

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**JANUARY 8, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:05 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on January 6, 2025, at 3:45 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Teresa Drinkwater, Beth Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustee Aldrich

Six of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on December 11, 2024.

b. Approve expenditures during the period of December 12, 2024 through January 8, 2025.

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Ellis. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- December 2024 – 2 tickets. 2024 totals: 168 tickets; 50 warnings.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Replace cafeteria exterior entrance doors – COMPLETE.
- 2) Service all HVAC equipment – COMPLETE.
- 3) Purchase 6-foot and 12-foot ladders – COMPLETE.
- 4) Repair door locks – finished, except for stage door and replacing band room exterior door keypad lock with a regular key lock.
- 5) Install video surveillance signs – to be installed by Trustee Aldrich.
- 6) Install generator to support cafeteria and office – materials arrived; tentative install 2/5.
- 7) Purchase fans – in process.

b. Grounds

- 1) Repair pull-behind mower – to be repaired by Trustee Aldrich.
- 2) 2025 Mowing – awaiting estimate from Cody Shelton.

c. Streets

- 1) Winter tree trimming and cleanup – COMPLETE.
- 2) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.

- 3) MFT gravel for rights-of-way and alleys – Steven Sprau will perform in Spring.
  - 4) MFT street sign replacement – awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.
- d. Water system
- 1) Fire hydrant flushing posting – no response to job posting.
  - 2) Stress test emergency well #3 – Chuck Woodworth, IRWA Circuit Rider for our area, met with President Grussing, Trustee Zimmerman, and Water Superintendent Mitch Yeadon 12/16. He has previous experience with Weldon remediating arsenic in their well. He agreed that first we should stress test well #3 (take a starting exploratory water test, pump the well offline for 1-week 24x7, take an ending exploratory water test) and determine if remediation is possible. Alternatively, drill a new well at Don Harden Field (DHF) and pipe water to the main pump house. Trustee Zimmerman stated former mayor Eston Ellis believes DHF has previously been tested and the water was not good. Also suggested we investigate fire hydrant auto-flushing devices that use a 9-volt battery and is priced at approximately \$2,500 each.
- e. Emergency siren remote activation – heard nothing more from the vendor.

## **NEW BUSINESS**

- a. Action
- 1) Adopt Ordinance 2025-01 “Building Codes” – Trustee Zimmerman asked who will perform building inspections if we adopt a building code. Given a variety of other questions, the adoption was removed from the agenda until additional information is available.
  - 2) MOTION by Trustee Weiss to approve the Popejoy Roofing estimate for \$1,720.02 (copy attached) to replace the roof on the Don Harden Field restroom building. Seconded by Trustee Lytel. Voice vote: 5 yes; -0- no. Motion passed.
  - 3) Community Center –
    - Repair kitchen fire suppression system (Getz estimate \$392.55 attached)
    - Purchase new class K fire extinguisher for kitchen (Getz estimate \$466.05 attached)MOTION by Trustee Lytel to approve both Getz estimates shown immediately above. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
  - 4) Surplus Property Sale of 201 W South St – no offers to purchase received.

## **BOARD REPORTS**

### President Grussing

- Congratulations to Trustee Zimmerman who was elected fire chief for the Bellflower Fire Protection District. Village Attorney Steven Mahrt stated there is no conflict of interest with his village trustee position.
- Community Center –
  - Jay Jewell recommended checking locker room dehumidifiers for replacement.
  - Air flow screens on locker room entry doors in the gym need to be installed.
  - Lanz Underground Solutions is preparing an estimate for remediating the boy’s locker room water leaks. Also contacted Woods Basement Systems for an estimate.
  - Prepared a comprehensive building maintenance list
- Chris Zimmerman reported Merle Shelton and Jay Jewell experienced water in their basements, but no reports were received from either Merle or Jay.

- Trustee Zimmerman picked up the “Welcome to Bellflower” sign remnants from the Township garage and placed them in the village garage. Still need to pick up unused 4x4 posts and plywood donated by Janet Hobbs.
- IEPA lead and copper water testing has historically involved 5 houses. Beginning in 2025, 10 houses will be required, and none of the houses can have a water softener system installed.
- Belltown Bombers – notified Kristin Yeadon that she must present a written field usage plan before the spring, and a usage agreement will be required.
- Senator Turner grant still awaiting approval within DCEO, now estimated in early 2025.
- Looking for a village Emergency Management Agency coordinator.

Clerk Youngblood – after the meeting, the following documents were filed:

- 2024 Tax Levy Confirmation (copy attached) was filed in the McLean County Clerk’s office on January 28, 2025.
- 2025 Certificate of Status of Exempt Property (copy attached) was filed with the Supervisor of Assessments on February 7, 2025.

### **ADJOURN**

President Grussing adjourned the meeting at 8:30 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**JANUARY 8, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, January 8, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held December 11, 2024
- Approve expenditures during the period December 12, 2024 through January 8, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) COMPLETE – (1) replace cafeteria exterior entrance doors; (2) service all HVAC equipment; (3) purchase 6-foot and 12-foot ladders
  - 2) Repair door locks
  - 3) Install video surveillance signs
  - 4) Install generator to support cafeteria and office
  - 5) Purchase fans
- b. Grounds
  - 1) Repair pull-behind mower
  - 2) 2025 mowing
- c. Streets
  - 1) COMPLETE – (1) service trucks before winter; (2) winter tree trimming
- d. Water system
  - 1) Job opening – fire hydrant flushing
  - 2) Stress test emergency well #3
- e. Storm siren remote activation

**NEW BUSINESS**

- a. Action
  - 1) Adopt Ordinance 2025-01 “Building Codes”
  - 2) Replace Don Harden Field restroom roof
  - 3) Repair Community Center kitchen fire suppression system
  - 4) Purchase new Community Center kitchen class K fire extinguisher
  - 5) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**



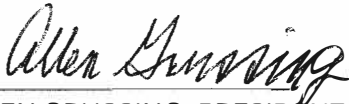
VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
JANUARY 8, 2025

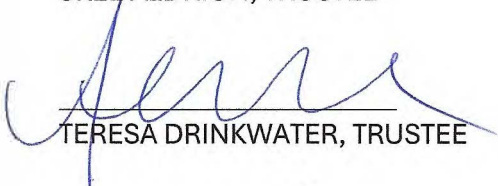
I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 12/31/2024
- Illinois Funds Account Reconciliations – 12/31/2024
- Invoices paid 12/2024 GF and WF
- Invoices paid 1/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 12/2024
- QuickBooks Balance Sheet – 1/8/2025
- QuickBooks Expenditures 12/12/2024 – 1/8/2025
- QuickBooks Fund Reports 5/1/2024-1/8/2025



ALLEN GRUSSING, PRESIDENT

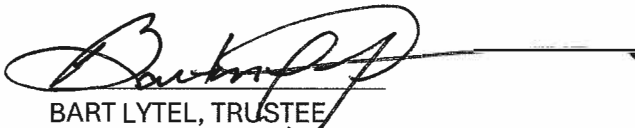
\_\_\_\_\_  
SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE



BETH ELLIS, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE



**POPEJOY ROOFING, INC.**

PO Box 41  
Farmer City, IL 61842

popejoyroofing@gmail.com  
IL LIC. #104-017259  
Phone: 309-530-4204

**Company Representative**

Joel Schilawski  
Phone: (217) 329-2300  
joel@popejoyroofing.com

# Roofing Replacement - Field Restroom

12/19/2024

**Village of Bellflower**  
**Don Harden Field**  
308 West Melvin Street  
Bellflower, IL 61724  
(309) 722-5004

Job: IL-5567: Village of Bellflower

## Roofing Replacement - Field Restroom

CertainTeed Flintlastic low slope roofing includes the following scope of work:

- \* Existing metal roofing will be removed and proper disposal provided. Lawn and landscape areas will be protected and cleaned. Proposal includes all disposal and disposal fees.
- \* Should any decking require replacement, it shall be replaced with OSB board at an additional cost of time + materials. NOTE: 3 sheets of plywood replacement included in proposal total.
- \* Install new metal edging to perimeter roof areas. Color: White
- \* CertainTeed Flintlastic base sheet will be adhered or mechanically attached to sheathing to provide suitable base for Flintlastic cap sheet installation.
- \* CertainTeed Flintlastic self adhered granulated rolled roofing will be installed over base sheet. Color to be chosen by owner.

