

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**JANUARY 8, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:05 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on January 6, 2025, at 3:45 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Teresa Drinkwater, Beth Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustee Aldrich

Six of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on December 11, 2024.

b. Approve expenditures during the period of December 12, 2024 through January 8, 2025.

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Ellis. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- December 2024 – 2 tickets. 2024 totals: 168 tickets; 50 warnings.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Replace cafeteria exterior entrance doors – COMPLETE.
- 2) Service all HVAC equipment – COMPLETE.
- 3) Purchase 6-foot and 12-foot ladders – COMPLETE.
- 4) Repair door locks – finished, except for stage door and replacing band room exterior door keypad lock with a regular key lock.
- 5) Install video surveillance signs – to be installed by Trustee Aldrich.
- 6) Install generator to support cafeteria and office – materials arrived; tentative install 2/5.
- 7) Purchase fans – in process.

b. Grounds

- 1) Repair pull-behind mower – to be repaired by Trustee Aldrich.
- 2) 2025 Mowing – awaiting estimate from Cody Shelton.

c. Streets

- 1) Winter tree trimming and cleanup – COMPLETE.
- 2) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.

- 3) MFT gravel for rights-of-way and alleys – Steven Sprau will perform in Spring.
  - 4) MFT street sign replacement – awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.
- d. Water system
- 1) Fire hydrant flushing posting – no response to job posting.
  - 2) Stress test emergency well #3 – Chuck Woodworth, IRWA Circuit Rider for our area, met with President Grussing, Trustee Zimmerman, and Water Superintendent Mitch Yeadon 12/16. He has previous experience with Weldon remediating arsenic in their well. He agreed that first we should stress test well #3 (take a starting exploratory water test, pump the well offline for 1-week 24x7, take an ending exploratory water test) and determine if remediation is possible. Alternatively, drill a new well at Don Harden Field (DHF) and pipe water to the main pump house. Trustee Zimmerman stated former mayor Eston Ellis believes DHF has previously been tested and the water was not good. Also suggested we investigate fire hydrant auto-flushing devices that use a 9-volt battery and is priced at approximately \$2,500 each.
- e. Emergency siren remote activation – heard nothing more from the vendor.

## **NEW BUSINESS**

- a. Action
- 1) Adopt Ordinance 2025-01 “Building Codes” – Trustee Zimmerman asked who will perform building inspections if we adopt a building code. Given a variety of other questions, the adoption was removed from the agenda until additional information is available.
  - 2) MOTION by Trustee Weiss to approve the Popejoy Roofing estimate for \$1,720.02 (copy attached) to replace the roof on the Don Harden Field restroom building. Seconded by Trustee Lytel. Voice vote: 5 yes; -0- no. Motion passed.
  - 3) Community Center –
    - Repair kitchen fire suppression system (Getz estimate \$392.55 attached)
    - Purchase new class K fire extinguisher for kitchen (Getz estimate \$466.05 attached)
 MOTION by Trustee Lytel to approve both Getz estimates shown immediately above. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
  - 4) Surplus Property Sale of 201 W South St – no offers to purchase received.

## **BOARD REPORTS**

### President Grussing

- Congratulations to Trustee Zimmerman who was elected fire chief for the Bellflower Fire Protection District. Village Attorney Steven Mahrt stated there is no conflict of interest with his village trustee position.
- Community Center –
  - Jay Jewell recommended checking locker room dehumidifiers for replacement.
  - Air flow screens on locker room entry doors in the gym need to be installed.
  - Lanz Underground Solutions is preparing an estimate for remediating the boy’s locker room water leaks. Also contacted Woods Basement Systems for an estimate.
  - Prepared a comprehensive building maintenance list
- Chris Zimmerman reported Merle Shelton and Jay Jewell experienced water in their basements, but no reports were received from either Merle or Jay.

- Trustee Zimmerman picked up the “Welcome to Bellflower” sign remnants from the Township garage and placed them in the village garage. Still need to pick up unused 4x4 posts and plywood donated by Janet Hobbs.
- IEPA lead and copper water testing has historically involved 5 houses. Beginning in 2025, 10 houses will be required, and none of the houses can have a water softener system installed.
- Belltown Bombers – notified Kristin Yeadon that she must present a written field usage plan before the spring, and a usage agreement will be required.
- Senator Turner grant still awaiting approval within DCEO, now estimated in early 2025.
- Looking for a village Emergency Management Agency coordinator.

Clerk Youngblood – after the meeting, the following documents were filed:

- 2024 Tax Levy Confirmation (copy attached) was filed in the McLean County Clerk’s office on January 28, 2025.
- 2025 Certificate of Status of Exempt Property (copy attached) was filed with the Supervisor of Assessments on February 7, 2025.

