day that payment is late according to this contract. Plus expenses incidental to collection, including reasonable attorney's fees.

I fully understand and agree to the terms of this contract.

---

Company Authorized Signature

---

Date

---

Customer Signature

---

Date

---

Customer Signature

---

Date

## COSTWAY 2pcs End-Loading Insulated Food Pan Carrier w/Wheels, for 5 Full-Size Pan, 81 Quart Capacity, Food-Grade LLDPE Material, Stackable Food Warmer with Fastener, Ideal for Canteen (2)

Visit the [COSTWAY Store](#)

4.6 ★★★★★ 28 ratings

50+ bought in past month

\$439<sup>99</sup>



### About this item

- **【Easy Transportation and Storage】** The set of 2 insulated food warmer features 2 universal wheels and 2 directional wheels with brakes for effortless movement and smooth stops. The carriers also have 2 handles for easy transportation. Additionally, the grooved bottom of the food pan carrier allows for easy stacking to save space. Please note that for security reasons, do not stack more than 3 insulated food warmers.
- **【Large Capacity & Versatility】** Each with a capacity of 81 quarts, the food pan carrier can easily hold up to 5 full-size pans(not included). For added convenience, this carrier also comes with 8 shelf dividers, allowing you to arrange different sized full-size pans as needed. The 270° door opening angle facilitates quick loading and unloading, making it ideal for use in canteens, restaurants, hotels, and more.
- **【Exceptional Temp Retention】** The 2pcs portable food warmer is designed with a seamless double-wall shell and an inlaid sailing ring, ensuring excellent sealing and insulation. The interior is filled with polyurethane foam, which keeps food hot or cold for 4-6 hours. This advanced insulation technology does not rely on electricity, making it energy efficient.
- **【Unparalleled Durability】** Made of food-grade LLDPE material, the insulated food container ensures safety and high strength. The double-layer structure features excellent crack-resistance and impact-resistance. In addition, the material is heat-resistant and cold-resistant, ensuring long-lasting use.
- **【Additional Accessories Included】** The included stickers can be used for labeling and sorting, providing extra convenience. Moreover, the package includes 4 spare stainless steel hinges for easy replacement of damaged fittings, thus ensuring extended service life.
- **【Note】** You will receive two food warmers, containing a regular style (without wheels) and a food warmer with wheels.



# PB-760LNT

**MSRP | \$529.99**

The most powerful low-noise blower on the market. The PB-760LNT backpack blower with tube-mounted throttle emits only 65 decibels while producing 535 CFM at 214 MPH. With its blend of power, comfort and quiet operation, it can help pros move mountains of leaves while still abiding by noise regulations.

## TOP FEATURES

- Professional features with padded backrest & shoulder straps
- Low noise output for noise sensitive environments
- 63.3 cc professional-grade, 2-stroke engine

★★★★☆ **4.4 (5)** [Write a review](#)

**Available at Sherman's in Mansfield.**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**JULY 10, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on July 8, 2024, at 4:45 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: None.

Six of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Jesse Fink

**PUBLIC COMMENT**

- Paul Luther – pleased that the July 4 parade route went down N Vine St in front of his house.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on June 12, 2024.

b. Approve expenditures during the period of June 13, 2024 through July 10, 2024.

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- May 2024 – 29 tickets, 3 warnings
- June 2024 – 19 tickets, 3 warnings
- Focusing traffic enforcement on large truck haulers
- Office Ty Thornton, who was expected to be on military deployment later in the year, will not be deployed.

**UNFINISHED BUSINESS**

a. Don Harden Field baseball diamond light repairs

- All bulbs were okay. Repaired broken wires to light fixtures.
- Bob Althouse will estimate replacing all the old wires that connect the light fixtures to transformers, plus replacing the old wooden cross pieces that hold the fixtures and transformers, plus replacing the old lights with LED lights.

**NEW BUSINESS**

a. Action

- 1) MOTION by Trustee Weiss to approve Ordinance 2024-05 “Appropriation Ordinance for 2024-2025” (copy attached). Seconded by Trustee Zimmerman. Roll call vote: Yes- Trustees Aldrich, Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote

summary: Yes (5), No (-0-), Absent (-0-). Motion passed. [Subsequent to the meeting, the document was filed in the McLean County Clerk's office on July 24, 2024.]

- 2) MOTION by Trustee Lytel to approve McCormick Service \$5,847.00 estimate to replace the Community Center kitchen range roof exhaust fan (copy attached). Seconded by Trustee Drinkwater. Voice vote: 5 yes, -0- no. Motion passed. [Question-what is the warranty?]
- 3) MOTION by Trustee Lytel to spend up to \$100 for purchasing video surveillance warning signs and installing around the Community Center exterior gym perimeter as a deterrent against future graffiti attempts. Seconded by Trustee Weiss. Voice vote: 5 yes, -0- no. Motion passed.
- 4) MOTION by Trustee Drinkwater to replace the Community Center exterior security lights located at the 4<sup>th</sup> grade room fire exit and the southeast gym corner. Seconded by Trustee Zimmerman. Voice vote: 5 yes, -0- no. Motion passed.
- 5) MOTION by Trustee Drinkwater to approve the following Popejoy repair estimates for Don Harden Field totaling \$5,375.61 (copy attached):
  - Replace concession stand siding \$2,325.55
  - Replace concession stand wood framing brace \$329.29
  - Replace restroom doors \$2,720.77Seconded by Trustee Lytel. Voice vote: 5 yes, -0- no. Motion passed.
- 6) Leaf Blower for use on village grounds – alternatives to the leaf blower discussed at the June 12, 2024 meeting were presented (copies attached). No action was taken.
- 7) MOTION by Trustee Lytel to approve Mayfield Construction \$6,696.91 estimate to replace the sidewalk on N Vine St along the western property line of the Bellflower Christian Church. The approval is conditioned upon receiving a church letter confirming the village will pay the entire bill, and the church will reimburse the village for the labor and equipment cost (\$4,399.87) plus one-half the materials cost (\$1,148.52). Summary: the church will be responsible for \$5,548.39 and the village \$1,148.52. Seconded by Trustee Drinkwater. Voice vote: 5 yes, -0- no. Motion passed.
- 8) President Grussing announced his appointment of Jesse Fink as village Emergency Management Agency (EMA) Coordinator. MOTION by Trustee Aldrich to consent to the appointment of Jesse Fink as village Emergency Management Agency (EMA) Coordinator. Seconded by Trustee Lytel. Voice vote: 5 yes, -0- no. Motion passed.
- 9) At the June 12, 2024 board meeting, Trustee Zimmerman recommended contacting Schoonover Sewer Service for an estimate to clean out street storm water drains. The attached estimate was presented. The board suggested first contacting McLean County Highway Department to see if they would provide this service.
- 10) Surplus Property Sale of 201 W South St – Lindsay Brandt purchased a house in Mansfield and withdrew her previously submitted offer to purchase. Michael Brooks contacted President Grussing expressing possible interest.

## **BOARD REPORTS**

### President Grussing

- Community Center
  - Bob Althouse will estimate replacing the flagpole light and relocating the light switch for the storage area above the east side of the gym stage.
  - Gym downspout replacement complete.
  - Graffiti removal complete.
  - Front sidewalk – replacement scheduled week of June 17.

- Notified by the University of Illinois St. John's Newman Center that they would no longer rent the Community Center for periodic retreats. They will pick up all items stored at the Community Center on July 17.
- One picnic table still needs to be moved from Don Harden Field to the playground on the west side of the gym.
- Depot – flagpole repair complete.
- Don Harden Field – need to meet with Kristin Yeadon and Jennifer Zimmerman regarding future baseball diamond use and needs.
- Equipment – Trustee Zimmerman is working on repairs to the Allis-Chalmers tractor and the pull-behind mower.
- Grounds – need to contact Chad Thomas regarding no longer spraying for weeds under and around any area accessible to people, and around any structure which results in soil erosion after rains.
- Library – met with the library board and explained new village policies regarding library building use (approved May 8, 2024) and use of public funds (approved June 12, 2024).
- Parks – contacted Heartland Community College regarding landscaping at N Latcha St, but they indicated they have no landscaping programs. Trustee Lytel suggested contacting the ISU Office of Sustainability.
- Streets
  - Rock remaining in the red plow truck bed was placed on Erin Boggs' right-of-way.
  - Sidewalk repair at Butch Sprau's house was completed before July 4.
  - Mowing along State St at Route 54 complete.
  - Tree trimming needs to be reviewed before winter.
- Village Garage – getting recommendation and estimate to repair door springs.
- Water
  - GIS mapping of water valves – in progress.
  - New water curb stops may be needed at 501 N State St (Carl and Ashley Brown), 604 E Kleinbeck St (James Fischer), and 201 S Prairie St (Guy and Tina Jamison) due to existing shut-off valves being in inaccessible areas. If confirmed, the valves will be replaced.
  - Need to schedule a meeting with the water operators to discuss stress testing the backup well.
- At cleanup day, Rob Brown indicated he will be installing fiber optic service within the village, and his state registration does not require any village approval. Our village attorney, who is in contact with Mr. Brown's attorney, states he must comply with the village right-of-way ordinance and apply for a right-of-way permit.
- Rick Bedford indicates he plans to acquire the property at 205 N Latcha St subject to verification of site requirements for a new building.

#### Trustee Drinkwater

- July 4<sup>th</sup> celebration, rescheduled to July 6<sup>th</sup> due to weather, was successful.
- The Ellis and Hensley families were appreciative of the fireworks dedication to Andrew Ellis and the bag toss game dedication to Luke Hensley.
- Next year's plans include continuing event sponsorships, the band "The Elder Brothers" has already been booked along with the portable stage being placed earlier in the day.



Trustee Zimmerman – the Don Harden Field outfield fence needs to be removed, leaving a few marker posts to delineate the property boundary. MOTION by Trustee Lytel to remove the fence, install marker posts, and contact Phil Lawrence about recycling the fence. Seconded by Trustee Weiss. Voice vote: 5 yes, -0- no. Motion passed.

Trustee Lytel – the Brian Thomas property contains old vehicles and tires which surely violate one or more parts of our village code. Requested that Downs Police look at the property.

**ADJOURN**

President Grussing adjourned the meeting at 8:30 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
JULY 10, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, July 10, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held June 12, 2024
- Approve expenditures during the period June 13, 2024 through July 10, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Don Harden Field ballfield light repairs

**NEW BUSINESS**

- a. Action
  - 1) Approve Ordinance 2024-05 – FY24-25 Appropriations
  - 2) Community Center approvals
    - a) Replace kitchen range exhaust fan
    - b) Install security signs for rear yard
    - c) Replace security lights (4<sup>th</sup> grade room fire exit; southeast gym corner)
  - 3) Don Harden Field – approve Popejoy repair estimates
  - 4) Grounds approvals
    - a) Purchase leaf blower
    - b) Replace sidewalk on Vine St at Christian Church (½ materials only)
  - 5) Personnel – appoint emergency management coordinator
  - 6) Streets – approve hydro-jetting street drains
  - 7) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
JULY 10, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 6/30/2024
- Illinois Funds Account Reconciliations – 6/30/2024
- Invoices paid 6/2024 GF and WF
- Invoices paid 6/2024 MFT
- Invoices paid 7/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 6/2024
- QuickBooks Balance Sheet – 7/10/2024
- QuickBooks Expenditures 6/13/2024 – 7/10/2024
- QuickBooks Fund P&Ls 5/1/2024-7/10/2024



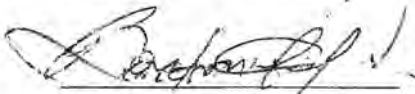
ALLEN GRUSSING, PRESIDENT



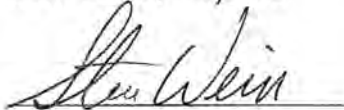
SKEE ALDRICH, TRUSTEE



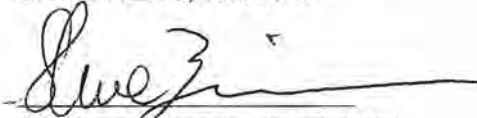
TERESA DRINKWATER, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

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ORDINANCE NUMBER 2024-05

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APPROPRIATION ORDINANCE FOR 2024-2025

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Allen Grussing, Village President

Village Trustees  
Skee Aldrich  
Teresa Drinkwater  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert Youngblood, Village Clerk

**FILED**  
McLEAN COUNTY, ILLINOIS  
JUL 24 2024  
Kathy Michael  
COUNTY CLERK

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on July 10, 2024

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-05  
APPROPRIATION ORDINANCE FOR 2024-2025**

An ordinance appropriating for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2024, and ending April 30, 2025.