**Roofing Labor - Per Hour**

CertainTeed Flintlastic SBS SA Cap Sheet (1 sq)

CertainTeed Flintlastic SBS SA Ply Base (2 sq)

Mansea - Drip Edge - Custom Face - 5" - White

Disposal Fee

**TOTAL**

**\$1,720.02**

PLEASE READ: Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above or there will be a \$50.00 per day penalty charge for each and every day that payment is late according to this contract. Plus expenses incidental to collection, including reasonable attorney's fees.

I fully understand and agree to the terms of this contract.



## Mailing Address

1615 S.W. Adams St  
Peoria, IL 61602-1782

Website: [www.getzfire.com](http://www.getzfire.com)

Email: [Getz@GetzFire.com](mailto:Getz@GetzFire.com)

Phone: 309-673-0761

Fax: 309-673-8067

## QUOTE

COMMUNITY CENTER  
PO BOX 244  
BELLFLOWER, IL 61724-0244

Date: 1/3/2025

Total Price

Repairs Required from last inspection:  
Price includes Travel, Labor, and Parts

\$392.55

Sales Tax: \$0.00

Total (Including Tax): \$392.55

Site Location:  
COMMUNITY CENTER  
104 W CENTER ST  
BELLFLOWER 61724

**Getz Fire Equipment Company**  
1615 SW Adams St Peoria, IL 61602 (Corporate H.Q.)

### Branch Offices

2309 Grant St Bettendorf, IA 52722  
339 Vermont St Quincy, IL 62301  
2420 Harrison Ave Rockford, IL 61108  
2810 Hundman Champaign, IL 61822



**AUTOMATIC FIRE SPRINKLER, LLC**  
1809 Industrial Park Drive Normal, IL 61761

**NOTES:** Work performed meets UL-300, NFPA 17A, NFPA96, IFC, State & Local Codes.  
Quote does not include AHJ Testing, Permits, or any Electrical / Plumbing work.  
This quote only applies to your Fire Suppression system.  
Once the repair work is started, if additional parts and labor are required an additional quote will be provided.

THANK YOU FOR THIS OPPORTUNITY.

**Payment to be made as follows:** *Upon delivery or Net 30 if signed terms*  
**This quote may be withdrawn by us if not accepted within 10 days.**

Quote #: IQ6-01093

Quote Prepared By: Jacob Miller

[jakem@getzfire.com](mailto:jakem@getzfire.com)

## ACCEPTANCE OF PROPOSAL

Attached hereto (also at <http://getzfire.com/contact/>) are the Terms and Conditions which contain important information regarding the terms and conditions of Services performed by Seller and Products sold by Seller. This includes limitation of liability, contractual limitation in which Buyer may bring a claim, disclaimers of warranty, and other terms that may impact Buyer's rights. By signing below, Buyer's authorized representative acknowledges and warrants that they have read, understood, and agreed to be bound by these conditions.



**Please Mail or E-Mail signed agreement:**

1615 S.W. Adams St Peoria, IL 61602-1782  
[deficiencyquotes@getzfire.com](mailto:deficiencyquotes@getzfire.com)

Signature: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

**Protecting life and property is priority one**



01/13/2025

**Levy Confirmation for 2024  
116 BELLFLOWER VILLAGE**

<u>Fund Name</u>	<u>Code</u>	<u>Maximum Rate</u>	<u>Levy</u>
GENERAL CORPORATE	001	0.33000	13,500
MEDICARE	005	No Limit	250
ROAD AND BRIDGE	007	No Limit	0
POLICE PROTECTION	014	0.07500	3,100
AUDIT	027	No Limit	7,500
TORT JUDGMENTS, LIABILITY INSURANCE	035	No Limit	13,000
STREET LIGHTING	041	0.05000	1,500
SOCIAL SECURITY	047	No Limit	1,300
UNEMPLOYMENT TAX	060	No Limit	100
Total			40,250

YES ☒ NO This district has held a Truth in Taxation Hearing.

☒ YES NO This district has complied with the Truth in Taxation Law.

If the above levy statement is correct, please confirm by signing and returning this statement to the County Clerk by 2/3/2025.

I certify that the above levy confirmation is correct.

Date 1/28/2025

Signed Allen D. Grussing

Return to:

McLean County Clerk  
McLean County Govt Center  
115 E Washington St, Suite 102  
Bloomington, IL 61701

Send to: Allen Grussing  
P O Box 244  
BELLFLOWER, IL 61724

**FILED**  
McLEAN COUNTY, ILLINOIS

**JAN 28 2025**

Kathy Michael  
COUNTY CLERK

Office of the Supervisor of Assessments  
Timothy A. Jorczak, CAE, AAS, CIAO  
(309) 888-5130



115 E Washington St  
Bloomington, IL 61702-2400  
mcleancountyil.gov

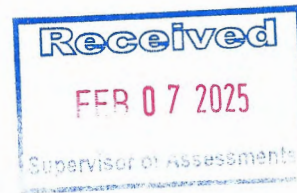
## McLean County

ILLINOIS

01/24/2025

VILLAGE OF BELLFLOWER

PO BOX 244  
BELLFLOWER IL 61724-0244



The Certificate of Status of Exempt Property for tax year 2025 is shown below. Please return this form to our office by **February 14, 2025**. Failure to return this form may result in re-assessment of this property for 2025. If there are any questions, please contact our office.

**EXEMPT PARCEL NUMBERS:**

32-21-380-007	32-21-452-001	32-21-460-010	32-28-128-001
32-28-130-001	32-28-132-006		

In accordance with 35 ILCS 200/15-10 Statutes, we submit herewith this statement of status. As title holder and/or owner of the beneficial interest of the parcel described below, we hereby declare that as of January 1, 2025, there has been no change in the ownership or use of said parcel(s) since the time it was granted exemption except as noted.

Nature of change in use, if any (list parcel number and description of change).

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<i>Allen D. Shinning, MAYOR</i>	<i>2/7/2025</i>
Signature of Owner	Date Signed

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**FEBRUARY 12, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on February 10, 2025, at 2:45 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Beth Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Lytel

Six of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Jay Jewell

**PUBLIC COMMENT**

- Paul Luther – asked about parking lines on streets. Scheduled for workday.
- Jay Jewell – asked about Community Center tile repairs. Will discuss in new business.

**CONSENT AGENDA**

- a. Approve minutes of the regular meeting held on January 8, 2025.
- b. Approve expenditures during the period of January 9, 2025, through February 12, 2025.

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- January 2025 – 1 ticket.

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Repair stage door lock and replace band room exterior door keypad lock with a regular key lock – waiting on locksmith.
  - 2) Replace pizza oven gas connection – part on order.
  - 3) Replace pull switch for fire suppression system – part on order.
  - 4) Purchase “K” fire extinguisher for kitchen – part on order.
  - 5) Purchase stationary and oscillating fans – COMPLETE.
  - 6) Install video surveillance signs – to be installed by Trustee Aldrich.
  - 7) Install generator to support cafeteria and office – tentative install 2/17.
- b. Don Harden Field
  - 1) Replace restroom roof – to be done in spring.
- c. Grounds
  - 2) Repair pull-behind mower – to be repaired by Trustee Aldrich.
  - 3) 2025 Mowing – Cody Shelton is no longer interested in the position. Ask Brian Benjamin if he would bid a multi-year discount. Contact Cameron Reynolds in Farmer City.

d. Streets

- 1) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.
- 2) MFT gravel for rights-of-way and alleys – Steven Sprau or Cody Shelton will perform in Spring.
- 3) MFT street sign replacement – awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.

e. Water system

- 1) Fire hydrant flushing posting – no response to job posting. Jay Jewell expressed an interest in the position. President Grussing hired Jay effective immediately.
- 2) Stress test emergency well #3 – to be done in the spring.

f. Emergency siren remote activation – waiting on better weather.