**ADJOURN**

President Grussing adjourned the meeting at 8:30 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
JANUARY 8, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, January 8, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held December 11, 2024
- Approve expenditures during the period December 12, 2024 through January 8, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) COMPLETE – (1) replace cafeteria exterior entrance doors; (2) service all HVAC equipment; (3) purchase 6-foot and 12-foot ladders
  - 2) Repair door locks
  - 3) Install video surveillance signs
  - 4) Install generator to support cafeteria and office
  - 5) Purchase fans
- b. Grounds
  - 1) Repair pull-behind mower
  - 2) 2025 mowing
- c. Streets
  - 1) COMPLETE – (1) service trucks before winter; (2) winter tree trimming
- d. Water system
  - 1) Job opening – fire hydrant flushing
  - 2) Stress test emergency well #3
- e. Storm siren remote activation

**NEW BUSINESS**

- a. Action
  - 1) Adopt Ordinance 2025-01 “Building Codes”
  - 2) Replace Don Harden Field restroom roof
  - 3) Repair Community Center kitchen fire suppression system
  - 4) Purchase new Community Center kitchen class K fire extinguisher
  - 5) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

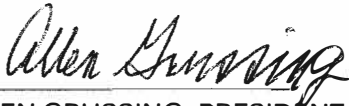
VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
JANUARY 8, 2025

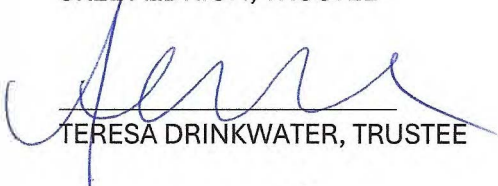
I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 12/31/2024
- Illinois Funds Account Reconciliations – 12/31/2024
- Invoices paid 12/2024 GF and WF
- Invoices paid 1/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 12/2024
- QuickBooks Balance Sheet – 1/8/2025
- QuickBooks Expenditures 12/12/2024 – 1/8/2025
- QuickBooks Fund Reports 5/1/2024-1/8/2025



ALLEN GRUSSING, PRESIDENT

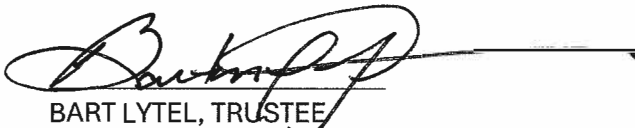
SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE



BETH ELLIS, TRUSTEE



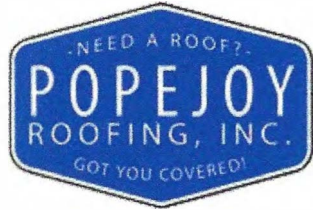
BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE



**POPEJOY ROOFING, INC.**

PO Box 41  
Farmer City, IL 61842

popejoyroofing@gmail.com  
IL LIC. #104-017259  
Phone: 309-530-4204

**Company Representative**

Joel Schilawski  
Phone: (217) 329-2300  
joel@popejoyroofing.com

# Roofing Replacement - Field Restroom

12/19/2024

**Village of Bellflower**  
**Don Harden Field**  
308 West Melvin Street  
Bellflower, IL 61724  
(309) 722-5004

Job: IL-5567: Village of Bellflower

## Roofing Replacement - Field Restroom

CertainTeed Flintlastic low slope roofing includes the following scope of work:

- \* Existing metal roofing will be removed and proper disposal provided. Lawn and landscape areas will be protected and cleaned. Proposal includes all disposal and disposal fees.
- \* Should any decking require replacement, it shall be replaced with OSB board at an additional cost of time + materials. NOTE: 3 sheets of plywood replacement included in proposal total.
- \* Install new metal edging to perimeter roof areas. Color: White
- \* CertainTeed Flintlastic base sheet will be adhered or mechanically attached to sheathing to provide suitable base for Flintlastic cap sheet installation.
- \* CertainTeed Flintlastic self adhered granulated rolled roofing will be installed over base sheet. Color to be chosen by owner.

**Roofing Labor - Per Hour**

CertainTeed Flintlastic SBS SA Cap Sheet (1 sq)

CertainTeed Flintlastic SBS SA Ply Base (2 sq)

Mansea - Drip Edge - Custom Face - 5" - White

Disposal Fee

**TOTAL**

**\$1,720.02**

PLEASE READ: Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above or there will be a \$50.00 per day penalty charge for each and every day that payment is late according to this contract. Plus expenses incidental to collection, including reasonable attorney's fees.

I fully understand and agree to the terms of this contract.