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

**SECTION 1:** That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality, be and the same are hereby appropriated for the corporate purposes of the Village of Bellflower, McLean County, Illinois, as hereinafter specified for the fiscal year beginning May 1, 2024 and ending April 30, 2025.

**SECTION 2:** That the appropriation herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Bellflower, and such appropriation being subject to further approval as to expenditure thereof by the Village Board.

**SECTION 3:** That the amount appropriated for each object and purpose shall be as follows:

PART I: ESTIMATED REVENUE

FISCAL YEAR MAY 1, 2024 THROUGH APRIL 30, 2025

ACCOUNT ID	ACCOUNT DESCRIPTION	ESTIMATED REVENUE	FUND TOTAL
<b>GENERAL FUND</b>			
4450-GF	Income-Community Center Township Tax	11,350.00	
4410-GF	Income-Donations	12,500.00	
4600-GF	Income-Interest Earned	12,000.00	
4420-GF	Income-Police Fines	2,000.00	
4490-GF	Income-Reimbursements	26,000.00	
4430-GF	Income-Rentals	6,100.00	
4480-GF	Income-Utility Franchise Fees	3,500.00	
4455-GF	Income-Wind Farm	68,500.00	
4110-GF	Taxes-County Property	38,300.00	
4180-GF	Taxes-State Cannabis Use	500.00	
4130-GF	Taxes-State Income	50,000.00	
4150-GF	Taxes-State Replacement	2,000.00	
4162-GF	Taxes-State Sales	14,000.00	
4170-GF	Taxes-State Telecom	400.00	
4163-GF	Taxes-State Use	13,000.00	
<b>TOTAL GENERAL FUND</b>			<b>260,150.00</b>
<b>MOTOR FUEL TAX FUND</b>			
4600-MFT	Income-Interest	500.00	
4140-MFT	Taxes-Motor Fuel	12,000.00	
<b>TOTAL MOTOR FUEL TAX FUND</b>			<b>12,500.00</b>
<b>WATER FUND</b>			
4418-WF	Income-Fees	2,000.00	
4600-WF	Income-Interest	6,000.00	
4300-WF	Income-Water Usage	99,000.00	
<b>TOTAL WATER FUND</b>			<b><u>107,000.00</u></b>
<b>TOTAL ESTIMATED REVENUE</b>			<b><u>379,650.00</u></b>

PART II: ESTIMATED EXPENDITURES

FISCAL YEAR MAY 1, 2024 THROUGH APRIL 30, 2025

ACCOUNT ID	ACCOUNT DESCRIPTION	APPROPRIATION	CATEGORY TOTALS	FUND TOTALS
<b>GENERAL FUND</b>				
<u>Administration</u>				
6710-GF	Wages-Hourly Employees	6,000.00		
6720-GF	Wages-Officials	13,800.00		
6730-GF	Wages-Salaried Employees	900.00		
6760-GF	Payroll Fees	900.00		
6770-GF	Payroll Taxes-Employer FICA and SUTA	1,800.00		
	Total Administration		23,400.00	
<u>Operations</u>				
6910-GF	Accounting and Audit Services	9,000.00		
6100-GF	Bank Service Charges	28.00		
6920-GF	Dues and Memberships	250.00		
6210-GF	Engineering-Streets (non-MFT)	10,000.00		
6660-GF	Equipment Rental	200.00		
6310-GF	Events-Christmas	500.00		
6320-GF	Events-Easter	500.00		
6330-GF	Events-Fundraising	50.00		
6340-GF	Events-July 4	11,300.00		
6350-GF	Events-Thanksgiving	4,000.00		
6360-GF	Events-Village Work Day	1,500.00		
6400-GF	Insurance	13,000.00		
6930-GF	Legal Fees	5,000.00		
6630-GF	Library Operations	2,500.00		
6650-GF	Miscellaneous	100.00		
6640-GF	Non-Employee Labor	500.00		
6500-GF	Office Expense	1,500.00		
6974-GF	Public Safety-Police	19,000.00		
6978-GF	Public Safety-Security Cameras	2,000.00		
7010-GF	Repairs and Maintenance-Buildings	83,000.00		
7020-GF	Repairs and Maintenance-Equipment	10,200.00		
7030-GF	Repairs and Maintenance-Grounds	5,500.00		
7040-GF	Repairs and Maintenance-Streets	28,122.00		
6620-GF	Tax-Drainage District	100.00		
7210-GF	Technology-Internet	550.00		
7220-GF	Technology-Software	1,500.00		
7221-GF	Technology-Hardware	2,400.00		
7230-GF	Technology-Website	700.00		
7510-GF	Trash Disposal	1,100.00		
7552-GF	Utilities-Electricity	16,000.00		
7556-GF	Utilities-Natural Gas	6,000.00		
7560-GF	Utilities-Telephone	650.00		
	Total Operations		236,750.00	
<b>TOTAL GENERAL FUND</b>				<b>260,150.00</b>

[CONTINUED ON NEXT PAGE]

<u>ACCOUNT ID</u>	<u>ACCOUNT DESCRIPTION</u>	<u>APPROPRIATION</u>	<u>CATEGORY TOTALS</u>	<u>FUND TOTALS</u>
<b>MOTOR FUEL TAX FUND</b>				
<u>Operations</u>				
6210-MFT	Engineering Services	1,935.00		
7040-MFT	Repairs and Maintenance-Streets	36,065.00		
	Total Operations		38,000.00	
<b>TOTAL MOTOR FUEL TAX FUND</b>				<b>38,000.00</b>
<b>WATER FUND</b>				
<u>Administration</u>				
6710-WF	Wages-Hourly Employees	1,440.00		
6730-WF	Wages-Salaried Employees	12,000.00		
6760-WF	Payroll Fees	200.00		
6770-WF	Payroll Taxes-Employer FICA and SUTA	1,150.00		
	Total Administration		14,790.00	
<u>Operations</u>				
6100-WF	Bank Service Charges			
7610-WF	Chemicals and Supplies	3,000.00		
	Dues and Memberships	400.00		
6220-WF	Engineering Services	5,000.00		
7620-WF	IEPA Testing	5,000.00		
7530-WF	JULIE Utility Locating	150.00		
6930-WF	Legal Fees	500.00		
7870-WF	Loan Repayment-Interest	2,800.00		
7880-WF	Loan Repayment-Principal	11,600.00		
6500-WF	Office Expense	1,500.00		
7050-WF	Repairs and Maintenance-Water System	54,910.00		
7220-WF	Technology-Software	650.00		
7221-WF	Technology-Hardware	1,200.00		
7552-WF	Utilities-Electricity	4,000.00		
7556-WF	Utilities-Natural Gas	1,500.00		
	Total Operations		92,210.00	
<b>TOTAL WATER FUND</b>				<b><u>107,000.00</u></b>
<b>TOTAL ESTIMATED EXPENDITURES</b>				<b><u><u>405,150.00</u></u></b>



PART III: FINANCIAL SUMMARY

FISCAL YEAR MAY 1, 2024 THROUGH APRIL 30, 2025

<u>ACCOUNT ID</u>	<u>DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>MOTOR FUEL TAX FUND</u>	<u>WATER FUND</u>	<u>TOTAL FUNDS</u>
	<u>CASH ON HAND MAY 1, 2024 (nearest \$100)</u>				
1010	Heartland Bank-Checking	26,100.00		20,200.00	46,300.00
1040	Heartland Bank-Motor Fuel Tax Fund		1,100.00		1,100.00
1110	Illinois Funds-General Fund	215,900.00			215,900.00
1120	Illinois Funds-Motor Fuel Tax Fund		<u>35,000.00</u>		35,000.00
1130	Illinois Funds-Water Fund			<u>220,100.00</u>	220,100.00
1130	Illinois Funds-Wind Farm Income	<u>139,200.00</u>			<u>139,200.00</u>
	<b>CASH ON HAND</b>				
	<b>MAY 1, 2024</b>	381,200.00	36,100.00	240,300.00	657,600.00
	<b>PLUS ESTIMATED REVENUE</b>	<u>260,150.00</u>	<u>12,500.00</u>	<u>107,000.00</u>	<u>379,650.00</u>
	<b>EQUALS ESTIMATED FUNDS AVAILABLE</b>	641,350.00	48,600.00	347,300.00	1,037,250.00
	<b>LESS ESTIMATED EXPENDITURES</b>	<u>(260,150.00)</u>	<u>(38,000.00)</u>	<u>(107,000.00)</u>	<u>(405,150.00)</u>
	<b>EQUALS ESTIMATED CASH ON HAND</b>				
	<b>APRIL 30, 2025</b>	<u>381,200.00</u>	<u>10,600.00</u>	<u>240,300.00</u>	<u>632,100.00</u>

**SECTION 4:** That all unexpended balances of any item or items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

**SECTION 5:** That if any section, subdivision, or sentence of this Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

**SECTION 6:** That a certified copy of this Ordinance shall be filed with the McLean County Clerk within 30 days after adoption.

**SECTION 7:** That this Ordinance shall be in full force and effect after its passage, approval, and publication, as provided by law.

**ADOPTED** this 10<sup>th</sup> day of July 2024, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	5	-0-	-0-	-0-

**APPROVED** this 10<sup>th</sup> day of July 2024.

*Allen D. Grussing*  
 ALLEN D. GRUSSING  
 Village President

ATTEST:

*Herbert L. Youngblood*  
 HERBERT L. YOUNGBLOOD  
 Village Clerk



VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2024-05  
APPROPRIATION ORDINANCE FOR 2024-2025

CERTIFICATE OF FILING


The undersigned duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois, does hereby certify that attached hereto is a true and correct copy of Ordinance No. 2024-05, the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2024, and ending April 30, 2025, as adopted and approved on July 10, 2024.

Further, the undersigned duly elected and qualified Village President of the Village of Bellflower, McLean County, Illinois, does hereby certify that the estimate of revenues, by source, anticipated to be received by the Village of Bellflower, McLean County, Illinois, as set forth in said Ordinance as "Estimated Revenues" is a true statement of said revenues.

This certification is made and filed pursuant to the requirement of Public Act 88-455 (35 ILCS 200/18-50) and on behalf of the Village of Bellflower, McLean County, Illinois. This certification must be filed with the McLean County Clerk within 30 days after the adoption of the Ordinance.

DATED this 10<sup>th</sup> day of July 2024.

  
HERBERT L. YOUNGBLOOD  
Village Clerk

  
ALLEN D. GRUSSING  
Village President

FILING RECEIPT:

**FILED**  
McLEAN COUNTY, ILLINOIS

JUL 24 2024

  
COUNTY CLERK

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-05  
APPROPRIATION ORDINANCE FOR 2024-2025**

**CERTIFICATE OF PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

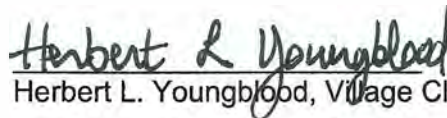
I further certify that on July 10, 2024, the corporate authorities of the Village of Bellflower passed and approved Ordinance No. 2024-05, entitled:

**APPROPRIATION ORDINANCE FOR 2024-2025**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2024-05 was published on July 10, 2024. Beginning on July 11, 2024, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 22<sup>ND</sup> day of July 2024.

  
Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-05  
APPROPRIATION ORDINANCE FOR 2024-2025**

**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on July 10, 2024, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2024-05, entitled:

**APPROPRIATION ORDINANCE FOR 2024-2025**

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The posting shall begin on July 11, 2024 and continue for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**FILED**  
McLEAN COUNTY, ILLINOIS

JUL 24 2024

*Kathy Michael*  
COUNTY CLERK



**Popejoy Estimate – Don Harden Field Repairs**

Replace Concession Stand Siding	\$2,325.55
Replace Wood Framing Brace	329.29
Replace Restroom Doors	<u>2,720.77</u>
<b>TOTAL</b>	<b>\$5,375.61</b>

# PB-265LN

MSRP | \$299.99

Quietly productive. The lightweight, low-noise PB-265LN backpack blower produces a 65-decibel whisper but still pushes 375 CFM at 158 MPH, allowing pros and homeowners to abide noise regulations while blowing through long to-do lists.

