

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
MAY 14, 2025

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on May 12, 2025, at 5:45 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Beth Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther, Rob and Brooke Brown

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED VILLAGE OFFICIALS

Clerk Youngblood, being a Notary Public, administered the oath of office to:

- Grussing, Allen – Village President (4-year term)
- Aldrich, Skee – Village Trustee (4-year term)
- Drinkwater, Teresa – Village Trustee (4-year term)
- Ellis, Beth – Village Trustee (2-year unexpired term)
- Weiss, Steve – Village Trustee (4-year term)

A copy of the oath document is attached.

PUBLIC COMMENT

Paul Luther – previously reported the yard at the rental property, south of his house, was not mowed. The lawn has now been mowed.

Rob and Brooke Brown – discussed their intent to install a fiber optic network within the village once the right-of-way permit process is submitted and approved. Due to the number of questions posed by board members, President Grussing stated a special board meeting would be called for a more in-depth discussion.

CONSENT AGENDA

- a. Approve minutes of the regular meeting held on April 9, 2025.
- b. Approve expenditures during the period of April 10, 2025, through May 14, 2025.

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.

POLICE ACTIVITIES

April 2025 – 3 citations; 2 warnings. Trustee Lytel commented that the McLean County Sheriff has frequently been monitoring State St.

UNFINISHED BUSINESS

- a. All buildings – replace paper towel and soap dispensers – COMPLETE.
- b. Community Center
 - 1) Install electric outlet on conference room south wall – pending decision on what will be purchased to use with outlet.
 - 2) Install fencing around generator – COMPLETE. Will purchase gate and generator locks.
 - 3) Install exterior lights at generator and band room door – in process.
 - 4) Install BTHS friezes in main entrance hall – in process.
 - 5) Prioritize areas for tuckpointing – President Grussing will take pictures and review with the vendor to determine immediate needs.
 - 6) Remediate boys' locker room water seepage – President Grussing reviewed proposals, including costs, work description, and a visual drawing, from Lanz Underground Solutions, Acculevel, and Thrasher (copies attached). MOTION by Trustee Zimmerman to approve options A for \$2,800 and B \$5,920 from Lanz Underground Solutions to determine if the problem is fixed or if option C \$9,770 would then be necessary. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.
 - 7) Paint exterior doors on building south side – project for workday.
 - 8) Repair locks on stage door and band room exterior door - waiting on locksmith.
 - 9) Swings to be replaced by Kevin and Franci Miller – in process.
- c. Don Harden Field
 - 1) Paint restroom doors – project for workday.
 - 2) Repair/Replace field lights not working – 2 done; 1 other needs ballast, which may be available from Blue Ridge High School after their lighting upgrades.
 - 3) Replace restroom roof – COMPLETE.
 - 4) Replace home plate – pending determination of what is needed.
 - 5) Village Garage roof repair – pending review.
- d. Financial – Senator Turner grant – in approval phase by IL DCEO.
- e. Fourth of July – need a service plaque for Lloyd Power's years of lighting the fireworks.
- f. Emergency storm siren remote activation – waiting on vendor.
- g. Streets
 - 1) Hydro-jetting stormwater drains – pending New Business item 3, then scheduling.
 - 2) MFT street sign replacement – pending New Business item 3, then scheduling.
 - 3) MFT gravel for rights-of-way and alleys – Trustee Zimmerman needs list.
- h. Water system
 - 1) Repair sinkhole at Feed Mill flushing hydrant – Nick Drinkwater to be contacted.
 - 2) Install bollards at Feed Mill flushing hydrant – pending sinkhole repair.
 - 3) Install fencing at water tower – on hold for an additional estimate.
 - 4) Stress test emergency well #3 – test results:

TEST #	GALLONS PUMPED	ARSENIC READING
1 – 3/22	35,000	13.0
2 – 3/23	38,200	13.0
3 – 3/30	25,900	13.2
4 – 3/31	19,400	13.2
5 – 4/13	93,000	12.9
	211,500 total	13.06 average result

After all tests, the average arsenic reading, which is above the 10.0 IEPA limit, did not improve. The well must be replaced with a new well.

- 5) Tuckpoint tower pump house – working with vendor.