**NEW BUSINESS**

a. Action

1) Community Center

- a) MOTION by Trustee Zimmerman to approve Bob Althouse's \$350.00 estimate (copy attached) to install an electrical outlet on the conference room south wall. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
- b) MOTION by Trustee Zimmerman to approve JC's HVAC estimates to 1) install a new thermostat in the office for \$232.38 plus installation cost, and 2) add ducts in the office for \$675.00 (copies attached). Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
- c) MOTION by Trustee Aldrich to purchase 1) new dust mops and brooms for \$233.98 plus shipping, and 2) new paper towel dispensers for \$626.00 plus shipping, and new soap dispensers for \$186.00 plus shipping, for all village buildings (copies attached). Seconded by Trustee Ellis. Voice vote: 5 yes; -0- no. Motion passed.
- d) MOTION by Trustee Zimmerman to approve Lanz Underground Solutions' estimate of \$2,200.00 minimum time and materials (copy attached) to hydro-jet, view with a camera, and map all Community Center drainage tiles for remediating the boys' locker room water seepage. Seconded by Trustee Aldrich. Voice vote: 5 yes; -0- no. Motion passed.
- e) Discard front of stage wall padding – no objection from any board member.

2) Don Harden Field

- a) Scoreboard – MOTION by Trustee Ellis to spend up to \$200.00 for Bob Althouse to investigate if he can make it work again. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.
- b) Ballfield lights – check if Ameren has a deal to upgrade to LED lights.
- 3) MOTION by Trustee Zimmerman to approve Mayfield Builders' estimate (copy attached) to 1) install four 4-inch bollards to protect the generator and gas meter at the water tower pump house for \$1,450.00, 2) install four 6-inch bollards at the Feed Mill flushing hydrant for \$1,600.00, and 3) install sleeves over all bollards for \$350.00. Seconded by Trustee Aldrich. Voice vote: 5 yes; -0- no. Motion passed.
- 4) Surplus Property Sale of 201 W South St – no offers to purchase received.



## **BOARD REPORTS**

### President Grussing

- Community Center fire alarm system inspection scheduled for 2/19.
- IL Broadband Initiative – plans are to connect all Illinois residences and businesses to high-speed internet (not necessarily fiber) within 5 years. McLean County has selected 2 providers: Pavlov and Serban.
- Belltown Bombers – developing a usage agreement. Kristen Yeadon will present her 2025 plans at the March board meeting.
- “Welcome to Bellflower” sign - need to pick up unused 4x4 posts and plywood donated by Janet Hobbs.
- Senator Turner grant is still awaiting approval within DCEO; estimated in early 2025.
- Looking for a village Emergency Management Agency coordinator.
- Building Inspectors – McLean County mayors all have the same problem: there is no list of building inspectors. The McLean County Building and Zoning department has the same problem.

Trustee Drinkwater – asked what would be needed to approve planned Easter Egg Hunt expenses. Trustee Zimmerman suggested, worst case, that she ask for approval to spend up to her full budgeted amount. She indicated that she needs to inventory what is in the Events closet from last July 4<sup>th</sup> to see if any non-food items could be used for the Easter Egg Hunt.

## **ADJOURN**

President Grussing adjourned the meeting at 8:36 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**FEBRUARY 12, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, February 12, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held January 8, 2025
- Approve expenditures during the period January 9, 2025 through February 12, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Repair stage door and band room exterior door locks
  - 2) Replace pizza oven gas connection
  - 3) Replace pull switch for fire suppression system
  - 4) Purchase “K” fire extinguisher for kitchen
  - 5) Purchase fans
  - 6) Install 2 video surveillance signs on east gym exterior
  - 7) Install generator to support cafeteria and office
- b. Don Harden Field – replace restroom roof
- c. Grounds
  - 1) Repair pull-behind mower
  - 2) 2025 mowing
- d. Water system
  - 1) Job opening – fire hydrant flushing
- e. Storm siren remote activation

**NEW BUSINESS**

- a. Action
  - 1) Community Center
    - a) Updates to office electrical and HVAC
    - b) Purchase dust mops/brooms
    - c) Purchase paper towel and soap dispensers
    - d) Remediate boys’ locker room water seepage (Lanz and Thrasher estimates)
    - e) Discard front of stage wall padding
  - 2) Don Harden Field scoreboard and ballfield lights
  - 3) Bollards for main pump house and Feed Mill hydrant
  - 4) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**FEBRUARY 12, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 1/31/2025
- Illinois Funds Account Reconciliations – 1/31/2025
- Invoices paid 1/2025 GF and WF
- Invoices paid 2/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 1/2025
- QuickBooks Balance Sheet – 2/12/2025
- QuickBooks Expenditures 1/9/2025 – 2/12/2025
- QuickBooks Fund Reports 5/1/2024-2/12/2025


  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

  
BETH ELLIS, TRUSTEE

\_\_\_\_\_  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

From: **Robert Althouse** <[althouse.robert.2015@gmail.com](mailto:althouse.robert.2015@gmail.com)>

Date: Sat, Feb 8, 2025 at 1:33 PM

Subject: Office estimates

To: Allen Grussing <[vob.mayor@outlook.com](mailto:vob.mayor@outlook.com)>

I have the 3 office estimates prepared for you and the village members to review.



1- Estimate to add a 120V receptacle to the south wall above the old chalkboard is \$350.

2- Estimate to relocate thermostat and replace thermostat with an Ecobee thermostat is \$450.

3- Estimate to add 1 HVAC duct to each of the adjacent rooms of the furnace and install ceiling vents is \$800.

I anticipate these estimates to be lower as a total if you do 2 or more due to labor savings of already being set up in the building with tools and materials.

Thank you!

**JC's Heating-Cooling & Plumbing, Inc.**  
304 E 1st Street  
Gibson City, IL 60936



## PROPOSAL

**Presented to:**  
**Village of Bellflower**  
PO BOX 244  
Bellflower, IL 61724

**Customer Contact:**  
H: (309) 929-9059  
M: (347) 334-4386  
E: vob.treasurer@outlook.com

**Job #** 30287  
**Job Name** NO HEAT OFFICE  
**Proposal #** P-30287-1  
**Technician**  
**Issue Date** Jan 27 2025

**Service Location:**  
104 W Center St  
Bellflower, IL 61724

**Your Price: \$232.38**

Description	Qty	Price
ECOBEE THERMOSTAT	1	\$232.38
DEVICE ONLY INSTALLATION COSTS ADDITIONAL		
<b>Your Price</b>		<b>\$232.38</b>

**Review and Sign**

**Customer Approval:**

☐ I accept this proposal and agree to the terms and conditions.

**Contract Terms:**

Invoices not paid in full within 30 days are subject to a finance charge of 5% per month. You are liable for all attorney fees and costs for invoices that go to collections.

Prices on this estimate are valid for 15 days. Please sign for acceptance of estimate. Return signed estimate with 60% down before start of job.

If credit card is used for payment 3.5% service charge will be added.

Thank you for your business and have a great day!

JC's Heating-Cooling & Plumbing, Inc.  
304 E 1st Street  
Gibson City, IL 60936



## PROPOSAL

**Presented to:**  
**Village of Bellflower**  
PO BOX 244  
Bellflower, IL 61724

**Job #** 17702  
**Proposal #** P-17702-1  
**Technician**  
**Issue Date** Feb 20 2023

**Customer Contact:**  
H: 417-5534  
M: 3473344386  
E: vob.treasurer@outlook.com

**Location Address:**  
104 W Center St  
Bellflower, IL 61724

**Your Price: \$600.00**

Description	Qty	Price
Duct work Estimate for Village Office	1	\$600.00
This is an estimate to install duct into the conference room with registers. Also install a new register in the back room so they can shut the air flow down.		
ORIGINAL ESTIMATE 2/2023		
PRICE INCREASE 2/2025 + \$75.00		
Your Price		\$600.00

**Review and Sign**

**Customer Approval:**

☐ I accept this proposal and agree to the terms and conditions.

## DUST MOPS

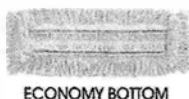
Fatal attraction for dust, dirt and debris.

**Economy Dust Mops** - Treated cotton yarn picks up dust like a magnet. Ideal for spot dust mopping under equipment or behind furniture.

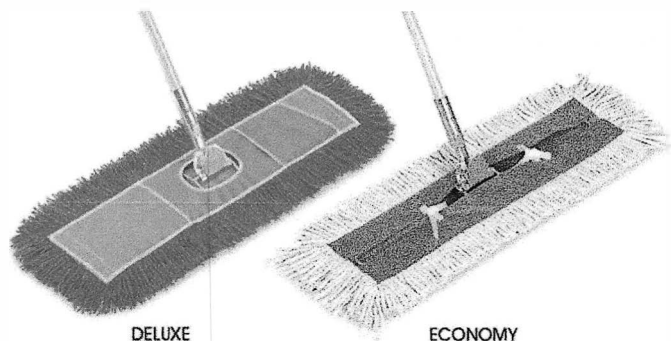
**Deluxe Dust Mops** - Launderable 2-ply construction features cotton yarn sewn to a synthetic backing. Long-lasting, durable construction.