## TOP FEATURES

- Great performance from a lightweight backpack blower
- Low noise output for noise-sensitive environments
- 25.4 cc professional-grade, 2-stroke engine



## FEATURES

# LIGHTWEIGHT AND LOW-NOISE

### 25.4 cc professional-grade, 2-stroke engine

For outstanding performance and durability

### i-30™ starting system

Reduces starting effort by 30%

### 21.3 fl. oz. see-through fuel tank

For quick fuel level checks

### Lightweight design and construction

Makes this blower easy to carry for routine lawn maintenance

### Padded backrest and shoulder strap

For operator comfort

### Posi-loc™ pipes

For a secure connection and maximum durability

### Only 65 dB(A)\*

\*Low noise output for noise sensitive environments \* per ANSI B175.2-2012"

### Variable-speed, hip-mounted throttle with cruise control

Offers operator convenience

Available at Sherman's in Mansfield.



# PB-580T

MSRP | \$379.99

A best-in-class blower. The powerful PB-580T backpack blower features a new and improved tube-mounted throttle grip and vented back pad for all-day comfort. It's the perfect partner for professionals staring down a long, exhausting to-do list.

## TOP FEATURES

- Powerful and cost-effective
- Comfortable backrest and shoulder pads
- 58.2 cc professional-grade, 2-stroke engine



## FEATURES

# THE GUSTY SIDEKICK

### 58.2 cc professional-grade, 2-stroke engine

For outstanding performance and durability

### Variable-speed, tube-mounted throttle with cruise control

Offers operator convenience

### Posi-loc™ pipes

For a secure connection and maximum durability

### Metal ring on lower pipe

Helps to reduce pipe wear and useful for scraping debris

### Leaf guard

Keeps debris out of fan intake

### Exclusive vented back pad

Provides cooling air that circulates around the user for comfort in hot weather

### Pleated, automotive-style air filter

Provides superior air filtration for long engine life

### Padded backrest and shoulder straps

Provide operator comfort

Available at Sherman's in Mansfield.



SCHOONOVER SEWER SERVICE  
P O BOX 6027  
CHAMPAIGN IL 61826-6027  
Phone: 217/239-0106  
E-mail: [schoonoversewer@sbcglobal.net](mailto:schoonoversewer@sbcglobal.net)

June 26, 2024

RE: HYDRO-JETTING IN BELLFLOWER

[vob.mayor@outlook.com](mailto:vob.mayor@outlook.com)

Per your request, we submit the following quote to hydro-jet in Bellflower:

Jetting lines for 1 <sup>st</sup> hour:	\$450 – jetter + 2 men
Trip fee	\$ 60
Jetting for each additional hour:	\$275

3 – 5 hour estimated timeframe.

We will access fire hydrants to fill up on water. If any breaks or bad spots found, \$150 additional if location equipment is needed to mark pipes.

Should you have any questions, please feel free to contact Lucas Schoonover at 217-202-5668.

Regards,

G. Lucas Schoonover  
Operations Supervisor

<u>Summary</u>	
First hour – jetter + 2 men	\$ 450
5 additional hours (\$275 X 5)	1,375
Trip fee	60
Marking pipes	<u>150</u>
Total	\$2,035

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**AUGUST 14, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on August 12, 2024, at 1:45 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Steve Weiss, and Shane Zimmerman

Absent: Trustee Bart Lytel

Five of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – None

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on July 10, 2024.

b. Approve expenditures during the period of July 11, 2024 through August 14, 2024.

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

July 2024 – 20 citations; 4 rock trucks pulled over

**UNFINISHED BUSINESS**

a. Community Center

1) Install video surveillance signs – in progress.

2) Replace central hall skylight – COMPLETE.

3) Replace kitchen range hood exhaust fan – equipment in, waiting on cooler weather.  
Warranty is 3 years motor, 1 year bearings/shaft.

b. Don Harden Field

1) Repairs to concession stand and restroom doors – notified Popejoy of approval.

2) Remove outfield fence – COMPLETE.

c. Equipment – repairs to Allis-Chalmers tractor and pull-behind mower are in progress.

d. Sidewalk replacements – Community Center and Christian Church are COMPLETE.

e. Water system

1) GIS mapping – 23 locations still to be mapped.

2) Hydrant flushing position – Eston Ellis would like to be replaced. Suggestion to contact Chuck Trotter.

- 3) Stress test emergency well #3 – President Grussing and Trustee Zimmerman met with Mitch Yeadon. Mitch hopes to have some IEPA answers within 2 weeks, then another meeting will be scheduled.

## **NEW BUSINESS**

### **a. Action**

- 1) MOTION by Trustee Aldrich to approve Ordinance 2024-06 “An Ordinance Amending the FY24-25 Salary Schedule and the Related Paid Leave Policy” (copy attached). Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Weiss, and Zimmerman. No-None. Absent-Trustee Lytel. Vote summary: Yes (4), No (-0-), Absent (1). Motion passed.
- 2) MOTION by Trustee Zimmerman to approve the following Community Center maintenance estimates:
  - a) DH Pace estimate to replace the cafeteria exterior entrance doors with a single 36.inch door and sidelights for \$10,995 (copy attached). [NOTE: Approval updated at the September 11, 2024 meeting for a 42-inch door and sidelights up to \$12,000.]
  - b) McCormick Service estimate to replace the gym kitchen pop cooler with a Norlake commercial refrigerator for \$1,500 (copy attached).
  - c) Bob Althouse’s verbal estimate to install a security light on the east side of the gym for approximately \$800.
  - d) DH Pace estimate to replace the overhead door on the mower shed for \$2,101. Seconded by Trustee Drinkwater. Voice vote: 4 yes, -0- no. Motion passed.
- 3) MOTION by Trustee Zimmerman to approve the DH Pace estimate to replace spring and related parts on 2 overhead doors at the village garage for \$1,480 (copy attached). Seconded by Trustee Aldrich. Voice vote: 4 yes, -0- no. Motion passed.
- 4) MOTION by Trustee Weiss to purchase a Craftsman leaf blower from Gibson City Ace Hardware for \$149.99 (copy attached). Seconded by Trustee Aldrich. Voice vote: 4 yes, -0- no. Motion passed.
- 5) MOTION by Trustee Drinkwater to declare as surplus property the old broken push mower stored in the Community Center mower shed and donate to the Lions Club metal recycling effort. Seconded by Trustee Weiss. Voice vote: 4 yes, -0- no. Motion passed.
- 6) MOTION by Trustee Zimmerman to approve the Schoonover Sewer Service estimate to hydro-jet stormwater drains in the village, excluding the drains on State Street (McLean County Route 5) (copy attached). Seconded by Trustee Aldrich. Voice vote: 4 yes, -0- no. Motion passed.
- 7) MOTION by Trustee Weiss to install replacement water shutoff valves at 501 N State St (Carl Brown) and 604 E Kleinbeck St (James Fischer). Seconded by Trustee Zimmerman. Voice vote: 4 yes, -0- no. Motion passed.
- 8) Surplus Property Sale of 201 W South St – no offers to purchase received.

## **BOARD REPORTS**

### **President Grussing**

- Community Center – one picnic table was moved from Don Harden Field to the playground on the west side of the gym.
- Don Harden Field – Chris Zimmerman submitted a proposal to Blue Ridge school about using our baseball field. When any future meetings are scheduled, Trustee Drinkwater will also be present.
- Grounds – dead tree at Don Harden Field removed.

- Parks – need to contact the ISU Office of Sustainability to see if they would participate in landscaping the N Latcha St park.
- Streets
  - Steven Sprau will estimate tree trimming needed before winter.
  - Township Highway Commissioner Marion Shelton installed gravel to fill in the holes located in the alley at Adam Hobbs.
  - Street signs to be ordered. Mayor Mike James, Village of Downs, indicates he has personnel that we could pay to install the signs.
- Water – Surface Water Protection Plan submitted to IEPA.
- Attended a state Americans with Disabilities Act meeting in Bloomington. Things we need:
  - Assign an ADA coordinator and develop ADA grievance procedures.
  - Create an ordinance for sidewalk maintenance which also addresses ADA issues.
  - Ensure all public buildings are in ADA compliance.
- Paperwork to obtain the State Senator Sally Turner grant has been submitted.
- Property maintenance violation letters need to be issued.
- Planning to attend the McLean County board meeting tomorrow (8/15) and oppose an effort to tax all county residents for the construction of a monument to honor civil war veterans which would be in Bloomington’s Franklin Park. Funds for this should come solely from donations and/or City of Bloomington contributions, not from all county taxpayers.

Trustee Drinkwater

- July 4<sup>th</sup> celebration incurred an approximate \$1,600 loss.
- Would like to schedule a community movie night after school starts.

Trustee Zimmerman – the dirt around the fire hydrant installed at W South St/State Highway 54 needs to be smoothed out and seeded. President Grussing mentioned the ground behind the Community Center rear backstop at S Vine/Hinshaw, previously dug up to fix broken tile, also needs to be smoothed out and seeded. Cody Shelton will be contacted.

Trustee Weiss – does the Don Harden Field scoreboard work? It has, but probably needs repair.

**ADJOURN**

President Grussing adjourned the meeting at 9:15 p.m.

**VILLAGE OF BELLFLOWER  
MCLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
AUGUST 14, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, August 14, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held July 10, 2024
- Approve expenditures during the period July 11, 2024 through August 14, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- Community Center
  - Install video surveillance signs
  - Replace central hall skylight
  - Replace kitchen range hood exhaust fan
- Don Harden Field
  - Repairs to concession stand and restroom doors
  - Remove outfield fence
- Equipment – repairs to Allis-Chalmers tractor and pull-behind mower
- Sidewalk replacements – Community Center and Christian Church
- Water system
  - GIS mapping
  - Hydrant flushing position
  - Stress test emergency well #3

**NEW BUSINESS**

- Action
  - Approve Ordinance 2024-06 – FY25 Salary Schedule and Paid Leave
  - Community Center
    - Replace exterior entrance doors
    - Replace gym kitchen pop cooler
    - Install security light on east side of gym
    - Replace garage overhead door
  - Don Harden Field – replace garage door springs
  - Grounds
    - Purchase leaf blower
    - Surplus old push mower
  - Streets – perform hydro-jetting of stormwater drains
  - Water system – install shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
  - Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
AUGUST 14, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 7/31/2024
- Illinois Funds Account Reconciliations – 7/31/2024
- Invoices paid 7/2024 GF and WF
- Invoices paid 8/2024 GF and WF
- Invoices paid 8/2024 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 7/2024
- QuickBooks Balance Sheet – 8/14/2024
- QuickBooks Expenditures 7/11/2024 – 8/14/2024
- QuickBooks Fund Reports 5/1/2024-8/14/2024



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE



**VILLAGE OF BELLFLOWER  
MCLEAN COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 2024-06**

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**AN ORDINANCE AMENDING  
THE FY24-25 SALARY SCHEDULE AND  
THE RELATED PAID LEAVE POLICY**

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Allen D. Grussing, Village President

Village Trustees  
Skee Aldrich  
Teresa Drinkwater  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on August 14, 2024

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-06**

**AN ORDINANCE AMENDING  
THE FY24-25 SALARY SCHEDULE AND  
THE RELATED PAID LEAVE POLICY**

**WHEREAS**, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

**WHEREAS**, a Paid Leave Policy was adopted by village ordinance 2023-04 on December 13, 2023, which created Chapter 3.17 within the Bellflower Municipal Code of 1975 (as amended), but the Emergency Management Agency (EMA) Coordinator position was not identified; and

**WHEREAS**, Jesse Fink was appointed EMA Coordinator by the village board on July 10, 2024, but neither his salary nor a paid leave policy for the position were established; and

**WHEREAS**, the Illinois Environmental Protection Agency (IEPA) records identify the village Water Superintendent and Assistant Water Superintendent differently than the village does, and it is necessary to adjust village records to align with the long-standing IEPA identification.

**NOW, THEREFORE**, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

**Section 1.** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**Section 2.** The salary for Jesse Fink, EMA Coordinator shall be \$360.00 annually or \$30.00 monthly. As a salaried employee, the assumed monthly hours used to determine paid leave for the EMA Coordinator position shall be 2 hours per month.