NEW BUSINESS

a. Action

- 1) MOTION by Trustee Drinkwater to approve Ordinance 2025-01 “Salary Schedule for Fiscal Year 2025-2026” (copy attached). Seconded by Trustee Lytel. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (6), No (-0-), Absent (-0-). Motion passed.
- 2) MOTION by Trustee Lytel to approve Resolution R2025-01 “Reappointing a Member of the Zoning Board of Appeals” (copy attached). Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
- 3) MOTION by Trustee Zimmerman to accept Village of Downs Intergovernmental Agreement (their Ordinance 2025-08) governing use of Village of Downs equipment, services, and personnel by agreement (copy attached). Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.
- 4) MOTION by Trustee Drinkwater to purchase a dehumidifier at approximately \$170 (copy attached) for use in the Community Center boy’s locker room. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
- 5) MOTION by Trustee Aldrich to approve Bob Althouse estimates (copy attached) to a) install a motion light at the Community Center generator and cover exposed wiring for \$275, and b) repair restroom wiring conduit at Don Harden Field for \$200. Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
- 6) MOTION by Trustee Lytel to approve Shelton Stump Removal estimate (copy attached) to remove the stump in the right-of-way at 105 N Main St (Hensley) for \$1,600. The extreme cost is required due to the stump previously being burned and covered by rock. No MFT funds will be used for this project. Seconded by Trustee Zimmerman. Voice vote: 6 yes; -0- no. Motion passed.
- 7) The FY24-25 Library Report was received without comment.
- 8) MOTION by Trustee Zimmerman to purchase new flags at all buildings for approximately \$235. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
- 9) Surplus Property Sale of 201 W South St – no offers to purchase received.

- b. Discussion – the FY25-26 budget and appropriation estimates were distributed to board members for review with the intent of adopting the numbers at the June 11, 2025 meeting.

BOARD REPORTS

President Grussing

- Annual wind farm siting agreement payment received.
- Fireworks – new 3-year contract is expected soon.
- IML RMA requires that we adopt a return-to-work policy.
- McLean County Emergency Management Agency has recently been calling Eston Ellis rather than President Grussing. The process has been updated.
- Village Workday – June 21 with a June 28 rain date.
- Community Center
 - Downspouts – was advised by a gutter contractor not to reconnect the downspouts to underground tiles because they are full of gravel and some are broken.
 - The EXIT sign in the front hall was damaged during a recent gym rental. Bob Althouse will repair and we will then bill the renter.

- Water
 - IEPA Field Survey received and responses must be submitted within 30 days.
 - Availability notice for the 2024 Consumer Confidence Report of water quality will be posted during the entire month of June at the Community Center exterior bulletin board, Post Office, Library, and on the June water bills and the village website.
 - Cross Connection Survey must be conducted.

Trustee Zimmerman – would it be possible to use the village website alert process in case of an emergency evacuation need? Yes.

Trustee Drinkwater – Foam cannon planned for July 4.

ADJOURN

President Grussing adjourned the meeting at 8:45 p.m.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
MAY 14, 2025

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, May 14, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED VILLAGE OFFICIALS

- Grussing, Allen – Village President (4-year term)
- Aldrich, Skee – Village Trustee (4-year term)
- Drinkwater, Teresa – Village Trustee (4-year term)
- Ellis, Beth – Village Trustee (2-year unexpired term)
- Weiss, Steve – Village Trustee (4-year term)

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held April 9, 2025
- Approve expenditures during the period April 10, 2025, through May 14, 2025

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. All buildings – replace paper towel and soap dispensers
- b. Community Center
 - 1) Install electric outlet on conference room south wall
 - 2) Install fencing around generator
 - 3) Install exterior lights over band room door
 - 4) Install BTHS friezes
 - 5) Prioritize areas for tuckpointing
 - 6) Remediate boys' locker room water seepage – status and next steps
 - 7) Paint doors on building south side
 - 8) Repair locks on stage door and band room exterior door
 - 9) Swings-to be replaced by Kevin and Franci Miller
- c. Don Harden Field
 - 1) Paint restroom doors
 - 2) Repair/Replace field lights not working
 - 3) Replace restroom roof
 - 4) Replace home plate
 - 5) Village Garage – repair roof
- d. Financial – Senator Turner grant
- e. Fourth of July – purchase service plaque for Lloyd Power
- f. Storm siren remote activation
- g. Streets
 - 1) Hydro-jet and mark drains/tiles except on State Street
 - 2) Install signs (street, handicap, dead end)
 - 3) Spread MFT rock on alleys and rights-of-way

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA

h. Water system

- 1) Repair sinkhole at Feed Mill flushing hydrant
- 2) Install bollards at Feed Mill flushing hydrant
- 3) Install fencing at water tower
- 4) Stress test emergency well #3
- 5) Tuckpoint tower pump house