DELUXE BOTTOM



ECONOMY BOTTOM



### New Dust Mop & Handle

We have one 60", two 48", and three 24" dust mops. Recommend getting one additional 60" dust mop (includes handle, frame, and head). Also need a handle for one of the 48" dust mops that has a frame only. Recommend getting the Economy because the handle and frame are the same on both.

Width	Description	Price Each	Qty	Total
60"	Economy	\$38	1	\$38
60"	Deluxe	\$62	1	\$62
	Wood Handle	\$15	1	\$15

### New Dust Mop Heads

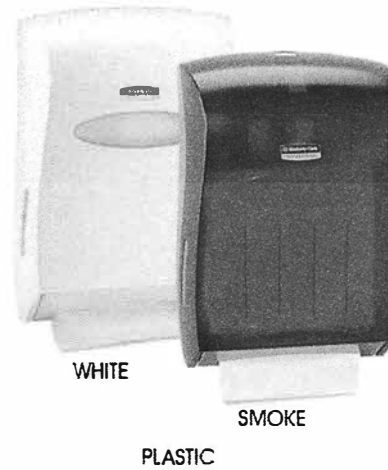
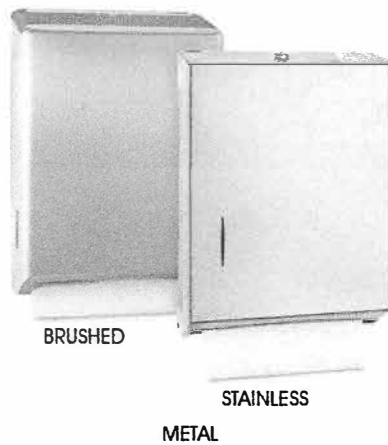
Heads haven't been replaced since the school closed, so recommend replacing the heads on all of them. Recommend getting three of the 60" since one will come with the new dust mop. Recommend getting four of the 48" and six of the 24" That will give one set of replacements for each size in the future. Recommend the Economy so that they can be replaced more frequently in the future.

Width	Description	Price Each for 3+	Qty	Total
24"	Economy	\$10	6	\$60
48"		\$12	4	\$48
60"		\$15	3	\$45
24"	Deluxe	\$14	6	\$84
48"		\$25	4	\$100
60"		\$37	3	\$111

### Recommendation

These items would all come from Uline. Based on the highlighted recommendations, total cost for the new dust mop, handle, and replacement heads would be \$206 + shipping. Also suggest getting 2 new Libman brooms at Ace Hardware for \$13.99/each. Grand total would be \$233.98 + shipping for the Uline products.

## FOLDED TOWEL DISPENSERS



### ***Folded Paper Towel Dispenser***

Price per brushed metal dispenser is \$55. They hold 550 towels. Price per plastic dispenser is \$60. They hold 800 towels. Recommend getting 10 brushed metal – one for each of the Community Center restrooms and cafeteria kitchen hand sink, one for the Library restroom, and one for each of the Depot restrooms. Total would be \$550 + shipping. Plastic would be \$600 + shipping.

### ***Folded Paper Towels***

Recommend getting 3 cases of the Uline Deluxe white 9" x 9.5" multi-fold towels. There are 4000 towels per case, so we could fill the 10 metal dispensers once with 550 towels each (5500 towels) and have 1 case of 4000 towels for refills. For the plastic dispensers, recommend getting 3 cases of towels. Total would be \$76 + shipping.

Brand	Color	Towel Size	Towels Per Case	Price Per Case	Price Per Towel	Qty	Total
Uline	Kraft	9" x 9.5"	4000	\$36	\$.009	0	
	White	9" x 9.5"	4000	\$38	\$.0095	2	\$76
	Jumbo	9" x 13"	1840	\$40	\$.022	0	
Scott	White	9.2" x 9.4"	4000	\$71	\$.018	0	
Kleenex	White	9.2" x 9.4"	2400	\$68	\$.028	0	
BigFoldZ	White	10" x 11"	2200	\$83	\$.038	0	

### ***Recommendation***

The old towel dispensers are left from when the building was a school. Putting rolls of paper towels on top of them mean kids and some adults can't reach them, and they seem to disappear easily and frequently. These replacements would all come from Uline. Based on the recommendations, total cost for dispensers and towels would be \$626 + shipping.

↗ NO



## MANUAL DISPENSER AND TOWELS

Uline Kraft - Dry your hands or clean up spills.

Uline Deluxe - White. Softer, more absorbent.

Jumbo Roll S-25731 - 1,000 sheets. Fewer roll changes.

Kleenex® S-12850 - Super absorbent, premium quality.

Dispenser - Pull lever to dispense continuous supply of paper towels.



### **Manual Paper Towel Dispenser**

Price per dispenser is \$85. Recommend getting 10 – one for each of the Community Center restrooms and cafeteria kitchen hand sink, one for the Library restroom, and one for each of the Depot restrooms. Total would be \$850 + shipping.

### **Manual Paper Towel Rolls**

Recommend getting 3 cases of the Uline white 8" x 1000'. There are 6 rolls per case, so we could fill the 10 dispensers once with 1000 sheets each and then have 8 rolls of 1000 sheets for refills. Total would be \$234 + shipping.

Brand	Color	Roll Size	Sheets Per Roll	Rolls Per Case	Sheets Per Case	Price Per Case	Price Per Sheet	Qty	Total
Uline	Kraft White	8" x 350"	350	12	4200	\$40 \$49	\$.010 \$.011	0 2	\$98
	Kraft White	8" x 800'	800	6	4800	\$50 \$60	\$.010 \$.012	0 3	\$180
	White	8" x 1000'	1000	6	6000	\$78	\$.013	3	\$234
Scott	White	8" x 800'	800	12	9600	\$178	\$.019	0	
Kleenex	White	8" x 600'	600	6	3600	\$89	\$.025	0	

### **Recommendation**

The old towel dispensers are left from when the building was a school. Putting rolls of paper towels on top of them mean kids and some adults can't reach them, and they seem to disappear easily and frequently. These replacements would all come from Uline. Based on the recommendations, total cost for dispensers and towels would be \$1,084 + shipping.



### Soap Dispensers

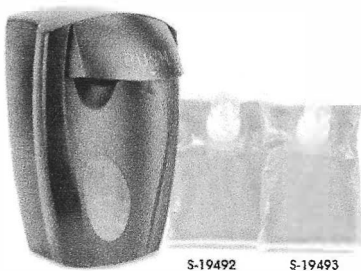
The soap dispensers in the Community Center remain from when it was a school. They should be replaced as they no longer work and can't be filled. The ones in the Depot should also be replaced as they are no longer used because they can't be filled. The Library needs a soap dispenser. In all 3 buildings, individual bottles of foaming hand soap sit on the sinks.

Propose 10 dispensers for all Community Center restrooms and the cafeteria kitchen hand sink, two dispensers for the Depot, and one dispenser for the Library. Plus soap refills for all with a few extras.

For the Uline brand, total cost for dispensers and antibacterial soap would be \$186 + shipping. For the second option, the Purell ES4, the total cost for the dispensers and antibacterial soap would be \$338 + shipping. The third option, the Purell FMX, is more expensive (\$554 + shipping), but the soap bottles are larger and enclosed.

Brand	Item	Price Each	Price Per Case	Qty	Total
Uline	Dispenser	\$13	---	10	\$130
	All-Purpose Foam Soap (1000 ml - 4/case)	---	\$13	4	\$52
	Antibacterial Foam Soap (1000 ml - 4/case)	---	\$14	4	\$56
Purell ES4	Dispenser	\$13	---	10	\$130
	Gentle & Free Foam Soap (1200 ml - 2/case)	---	\$24	8	\$192
	Antibacterial Foam Soap (1200 ml - 2/case)	---	\$26	8	\$208
Purell FMX	Dispenser	\$17	---	10	\$170
	Mild Foam Soap (2000 ml - 2/case)	---	\$40	8	\$320
	E2 Antimicrobial Foam Soap (2000 ml - 2/case)	---	\$48	8	\$384

#### ULINE



#### PURELL® ES4



#### PURELL® FMX™



### Recommendation

Order 10 Uline dispensers and 4 cases of foam soap for a total of \$186 + shipping. Install 6 in the Community Center restrooms and cafeteria kitchen hand sink, 2 in the Depot restrooms, and 1 in the Library restroom.

