

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
NOVEMBER 19, 2025

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower. This meeting was rescheduled from November 12, 2025.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on November 17, 2025, at 2:00 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Beth Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Teresa Drinkwater and Bart Lytel

Five of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther, Jeremy Bork of Striegel Knobloch CPAs

PUBLIC COMMENT

Paul Luther – spoke with the new owner of 110 N Vine St which recently sold at auction and is slated to close in December. He wants to tear the house down and construct a duplex. President Grussing asked Mr. Luther that if he saw the owner again, request him to call to discuss building and zoning requirements. Multi-family dwellings are only permitted after a public hearing by the Zoning Board of Appeals, and if approved, a final decision by the village board. Additionally, President Grussing contacted Nicor Gas to discuss their plans to remove all service pipes to the premises. Nicor indicates that is their policy when there has been no active natural gas service in over two years.

CONSENT AGENDA

- a. Approve minutes of the regular meeting held on October 8, 2025.
- b. Approve expenditures during the period of October 9, 2025, through November 19, 2025.

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Second by Trustee Ellis. Voice vote: 4 yes; -0- no. Motion passed.

POLICE ACTIVITIES

- October – 14 citations, 4 warnings.
- Officer Ty Pennington has been hired by the Normal Police Department. Chief Dingler will be looking for a replacement.

UNFINISHED BUSINESS

- a. Community Center
 - 1) Generator – Bob Althouse to install a dusk-to-dawn light to flood the area.
 - 2) Prioritize areas for tuckpointing – no activity.
 - 3) Purchase archive file storage shelves – no activity.
- b. Depot
 - 1) Replace HVAC – COMPLETE.

- 2) Repair deck in front of entrance door – Keith Springer will estimate.
- c. Don Harden Field
 - 1) Village Garage roof repair – Trustee Weiss may have access to some panels from a building teardown.
 - 2) Replace broken bleacher boards – someone did this, not sure who.
- d. Library
 - 1) Add air conditioning to HVAC – COMPLETE.
 - 2) Repair front porch deck, steps, and handrails – Keith Springer estimates \$1,657.51 which will be fully reimbursed by a local donor. Work is in progress.
 - 3) Purchase bike rack – no activity.
- e. Painting DHF bleachers, picnic tables, restroom doors, and CC south-facing doors – will be scheduled for spring.
- f. Emergency storm siren remote activation – the system is not generating the tones needed by the county. The vendor is working to resolve the issue.
- g. Streets
 - 1) Hydro-jetting stormwater drains – no activity.
 - 2) MFT street sign replacement – Village of Downs to schedule.
- h. Water system
 - 1) New water well project – Fehr Graham developing a project plan.

NEW BUSINESS

- a. Audit FY24-25 – Jeremy Bork presented audit results. Village financials are in good shape with no incidents or concerns noted in the audit. [The reports have been filed with McLean County Clerk and posted on the village website.]
- b. Action
 - 1) MOTION by Trustee Aldrich to approve Ordinance 2025-03 “FY25-26 Tax Levy” (copy attached). Second by Trustee Zimmerman. Roll-call vote: Yes-Trustees Aldrich, Ellis, Weiss, and Zimmerman. No-none. Absent-Trustees Drinkwater and Lytel. Vote summary: Yes (4), No (-0-), Absent (2). Motion passed.
 - 2) MOTION by Trustee Aldrich to approve the Servpro \$932.00 estimate (copy attached) to remove graffiti at the Community Center and on the corner columns at Don Harden Field. Second by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.
 - 3) Sell surplus equipment – no bids received for the push mower.
 - 4) Sell surplus property located at 201 W South St – no bids received.

BOARD REPORTS

President Grussing

- Community Center
 - Thanks to Trustee Aldrich for creating two new shelves to use in the gym concession stand Norlake cooler. They were needed and used at the Thanksgiving Feast.
 - Gym rentals – Both Kristen Yeadon and Marcy Wachstetter have reserved numerous gym rentals over the winter.
 - Walkers – door entrance codes have been programmed.
 - The annual furnace service occurred today. Gym HVAC on NW side needs a new control board. The thermostat in room K does not work. A new Ecobee thermostat will be installed in the cafeteria, and the existing cafeteria thermostat will be installed in room K.