NEW BUSINESS

a. Action

- 1) Ordinance 2025-01 – Salary Schedule for Fiscal Year 2025-2026
- 2) Accept Village of Downs Intergovernmental Agreement (received April 29, 2025)
- 3) Purchase dehumidifier for Community Center locker room
- 4) Approve estimates:
 - a. Community Center generator motion light
 - b. Don Harden Field repairs to restroom wiring conduit
 - c. Hensley right-of-way – grind stump (not MFT)
- 5) Present FY24-25 Library report
- 6) Purchase new flags
- 7) Surplus Property Sale – open bids, if any, for 201 W South St

b. Discussion

- 1) FY25-26 budget and appropriation

BOARD REPORTS

ADJOURN

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

BOARD OF TRUSTEES

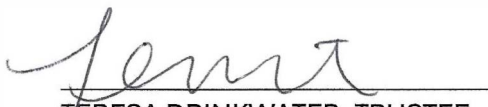
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
MAY 14, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 4/30/2025
- Illinois Funds Account Reconciliations – 4/30/2025
- Invoices paid 4/2025 GF and WF
- Invoices paid 5/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 4/2025
- QuickBooks Balance Sheet for fiscal year ending 4/30/2025 (unaudited)
- QuickBooks Balance Sheet – 5/14/2025
- QuickBooks Expenditures 4/10/2025 – 5/19/2025
- QuickBooks Fund Reports for fiscal year ending 4/30/2025 (unaudited)
- QuickBooks Fund P&Ls 5/1/2025-5/14/2025


ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


BETH ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
McLEAN COUNTY • ILLINOIS

OATH OF OFFICE

STATE OF ILLINOIS)

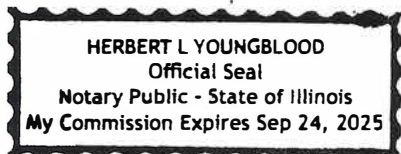
COUNTY OF McLEAN)

I, [NAME], having been elected at the Consolidated Election held on April 1, 2025, to the office of [TITLE] in the Village of Bellflower, McLean County, Illinois, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of said office to the best of my ability.

<u>NAME</u>	<u>TITLE</u>	<u>TERM ENDS</u>	<u>SIGNATURE</u>
ALLEN D. GRUSSING	Village President	4/30/2029	<u>Allen D. Grussing</u>
SKEE G. ALDRICH	Village Trustee	4/30/2029	<u>Skee Aldrich</u>
TERESA DRINKWATER	Village Trustee	4/30/2029	<u>Teresa Drinkwater</u>
BETH ELLIS	Village Trustee	4/30/2027	<u>Beth Ellis</u>
STEVE WEISS	Village Trustee	4/30/2029	<u>Steve Weiss</u>

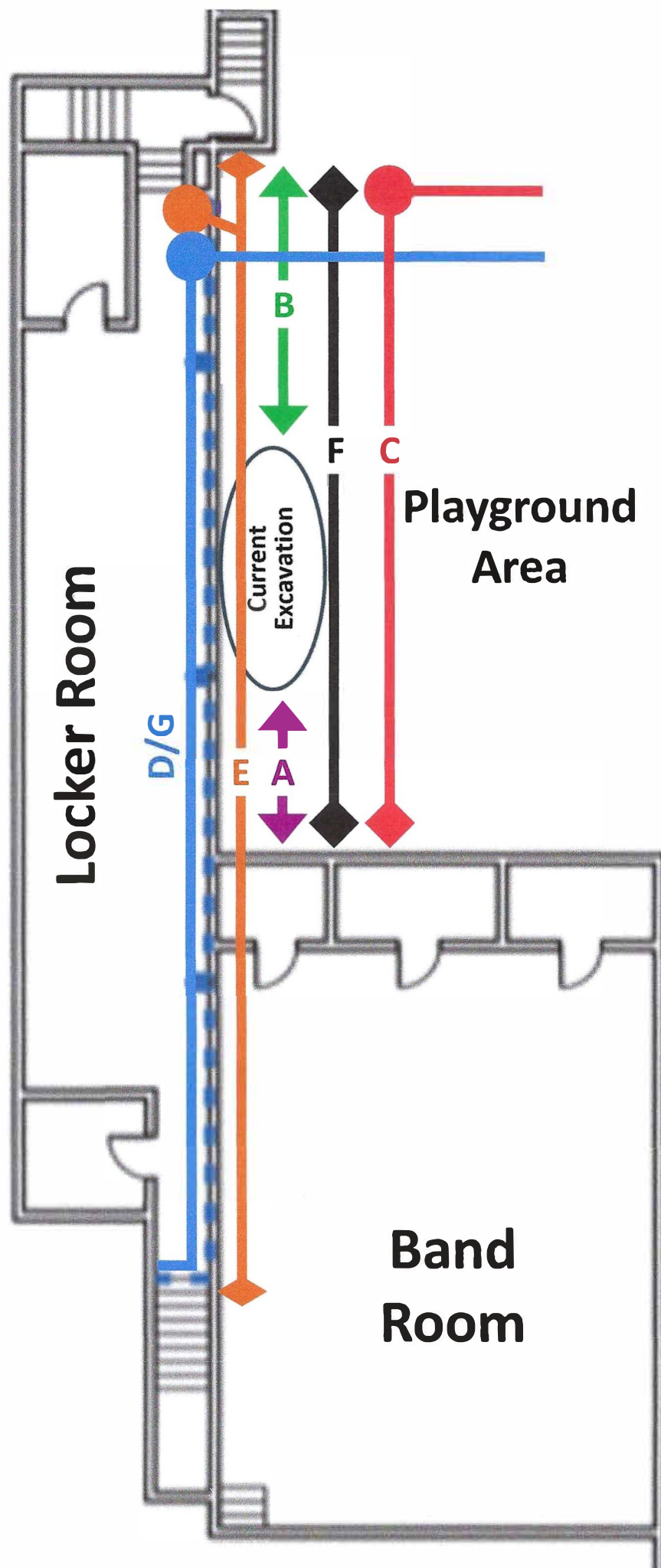
Signed and sworn to (or affirmed) before me on May 14, 2025.