# Underground Proposal

## LANZ UNDERGROUND SOLUTIONS

2709 Clark Rd  
Champaign, IL. 61822  
(217) 355-5512  
FAX (217) 355-5516

Proposal submitted to <b>Village of Bellflower Allen Grussing</b>		Phone # <b>309-929-9059</b>	Proposal Date: <b>1/23/2025</b>
Street Address <b>104 W. Center St.</b>		Job Description	
City, State and Zip Code <b>Bellflower, IL 61724</b>		Job Location	
Email: <b>vob.mayor@outlook.com</b>	Date of Plans	Plan #	Mobile #

We hereby submit specifications and estimates for: Underground

Labor, material, and all taxes for Quote includes:

Lanz will televise the 12" storm tile from the access point on South State Street approximately 300 ft to Vine Street.

Lanz will hydro-jet storm tile as needed to fully televise this section of the storm tile.

Lanz will map out the location of the storm tile and any connections to the tile.

Lanz will attempt to get the drain outside the boys locker room stairway to take water and televise to see where it goes.

Work will be done at a T&M rate. A minimum amount of \$2200.

Camera trailer with push camera = \$300 per hour with a 4 hour minimum

Jetter = \$250 per hour with a 4 hour minimum

Lanz is not responsible for any preexisting conditions on property.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

**\$0.00**

Payment shall be made as follows: 50% due prior to starting the job with the remaining balance due upon final completion!

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within - 30 - days.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 1 1/2% service charge will be added to any unpaid balance after 30 days. Should legal action be required, I hereby agree to pay any legal fees required for collection of amount owed.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

**Right to Cancel:** Customer agrees and acknowledges that under state and federal law, Customer has a right to cancel this Agreement upon written notice to the Company within three (3) business days of the Effective Date hereof without penalty.

Date of Acceptance: \_\_\_\_\_

## Project Summary

Keep Dry All The Time .....	\$3,971.36
Custom Solution .....	\$6,959.64
Total Investment .....	\$10,931.00
<b>Total Contract Price .....</b>	<b>\$10,931.00</b>
Deposit Required - 20% .....	\$2,186.20
Deposit Paid .....	\$0.00
<b>Amount Due Upon Installation .....</b>	<b>\$10,931.00</b>

## Customer Consent

Any alteration from the above specifications and corresponding price adjustment (if necessary) will be made only at the Customer's request or approval. Completing the work in this Proposal at the time scheduled is contingent upon accidents or delays beyond our control. This Proposal is based primarily on the Customer's description of the problem. This Proposal may be withdrawn if not accepted by the Customer within 180 days.

**Authorized Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

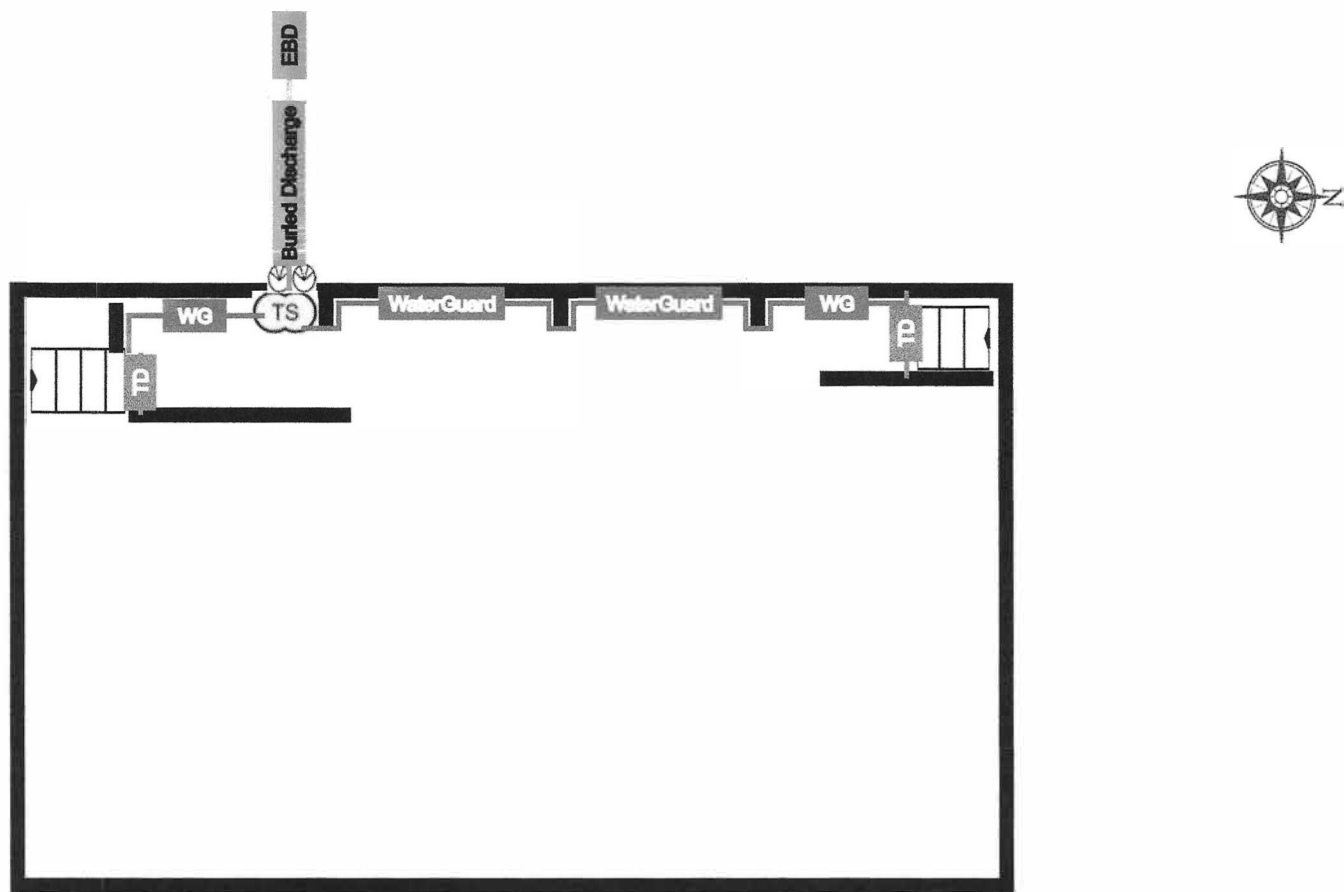
Acceptance of Contract— I am/we are aware of and agree to the contents of this Proposal, the attached Job Detail sheet(s), the attached Limited Warranty, and Arbitration Clause, (together, the "Contract"). I am/we are the owner(s) of the property specified in the Contract, and you are authorized to do the work as specified in the Contract. I/we will make the payment at the completion of the project. If there are multiple projects, I/we will make payment after each individual project is completed. I understand all major credit cards and checks are accepted, but no cash payments are accepted. I/we will pay your service charge of 1-1/3% per month (16% per annum) if my/our account is 30 days or more past due, plus your attorney's fees and costs to collect and enforce this Contract.

**Customer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Customer has a three day right of rescission but after midnight of the 3rd business day, deposits are non-refundable. **Initial** \_\_\_\_\_

Payments are due after the completion of each project. **Initial** \_\_\_\_\_

# Job Details



Type of Wall ..... Block  
Existing Wall Finish ..... Plain  
Existing Floor Finish ..... Concrete

# Job Details (Continued)

## Specifications

1) Install IceGuard to prevent floods from clogged or frozen discharge line. 2) Install TripleSafe pump system with twin liner, 1/3 hp cast iron primary AC pump, 1/2 hp cast iron AC back-up pump, and UltraSump battery back-up pumping system with charging/control box with alarm, and 120 amp sealed maintenance free battery. Includes 3 CleanPump stands, airtight lid with airtight floor drain, and WaterWatch alarm system. 3) Install additional 3" buried discharge line as noted on the proposal. 4) Install LawnScape outlet with 10' of 3" buried discharge line as noted on the proposal. 5) Install TrenchDrain with TrenchLock as noted on the proposal. 6) Install WaterGuard sub-floor drainage system as indicated in job drawing.