- Graffiti – Eston Ellis reported details about individuals recently seen breaking windows at Rob Brown’s building at 105 N Latcha. President Grussing passed along the information to Chief Dingler who plans to visit with the family. Mr. Brown plans to demolish the building.
- Library – targeted with a printer toner scam. The invoice is being held pending receipt of merchandise or payment demand letters. The label of any merchandise delivery will be photographed and refused. Any payment demand will be referred to the village attorney.
- Water cross-connection survey – 95 surveys returned which is 59% of those distributed.

Trustee Zimmerman

- Winter preparations – street salt was purchased; now need to load the spreader on the truck. The plow truck needs rock in the back to provide traction [President Grussing will contact Bellflower Township Highway Commissioner Marion Shelton to see about borrowing some rock for the season].
- Annual truck maintenance – the truck and plow truck look okay and have very little mileage since last serviced in December 2024. No further maintenance scheduled at this time.
- Village garage – do we need to consider replacing the garage? President Grussing suggested waiting until a decision is reached about the location of a new water plant.
- Community Center generator – do we receive notifications of the status of periodic tests that have passed or failed? President Grussing gets the monthly reports. The generator at the water tower pump house does not send notifications. Mitch Yeadon checks the status light on the equipment and notifies Yeagle Electric as appropriate.

Clerk Youngblood - the following documents were filed in the McLean County Clerk’s Office on October 28, 2025:

- FY24-25 Striegel Knobloch Audit Report
- FY24-25 State Annual Financial Report
- FY24-25 Treasurer’s Report

ADJOURN

President Grussing adjourned the meeting at 8:15 p.m.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
NOVEMBER 19, 2025

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, November 19, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower. This meeting was rescheduled from November 12, 2025.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held October 8, 2025
- Approve expenditures during the period October 9, 2025, through November 19, 2025

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Community Center
 - 1) Install dusk-to-dawn light over generator
 - 2) Prioritize areas for tuckpointing
 - 3) Purchase file storage shelves
- b. Depot
 - 1) Replace HVAC
 - 2) Repair deck in front of entrance door
- c. Don Harden Field
 - 1) Repair roof on Village Garage
 - 2) Replace broken bleacher boards
- d. Graffiti removal
- e. Library
 - 1) Add air conditioning to HVAC
 - 2) Repair front porch deck, steps, and handrails
 - 3) Purchase bike rack
- f. Painting – DHF bleachers, picnic tables, restroom doors; CC south-facing doors
- g. Storm siren remote activation
- h. Streets
 - 1) Hydro-vac and clean street drains and catch basins
 - 2) Install MFT signs (street, handicap, dead end)
- i. Water system
 - 1) New water well project

NEW BUSINESS

- a. Audit presentation
- b. Action
 - 1) Approve Ordinance 2025-03 “FY25-26 Tax Levy”
 - 2) Approve Servpro graffiti removal estimate
 - 3) Sell surplus property and/or equipment

BOARD REPORTS

ADJOURN

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT
FOR
NOVEMBER 19, 2025

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 10/31/2025
- Illinois Funds Account Reconciliations – 10/31/2025
- Invoices paid 10/2025 GF and WF
- Invoices paid 10/2025 MFT
- Invoices paid 11/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 10/2025
- QuickBooks Balance Sheet – 11/19/2025
- QuickBooks Expenditures 10/9/2025 – 11/19/2025
- QuickBooks Fund P&Ls 5/1/2025-11/19/2025
- Audit Report for fiscal year ending 4/30/2025



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE



BETH ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

DEC 09 2025

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

Kathy Michael
COUNTY CLERK

ORDINANCE NUMBER 2025-03

TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026

Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Beth Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on November 19, 2025

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

An ordinance levying taxes for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2025, and ending April 30, 2026.

WHEREAS, the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, have heretofore regularly and legally passed Ordinance No. 2025-02 entitled "Appropriation Ordinance for 2025-2026," the annual appropriation ordinance for said Village for the fiscal year ending April 30, 2026, and which annual appropriation ordinance was legally and duly published as provided by law, and which appropriation ordinance is by reference made a part of this ordinance,

BE IT ORDAINED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, so much thereof as may be authorized by law, and the same are hereby levied for the following specific purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2025, and ending April 30, 2026.