Herbert L. Youngblood
Herbert L. Youngblood
Village Clerk



Locker Room Drainage – Next Options

Option	Vendor	Description of Work	Estimate
A	Lanz	Excavate between current hole and the south side of the bandroom. Hydro-jet and televise the line going north to see where it goes and if it takes water after jetting.	\$2,800
B	Lanz	Jackhammer the base of the exterior locker room stairs and excavate down to the footing tile near the drain to see what is there. They will hydro-jet and televise to see if they can connect to the other footing tile already exposed. They will also hydro-jet and televise to the south (if possible) to see if the tile continues. They will backfill with rock and concrete for the drain repair.	\$5,920
C	Lanz	Excavate from the south side of the band room to the air conditioner unit near the exterior locker room steps. They would install a new corrugated footing tile and connecting into a catch basin and sump pump. The sump pump would be connected into the existing clay tile for the downspouts which is working.	\$9,770
D	Acculevel	This is an interior solution. They would dig a trench along the locker room wall from the steps on the north end to the steps on the south end. A drainage tile would be installed in the trench. Holes would be drilled along the base of the concrete block wall to let water flow into the drain. Water would flow south to a sump pump station. The water from the sump pump would be discharged outside. The trench would be covered over with concrete.	\$22,164
E	Acculevel	This is an exterior solution. They would excavate down to the footing tile all along the west side of the locker room, including digging a trench in the floor of the band room. They would install a membrane and vapor barrier next to the wall and a footing tile. The footing tile would go into a sump pump station at the south end of the locker room and discharge outside.	\$49,600
F	Acculevel	Same as “E”, except it would not go under the band room. It would start at the band room and continue as described in “E”.	\$20,535
G	Thrasher	This is an interior solution and is nearly identical to “D”. A trench would be dug along the locker room wall and a sump pump installed near the south end of the locker room to discharge outside.	\$10,931



**VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2025-01

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

Allen D. Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Beth Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 14, 2025

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NO. 2025-01

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/3.1-50) and the Bellflower Municipal Code Sections 2.03 and 3.07(H), the Village of Bellflower is empowered to establish salaries for all village officials and village employees; and,

WHEREAS, it is necessary that the Village Board approve compensation levels to be used during the fiscal year 2025-2026 for all village officials and village employees, and,

WHEREAS, the compensation levels approved herein will be incorporated into the fiscal year 2025-2026 Appropriations Budget to be approved by the Village Board of the Village of Bellflower no later than June 30, 2025 (65 ILCS 5/8-2-9).

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the attached Salary Schedule is approved for use during the fiscal year beginning May 1, 2025 and ending April 30, 2026.

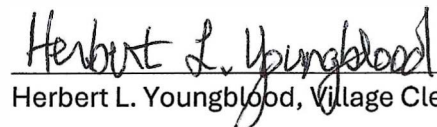
This ordinance shall be in full force and effect upon its adoption, approval, and publication, as provided by law.

ADOPTED this 14th day of May 2025 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	6	-0-	-0-	-0-

APPROVED this 14th day of May 2025.