## Customer Will

- 1.) Mark any private lines that may be hidden underground, and assumes all liability if damage should occur to such lines.
- 2.) Provide proper dedicated electrical outlets for all pumps, and other electrical devices to be installed

## Additional Notes

steel beams going into the floor, need to go around 3 of them.

# Product List

## Keep Dry All The Time

IceGuard	2
TripleSafe	1
Extra Buried 3" Discharge	5 ft
LawnScape - Pump Discharge	1

## Custom Solution

TrenchDrain	8 ft
WaterGuard	86 ft

**THRASHER, INC.**  
**WATERPROOFING LIMITED WARRANTY**

This Limited Warranty is from Thrasher, Inc. ("Contractor") to each purchaser ("Customer") of any of the products described in the "Limited Warranty" section below ("Products") which are installed by Contractor at Customer's property ("Property"). **This Limited Warranty is made by Contractor in lieu of and excludes all other warranties, express or implied, relating to the Products and to any services or other products provided by Contractor in connection therewith, including any IMPLIED WARRANTY OF MERCHANTABILITY AND IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE.** In the event applicable law prohibits the disclaimer of any implied warranty, all such implied warranties shall be limited in duration to the term of the Limited Warranty set forth below. This Limited Warranty is transferrable to subsequent owners of the Property, provided that any such transfer shall not extend the duration of the term of the Limited Warranty set forth below. This Limited Warranty is null and void if full payment is not received. Any claims made pursuant to this Limited Warranty should be addressed in writing to Contractor at 11844 Valley Ridge Dr. Papillion, NE 68046.

**LIMITED WARRANTY**

Remedial work completed under this Limited Warranty will not extend the warranty period. Subject to the Exclusions from Coverage set forth below, Contractor provides the following Limited Warranty for the Products:

**Drainage Systems.** For areas where Contractor has installed a WaterGuard™, WaterGuard™DM, and/or DryTrak System (each a "Drainage System"), Contractor warrants that, for 25 years from the original date of installation of the Drainage System, the Drainage System will be free from Defects or Contractor will repair the Drainage System at no additional cost to Customer. For the purposes of this Drainage System Limited Warranty, "Defect"\* means water from the floor wall joint which passes through the perimeter of the Drainage System and onto the basement floor. Leakage through interior floor cracks is not covered under this Drainage System Limited Warranty.

**WaterGuard™MPS.** For areas where Contractor has installed WaterGuard™MPS, Contractor warrants that, for 25 years from the original date of installation of WaterGuard™MPS, WaterGuard™MPS will be free from Defects or Contractor will repair WaterGuard™MPS at no additional cost to Customer. For purposes of this WaterGuard™MPS Limited Warranty, "Defect"\* water from the floor wall joint or from floor cracks passes through the WaterGuard™MPS System onto the basement floor.

**Clean Space™.** Contractor warrants that the Clean Space™ liner will be free from Defects for 25 years from the original date of installation or Contractor will repair or replace the Clean Space™ liner. For the purposes of this Clean Space™ Limited Warranty, "Defect"\* shall mean (a) any hole or tear in the Clean Space™ liner or (b) when Clean Space™ is installed with a Drainage System warranted by Contractor under this Limited Warranty, the presence of ground water on the top of the Clean Space™ liner.

**Sump Pumps.** Contractor warrants that sump pumps will be free from Defects for 2 years from the original date of installation or Contractor will replace or repair the defective sump pump(s). For purposes of this Sump Pump Limited Warranty, "Defect" means the failure of a sump pump to operate under normal use and service. Contractor makes no warranty that the number and type of sump pumps installed are sufficient to handle the volume of water on the Property, and this Limited Warranty does not cover the cost of any additional sump pumps and sump pits determined to be necessary to handle such volume.

**Sedona/Aspen.** Contractor warrants that Sedona's will be free from Defects for 5 years, and Aspens will be from Defects for 10 years, from the original date of installation, or Contractor will repair or replace the defective device(s). To maintain the 10 year warranty on the Aspen, the customer must replace filters every 12 months, failure to do so will void the Aspen warranty. For purposes of this Limited Warranty, "Defect" means the failure of the Sedona/Aspen to operate under normal use and service.

**RainDrop.** For areas where Contractor has installed RainDrop, Contractor warrants that, for a period of 15 years from the original date of installation, the gutters will not clog (No Clog Warranty). In the event that the gutters or RainDrop does clog, Contractor will clear the gutters at no additional cost to the Customer. Exclusion: Contractor does not provide the No-Clog Warranty if the RainDrop or gutter system is damaged or against pine needles.

\*The presence of any of the following conditions shall not be considered "Defects" in any Drainage System, WaterGuard™MPS, or Clean Space™ liner: window well flooding; condensation; water vapor transmission; concrete discoloration; water leaking out of the wall over the Drainage System without a wall system; efflorescence (white powder) on concrete; shrinkage cracks in new concrete; peeling paint; water accumulation in the yard once pumped from the structure; or leaks caused by chimneys, plumbing, or frozen discharge lines.

**EXCLUSIONS FROM COVERAGE**

This Limited Warranty does not cover Defects caused directly or indirectly by any of the following: (1) Neglect, misuse, abuse, or alteration of the Product; (2) clogging or malfunctioning of a Product caused by mineral accumulations, iron bacteria, tree roots, mud, sand, or similar causes; (3) failure to maintain positive drainage away from the Property foundation; (4) failure to keep gutters on the Property in good and working order; (5) failure to direct downspouts sufficiently away from the Property foundation; (6) failure or delay in performance or damages caused by acts of God (flood, fire, storm, etc.), acts of civil or military authority, or any other cause outside of Contractor's control; and (7) any items mentioned in this Contract under "Customer Will", "Contractor Will", "Specifications", "Labels", and "Additional Notes".

**LIMITED REMEDY**

**Contractor's sole obligation to Customer with respect to this Limited Warranty is to provide the labor and materials necessary to replace or repair any Defect as set forth in the "Limited Warranty" section above.** Contractor is not responsible for any consequential, incidental, or indirect damages, including without limitation: (a) water damage to the Property or personal property; (b) costs for any finish carpentry, painting, paneling, landscaping, or other work necessary to restore the Property after Contractor's work is completed; (c) utility damage that occurs as a result of Contractor's installation is limited to replacing/repair the area Contractor damaged and does not include any upgrades to utilities for code compliance or other reasons; and (d) damages caused by mold including, but not limited to, property damage, bodily injury, loss of income, loss of use, loss of value, emotional distress, adverse health effects, death, or any other effects.

**EXCLUDED PRODUCTS**

**All Other Products.** Except for the Products listed in the "Limited Warranty" section above, Contractor makes no express warranty, and disclaims all implied warranties, for any other product or service provided by Contractor to Customer.

**NOTICE TO OWNER**

Failure of this contractor to pay those persons supplying material or services to complete this contract can result in the filing of a mechanics lien on the property which is the subject of this contract pursuant to Chapter 429, RSMO. To avoid this result you may ask this contractor for "Lien Waivers" from all persons supplying material or services for the work described in this contract. Failure to secure Lien Waivers may result in paying for labor and material twice.

**ARBITRATION CLAUSE**

In the event of any dispute arising out of or relating to the Contract, the parties shall seek resolution by final and binding arbitration. The binding arbitration shall be conducted in Douglas County, Nebraska before a single arbitrator and pursuant to the American Arbitration Association ("AAA") Construction Industry Rules and Arbitration procedure. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

From: **Robert Althouse** <althouse.robert.2015@gmail.com>

Date: Sat, Feb 8, 2025 at 1:33 PM

Subject: Ballfield lighting / scoreboard estimates

To: Allen Grussing <vob.mayor@outlook.com>

Below are the requested estimates for the ballfield lighting and repairs and the scoreboard issue.

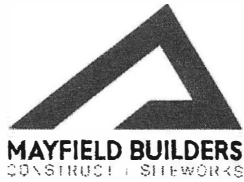
1. Estimates to replace all overhead wire, crossmembers, bracing, hardware, splices, wire cinches, and insulators is \$4,300.00
2. Estimate to replace all ballfield lights and mounting hardware is \$6,400.00
3. Concerning the scoreboard issues at the ballfield, I'm requesting the board supply me with a dollar amount not to go over to troubleshoot the issue/issues. Then if the issue is found and will take more than the allotted money for troubleshooting, I will provide an estimate to fix the issue.