**Section 3.** Village records shall be updated to reflect the following changes effective with the September 10, 2024 payroll:

<b>CHANGE</b>	<b>WATER SUPERINTENDENT</b>	<b>ASSISTANT WATER SUPERINTENDENT</b>
Employee Name	FROM Chad Yeadon TO Thomas "Mitch" Yeadon	FROM Thomas "Mitch" Yeadon TO Chad Yeadon
Monthly Salary	\$500.00	\$400.00
Paid Leave Monthly Assumed Hours	FROM 5 hours TO 60 hours	FROM 60 hours TO 5 hours

**Section 4.** Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**Section 5.** Severability. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**Section 6.** The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its adoption, approval, and publication in accordance with 65 ILCS 5/1-2-4.

**ADOPTED** this 14th day of August 2024 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
<b>Aldrich</b>	X			
<b>Drinkwater</b>	X			
<b>Lytel</b>			X	
<b>Weiss</b>	X			
<b>Zimmerman</b>	X			
<b>Grussing</b> (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	4		1	

**APPROVED** this 14th day of August 2024.

*Allen D. Grussing*  
Allen D. Grussing, Village President

ATTEST:

*Herbert L. Youngblood*  
Herbert L. Youngblood, Village Clerk



**CERTIFICATE OF PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

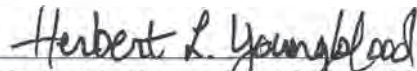
I further certify that on August 14, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-06, entitled:

**AN ORDINANCE AMENDING  
THE FY24-25 SALARY SCHEDULE AND  
THE RELATED PAID LEAVE POLICY**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2024-06 was published on August 14, 2024. Beginning on August 15, 2024, and continuing for at least ten days thereafter, a “Notice of Ordinance Publication” was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the Village of Bellflower website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 26<sup>TH</sup> day of August 2024.

  
Herbert L. Youngblood, Village Clerk

**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on August 14, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-06, entitled:

**AN ORDINANCE AMENDING  
THE FY24-25 SALARY SCHEDULE AND  
THE RELATED PAID LEAVE POLICY**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the Village of Bellflower website beginning August 15, 2024 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

D. H. PACE

## Community Center Cafeteria Door Replacement

Option 1:	Complete replacement with single 4' door and sidelights	\$11,077
Option 2:	Complete replacement with single 3' door and sidelights	\$10,995
Option 3:	Complete replacement with double 3' doors and sidelights	\$15,050
Option 4:	Replace double 3' doors; keep existing sidelights	\$ 9,970

All options (except #4) include:

- 18 gauge hollow steel doors
- 16 gauge hollow steel frame
- Top half of sidelights and transom to include ¼" clear tempered safety glass
- Lower half of sidelights will be solid
- Doors to include 22" x 28" clear tempered safety glass window
- Rim panic device
- Heavy duty door closer
- Kickplate on doors
- Threshold
- Brush sweep
- Weather strip kit
- Keyed removable mullion (for double doors only)

Option to add Wireless Push Plate Package and Automatic Door Operator      \$3,750





Norlake AdvantEDGE Used Commercial Refrigerator  
Outside Dimension: 27" wide X 31" deep X 83.5" tall  
Interior Dimension: 23.5" wide X 25" deep  
23 ½ cubic feet  
120v  
Single Door – 4 shelves  
5" Casters  
\$1,500 - no warranty at this point  
New would be \$3,950  
Available from McCormick Services



## PROPOSAL

<b>CUSTOMER: Village of Bellflower</b>			<b>PROJECT: Community Center Storage Bldg.</b>		
Address: PO Box 244			Address 1: 104 W Center St		
City: Bellflower	State: IL	Zip: 61724	Address 2:		
Phone: (309) 929-9059			City: Bellflower		
Email: vob.mayor@outlook.com			State: IL		
			Zip: 61724		
<b>Submitted To:</b> Allen Grussing		<b>Proposal Date:</b> 7/25/2024		<b>Proposal #:</b> 2024-07-23-CC Storage Rev A	
<b>Submitted By:</b> Jeff Labuz		Sales Representative		(309) 275-8257	
				Jeff.Labuz@dhpac.com	
<b>Addendums Acknowledged:</b>			<b>Drawings Dated:</b>		<b>Specifications Dated:</b>

**One (1) Amarr Model 2502 Sectional Overhead Door**

- Finished Opening: 9'-0" W x 7'-0" H
- Door Size: 9'-2" W x 7'-0" H
- Color: White
- 2" Standard Lift Tracks with 15" Radius
- 10,000 Cycle Springs
- Commercial Key Lock
- Perimeter Weatherseals

<b>FURNISH AND INSTALL</b> .....	<b>\$2,101.00</b>
<b>TAX</b> .....	<b>\$ 49.00</b>
<b>TOTAL</b> .....	<b>\$2,150.00*</b>

\*Deduct tax is project is tax exempt

**NOTES:**

- The customer will be responsible for all required building permits and fees.
- If during installation, hidden or flawed structures are encountered, additional charges may apply.
- **Work to be completed during standard working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday.**
- If a customer requires safety training prior to installation, the customer must inform DHP or extra charges will apply.
- DHP will shut down opening completely during installation.
- Our proposal excludes all electrical wiring, including control wiring, conduit, and electrical hookups.
- DHP offers 1 year warranty on all parts and labor from the date of installation (no warranty offered for existing material).
- Material and freight costs are anticipated to rise at unpredictable rates over the next several months. This quotation is based on current pricing from our suppliers and includes surcharges levied by the steel industry. Final pricing will be determined at the time the order is released for fabrication, if not accepted within the date range noted below.



## PROPOSAL

<b>CUSTOMER: Village of Bellflower</b> Address: PO Box 244 City: <b>Bellflower</b> State: <b>IL</b> Zip: <b>61724</b> Phone: (309) 929-9059 Email: vob.mayor@outlook.com	<b>PROJECT: Storage Building OHD Repair</b> Address 1: 307 W Melvin St Address 2: City: <b>Bellflower</b> State: <b>IL</b> Zip: <b>61724</b>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

Submitted To:	Allen Grussing	Proposal Date: 7/25/2024	Proposal #: 2024-07-23-OHD Repair Rev A
Submitted By:	Jeff Labuz                      Sales Representative	(309) 275-8257	Jeff.Labuz@dhpac.com
Addendums Acknowledged:		Drawings Dated:	Specifications Dated:

**DH Pace Proposes the Following to Repair Two Existing Overhead Sectional Doors on the Storage Building**

- Replace the springs and cables on the East Center Door
- Replace the springs on the West Center Door
- Two (2) Left Hand Wind .2070 Wire x 1 3/4" ID x 37" L Springs with Cones
- Two (2) Right Hand Wind .2070 Wire x 1 3/4" ID x 37" L Springs with Cones
- Four (4) 1/8" Aluminum Duplex Ferrels
- Eight (8) 1/8" Buttons
- Twenty-Four (24'-0") 1/8" Cable

FURNISH AND INSTALL .....	\$1,480.00
TAX .....	\$ 20.00
<b>TOTAL .....</b>	<b>\$1,500.00*</b>

\*Remove tax if project is tax exempt

**NOTES:**

- The customer will be responsible for all required building permits and fees.
- If during installation, hidden or flawed structures are encountered, additional charges may apply.
- **Work to be completed during standard working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday.**
- If a customer requires safety training prior to installation, the customer must inform DHP or extra charges will apply.
- DHP will shut down opening completely during installation.
- Our proposal excludes all electrical wiring, including control wiring, conduit, and electrical hookups.
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- Material and freight costs are anticipated to rise at unpredictable rates over the next several months. This quotation is based on current pricing from our suppliers and includes surcharges levied by the steel industry. Final pricing will be determined at the time the order is released for fabrication, if not accepted within the date range noted below.

# Craftsman CMXGAAMA25BL 200 mph 430 CFM Gas Handheld Leaf Blower

Price

**\$149.99**

## Specifications

Brand Name: Craftsman  
Product Type: Leaf Blower  
Bag Included: No  
Blower Type: Handheld  
Brand Name: CRAFTSMAN  
CARB Compliant: Yes  
Depth: 10 inch  
Engine Displacement: 25 cubic centimetre  
Height: 14 inch  
Interchangeable Nozzle Connections: Yes  
Maximum CFM: 430 cubic foot per minute  
Model Number: CMXGAAMA25BL  
Noise Rating: 72 decibel  
Start Type: Pull Start  
Variable Speeds: Yes  
Weight: 10 pound  
Width: 37 inch  
Powered By: Gas  
Maximum MPH: 200 mile per hour  
Maximum CFM Range: 101-200 cubic foot per minute  
Maximum MPH Range: 201-300 mile per hour  
Vacuum Kit Included: No  
What's included: Extra Concentrator Nozzle and 2-Cycle Oil



## Product Overview

The CRAFTSMAN Gas Leaf Blower offers the convenience and power you need. The 25cc, 2-cycle gas engine is lightweight and powerful with high-performance air volume and air speed up to 430 cfm/200 mph. It is equipped with Easy Start technology for simpler pull starts, as well as easy 3-Step starting; prime, choke, pull. User friendly features enhance the design of the blower, such as the translucent fuel tank and the variable-speed throttle with cruise control. The extended nozzle with integrated scraper helps clear stubborn leaves and debris, allowing you to tackle any job.

- Powerful engine 25cc, 2-cycle engine for quick and efficient blowing
- High performance air volume and air speed up to 430 CFM/200 MPH
- Simple pull starts easy start technology
- Comfort soft grip ergonomic handle designed for max comfort
- Control air flow variable speed throttle with cruise control
- Versatile usage metal scraper to easily dislodge tough debris
- Lightweight design combats user fatigue
- Bonus concentrator nozzle provides a blast of power into small spaces and corners

**Available at Ace Hardware in Gibson City**

SCHOONOVER SEWER SERVICE  
P O BOX 6027  
CHAMPAIGN IL 61826-6027  
Phone: 217/239-0106  
E-mail: [schoonoversewer@sbcglobal.net](mailto:schoonoversewer@sbcglobal.net)

June 26, 2024

RE: HYDRO-JETTING IN BELLFLOWER

[vob.mayor@outlook.com](mailto:vob.mayor@outlook.com)

Per your request, we submit the following quote to hydro-jet in Bellflower:

Jetting lines for 1 <sup>st</sup> hour:	\$450 – jetter + 2 men
Trip fee	\$ 60
Jetting for each additional hour:	\$275

3 – 5 hour estimated timeframe.

We will access fire hydrants to fill up on water. If any breaks or bad spots found, \$150 additional if location equipment is needed to mark pipes.

Should you have any questions, please feel free to contact Lucas Schoonover at 217-202-5668.

Regards,

G. Lucas Schoonover  
Operations Supervisor

<u>Summary</u>	
First hour – jetter + 2 men	\$ 450
5 additional hours (\$275 X 5)	1,375
Trip fee	60
Marking pipes	<u>150</u>
Total	\$2,035

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MINUTES  
SEPTEMBER 11, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on September 9, 2024, at 4:15 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Steve Weiss, and Shane Zimmerman

Absent: Trustees Teresa Drinkwater and Bart Lytel

Four of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Jay Jewell, Merle Shelton, Chris Zimmerman

NOTE: President Grussing voted on all matters presented.

**PUBLIC COMMENT**

- Paul Luther – thanks for coordinating Wells Fargo’s cleanup of the 101 N Vine St property.
- Jay Jewell and Merle Shelton – Schoonover reports drainage tiles appear clogged again at/near the Community Center location previously worked on by Ted Reynolds Excavating. Ted will check the area to determine if his repairs did not hold or if there is a problem in a new location.
- Chris Zimmerman – suggested installing a cleanout pipe when Ted Reynolds is again looking at the Community Center blockage. Chris also mentioned that some of the cafeteria HVAC compressor fins have been dented.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on August 14, 2024.

b. Approve expenditures during the period of August 15, 2024 through September 11, 2024.