ATTEST:


Herbert L. Youngblood, Village Clerk


Allen D. Grussing, Village President



**VILLAGE OF BELLFLOWER
FISCAL YEAR MAY 1, 2025 THROUGH APRIL 30, 2026
SALARY SCHEDULE**

CATEGORY	POSITION	INCUMBENT	SALARY
Officials	President / Mayor	Grussing, Allen	\$200.00 monthly
	Trustee (6 positions)	Aldrich, Skee Drinkwater, Teresa Ellis, Beth Lytel, Bart Weiss, Steve Zimmerman, Shane	\$75.00 monthly (each Trustee)
	Clerk*	Youngblood, Herb	\$325.00 monthly
Salaried Employees	Community Center Scheduling	Miller, Franci	\$50.00 monthly + \$10.00 per opening
	Emergency Management Coordinator	Vacant	\$50.00 monthly
	Water Superintendent	Yeadon, Mitch	\$500.00 monthly
	Water Assistant Superintendent	Yeadon, Chad	\$400.00 monthly
Hourly Employees	Maintenance – Community Center	Jewell, Jay Shelton, Merle	\$16.00 hourly (each employee)
	Maintenance – Plow Driver	As Needed	
	Water Hydrant Flushing	Jewell, Jay	
CATEGORY	DESCRIPTION	FROM	RATE
Equipment Rental	Snow Blower	Shelton, Merle	\$35.00 per hour used

*Clerk – Effective May 1, 2020, the Village Treasurer position was discontinued, and all Treasurer-related duties were transferred to the Village Clerk. The Clerk's salary of \$325.00 per month represents \$125.00 for clerical duties plus \$200.00 for financial duties.

NOTE: Village of Bellflower fully complies with the Illinois hourly worker minimum wage requirement schedule (820 ILCS 105/4). The hourly rate was set at \$15.00 per hour on May 1, 2023.

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

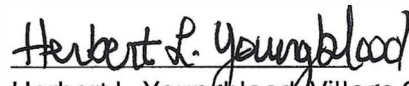
I further certify that on May 14, 2025, the Corporate Authorities of such municipality passed and approved Ordinance No. 2025-01, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2025-01 was published on May 14, 2025. Beginning on May 15, 2025, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 27TH day of May 2025.


Herbert L. Youngblood, Village Clerk



NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on May 14, 2025, the Corporate Authorities of such municipality passed and approved Ordinance No. 2025-01, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website beginning May 15, 2025 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2025-01

**A RESOLUTION REAPPOINTING A MEMBER OF THE
ZONING BOARD OF APPEALS**

Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Beth Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 14, 2025

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NO. R2025-01

**A RESOLUTION REAPPOINTING A MEMBER OF THE
ZONING BOARD OF APPEALS**

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, Marcia Shelton has served as a member of the Zoning Board of Appeals and her term of office expired on April 30, 2025; and

WHEREAS, the Village President, in accordance with the provisions of the Bellflower Municipal Code §21.17.B.2.a, has the responsibility to appoint members to the Zoning Board of Appeals, with the advice and consent of the Village Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Bellflower, McLean County, Illinois, gives its consent as follows:

Section 1. Marcia Shelton is hereby reappointed to the Zoning Board of Appeals with a term of office that will expire on April 30, 2030, or until a successor shall have been qualified and appointed; and

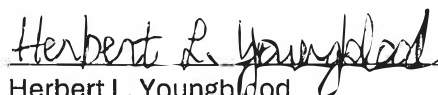
Section 2. This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 14th day of May 2025, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	6	-0-	-0-	-0-

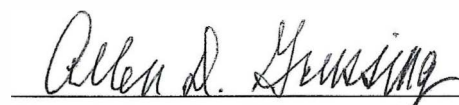
APPROVED this 14th day of May 2025.

ATTEST:


Herbert L. Youngblood

Village Clerk

Resolution No. R2025-01


Allen D. Grussing, Village President



Received 4/29/2025

VILLAGE OF DOWNS

ORDINANCE No. 2025-08

**AN ORDINANCE APPROVING THE INTERGOVERNMENTAL AGREEMENT
BETWEEN BELLFLOWER AND THE VILLAGE OF DOWNS**

ADOPTED BY THE
BOARD OF TRUSTEES
OF THE
VILLAGE OF DOWNS

THIS 9TH DAY OF JANUARY, 2025

Published by the authority of the Village Board of the Village of Downs, McLean County,
Illinois this 9TH day of January, 2025

STATE OF ILLINOIS

COUNTY OF MCLEAN

**AN ORDINANCE APPROVING THE INTERGOVERNMENTAL AGREEMENT
BETWEEN BELLFLOWER AND THE VILLAGE OF DOWNS**

WHEREAS, the Village of Downs, Illinois (“Village”) is authorized pursuant to the Illinois Municipal Code to enter into intergovernmental agreements; and

WHEREAS, the Village has entered into an Intergovernmental Agreement with the Village of Bellflower (“Bellflower”), which Intergovernmental Agreement allows the Village and Bellflower to enter into agreements from time to time governing the use of Equipment and Personnel of the Village by Bellflower; and the receipt of Services by Bellflower from the Village on the terms and conditions agreed to between Bellflower and the Village in a written Schedule A cost sheet executed by authorized representatives of Village and Bellflower; and

WHEREAS, the Village deems it necessary and in the best interest of the Village to enter into an Intergovernmental Agreement with Bellflower on the terms and conditions set forth in the Intergovernmental Agreement attached hereto and incorporated herein by reference as Exhibit “A”.