Up to \$200.00

I'm estimating that if items 1 and 2 are both chosen to be completed that there would be a savings of about \$900 due to the fact that we have to take the old lights down and install a light (whether it is existing or new) to complete the work of item 1. Also, something to think about is possibly doing either left or right field this year and the opposite side next year.

Thank you and please reach out with any questions.





Customer: Allen

Job address: Bellflower Feed Mill and Water Tower

Proposed by: Casey Mayfield 1.30

Mayfield Builders hereby proposes to provide material, labor and equipment for:

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**Water tower substation**

<u>Option 1</u> Four 4" Bollards	\$1450
Option 2: Four 6" Bollards	\$1600

**Feed Mill Hydrant**

Option 1: Four 4" Bollards	\$1450
<u>Option 2</u> Four 6" Bollards	\$1600

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**Painting vs yellow sleeves**

Option 1 If painted, please add \$200

Option 2 If sleeves are chosen, please add \$350

All conditions of surrounding turf or surfaces disturbed in the process of installation are to be brought back to condition they were found in

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**MARCH 12, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on March 10, 2025, at 5:15 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustee Beth Ellis

Six of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Kristin Yeadon

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on February 12, 2025.

b. Approve expenditures during the period of February 13, 2025, through March 12, 2025.

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- February 2025 – 2 tickets; 3 closed cases, 1 resulted in an arrest; all radar units now work.

**UNFINISHED BUSINESS**

a. All buildings – replace paper towel and soap dispensers – checked prices of Grainger vs ULINE and Grainger generally was higher, so ordered from ULINE.

b. Community Center

- 1) Discard front of stage wall padding – will ask Merle/Jay to remove and stage in band room for disposal on workday.
- 2) Install video surveillance signs – Trustee Aldrich will install with President Grussing.
- 3) Install HVAC duct work and thermostat in office – COMPLETE.
- 4) Install outlet on conference room south wall – pending Bob Althouse availability.
- 5) Purchase generator to support cafeteria and office – COMPLETE. Bellflower Township to reimburse the purchase price.
- 6) Purchase “K” fire extinguisher for kitchen – part on order.
- 7) Replace pull switch for fire suppression system – part on order.
- 8) Remediate boys’ locker room water seepage – Lanz Underground Solutions to snake and map all tiles as a first step.
- 9) Repair stage door lock and replace band room exterior door keypad lock with a regular key lock – waiting on locksmith.

- 10) Replace dust mops and brooms – on order.
  - 11) Replace pizza oven gas connection – COMPLETE.
- c. Don Harden Field
- 1) Belltown Bombers 2025 plans
    - a) Bob Althouse to check and repair/replace bulbs in 3 field lights not working
    - b) MOTION by Trustee Zimmerman to approve the field usage agreement drafted by President Grussing and reviewed with Kristin Yeadon (copy attached). Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
    - c) A separate concession stand lock will be installed and a key given to Kristin. This will allow her to store items and unlock the restrooms and field light switches.
  - 2) Investigate replacing ballfield lights with LED – Ameren sporting event rebate would be approximately \$1,460. Bob Althouse estimated the total cost at approximately \$7,000. The board chose not to pursue this project at the current time.
  - 3) Investigate scoreboard repair – Bob Althouse successfully got the scoreboard to work by attaching the controller directly to the scoreboard. When the controller was connected to the plug at home plate, the scoreboard would not work. MOTION by Trustee Aldrich to approve replacing the cable between home plate and the scoreboard at an estimated cost of \$500. Seconded by Trustee Lytel. Voice vote: 5 yes; -0- no. Motion passed.
  - 4) Replace restroom roof – to be done in good weather. Restrooms need to be cleaned and the water turned back on.
- d. Financial – Senator Turner grant – still waiting on approval by IL DCEO.
- e. Grounds
- 1) Repair pull-behind mower – Trustee Aldrich plans to start this coming weekend.
  - 2) 2025 Mowing – a summary of bids was presented (copy attached). MOTION by Trustee Lytel to approve the Brian Benjamin Lawn Care proposal of \$15,000 for the 2025 mowing season, to be paid at \$1,250 monthly for 12 months. This price would be locked in for 3 mowing seasons. Seconded by Trustee Zimmerman. Voice vote: 5 yes; -0- no. Motion passed.
- f. Emergency siren remote activation – installation pending good weather.
- g. Streets
- 1) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.
  - 2) MFT street sign replacement – awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.
  - 3) MFT gravel for rights-of-way and alleys – Steven Sprau or Cody Shelton will do this.
- h. Water system
- 1) Install bollards at tower pump house and Feed Mill hydrant – on hold. Tower-Mitch Yeadon says we should also protect the main well head, but are any bollards needed if a security fence is installed? Feed Mill-need to first investigate the sinkhole at the hydrant. Could Nick Drinkwater do this?
  - 2) Stress test emergency well #3
    - a) Trustee Zimmerman will contact Mitch Yeadon to get the test done before the heavy grain elevator traffic gets underway.
    - b) In a prior meeting discussion about a potential new well, areas around Don Harden Field and the village garage were thought to have been previously tested, and the water results were not good. President Grussing contacted both Layne well drillers

and Farnsworth engineering who indicated no records could be found to confirm a prior test at the site was ever conducted. They believe the decision to not drill a test well was due to the cost to connect the DHF site to the tower pump house. Therefore, the decision was made to drill the new well that now exists at the tower.

### **NEW BUSINESS**

#### **a. Action**

- 1) 2025 East Egg Hunt plans and expenses – to be held April 19 at 9:30 a.m. Budget \$500. Trustee Drinkwater will need \$12 cash to purchase 6-\$2 bills for egg prizes.
- 2) 2025 water rate review (copy attached) – board concurred to keep the \$50 monthly rate.
- 3) Community Center generator fencing
  - a) MOTION by Trustee Lytel to approve SK Service Corp. \$8,799 estimate (copy attached) to install fencing at the Community Center generator. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.
  - b) Trustee Aldrich suggested we notify IML RMA insurance about the installation.
- 4) Water
  - a) Install bollards around water tower well head – see Old Business item h(1) above.
  - b) Fencing around water tower site and well #3 site – received SK Service Corp. estimates. Explore additional estimates.
- 5) Surplus Property Sale of 201 W South St – no offers to purchase received.

### **BOARD REPORTS**

#### **President Grussing**

- MOTION by Trustee Zimmerman to reappoint Striegel Knoblock as auditor for the 2024-2025 fiscal year. Seconded by Trustee Aldrich. Voice vote: 5 yes; -0- no. Motion passed.
- Estimate needed to install lights at the Community Center band room door and generator.
- Village workday will be Saturday, June 21 (rain date June 28). 2 dumpsters will be ordered.
- BTHS friezes will be installed to replace the bulletin board in the Community Center main hall. Arnetta Zimmerman's memorial money will be used to defray costs.
- Nancy Wyatt called to complain about the stray cats loose in the village. Explained that the village has no personnel to address this, and McLean County has limited resources that may assess fees for assistance.
- No Lions Club pancake supper this year.

#### **Trustee Zimmerman**

- Community Center building doors on the south side need repainting. Workday possibly?
- The village should recognize Lloyd Power with a plaque for his years of service serving as lead shooter in our annual 4<sup>th</sup> of July fireworks show.

Trustee Lytel – wants to install a shipping container on skids in his backyard and finish it out as a workshop. Any zoning problems? No.