SECTION 2: That the amount levied for each object or purpose is as shown beginning on the following page:

	2025-2026 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION	
GENERAL FUND				
<i>Personnel Services</i>				
Wages-Officials	15,180.00	15,180.00	-	
Wages-Hourly Employees	7,150.00	7,150.00	-	
Wages-Salaried Employees	1,870.00	1,870.00	-	
Payroll Fees	990.00	990.00	-	
Payroll Taxes-Employer Medicare	353.00	128.00	225.00	⑤
Payroll Taxes-Employer Social Security	1,500.00	775.00	725.00	⑥
Payroll Taxes-State Unemployment	116.00	16.00	100.00	⑧
<i>Total Personnel Services</i>	27,159.00	26,109.00	1,050.00	
<i>Operations and Maintenance</i>				
Accounting and Audit Services	10,010.00	3,010.00	7,000.00	③
Bank Service Charges	33.00	33.00	-	
Dues and Memberships	220.00	220.00	-	
Engineering-Streets (non-MFT)	-	-	-	
Equipment Rental	220.00	220.00	-	
Events	19,140.00	19,140.00	-	
Insurance	15,400.00	2,900.00	12,500.00	②
Legal Fees	5,500.00	4,500.00	1,000.00	①
Library Operations	2,750.00	2,750.00	-	
Miscellaneous	110.00	110.00	-	
Non-Employee Labor	-	-	-	
Office Expense	1,650.00	1,650.00	-	
Public Safety	24,640.00	21,090.00	3,550.00	④
Repairs and Maintenance-Buildings	69,135.00	64,135.00	5,000.00	①
Repairs and Maintenance-Equipment	5,060.00	3,060.00	2,000.00	①
Repairs and Maintenance-Grounds	25,563.00	22,513.00	3,050.00	①
Repairs and Maintenance-Streets (no MFT)	24,310.00	19,610.00	4,700.00	①
Taxes-Drainage District	105.00	105.00	-	
Technology	7,425.00	7,425.00	-	
Trash Disposal	550.00	550.00	-	
Utilities-Electricity	17,545.00	15,195.00	2,350.00	⑦
Utilities-Natural Gas	5,390.00	5,390.00	-	
Utilities-Telephone	935.00	935.00	-	
<i>Total Operations and Maintenance</i>	235,691.00	194,541.00	41,150.00	
TOTAL GENERAL FUND	262,850.00	220,650.00	42,200.00	

[continued on next page]

2025-2026 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
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MOTOR FUEL TAX FUND

<i>Operations and Maintenance</i>			
Engineering Services	2,500.00	2,500.00	-
Repairs and Maintenance-Streets	23,700.00	23,700.00	-
<i>Total Operations and Maintenance</i>	26,200.00	26,200.00	-
TOTAL MOTOR FUEL TAX FUND	26,200.00	26,200.00	-

WATER FUND

<i>Personnel Services</i>			
Wages-Hourly Employees	1,155.00	1,155.00	-
Wages-Salaried Employees	13,200.00	13,200.00	-
Payroll Fees	165.00	165.00	-
Payroll Taxes-Employer Medicare	200.00	200.00	-
Payroll Taxes-Employer Social Security	900.00	900.00	-
Payroll Taxes-State Unemployment	110.00	110.00	-
<i>Total Personnel Services</i>	15,730.00	15,730.00	-
<i>Operations and Maintenance</i>			
Chemicals and Supplies	2,750.00	2,750.00	-
Dues and Memberships	440.00	440.00	-
Engineering Services	11,000.00	11,000.00	-
IEPA Testing	5,720.00	5,720.00	-
JULIE Utility Locating	165.00	165.00	-
Legal Fees	550.00	550.00	-
Loan Repayment-Interest	2,915.00	2,915.00	-
Loan Repayment-Principal	12,980.00	12,980.00	-
Office Expense	1,760.00	1,760.00	-
Repairs and Maintenance-Water System	51,200.00	51,200.00	-
Technology	2,695.00	2,695.00	-
Utilities-Electricity	3,245.00	3,245.00	-
Utilities-Natural Gas	1,650.00	1,650.00	-
<i>Total Operations and Maintenance</i>	97,070.00	97,070.00	-
TOTAL WATER FUND	112,800.00	112,800.00	-

GRAND TOTAL ALL FUNDS

401,850.00	359,650.00	42,200.00
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RECAPITULATION

The following are total taxes to be levied:

GENERAL CORPORATE	\$15,750.00 ①
TORT JUDGMENTS, LIABILITY INSURANCE	12,500.00 ②
AUDIT	7,000.00 ③
POLICE PROTECTION	3,550.00 ④
MEDICARE	225.00 ⑤
SOCIAL SECURITY	725.00 ⑥
STREET LIGHTING	2,350.00 ⑦
UNEMPLOYMENT TAX	100.00 ⑧
TOTAL TAX LEVY	\$42,200.00

SECTION 3: That the Village Clerk shall make and file with the McLean County Clerk a duly certified copy of this ordinance, and that the **\$42,200.00** levied under Section 2 of this ordinance is required by said Village of Bellflower as aforesaid to be extended upon the appropriate tax books for the fiscal year of said Village of Bellflower beginning May 1, 2025, and ending April 30, 2026.

SECTION 4: That it is hereby certified to the McLean County Clerk the several sums aforesaid, constituting said total amount of Forty-Two Thousand Two Hundred Dollars and No Cents (**\$42,200.00**), represent said total amount the Village of Bellflower requires to be raised by taxation for the current fiscal year of said Village.

SECTION 5: That if any section, subdivision, sentence, or clause of this ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 6: That this ordinance shall be in full force and effect from and after its adoption, approval, and recording, according to law.

ADOPTED this 19th day of November 2025, pursuant to a roll call vote by the Board of Trustees

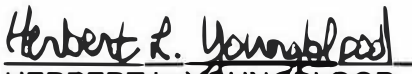
of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	4		2	

APPROVED this 19th day of November 2025.


ALLEN D. GRUSSING
Village President

ATTEST:


HERBERT L. YOUNGBLOOD
Village Clerk



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Allen D. Grussing, hereby certify that I am President of the Board of Trustees of the Village of Bellflower, McLean County, Illinois. As such presiding officer, I certify that the foregoing Ordinance No. 2025-03 entitled "Tax Levy Ordinance for Fiscal Year 2025-2026," and the tax so ordained, were adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation" law (35 ILCS 200/18-60 through 18-85).

The aggregate levy for the Village of Bellflower did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of November 2025.


ALLEN D. GRUSSING
Village President

ATTEST:


HERBERT L. YOUNGBLOOD
Village Clerk



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

CERTIFICATION OF TAX LEVY

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 19, 2025, the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2025-03 entitled "Tax Levy Ordinance for Fiscal Year 2025-2026."

The pamphlet form of the ordinance was prepared on November 19, 2025.

A "Notice of Ordinance Publication" was posted beginning November 20, 2025, and continuing for at least ten days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 2ND day of December 2025.



HERBERT L. YOUNGBLOOD
Village Clerk



NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 19, 2025, the Corporate Authorities of such municipality passed and approved the following ordinance:

ORDINANCE NO. 2025-03 **TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted beginning November 20, 2025, and shall remain posted for at least 10 days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website.

/s/ Herbert L. Youngblood, Village Clerk

POST BEGINNING 11/20/2025
POST ENDING 12/1/2025

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

CERTIFICATE OF FILING

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, do hereby certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois. As such Village Clerk, I am the keeper of the records and files of the President and the Board of Trustees of said village.

I further certify that the foregoing document is a true, correct, and complete copy of Ordinance No. 2025-03 entitled "Tax Levy Ordinance for Fiscal Year 2025-2026" which consists of the ordinance, a Truth in Taxation Certificate of Compliance, a Certification of Tax Levy, a Notice of Ordinance Publication, and this Certificate of Filing.

Said ordinance was adopted and approved by the President and Board of Trustees of the Village of Bellflower at a meeting on November 19, 2025, and a faithful record of said ordinance has been made in the record books of the village.

DATED this 2ND day of December 2025.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



FILING RECEIPT:

FILED
McLEAN COUNTY, ILLINOIS

DEC 9 2025

Kathy Michael
COUNTY CLERK



Servpro of Bloomington/Pontiac

9 Quest Drive
Bloomington, IL 61705
Phone (309)-827-7500 (309)-820-1492
Office@servprobloomingtonpontiac.com
Tax ID: 37-1416263

2025-10-BELLFLOWER

JOB

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Cleaning Technician - Graffiti Removal	1.00 EA	0.00	932.00	0.00	932.00
Removal of graffiti from the vinyl siding of community building, cleaning of playground equipment, and removal of graffiti from the brick column at the park.					
Totals: JOB				0.00	932.00
Line Item Totals: 2025-10-BELLFLOWER				0.00	932.00