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- August 2024 – 24 citations; 4 warnings.
- Officer Ty Thornton will be deployed on military duty effective September 12, 2024.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Replace cafeteria kitchen exhaust fan – COMPLETE.
- 2) Replace gym kitchen pop cooler – COMPLETE.
- 3) Replace cafeteria exterior entrance doors – At the August 14, 2024 board meeting, approval was granted for DH Pace to replace the cafeteria exterior entrance doors with a single 36-inch door and sidelights for \$10,995. After the August meeting, DH Pace confirmed the ability to install a 42-inch door. MOTION by Trustee Zimmerman to

modify the prior approval to install a 42-inch door and sidelights up to \$12,000. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

- 4) Replace mower shed overhead door – on order.
  - 5) Install security light on east side of gym – COMPLETE.
  - 6) Install video surveillance signs – signs ordered
- b. Don Harden Field
- 1) Repairs to concession stand and restroom doors – awaiting Popejoy.
  - 2) Replace garage overhead door springs – DH Pace will install at the same time as they replace the mower shed overhead door (see a.4 above).
- c. Grounds
- 1) Level ground/seed behind backstop at S Vine St/Hinshaw St – pending review of problems discussed under Public Comment above. MOTION by Trustee Aldrich to reimburse Jay Jewell for one-fourth (\$111.25) of the Schoonover tile scoping cost (invoice copy and paid receipt attached). Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.
  - 2) Purchase leaf blower – COMPLETE.
  - 3) Recycle (Lions Club) old push mower and junk from mower shed – President Grussing and Trustee Weiss will meet to complete this task.
  - 4) Repair Allis-Chalmers tractor and pull-behind mower – tractor repair COMPLETE; pull-behind mower repair pending.
- d. Streets
- 1) Hydro-jetting stormwater drains – In accordance with the August 14, 2024 approval, Schoonover today completed the State St drains and will invoice McLean County (previously approved by Jerry Stokes, county engineer). Remaining village drains first need hydro-vac before jetting. Downs rents a hydro-jet/vacuum. The board agreed for President Grussing to proceed with completing the approved task.
  - 2) MFT gravel for rights-of-way and alleys – gravel purchase COMPLETE. Distribution will be based on a prioritized resident request list.
  - 3) MFT street sign replacement – signs ordered. Downs will install for \$3,600.
  - 4) Tree trimming – Steven Sprau completed tree trimming on N Vine St where trees scrapped the school bus. He will estimate winter tree trimming needs.
- e. Water system
- 1) GIS mapping – COMPLETE except for 501 N State (Brown) and 604 E Kleinbeck (Fischer) where new shutoff valves are needed (see e.4 below).
  - 2) Fire hydrant flushing posting – Chuck Trotter not interested. Job posted; no response.
  - 3) Level ground/seed at W South St/State Highway 54 fire hydrant – pending Cody Shelton.
  - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer) – Enger Brothers submitted a JULIE request, but no other activity.
  - 5) Stress test emergency well #3 – no further updates from Mitch Yeadon after he was to discuss with IEPA. Need to meet with Champaign IEPA and Illinois Rural Water Authority contacts.

## **NEW BUSINESS**

- a. Action
- 1) FY2023-2024 Audit was presented by Jeremy Bork of Striegel Knobloch & Co LLC. MOTION by Trustee Zimmerman to accept the audit as presented. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

- 2) MOTION by Trustee Zimmerman to approve JC's Heating-Cooling and Plumbing estimate for a preventative maintenance agreement on HVAC units at all village properties for \$1,550 for the first year (copy attached). Seconded by Trustee Aldrich. Voice vote: 4 yes, -0- no. Motion passed.
  - 3) MOTION by Trustee Zimmerman to approve Innotech Communications' estimate to enable remote activation of the emergency weather siren for \$2,13.70 (copy attached). Seconded by Trustee Weiss. Voice vote: 4 yes, -0- no. Motion passed.
  - 4) Surplus Property Sale of 201 W South St – no offers to purchase received.
- b. Mowing – Chad Thomas has resigned his grounds maintenance position effective with the end of the 2024 mowing season. Trustee Zimmerman suggested contacting the individual who mows the township cemetery about possible interest.

## **BOARD REPORTS**

### President Grussing

- Don Harden Field
  - At the August 2024 meeting, it was reported that Chris Zimmerman submitted a proposal to Blue Ridge school about using our baseball field. The school responded that the situation is not possible at this time.
  - Scoreboard control unit fuse is okay, but the unit still does not work. Bob Althouse will check.
  - Belltown Bombers have reserved September and October field use.
  - Home plate needs to be replaced.
- Parks – contacted the ISU Office of Sustainability to see if they would participate in landscaping the N Latcha St park. Not something they do. Referred to a professor, but no response received.
- Paperwork to obtain the State Senator Sally Turner grant is pending approval.
- McLean County mobile health clinic was held on August 28 in the cafeteria; 4 attendees. Will conduct another in the spring.
- McLean County will have a referendum on the November 2024 ballot to eliminate the internal audit department. The county is annually audited by an external auditor. The internal audit department duplicates the external audit work, slows down payment processing, and staffing requirements do not include a financial background.
- The McLean County board declined to approve a ballot referendum to tax all county residents for the construction of a monument to honor civil war veterans which would be in Bloomington's Franklin Park. The board felt this was a City of Bloomington rather than a county issue.

### Trustee Zimmerman

- Inquired about last service dates for the plow truck and the blue truck. Clerk Youngblood will email copies of the last service invoices.
- John Short has planted trees in the village right of way under the electric lines.
- Would like to post on the village website a flyer from Gift of Hope regarding an October recognition for Andrew Ellis.

## **ADJOURN**

President Grussing adjourned the meeting at 8:35 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
SEPTEMBER 11, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, September 11, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held August 14, 2024
- Approve expenditures during the period August 15, 2024 through September 11, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Replace cafeteria kitchen exhaust fan
  - 2) Replace gym kitchen pop cooler
  - 3) Replace cafeteria exterior entrance doors
  - 4) Replace mower shed overhead door
  - 5) Install security light on east side of gym
  - 6) Install video surveillance signs
- b. Don Harden Field
  - 1) Repairs to concession stand and restroom doors
  - 2) Replace garage overhead door springs
- c. Grounds
  - 1) Level ground/seed behind backstop at S Vine St/Hinshaw St
  - 2) Purchase leaf blower
  - 3) Recycle (Lions Club) old push mower and junk from mower shed
  - 4) Repair Allis-Chalmers tractor and pull-behind mower
- d. Streets
  - 1) Hydro-jetting stormwater drains
  - 2) MFT gravel for rights-of-way and alleys
  - 3) MFT street sign replacement
  - 4) Tree trimming
- e. Water system
  - 1) GIS mapping
  - 2) Job opening – fire hydrant flushing
  - 3) Level ground/seed at W South St/State Highway 54 fire hydrant
  - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
  - 5) Stress test emergency well #3

**NEW BUSINESS**

- a. Action
  - 1) FY2023-2024 audit presentation – Robert McGlade
  - 2) Approve HVAC maintenance agreement
  - 3) Approve purchase of emergency siren remote activation

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA**

- 4) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
  - 1) Mowing in 2025

**BOARD REPORTS**

**ADJOURN**



VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

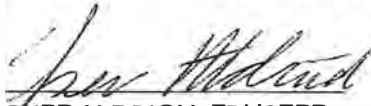
FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
SEPTEMBER 11, 2024

I acknowledge that I have reviewed the following financial reports:

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ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANG ZIMMERMAN, TRUSTEE

SCHOONOVER SEWER SERVICE  
P O BOX 6027  
CHAMPAIGN IL 61826  
217-239-0106

DATE	Invoice #
8/22/2024	200379

Bill To
REYNOLDS EXCAVATING 610 W CLINTON FARMER CITY, IL 61842

Ship To
203 & 205 HINSHAW RD BELLFLOWER, IL JED REQ'D SVC 377-4461

ONLINE PAYMENTS CAN BE MADE 24/7  
AT  
WWW.SCHOONOVERSEWER.COM

P.O. No.	Terms	Rep
	Net 30	

ITEM	SERVICE DATE	DESCRIPTION	AMOUNT
STORM OUTC/O CATCH W-JETTER MUD BELLFLOWER	8/21/2024	STORM LINES OUTSIDE CLEANOUT 500 FEET OUT ACCESS FROM CATCH BASIN BACK 300 FEET 1/2" HOSE, 4,000 PSI HYDROJETTER USED IN LINE MUD FOUND IN LINE TRIP CHARGE TO BELLFLOWER AREA JETTING BACK FROM CATCH BASIN; MUD ON TWIZZLE AND SPEAR HEADS; VERY CLOSE TO WHERE LINE WAS DUG UP BEFORE. REYNOLDS EXCAVATING WILL BE DIGGING UP AGAIN AND INSTALLING A "T" ON LINE. TECHS ON SITE TODAY: JM/JS	385.00         60.00


ALL INVOICES ARE DUE 30 DAYS FROM SERVICE DATE. FINANCE CHARGE OF  
2% MONTHLY ON ALL BALANCES OUTSTANDING OVER 45 DAYS WILL BE  
ASSESSED.

<b>Total</b>	<b>\$445.00</b>
--------------	-----------------

**JAY T JEWELL** 05/22 70-1206/711 5693  
**JULIE M JEWELL**  
 209 W HINSHAW  
 PO BOX 143  
 BELLFLOWER, IL 61724-0143

DATE 8-26-24

PAY TO THE ORDER OF Schools and Sewer Service \$ 445.00  
Four hundred forty five and 00/100 - DOLLARS


**Heartland Bank** and Trust Company

MEMO # 200379 Reynolds Jessie M. Jewell

⑆07112066⑆

>071102568< 20240830  
**BUSEY BANK**  
 Drawer#/Trans#: 10403/0152  
 HIN: 900856980000389

071102568 10403 152 08/30/24 V00302816

ENDORSE HERE  
 FOR DEPOSIT ONLY  
 SCHOOL OVER SEWER SVC  
 1614272701  
 CHECK HERE FOR LOBBLE OR REMOTE DEPOSIT ONLY  
 MAKE OF FINANCIAL INSTITUTION DATE  
 DO NOT WRITE STAMP OR SIGN BELOW THIS LINE  
 RECEIVED FOR FINANCIAL INSTITUTION USE

9/11/2024 board approved reimbursing Jay 1/4 of the cost.  
 \$111.25

M030 GF

JC's Heating-Cooling & Plumbing, Inc.  
304 E 1st Street  
Gibson City, IL 60936



# PROPOSAL

**Presented to:**  
**Village of Bellflower**  
PO BOX 244  
Bellflower, IL 61724

**Job #** 28535  
**Proposal #** P-28535-1  
**Technician**  
**Issue Date** Aug 23 2024

**Customer Contact:**  
H: 309-929-9059  
M: 3473344386  
E: vob.treasurer@outlook.com

**Service Location:**  
104 W Center St  
Bellflower, IL 61724

**Your Price: \$1,550.00**

Description	Qty	Price
<b>Estimate</b>  This is an estimate for the annual preventative maintenance on all units. You will also receive 10% off all parts and filters.  Cafeteria - AC and heat Office - Heat only Room 4 - Heat only Gym - 4 units - all are AC and heat (will come 2x a year) Room B - Heat only Room K - AC and heat (this unit also provides AC and heat to Room 1 through ductwork) (will come 2x a year)  Library - 206 N Latcha St This is forced air heat at this point - natural gas  Depot - 210 N Latcha St This is a forced air system that is both AC and heat - natural gas. (will come 2x a year)	1	\$1,550.00
	<b>Your Price</b>	<b>\$1,550.00</b>

**Review and Sign**

**Customer Approval:**

I accept this proposal and agree to the terms and conditions.



**Contract Terms:**

Invoices not paid in full within 30 days are subject to a finance charge of 5% per month. You are liable for all attorney fees and costs for invoices that go to collections.

Prices on this estimate are valid for 15 days. Please sign for acceptance of estimate. Return signed estimate with 60% down before start of job.

If credit card is used for payment over \$1000.00 a 3% service charge will be added.

Thank you for your business and have a great day!

INNOTECH COMMUNICATIONS

301 S. Prospect Road Suite 1H  
 Bloomington, IL 61704  
 309-663-5175

**Quote**

Date	Quote #
5/24/2024	182

Name / Address
Village of Bellflower PO Box 244 Bellflower IL 61724

Rep	Project
RMS	

Description	Qty	Total
All equipment (including radio receiver, tone decoders, antenna, surge suppressor, power supply and outdoor rated enclosure), materials and labor to add alert and cancel capability from portable radios and McLean EMA to the existing outdoor warning siren in Bellflower, Illinois.	1	1,750.00
Icom Radio, portable , UHF, with display, programmed	1	309.00
Mobile charger bracket (optional)	1	74.70
<b>Total</b>		<b>\$2,133.70</b>

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**OCTOBER 9, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on October 7, 2024, at 4:15 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, and Steve Weiss

Absent: Trustees Bart Lytel and Shane Zimmerman

Four of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther

NOTE: President Grussing voted on all matters presented.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on September 11, 2024.

b. Approve expenditures during the period of September 12, 2024 through October 9, 2024.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- September 2024 – 10 citations; 2 warnings.