NOW, THEREFORE, BE IT ORDAINED by the President and Trustees of the Village of Downs, McLean County, Illinois, as follows:

Section 1: That the preambles hereto are true and correct and are incorporated herein by reference as if fully set forth at this point.

Section 2: That a copy of said Intergovernmental Agreement is attached as Exhibit A and hereby made a part of this Ordinance.

Section 3: That all other ordinances and other enactments of the Village that conflict herewith are hereby expressly repealed to the extent of said conflict.

Section 4: That this Ordinance shall be effective upon its passage and signing.

Adopted this 9th day of January, 2025.

AYES: 6

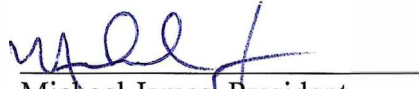
NAYES: 0

ABSENT: 0

ABSTAIN: 0

Passed by the Village Board of Trustees of the Village of Downs, McLean County, Illinois, approved by the President, and deposited in the office of the Village Clerk, this 9th day of January, 2025.

APPROVED:


Michael James, President
Village of Downs

ATTEST:

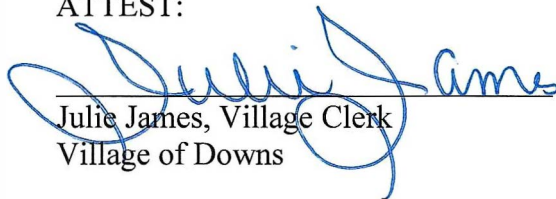

Julie James, Village Clerk
Village of Downs



EXHIBIT “A”

(Rest of page intentionally left blank)

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement (“Agreement”), which is entered into by the parties hereto pursuant to authority granted to them by Article VII, Section 10(a) of the Constitution of the State of Illinois, is made and entered into as of the 9 day of January, 2025, by and between the Village of Bellflower (hereinafter “Bellflower”), a municipal corporation, and the Village of Downs (“hereinafter “Village”), a municipal corporation.

RECITALS

WHEREAS, Village is the owner of certain equipment, including but not limited to a bucket truck, a Hydro-Vac, and spray-patch road repair equipment for use in the application of spray-patch emulsion and public works equipment for use in the installation of street signs and other apparatuses related thereto (collectively referred to hereafter as “Equipment”); and

WHEREAS, the Village employs public works personnel, including personnel who perform various public works operations (hereafter referred to herein as “Personnel”) including street, public works and labor operations (hereafter referred to herein as “Services”); and

WHEREAS, Bellflower does not have access to certain Equipment and Personnel that Bellflower needs from time to time to meet certain public works needs of Bellflower, including but not limited to various public works projects, including but not limited to installation of street signs and other apparatuses related thereto; and

WHEREAS, Village is willing to allow Bellflower to utilize Equipment and Personnel requested by Bellflower from time to time; and the Village is also willing to

provide Equipment, Personnel and Services to Bellflower, including but not limited to Equipment, Personnel and Services necessary for the Village to properly install street signs and other appurtenances related thereto as requested by Bellflower at a cost and on the terms and conditions agreed to between Village and Bellflower as set forth in the “Schedule A”, a copy of which shall be signed by an authorized representative of Village and Bellflower assenting to the cost and terms and conditions applicable to the Village furnishing Bellflower with the Services, Equipment, and Personnel as set forth herein; and

WHEREAS, Village and Bellflower acknowledge and agree that the particular terms and conditions of the “Schedule A” executed between Village and Bellflower may vary from time to time, and the terms applicable to the Village providing Services, Equipment, and Personnel to Bellflower shall hereafter be negotiated and agreed to in a “Schedule A” prepared by an authorized representative of Village and accepted by an authorized representative of Bellflower in advance of Bellflower’s receipt of Services, Equipment, and Personnel from the Village and in advance of Bellflower’s use of Equipment or Personnel of the Village; and

WHEREAS, Village and Bellflower hereby agree to establish this Intergovernmental Agreement to allow an authorized representative of the Village and Bellflower to negotiate a “Schedule A” from time to time to allow Bellflower to receive the benefit of the Services, Equipment, and Personnel of Village on the terms and conditions set forth herein and included in the “Schedule A” executed by an authorized representative of Village and Bellflower from time to time.