### Mailing Address

1615 S.W. Adams St  
Peoria, IL 61602-1782

Website: [www.getzfire.com](http://www.getzfire.com) Email: [Getz@GetzFire.com](mailto:Getz@GetzFire.com)  
Phone: 309-673-0761 Fax: 309-673-8067

## QUOTE

COMMUNITY CENTER  
PO BOX 244  
BELLFLOWER, IL 61724-0244

Date: 1/3/2025

Total Price

Repairs Required from last inspection: Price includes Travel, Labor, and Parts	\$392.55
	<b>Sales Tax:</b> \$0.00
	<b>Total (Including Tax):</b> \$392.55

Site Location:  
COMMUNITY CENTER  
104 W CENTER ST  
BELLFLOWER 61724

**Getz Fire Equipment Company**  
1615 SW Adams St Peoria, IL 61602 (Corporate H.Q.)  
**Branch Offices**  
2309 Grant St Bettendorf, IA 52722  
339 Vermont St Quincy, IL 62301  
2420 Harrison Ave Rockford, IL 61108  
2810 Hundman Champaign, IL 61822

  
**Getz Industrial Cleaning**  
1440 SW Jefferson Peoria, IL 61605  
  
AUTOMATIC FIRE SPRINKLER, LLC  
1809 Industrial Park Drive Normal, IL 61761

**NOTES:** Work performed meets UL-300, NFPA 17A, NFPA96, IFC, State & Local Codes.  
Quote does not include AHJ Testing, Permits, or any Electrical / Plumbing work.  
This quote only applies to your Fire Suppression system.  
Once the repair work is started, if additional parts and labor are required an additional quote will be provided.

THANK YOU FOR THIS OPPORTUNITY.

**Payment to be made as follows:** Upon delivery or Net 30 if signed terms  
**This quote may be withdrawn by us if not accepted within 10 days.**

**Quote #:** IQ6-01093  
**Quote Prepared By:** Jacob Miller  
[jakem@getzfire.com](mailto:jakem@getzfire.com)

### ACCEPTANCE OF PROPOSAL

Attached hereto (also at <http://getzfire.com/contact/>) are the Terms and Conditions which contain important information regarding the terms and conditions of Services performed by Seller and Products sold by Seller. This includes limitation of liability, contractual limitation in which Buyer may bring a claim, disclaimers of warranty, and other terms that may impact Buyer's rights. By signing below, Buyer's authorized representative acknowledges and warrants that they have read, understood, and agreed to be bound by these conditions.



**Please Mail or E-Mail signed agreement:**

1615 S.W. Adams St Peoria, IL 61602-1782  
[deficiencyquotes@getzfire.com](mailto:deficiencyquotes@getzfire.com)

**Signature:** \_\_\_\_\_

**Print:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Protecting life and property is priority one**



Mailing Address:
P.O. Box 419
Peoria, IL 61651-0419



Shipping Address:
1615 SW Adams St
Peoria, IL 61602-1782

Website: GetzFire.com \* Email: Getz@GetzFire.com

Ph: (309) 673-0761 \* Fax: (309) 673-8067

Quote

Name: COMMUNITY CENTER
Address: 104 W CENTER ST
City, State, ZIP: BELLFLOWER, IL. 61724
Attention:
Phone:

Job Name:
Job Address:
Job City,State,ZIP:
Job Phone:
Date: 1/6/2025
Email:

We are pleased to provide the following:

Customer Number: 1085-02

Table with 5 columns: Quantity, Item Number, Description, Price Each, Total. Row 1: 1, 10303, CLASS K EXTINGUISHER, 466.05, 466.05.

NOTES:

THANK YOU FOR THIS OPPORTUNITY

TOTAL PRICE \$ 466.05

Does not include tax

Payment to be made as follows:

This quote may be withdrawn by us if not accepted within days.

Getz Fire Authorized Signature: Jacob Miller

ACCEPTANCE OF PROPOSAL

Attached hereto (also at http://getzfire.com/contact/) are the Terms and Conditions which contain important information regarding the terms and conditions of Services performed by Seller and Products sold by Seller.



Signature:

Print:

Date:

Protecting Life and Property is Priority One



01/13/2025

**Levy Confirmation for 2024  
116 BELLFLOWER VILLAGE**

Fund Name	Code	Maximum Rate	Levy
GENERAL CORPORATE	001	0.33000	13,500
MEDICARE	005	No Limit	250
ROAD AND BRIDGE	007	No Limit	0
POLICE PROTECTION	014	0.07500	3,100
AUDIT	027	No Limit	7,500
TORT JUDGMENTS, LIABILITY INSURANCE	035	No Limit	13,000
STREET LIGHTING	041	0.05000	1,500
SOCIAL SECURITY	047	No Limit	1,300
UNEMPLOYMENT TAX	060	No Limit	100
<b>Total</b>			<b>40,250</b>

YES  NO This district has held a Truth in Taxation Hearing.

YES NO This district has complied with the Truth in Taxation Law.

If the above levy statement is correct, please confirm by signing and returning this statement to the County Clerk by 2/3/2025.

I certify that the above levy confirmation is correct.

Date 1/28/2025

Signed Allen D. Grussing

Return to:

McLean County Clerk  
McLean County Govt Center  
115 E Washington St, Suite 102  
Bloomington, IL 61701

Send to: Allen Grussing  
P O Box 244  
BELLFLOWER, IL 61724

**FILED**  
McLEAN COUNTY, ILLINOIS

**JAN 28 2025**

*Kathy Michael*  
COUNTY CLERK