**UNFINISHED BUSINESS**

a. Community Center

1) Replace cafeteria exterior entrance doors – materials on order.

2) Replace mower shed overhead door – COMPLETE.

3) Install video surveillance signs – to be installed by Trustee Aldrich.

b. Don Harden Field

1) Repairs to concession stand and restroom doors – COMPLETE.

2) Replace garage overhead door springs – COMPLETE.

c. Grounds

1) Level ground/seed behind backstop at S Vine St/Hinshaw St – additional drainage tile repairs COMPLETE. Ground leveling/seeding to be performed by Cody Shelton.

2) Recycle (Lions Club) old push mower and junk from mower shed – COMPLETE.

3) Repair pull-behind mower – to be repaired by Trustee Aldrich.

4) 2025 Mowing – Jeff Harper to submit estimate.

d. Streets

- 1) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.
- 2) MFT gravel for rights-of-way and alleys – Trustee Zimmerman will work on this after harvest.
- 3) MFT street sign replacement – signs received. Awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.
- 4) Tree trimming for winter – awaiting Steven Sprau estimate.

e. Water system

- 1) GIS mapping – COMPLETE. Will print a large map of locations.
- 2) Fire hydrant flushing posting – no response to job posting.
- 3) Level ground/seed at W South St/State Highway 54 fire hydrant – Cody Shelton.
- 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer) – new shutoff valves not needed. Enger Brothers worked at both locations. Valve at Brown property located. Fischer valve not located, but Jim Fisher identified where he believes the valve to be located, and Mitch Yeadon must verify.
- 5) Stress test emergency well #3 – no further updates from Mitch Yeadon after he was to discuss with IEPA. Need to meet with Champaign IEPA and Illinois Rural Water Authority contacts.

**NEW BUSINESS**

a. Action

- 1) Surplus Property Sale of 201 W South St – no offers to purchase received.

- b. Don Harden Field concession stand use/rental – the 2024 baseball season is over and no further action will be considered until Spring 2025. Kristin Yeadon must submit a written proposal of Belltown Bombers’ 2025 plans and requirements before the board will make any decisions about the team’s use of the field and concession stand.

**BOARD REPORTS**

President Grussing

- Don Harden Field
  - Bob Althouse will see if he can determine why the scoreboard does not work.
  - Home plate needs to be replaced.
- Parks – no response from anyone contacted about this project.
- Paperwork to obtain the State Senator Sally Turner grant is pending approval.
- Property maintenance issues – Drove around town with Chief Dingler and took pictures to use in violation letters.
- Without objection, 2024 Trick or Treat hours will remain the same as in past years: 5:00 p.m. to 7:00 p.m.

Trustee Drinkwater

- Working on the Thanksgiving Feast activities in the gym. All food preparation is the responsibility of Paul and Darbi Buchanan.

**ADJOURN**

President Grussing adjourned the meeting at 8:26 p.m.



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**OCTOBER 9, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, October 9, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held September 11, 2024
- Approve expenditures during the period September 12, 2024 through October 9, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Replace cafeteria exterior entrance doors
  - 2) Replace mower shed overhead door
  - 3) Install video surveillance signs
- b. Don Harden Field
  - 1) Repairs to concession stand and restroom doors
  - 2) Replace garage overhead door springs
- c. Grounds
  - 1) S Vine St/W Hinshaw St – additional drainage tile repairs; level ground
  - 2) Recycle (Lions Club) old push mower and junk from mower shed
  - 3) Repair pull-behind mower
  - 4) 2025 mowing
- d. Streets
  - 1) Hydro-jetting stormwater drains
  - 2) MFT – gravel distribution for rights-of-way and alleys; street sign replacement
  - 3) Tree trimming for winter
- e. Water system
  - 1) GIS mapping
  - 2) Job opening – fire hydrant flushing
  - 3) Level ground/seed at W South St/State Highway 54 fire hydrant
  - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
  - 5) Stress test emergency well #3

**NEW BUSINESS**

- a. Action
  - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
  - 1) Don Harden Field concession stand use/rental

**BOARD REPORTS**

**ADJOURN**


**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

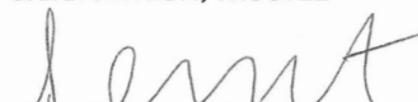
**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**OCTOBER 9, 2024**

I acknowledge that I have reviewed the following financial reports:

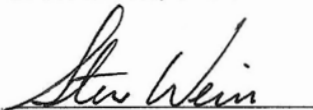
- Heartland Bank Account Reconciliations – 9/30/2024
- Illinois Funds Account Reconciliations – 9/30/2024
- Invoices paid 9/2024 GF and WF
- Invoices paid 9/2024 MFT
- Invoices paid 10/2024 GF and WF
- Invoices paid 10/2024 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 9/2024
- QuickBooks Balance Sheet – 10/9/2024
- QuickBooks Expenditures 9/12/2024 – 10/9/2024
- QuickBooks Fund Reports 5/1/2024-10/9/2024
- Annual Financial Reports filed in the McLean County Clerk's Office
  - FYE2024 Audit Report
  - FYE2024 State Annual Financial Report
  - FYE2024 Treasurer's Report

  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

\_\_\_\_\_  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

\_\_\_\_\_  
SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**NOVEMBER 13, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:05 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on November 11, 2024, at 5:00 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Six of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – None

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on October 9, 2024.

b. Approve expenditures during the period of October 10, 2024 through November 11, 2024.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- October 2024 – 4 citations.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Replace cafeteria exterior entrance doors – materials on order.
- 2) Install video surveillance signs – to be installed by Trustee Aldrich.

b. Don Harden Field

- 1) Replace home plate – defer until spring.
- 2) Repair scoreboard – defer until spring.

c. Grounds

- 1) Level ground/seed behind backstop at S Vine St/Hinshaw St – COMPLETE.
- 2) Repair pull-behind mower – to be repaired by Trustee Aldrich.
- 3) 2025 Mowing – Jeff Harper estimate received; awaiting estimate from Brian Benjamin.

d. Streets

- 1) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.
- 2) MFT gravel for rights-of-way and alleys – will contact Steven Sprau.

- 3) MFT street sign replacement – awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.
  - 4) Tree trimming for winter – awaiting Steven Sprau estimate.
- e. Water system
- 1) Fire hydrant flushing posting – no response to job posting.
  - 2) Level ground/seed at W South St/State Highway 54 fire hydrant – COMPLETE.
  - 3) Stress test emergency well #3 – no further updates from Mitch Yeadon after he was to discuss with IEPA. Called Champaign IEPA and Gibson City, but no response.
- f. HVAC annual maintenance – COMPLETE. JCs estimates \$780 for repairs needed plus oversized gym filters; verbal approval given by President Grussing.
- g. Emergency siren remote activation – vendor ordered parts. Also received reports that the clock, on the unit that activates the noon whistle, is not working.

### **NEW BUSINESS**

- a. Action
- 1) MOTION by Trustee Zimmerman to adopt Ordinance 2024-07 “Tax Levy Ordinance for Fiscal Year 2024-2025” (copy attached). Seconded by Trustee Aldrich. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (5), No (-0-), Absent (-0-). Motion passed.
  - 2) President Grussing announced his appointment of Beth Ellis to fill part of Andrew Ellis’ unexpired Trustee term effective December 1, 2024 and ending April 30, 2024. The remainder of the unexpired term, from May 1, 2025 through April 30, 2027, will be filled at the Consolidated election to be held April 1, 2025. MOTION by Trustee Drinkwater to consent to the appointment of Beth Ellis as village trustee for the period December 1, 2024 through April 30, 2025. Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (5), No (-0-), Absent (-0-). Motion passed.
  - 3) President Grussing removed item #3 from the agenda.
  - 4) Service village trucks – Trustee Zimmerman has the Ford 8000 truck in for service. The pickup truck needs full tire replacement. MOTION by Trustee Aldrich to replace the tires on the Ford F-250 for approximately \$1,100. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.
  - 5) Surplus Property Sale of 201 W South St – no offers to purchase received.

### **BOARD REPORTS**

#### President Grussing

- Citizens Party Caucus will be held Monday, December 2, 2024, at 7pm in the cafeteria. Candidates will selected for positions to be voted on at the Consolidated election to be held April 1, 2025, which include: Village President (currently Grussing) and three Village Trustees (currently Aldrich, Drinkwater, and Weiss), all with four year terms from May 1, 2025 through April 30, 2029, and one Village Trustee (currently Beth Ellis) to fill Andrew Ellis’ unexpired term from May 1, 2025 through April 30, 2027.
- Former Matt Bennett house at 110 N Vine St sold to Michael Ray Bonds of Mansfield, who plans to renovate and flip the house.
- Library attic access stairs need replacement. Will get estimate.

- The “Welcome to Bellflower” sign located at the Township garage on Route 54 was destroyed. The offender has committed to paying for a new sign. We probably should replace the other sign located on Route 54 near W South St.
- Community Center generator installation continues to be extended. Troy Henery at Midwest Equipment has been notified by Generac that shipment is now estimated for January 2025. Will get a second opinion from Yeagle Electric.
- Illinois will require building codes statewide effective January 1, 2025. Attorney Mahrt is working on possible ordinance(s) for December adoption.
- Code violation letters mailed to 11 residents with a 30-day cure date.
- Pre-tow notice mailed for the vehicle located at the corner of W Center and School streets.
- Senator Turner grant still awaiting approval within DCEO, now estimated in early 2025.
- Parks – contacted McLean County Soil and Water Conservation District about the N Latcha St park. They do not do any planning/design but would donate trees for organizations like 4.H to plant. Trustee Drinkwater said Bloomington received park assistance from Pheasants Forever and Ducks Unlimited.

Trustee Drinkwater

- Thanksgiving Feast – 338 attendees. Financials will be available at the December meeting.
- Breakfast with Santa – the historical society will conduct a “Cookies & Cocoa with Santa” event on December 7, 2024 from 4pm to 6pm at Rick Bedford’s red shed located near the corner of N Latcha St and E Melvin St. Village events will provide a mailbox and “letters to Santa” stationery.

Trustee Zimmerman – observed recent articles about municipalities receiving negative publicity about their credit card usage policies. Clerk Youngblood will forward a copy of our credit card policy documents for review and possible update.

**ADJOURN**

President Grussing adjourned the meeting at 8:26 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**NOVEMBER 13, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, November 13, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held October 9, 2024
- Approve expenditures during the period October 10, 2024 through November 13, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Replace cafeteria exterior entrance doors
  - 2) Install video surveillance signs
- b. Don Harden Field
  - 1) Replace home plate
  - 2) Repair scoreboard
- c. Grounds
  - 1) S Vine St/W Hinshaw St – level/seed ground
  - 2) Repair pull-behind mower
  - 3) 2025 mowing
- d. Streets
  - 1) Hydro-jetting stormwater drains
  - 2) Gravel – spread on rights-of-ways and alleys
  - 3) Street signs - install
  - 4) Tree trimming for winter
- e. Water system
  - 1) Job opening – fire hydrant flushing
  - 2) Level ground/seed at W South St/State Highway 54 fire hydrant
  - 3) Stress test emergency well #3
- f. HVAC annual maintenance
- g. Emergency siren remote activation

**NEW BUSINESS**

- a. Action
  - 1) Ordinance 2024-07 “Tax Levy Ordinance for Fiscal Year 2024-2025”
  - 2) Appoint and fill trustee vacancy
  - 3) EMA Coordinator
  - 4) Service village trucks
  - 5) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

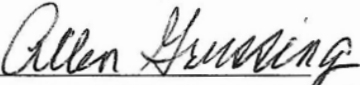
VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
NOVEMBER 13, 2024

I acknowledge that I have reviewed the following financial reports:


- Heartland Bank Account Reconciliations – 10/31/2024
- Illinois Funds Account Reconciliations – 10/31/2024
- Invoices paid 10/2024 GF and WF
- Invoices paid 10/2024 MFT
- Invoices paid 11/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 10/2024
- QuickBooks Balance Sheet – 11/13/2024
- QuickBooks Expenditures 10/10/2024 – 11/13/2024
- QuickBooks Fund Reports 5/1/2024-11/13/2024

  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

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ORDINANCE NUMBER 2024-07

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TAX LEVY ORDINANCE FOR FISCAL YEAR 2024-2025

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Allen Grussing, Village President

Village Trustees  
Skee Aldrich  
Teresa Drinkwater  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert Youngblood, Village Clerk

FILED  
McLEAN COUNTY, ILLINOIS

DEC 23 2024

Kathy Michael  
COUNTY CLERK

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on November 13, 2024



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-07  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2024-2025**

An ordinance levying taxes for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2024, and ending April 30, 2025.