NOW, THEREFORE IN CONSIDERATION OF the terms and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Village and Bellflower hereby agree to the following:

1. The Recitals hereto are true and correct and are incorporated herein by reference as if fully set forth at this point.
2. Village upon request of Bellflower will provide a proposed "Schedule A" to Bellflower setting forth the material terms and conditions agreed to between Village and Bellflower for the Services, Equipment, and Personnel being provided by the Village to Bellflower. Upon acceptance of the proposed "Schedule A" by Bellflower, an authorized representative of Village and Bellflower shall sign the "Schedule A" in advance of the Village's furnishing of Services, Equipment and Personnel to Bellflower.
3. This Agreement shall be construed, governed and administered in accordance with the laws of the State of Illinois.
4. This Agreement may be executed with counterpart signature pages and in any number of complete counterparts, each of which shall be deemed to be an original and all of which, together, shall be deemed to constitute and be one and the same
5. Village hereby agrees to indemnify and hold harmless Bellflower from and against all liability, loss, or damages (including reasonable attorneys' fees) owed because of any personal injuries or property damages arising from any negligent act or omission of Village or its employees in the use of Equipment or the provision of Services provided for in the "Schedule A."
6. Bellflower hereby agrees to indemnify and hold harmless Village from and against all liability, loss, or damages (including reasonable attorneys' fees) owed

because of any personal injuries or property damages arising from any negligent act or omission of Bellflower or its employees in the use of Equipment of the Village as provided in the "Schedule A."

7. Village hereby agrees to maintain insurance on any Personnel of Village and on any Equipment owned or used by Village Personnel in the furnishing of Services to Bellflower. Village and Bellflower each agree that each of them shall be responsible for contacting their respective insurance carriers and informing the insurance carriers of the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their respective officer(s) who have set their respective signatures and seals to this Agreement on the date above written.

VILLAGE OF BELLFLOWER

By: *Allen Grussing*
Allen Grussing, Mayor
Village of Bellflower

Attest: (seal)

Herbert L. Youngblood 5/14/2025
City Clerk
Village of Bellflower



VILLAGE OF DOWNS

By: *Michael James*
Michael James, President
Village of Downs

Attest: (seal)

Julie James
Julie James, Clerk
Village of Downs





Village of Downs

211 S. Seminary, PO Box 18

Downs, IL 61736-0018

Voice: 309-378-3221

Email: Info@VillageOfDowns.org

Website: www.VillageOfDowns.org

Village President, Village Board and Clerk

Village President	Public Safety / President Pro Tem	Public Works	Finance / Services / FOIA Officer	Streets	Building	Parks/Youth Center/Food Pantry	Clerk
Mike James	Maureen Roach	Toby Twyford	Anna Milliken	Brian Warfel	Sarah Gassaway	Stephanie Adkisson	Julie James

Schedule A

The following are the Village of Downs equipment and resource rental rates. Are rates including routine maintenance on the equipment.

Any accidental damage or loss to the equipment must be repaired or paid by the unit of government renting the equipment except where noted. If the Village of Downs is supplying personnel resources to operate the equipment accidental damage rule is excluded.

Equipment or Resource	Rate
2023 VX75-500 Vacuum Excavator & Jeter	\$120 /hr
2023 Trailer Mounted Spray Injection Road Repair Machine and 2023 1000-Gallon Emulsion Trailer Tanker	\$60 /hr
2015 F450 Dump Truck	\$60 /hr
2020 John Deere 50G Compact Excavator and Trailer	\$70 /hr
Full-Time Employee	\$40 /hr
Bucket Truck (Work with Downs on anything that breaks)	Free

Police Chief
Josh Dingler

Public Works Supervisor
Jill Kasprzak

Other Positions and Committee Chairs
Treasurer/Budget Officer/TIF Administrator
Julie Bakewell

Zoning Enforcement
Lyndall Cuba

Zoning Board Chairperson
Eric Thompson

Pelonis ● 35-Pint Gravity Drain Dehumidifier

Model Number: PAD35C1DWT | Menards ® SKU: 6235336

EVERYDAY LOW PRICE

\$169.99

11% REBATE* Good Through 5/11/25

\$18.70

**PRICE
AFTER
REBATE***

\$ 151²⁹
each



Features

- Removes up to 35 pints of moisture per day
- Side access bucket with splash guard lid to reduce spillage when emptying the bucket
- Position over a floor drain or a sink for continuous drainage with included drain hose
- Simply plug the dehumidifier in, and it's running in no time
- Easy-to-use electronic control panel and digital display
- Washable and reusable filter with clean filter indicator light that lets you know it is time to clean your filter for optimal performance
- Customizable settings including an adjustable humidistat and 24-hour programmable timer
- Bucket full indicator light lets you know when it is time to empty the bucket
- Dehumidifies in temperatures as low as 41°F with an auto defrost feature that prevents the evaporator from freezing
- Energy Star certified
- 3-year limited warranty

From: **Robert Althouse** <althouse.robert.2015@gmail.com>

Date: Fri, May 9, 2025 at 3:51 PM

Subject: Estimates

To: Allen Grussing <allen.grussing@gmail.com>

Estimate to add a motion light above the generator and cover exposed wiring is \$275.

Estimate to add/repair conduit and wiring at the restrooms near the pavilion is \$200.

Thank you

ESTIMATE

Shelton Stump Removal LLC
306 Prairie St
Bellflower, IL 61724

sheltonstumpremoval@gmail.com



Bill to
Village of Bellflower

Ship to
Village of Bellflower

Estimate details
Estimate no.: 1003
Estimate date: 04/13/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Stump Removal in front of Dan Hensleys	Remove Bricks from sidewalk and place on pallet, remove as much rock as possible from area, grind the stump, and remove as much debris as possible for concrete company to backfill with rock.	1	\$1,600.00	\$1,600.00
Total					\$1,600.00

Accepted date

Accepted by

Bellflower Community Library

Annual Report

May 2024 through April 2025

Programs and Accomplishments of the Board:

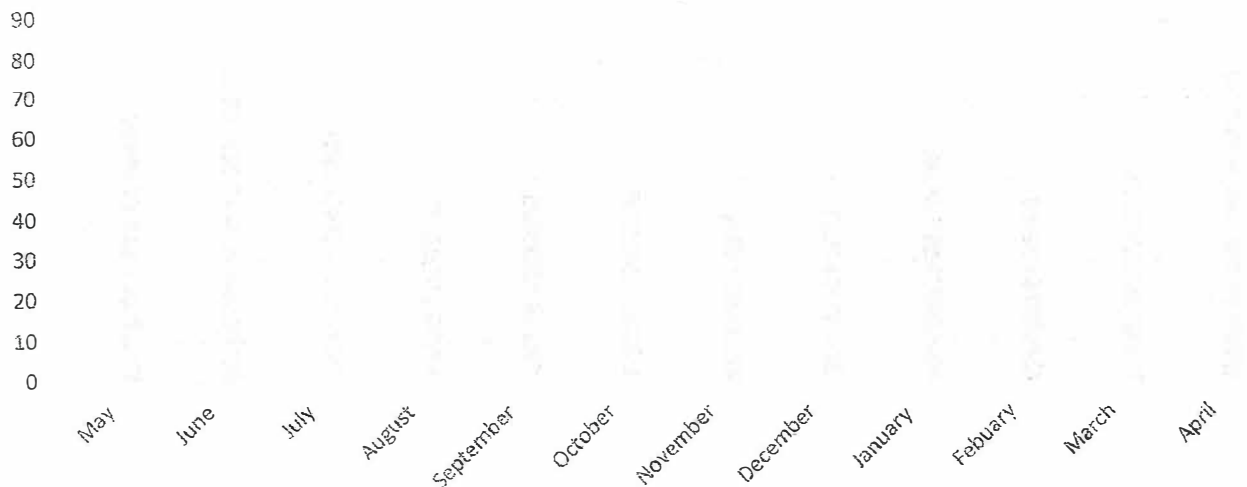
1. Added two (2) new volunteers.
2. Added 376 new and donated books.
3. Offered a summer reading program through the months of June, July, & August. Had two (2) programs in July. One in cooperation with the Historical Society and one given by the Museum of the Grand Prairie.
4. Continued to work on organizing the shelves to keep the library attractive and user friendly.
5. Held an appreciation party for our volunteers in April.
6. Had an open house on July 4th.
7. Purchased a new front door mat and AC cover.
8. Partnered with Stephanie Zimmerman for a kids' program in April.
9. Purchased a new "reading" chair for the back room.
10. Improved the children's area by adding a playhouse and a barn with animals and farm equipment.
11. Started a book club meeting once a month.

Number of Patrons Using Library

May 2024 through April 2025

month	number of patrons	
May	66	
June	77	
July	62	
August	44	
September	46	
October	47	
November	41	closed Wednesday afternoon before Thanksgiving
December	42	
January	58	
February	45	
March	51	
April	77	

Patrons Using the Library



Immediate Goals:

1. We are working on plans for some kid's summer programs, and a reading program June-August.
2. Hoping for Mary Yeadon to work a time in her schedule to paint a mural on the building before July 4th.
3. We are hoping to again offer some kids programs throughout the year, partnering with Stephanie Zimmerman.

Budget:

We thank the Village Board for their support. We respectfully ask for your consideration in granting us the \$2,500 we have received in the past for our operating expenses.

Summary:

As a board, we are proud of the improvements we have made this year, especially to the kid's area. We are always looking for ways to make the library more inviting. We continue to work well together and want to serve the community by offering a great library experience.

Debbie Hensley – Chairman

Cc: Kathy Springer

Maria Aldrich

Sally Weiss

Village Board members