**WHEREAS**, the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, have heretofore regularly and legally passed Ordinance No. 2024-05 entitled "Appropriation Ordinance for 2024-2025," the annual appropriation ordinance for said Village for the fiscal year ending April 30, 2025, and which annual appropriation ordinance was legally and duly published as provided by law more than ten (10) days prior hereto, and which appropriation ordinance is by reference made a part of this ordinance,

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, so much thereof as may be authorized by law, and the same are hereby levied for the following specific purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2024, and ending April 30, 2025.

SECTION 2: That the amount levied for each object or purpose is as shown beginning on the following page:

	2024-2025 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
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**GENERAL FUND**

<i>Personnel Services</i>			
Wages-Officials	13,800.00	13,800.00	-
Wages-Hourly Employees	6,000.00	6,000.00	-
Wages-Salaried Employees	900.00	900.00	-
Payroll Fees	900.00	900.00	-
Payroll Taxes-Employer Medicare	300.00	50.00	250.00 ⑤
Payroll Taxes-Employer Social Security	1,300.00	-	1,300.00 ⑥
Payroll Taxes-State Unemployment	200.00	100.00	100.00 ⑧
<i>Total Personnel Services</i>	23,400.00	21,750.00	1,650.00
<i>Operations and Maintenance</i>			
Accounting and Audit Services	9,000.00	1,500.00	7,500.00 ③
Bank Service Charges	28.00	28.00	-
Dues and Memberships	250.00	250.00	-
Engineering-Streets (non-MFT)	10,000.00	10,000.00	-
Equipment Rental	200.00	200.00	-
Events	17,850.00	17,850.00	-
Insurance	13,000.00	-	13,000.00 ②
Legal Fees	5,000.00	4,000.00	1,000.00 ①
Library Operations	2,500.00	2,500.00	-
Miscellaneous	100.00	100.00	-
Non-Employee Labor	500.00	500.00	-
Office Expense	1,500.00	1,500.00	-
Public Safety	21,000.00	17,900.00	3,100.00 ④
Repairs and Maintenance-Buildings	83,000.00	77,500.00	5,500.00 ①
Repairs and Maintenance-Equipment	10,200.00	8,200.00	2,000.00 ①
Repairs and Maintenance-Grounds	5,500.00	4,500.00	1,000.00 ①
Repairs and Maintenance-Streets (no MFT)	28,122.00	24,122.00	4,000.00 ①
Taxes-Drainage District	100.00	100.00	-
Technology	5,150.00	5,150.00	-
Trash Disposal	1,100.00	1,100.00	-
Utilities-Electricity	16,000.00	14,500.00	1,500.00 ⑦
Utilities-Natural Gas	6,000.00	6,000.00	-
Utilities-Telephone	650.00	650.00	-
<i>Total Operations and Maintenance</i>	236,750.00	198,150.00	38,600.00
<b>TOTAL GENERAL FUND</b>	260,150.00	219,900.00	40,250.00

[continued on next page]

	2024-2025 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
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**MOTOR FUEL TAX FUND**

<i>Operations and Maintenance</i>			
Engineering Services	1,935.00	1,935.00	-
Repairs and Maintenance-Streets	36,065.00	36,065.00	-
<i>Total Operations and Maintenance</i>	38,000.00	38,000.00	-
<b>TOTAL MOTOR FUEL TAX FUND</b>	38,000.00	38,000.00	-

**WATER FUND**

<i>Personnel Services</i>			
Wages-Hourly Employees	1,440.00	1,440.00	-
Wages-Salaried Employees	12,000.00	12,000.00	-
Payroll Fees	200.00	200.00	-
Payroll Taxes-Employer Medicare	200.00	200.00	-
Payroll Taxes-Employer Social Security	835.00	835.00	-
Payroll Taxes-State Unemployment	115.00	115.00	-
<i>Total Personnel Services</i>	14,790.00	14,790.00	-
<i>Operations and Maintenance</i>			
Chemicals and Supplies	3,000.00	3,000.00	-
Dues and Memberships	400.00	400.00	-
Engineering Services	5,000.00	5,000.00	-
IEPA Testing	5,000.00	5,000.00	-
JULIE Utility Locating	150.00	150.00	-
Legal Fees	500.00	500.00	-
Loan Repayment-Interest	2,800.00	2,800.00	-
Loan Repayment-Principal	11,600.00	11,600.00	-
Office Expense	1,500.00	1,500.00	-
Repairs and Maintenance-Water System	54,910.00	54,910.00	-
Technology	1,850.00	1,850.00	-
Utilities-Electricity	4,000.00	4,000.00	-
Utilities-Natural Gas	1,500.00	1,500.00	-
<i>Total Operations and Maintenance</i>	92,210.00	92,210.00	-
<b>TOTAL WATER FUND</b>	107,000.00	107,000.00	-

**GRAND TOTAL ALL FUNDS**

	405,150.00	364,900.00	40,250.00
--	------------	------------	-----------

**RECAPITULATION**

The following are total taxes to be levied:

GENERAL CORPORATE	\$13,500.00 ①
TORT JUDGMENTS, LIABILITY INSURANCE	13,000.00 ②
AUDIT	7,500.00 ③
POLICE PROTECTION	3,100.00 ④
MEDICARE	250.00 ⑤
SOCIAL SECURITY	1,300.00 ⑥
STREET LIGHTING	1,500.00 ⑦
UNEMPLOYMENT TAX	100.00 ⑧
<b>TOTAL TAX LEVY</b>	<b>\$40,250.00</b>

SECTION 3: That the Village Clerk shall make and file with the McLean County Clerk a duly certified copy of this ordinance, and that the **\$40,250.00** levied under Section 2 of this ordinance is required by said Village of Bellflower as aforesaid to be extended upon the appropriate tax books for the fiscal year of said Village of Bellflower beginning May 1, 2024, and ending April 30, 2025.

SECTION 4: That it is hereby certified to the McLean County Clerk the several sums aforesaid, constituting said total amount of Forty Thousand Two Hundred Fifty Dollars and No Cents (**\$40,250.00**), represent said total amount the Village of Bellflower requires to be raised by taxation for the current fiscal year of said Village.

SECTION 5: That if any section, subdivision, sentence, or clause of this ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 6: That this ordinance shall be in full force and effect from and after its adoption, approval, and recording, according to law.

**ADOPTED** this 13<sup>th</sup> day of November 2024, pursuant to a roll call vote by the Board of Trustees

of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
<b>Aldrich</b>	X			
<b>Drinkwater</b>	X			
<b>Lytel</b>	X			
<b>Weiss</b>	X			
<b>Zimmerman</b>	X			
<b>Grussing</b> (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>5</b>			

APPROVED this 13<sup>th</sup> day of November 2024.

*Allen D. Grussing*  
 ALLEN D. GRUSSING  
 President, Board of Trustees

ATTEST:

*Herbert L. Youngblood*  
 HERBERT L. YOUNGBLOOD  
 Village Clerk



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-07  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2024-2025**

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

STATE OF ILLINOIS     )  
                                          ) ss:  
COUNTY OF MCLEAN    )

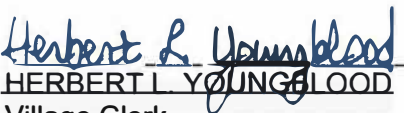
I, Allen D. Grussing, hereby certify that I am President of the Board of Trustees of the Village of Bellflower, McLean County, Illinois. As such presiding officer, I certify that the foregoing Ordinance No. 2024-07 entitled "Tax Levy Ordinance for Fiscal Year 2024-2025," and the tax so ordained, were adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation" law (35 ILCS 200/18-60 through 18-85).

The aggregate levy for the Village of Bellflower **did not** exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

IN WITNESS WHEREOF, I have hereunto set my hand this 13<sup>th</sup> day of November 2024.

  
ALLEN D. GRUSSING  
President, Board of Trustees

ATTEST:

  
HERBERT L. YOUNGBLOOD  
Village Clerk



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-07  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2024-2025**

**CERTIFICATION OF TAX LEVY**

STATE OF ILLINOIS     )  
                                          ) ss:  
COUNTY OF MCLEAN    )


I, Herbert L. Youngblood, certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 13, 2024, the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2024-07 entitled "Tax Levy Ordinance for Fiscal Year 2024-2025."

The pamphlet form of the ordinance was prepared on November 13, 2024.

A "Notice of Ordinance Publication" was posted beginning November 14, 2024, and continuing for at least ten days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 25<sup>TH</sup> day of November 2024.

  
HERBERT L. YOUNGBLOOD  
Village Clerk



**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 13, 2024, the Corporate Authorities of such municipality passed and approved the following ordinance:

**ORDINANCE NO. 2024-07**  
**TAX LEVY ORDINANCE FOR FISCAL YEAR 2024-2025**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted beginning November 14, 2024, and shall remain posted for at least 10 days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website.

/s/ Herbert L. Youngblood, Village Clerk

POST BEGINNING 11/14/2024  
POST ENDING 11/25/2024



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2024-07  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2024-2025**

**CERTIFICATE OF FILING**

STATE OF ILLINOIS     )  
                                          ) ss:  
COUNTY OF MCLEAN    )

I, Herbert L. Youngblood, do hereby certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois. As such Village Clerk, I am the keeper of the records and files of the President and the Board of Trustees of said village.

I further certify that the foregoing document is a true, correct, and complete copy of Ordinance No. 2024-07 entitled "Tax Levy Ordinance for Fiscal Year 2024-2025" which consists of the ordinance, a Truth in Taxation Certificate of Compliance, a Certification of Tax Levy, a Notice of Ordinance Publication, and this Certificate of Filing.

Said ordinance was adopted and approved by the President and Board of Trustees of the Village of Bellflower at a meeting on November 13, 2024, and a faithful record of said ordinance has been made in the record books of the village.

DATED this 25<sup>TH</sup> day of November 2024.

  
HERBERT L. YOUNGBLOOD  
Village Clerk



FILING RECEIPT:

**FILED**  
McLEAN COUNTY, ILLINOIS

**DEC 23 2024**

  
COUNTY CLERK

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**DECEMBER 11, 2024**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on December 9, 2024, at 4:00 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman; and Trustee Beth Ellis (to be sworn in)

Absent: None

Five of six board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Greg Hobbs

**SWEAR-IN NEW TRUSTEE**

President Grussing administered the Oath of Office to Trustee Beth Ellis (copy attached). Trustee Ellis was appointed on November 13, 2024 to fill that portion of the late Trustee Andrew Ellis' term which remains through the next Consolidated Election to be held on April 1, 2025.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

- a. Approve minutes of the regular meeting held on November 13, 2024.
  - b. Approve expenditures during the period of November 14, 2024 through December 11, 2024.
- MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- November 2024 – 1 ticket; 1 warning.

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Replace cafeteria exterior entrance doors – materials on order.
  - 2) Install video surveillance signs – to be installed by Trustee Aldrich.
  - 3) Install generator to support cafeteria and office – materials on order.
  - 4) Service all HVAC equipment – all complete with the following exceptions: band room furnace needs an inducer; office furnace did not come on today, will report.
- b. Grounds
  - 1) Repair pull-behind mower – to be repaired by Trustee Aldrich.
  - 2) 2025 Mowing – estimates received from Jeff Harper, Brian Benjamin, and Steven Sprau. Awaiting estimate from Cody Shelton who indicated he would be willing to also perform

other duties such as snow plowing, alley maintenance, and general outdoor maintenance.

c. Streets

- 1) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.
- 2) MFT gravel for rights-of-way and alleys – Steven Sprau will perform in Spring.
- 3) MFT street sign replacement – awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.
- 4) Trucks winter service – Ford F250 complete; Ford 8000 awaiting starter replacement.

d. Water system

- 1) Fire hydrant flushing posting – no response to job posting.
- 2) Stress test emergency well #3 – President Grussing spoke with Roger Noe at Illinois Rural Water Association (IRWA) about our problems of moving forward. Roger suggested we speak with Chuck Woodworth, IRWA Circuit Rider for our area, who performed similar activities for Weldon. Chuck will meet with us on Monday, December 16 at 9:00 a.m. Trustee Zimmerman and Aldrich will try to attend.

- e. Emergency siren remote activation – vendor received materials. He will also program the noon whistle to operate from the control box on the water tower, thereby eliminating the need for the control box in the fire station which is not working.

**NEW BUSINESS**

a. Action

- 1) 2025 meeting dates – MOTION by Trustee Drinkwater to adopt the dates for the 2025 regular board meetings (copy attached). Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.
- 2) Winter tree trimming – MOTION by Trustee Lytel to approve Steven Sprau’s estimate of \$800 for winter tree trimming and cleanup (copy attached). Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.
- 3) Community Center fans – MOTION by Trustee Zimmerman to purchase two 16-inch oscillating pedestal fans at \$20 each and two 20-inch metal floor fans at \$48 each from Menards. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
- 4) Community Center ladders – MOTION by Trustee Aldrich to purchase one 12-foot ladder at \$300 and one 6-foot ladder at \$120 from Menards (copy attached). Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.
- 5) Emergency Management Agency Coordinator – on July 10, 2024, Jesse Fink was appointed EMA Coordinator. Since that time, he has been unable to complete required McLean County training and unable to submit required employment paperwork. Jesse contacted President Grussing and indicated his full-time job responsibilities have changed and will prevent him from serving as EMA Coordinator. MOTION by Trustee Lytel to rescind *ab initio* the July 10, 2024 appointment of Jesse Fink as EMA Coordinator. Seconded by Trustee Zimmerman. Voice vote: 6 yes; -0- no. Motion passed.
- 6) Credit card usage – Trustee Zimmerman distributed a summary of existing credit card usage policies listed in the original authorizing resolution R2022-07 and on the card issuance receipt signed by each cardholder (copy attached). Discussion revolved around (1) defining that board action is required to authorize a new cardholder along with their credit limit; (2) adding the village board, in addition to the bank and the village president, as

- an authority that can identify an existing cardholder whose access should be revoked; and  
(3) investigate the possibility of pre-approving credit card purchases.
- 7) Surplus Property Sale of 201 W South St – no offers to purchase received.

## **BOARD REPORTS**

### President Grussing

- Community Center kitchen hot water heater pressure valve failed and was replaced.
- Community Center rental agreement – rate changes: 1 day/2 day rental changed to 24 hours/48 hours; cleanup rate by a village employee changed from \$20/hour to \$25/hour. The agreement form is now a double-sided document with rental request information on one side and rental policies on the other side. The rental form and fee will be due no later than 5 days ahead of the rental, or the rental will be subject to cancellation.
- Don Harden Field restroom roof leaks. Popejoy will provide an estimate to repair.
- The “Welcome to Bellflower” sign located at the Township garage on Route 54 was destroyed. Sign remnants will be placed in the village garage. Janet Hobbs offered to donate some unused wood timbers.
- Senator Turner grant still awaiting approval within DCEO, now estimated in early 2025.

Trustee Zimmerman – Cody Shelton expressed an interest in snow plowing if needed.

Clerk Youngblood – after the meeting, the following documents were filed in the McLean County Clerk’s office on December 23, 2024:

- Ordinance 2024-07 “Tax Levy Ordinance for Fiscal Year 2024-2025”
- Election paperwork from the Citizens Party Caucus held December 2, 2024 that applies to the Consolidated Election to be held on April 1, 2025: Certification of Nomination by Caucus, Statement of Candidacy and Statement of Economic Interests for each candidate [Village President-Allen D. Grussing; Village Trustee 2-Year Unexpired Term-Beth Ellis; Village Trustee 4-Year Term-Skee G. Aldrich, Teresa Drinkwater, and Steve Weiss], and the Certification of Ballot (Party Candidates).

## **ADJOURN**

President Grussing adjourned the meeting at 8:40 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
DECEMBER 11, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, December 11, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**SWEAR-IN NEW TRUSTEE**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held November 13, 2024
- Approve expenditures during the period November 14, 2024 through December 11, 2024

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Replace cafeteria exterior entrance doors
  - 2) Install video surveillance signs
  - 3) Install generator to support cafeteria and office
  - 4) Service all HVAC equipment
- b. Grounds
  - 1) Repair pull-behind mower
  - 2) 2025 mowing
- c. Streets
  - 1) Hydro-jetting stormwater drains
  - 2) Gravel – spread on rights-of-ways and alleys
  - 3) Street signs – install
  - 4) Trucks – service before winter
- d. Water system
  - 1) Job opening – fire hydrant flushing
  - 2) Stress test emergency well #3
- e. Storm siren remote activation

**NEW BUSINESS**

- a. Action
  - 1) 2025 regular board meeting dates
  - 2) Steven Sprau estimate for winter tree trimming
  - 3) Community Center fans and ladders
  - 4) Emergency Management Agency Coordinator
  - 5) Credit card usage
  - 6) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

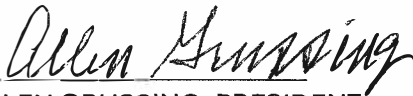
VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
DECEMBER 11, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 11/30/2024
- Illinois Funds Account Reconciliations – 11/30/2024
- Invoices paid 11/2024 GF and WF
- Invoices paid 12/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 11/2024
- QuickBooks Balance Sheet – 12/11/2024
- QuickBooks Expenditures 11/14/2024 – 12/11/2024
- QuickBooks Fund Reports 5/1/2024-12/11/2024

  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

  
BETH ELLIS, TRUSTEE

  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY • ILLINOIS**

**OATH OF OFFICE**

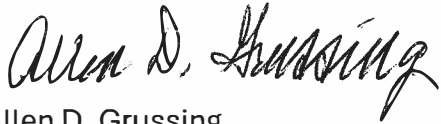
STATE OF ILLINOIS    )

COUNTY OF McLEAN   )

I, Beth Ellis, having been appointed on November 13, 2024 to the office of Trustee in the Village of Bellflower, McLean County, Illinois, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of said office to the best of my ability.

<u>NAME</u>	<u>TITLE</u>	<u>TERM ENDS</u>	<u>SIGNATURE</u>
BETH ELLIS	TRUSTEE	4/30/2025	<u>Beth Ellis</u>

Signed and sworn to (or affirmed) before me on December 11, 2024.



Allen D. Grussing  
Village President

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**REGULAR MEETINGS OF THE BOARD OF TRUSTEES  
2025 MEETING SCHEDULE**

**January 8  
February 12  
March 12  
April 9  
May 14  
June 11  
July 9  
August 13  
September 10  
October 8  
November 12  
December 10**

**All 2025 regular meetings of the Village of Bellflower Board of Trustees are scheduled to be held on the 2<sup>nd</sup> Wednesday of each month, at 7:00 p.m. in Village Hall, Bellflower Community Center, 104 West Center Street, Bellflower.**

**Meetings may be held in the Bellflower Community Center Cafeteria if circumstances dictate.**



# INVOICE

WOM Services LLC  
302 Latcha St PO Box 71  
Bellflower, IL 61724

womservicesllc@gmail.com  
+1 (217) 493-3297

# ESTIMATE

**Bill to**  
Village of Bellflower

**Ship to**  
Village of Bellflower

## Invoice details

Invoice no.: 1008  
Terms: Net 30  
Invoice date: 11/10/2024  
Due date: 12/10/2024

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Tree Trimming</b>	Trimming and cleanup of trees for better access for the snow plow	1	\$800.00	\$800.00
<b>Total</b>					<b>\$800.00</b>

# Fans for Community Center

Two – for use in Band Room and Cafeteria or where needed



## Continental 16" Oscillating Pedestal Fan

Model Number: CE-SFN101E | Menards<sup>®</sup> SKU: 6211125

EVERYDAY LOW PRICE

\$19.99

**CLEARANCE PRICE**

**\$ 17<sup>99</sup>**  
each

Limited Time Offer

### Features

- 3 speeds with easy-push buttons located on the front of the fan
- Oscillation to cool the entire space
- Adjustable height & tilt to get airflow exactly where you need it
- 3 blades provide just enough airflow wherever you need it

# Fans for Community Center

Two – for use in locker rooms or where needed



## Masterforce® 20" High Velocity Floor Fan

Model Number: HV-20D-MF | Menards® SKU: 6211729

Menards® Low Price!

\$ **47<sup>87</sup>**  
each

### Features

- Heavy duty bearing motor
- Quiet operation
- 3 speed adjustable airflow producing 3600 CFM on Low, 4200 CFM on Medium, 4600 CFM on High
- Industrial-grade deep-pitch aluminum fan blade
- Adjustable tilt
- 3-year warranty
- OSHA compliant

## AeroSpeed® 20" Air Circulator Fan

Model Number: AC100 | Menards® SKU: 6211670

EVERYDAY LOW PRICE

\$29.99

**CLEARANCE PRICE**

Limited Time Offer

\$ **24<sup>99</sup>**  
each



### Features

- Has 3 speeds
- Circulates air flow
- Its portable
- 180 degree pivot
- Convenient Handle
- Removable Grille Makes Cleaning Easy

# Ladders for Community Center



**Keller® KPro™ 12' Type IA Fiberglass Step Ladder - 300 lb. Max**

Model Number: 972 | Menards® SKU: 5600955

Menards® Low Price!

**\$ 299<sup>00</sup>**  
each

## Features

- Multi-functional top secures tools to increase productivity
- Double riveted slip-resistant steps
- 4 rivets attach top to each front rail
- Heavy duty internal spreaders
- Back-up plates reinforce all top connectors
- Full set of rear horizontals spaced one per foot
- All steps and two rear horizontals are knee-braced
- Slip-resistant foot pads attached to the rugged bracing structure



**Keller® KPro™ 6' Type IA Fiberglass Step Ladder - 300 lb. Max**

Model Number: 976 | Menards® SKU: 5600860

EVERYDAY LOW PRICE

**SALE PRICE**

Good Through 12/4/24

~~\$119.00~~

**\$ 59<sup>88</sup>**  
each

**CREDIT CARD USAGE  
EXISTING POLICIES – 11/2024**

Resolution R2022-07 excerpt:

5. That everyone receiving a credit card shall, by signature, acknowledge receipt of the card issued on the following conditions:
- a. Credit card usage shall be restricted to official purchases on behalf of the Village of Bellflower.
  - b. Credit card usage shall not be permitted for any personal purchases.
  - c. Advance notice of planned usage shall be emailed to the village president. The village president shall report on usage at the monthly board meeting.
  - d. Original receipts for purchases or returns shall be submitted to the village clerk, no later than the end of each month, for reconciliation to the monthly credit card billing statement.
  - e. The cardholder shall cooperate fully in resolving any billing issues.
  - f. Card usage shall be immediately revoked if a cardholder violates any usage policy established now or in the future by either Heartland Bank and Trust Company or the Village of Bellflower.
  - g. Cards shall immediately be surrendered and returned to the village clerk if the card is revoked for any reason, or if the cardholder is no longer associated with the village.

Receipt for issuance of credit card:

I hereby acknowledge that I have received a VISA Business credit card (the “card”) issued to the Village of Bellflower (the “village”) in my name by Heartland Bank and Trust Company (the “bank”). By my signature below, I further accept the credit card issued on the following conditions:

- a. The credit card is subject to the Heartland Bank & Trust Card Regulations, a copy of which I have received.
- b. Credit card usage shall be restricted to official purchases on behalf of the Village of Bellflower.
- c. Credit card usage shall not be permitted for any personal purchases.
- d. Advance notice of planned usage shall be emailed to the village president. The village president shall report on usage at the monthly board meeting.
- e. Original receipts for purchases and returns shall be submitted to the village president, no later than the end of each month, for reconciliation to the monthly credit card billing statement.
- f. I will cooperate fully in resolving any billing disputes.
- g. I will protect the card, card number, and card validation code from disclosure.
- h. I will immediately notify both the card’s Customer Service Center and the village president if the card is lost, stolen, or destroyed.
- i. Card usage shall immediately be revoked if I violate any usage policy established now or in the future by either Heartland Bank and Trust Company or the Village of Bellflower.
- j. I will immediately surrender and return the card to the village president 1) if the card is revoked for any reason by either the bank or the village, 2) if I am no longer associated with the village; or 3) if otherwise requested by the village president.