### **ADJOURN**

President Grussing adjourned the meeting at 8:40 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**MARCH 12, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, March 12, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held February 12, 2025
- Approve expenditures during the period February 13, 2025, through March 12, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. All buildings – replace paper towel and soap dispensers
- b. Community Center
  - 1) Discard front of stage wall padding
  - 2) Install 2 video surveillance signs on the south and east sides of the gym exterior
  - 3) Install HVAC duct work and thermostat in office
  - 4) Install outlet on conference room south wall
  - 5) Purchase generator to support cafeteria and office
  - 6) Purchase “K” fire extinguisher for kitchen
  - 7) Remediate boys’ locker room water seepage (Lanz snake/map all tiles)
  - 8) Repair locks – stage door and band room exterior door
  - 9) Replace dust mops and brooms
  - 10) Replace pizza oven gas connection
  - 11) Replace pull switch for fire suppression system
- c. Don Harden Field
  - 1) Belltown Bombers 2025 plans
  - 2) Investigate replacing ballfield lights with LED
  - 3) Investigate scoreboard repair
  - 4) Replace restroom roof
- d. Financial – Senator Turner grant
- e. Grounds
  - 1) Repair pull-behind mower
  - 2) Select 2025 mowing vendor
- f. Storm siren remote activation
- g. Streets
  - 1) Hydro-jet and mark drains/tiles except on State Street
  - 2) Install signs (street, handicap, dead end)
  - 3) Spread MFT rock on alleys and rights-of-way
- h. Water system
  - 1) Install bollards at tower pump house and Feed Mill hydrant
  - 2) Stress test emergency well #3

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**

**NEW BUSINESS**

a. Action

- 1) 2025 Easter Egg Hunt plans and expense
- 2) 2025 water rate review
- 3) Community Center generator fencing
- 4) Water
  - a) Bollards around water tower well head
  - b) Fencing around water tower site
  - c) Fencing around well #3 site
- 5) Surplus Property Sale – open bids, if any, for 201 W South St

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**MARCH 12, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 2/28/2025
- Illinois Funds Account Reconciliations – 2/28/2025
- Invoices paid 2/2025 GF and WF
- Invoices paid 3/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 2/2025
- QuickBooks Balance Sheet – 3/12/2025
- QuickBooks Expenditures 2/13/2025 – 3/12/2025
- QuickBooks Fund Reports 5/1/2024-3/12/2025



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

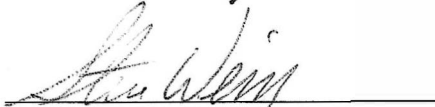


TERESA DRINKWATER, TRUSTEE

BETH ELLIS, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

# **VILLAGE OF BELLFLOWER**

## **DON HARDEN FIELD USAGE AGREEMENT**

This agreement is made and entered into by and between:

**VILLAGE OF BELLFLOWER**  
PO Box 244  
Bellflower, IL 61724-0244  
(the "Village")

and

**BELLTOWN BOMBERS (Kristin Yeadon)**  
PO Box 58 / 210 W Center St  
Bellflower, IL 61724-0058  
(the "Renter").

This agreement between the Village of Bellflower and the Belltown Bombers confirms the dates and expectations for use of Don Harden Field located at 305 W Melvin Street in the Village of Bellflower for softball games and practices as listed below.

**Dates:** This agreement covers the following dates / times for scheduled softball games and practices. The field is reserved beginning at the times shown for the remainder of the day. The start times noted are for one hour ahead of the practice or game time to allow for setup.

- Monday, April 7, 2025 (4:30 pm – double header starting at 5:30 pm)
- Wednesday, April 9, 2025 (4:30 pm – practice starting at 5:30 pm)
- Sunday, April 13, 2025 (9:00 am – double header starting at 10:00 am)
- Wednesday, April 23, 2025 (4:30 pm – practice starting at 5:30 pm)
- Wednesday, May 7, 2025 (4:30 pm – practice starting at 5:30 pm)
- Thursday, May 8, 2025 (4:30 pm – double header starting at 5:30 pm)
- Monday, May 12, 2025 (4:30 pm – double header starting at 5:30 pm)
- Wednesday, May 14, 2025 (4:30 – practice starting at 5:30 pm)
- Tuesday, May 27, 2025 (4:30 pm – double header starting at 5:30 pm)
- Friday, May 30, 2025 (4:30 pm – double header starting at 5:30 pm)
- Sunday, June 8, 2025 (11:00 am – double header starting at noon)
- Wednesday, June 11, 2025 (4:30 pm – practice starting at 5:30 pm)

**Schedule Changes:** Additions, cancellations, or other schedule changes can be made by sending an email to the Village Mayor.

**Condition of Don Harden Field:** The Renter acknowledges having inspected and knowing the condition and state of repair of Don Harden Field. It is understood and agreed that Don Harden Field is provided by the Village in an "as is", "where is" condition without any representation or warranty by the Village concerning the condition of the Field. The Renter acknowledges that the Village has made no representation or warranty concerning the condition and state of repair of the Field, nor any agreement or promise to alter, improve, adapt, repair, remove, redecorate, or clean Don Harden Field.

**Renter Requirements:** Renter shall be responsible, at their own expense, for the following during their defined season.

1. **Ballfield**
  - a. Inspect field to determine if the field is safe and appropriate for intended use. If not, renter shall notify the Village Mayor of findings.
  - b. Remove weeds from the infield.
  - c. Drag the field as needed prior to practices or games.
  - d. Obtain chalk and mark the field prior to games.
  - e. Purchase and install fence for outfield, if required for play.
  - f. Fill in the batter's box and pitcher's mound as needed after practices or games.
  - g. Assure all equipment and supplies are picked up after practices or games.
  - h. Turn ballfield lights on and off if needed. Key kept in concession stand.
2. **Park**
  - a. Clean restrooms, turn off restroom lights, unlock doors prior to practices and games lock doors after practices and games. Key kept in concession stand.
  - b. Pick up garbage after practices and games.
3. **Storage.**
  - a. The Renter may store equipment and supplies used for practices and games in the concession stand.
  - b. The Village will provide a padlock for the concession stand door and provide a key to the Renter for access to the concession stand.



- c. Renter will not duplicate the key or give it to others.
- d. The Renter is responsible for the placement, care, and protection of all equipment placed or stored in the concession stand.
- e. The Village is not responsible for lost, stolen, or damaged equipment and supplies stored in the village garage.
- f. Keys for the ballfield lights and restrooms will be kept in the concession stand for use by Renter to turn on/off lights and open/close restrooms before/after practices and games.
- g. Supplies for restrooms will be stored in the concession stand. Renter will use them to supply the park restrooms. Renter will notify the Village when more supplies are needed.
- h. Renter will move equipment and supplies back to the village garage, sweep out the concession stand, and return the key to the Village Mayor by June 21, 2025.

**Village Requirements:** The Village shall be responsible for the following during regular warm weather months.

- 1. **Ballfield**
  - a. Validate field safety issues raised by renter and take corrective action if possible.
  - b. Mow and trim the outfield.
  - c. Repair and maintain bleachers and dugouts.
  - d. Maintain backstop.
  - e. Provide garbage cans and liners at various places near the ballfield.
- 2. **Park**
  - a. Mow and trim the park as needed.
  - b. Repair and maintain / paint picnic tables.
  - c. Provide garbage cans and liners at various locations at the concession stand and pavilion.
  - d. Maintain ballfield lights.
  - e. Provide electricity for the ballfield lights.
  - f. Provide paper towels, soap, and toilet tissue for restrooms. To be stored in the concession stand.

**Insurance Required:** Prior to April 1, 2025, Renter shall furnish the Village with a Certificate of Insurance, with effective dates covering the dates for all scheduled games and practices. The Certificate of Insurance must name the Village as an Additional Insured. The Certificate of Insurance must evidence comprehensive liability and property damage insurance with coverage of at least one million dollars (\$1,000,000) combined single limit. The coverage must be on a per occurrence basis and must be issued by a company licensed to provide such coverage in the State of Illinois. The Certificate of Insurance should be emailed to the Village Mayor.

**Hold Harmless:** The Renter agrees to defend, indemnify and hold harmless the Village of Bellflower, its elected and appointed officials, commission members, agents, employees, and volunteers (hereby collectively referred to as the "Village") from any claims, demands, suits, losses, costs or expenses including attorney fees, or any damages which may be asserted, claimed or recovered against or from the Village of Bellflower by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of or is incident to or in any way connected with the performance of this contract. By entering into this agreement, the Village does not waive any defenses it would otherwise have, including but not limited to, governmental immunity.

**Other Terms and Conditions**

- 1. **Changes, Alterations, or Improvements to Don Harden Field.** The Renter shall make no alterations, improvements, or other changes to Don Harden Field without an agreement with the Village.
- 2. **Concession Stand.** The Renter has indicated that they will not be operating a concession stand. It will, therefore, remain closed and locked except for use as storage by Renter. If an individual or group wants to operate the concession stand during the season, they need to contact the Village Mayor. At that time it may be necessary for the Renter to move equipment and supplies back to the village garage for storage.
- 3. **Conduct and Use.** The Renter shall use Don Harden Field for softball practices and games and no other purpose.
- 4. **The Renter commits to enforcement of the following Village laws and rules for use of Don Harden Field. The following acts are prohibited on any park property.**
  - a. Alcohol. No alcohol shall be possessed or consumed by any person on any park property.
  - b. Possession of any glass bottle.
  - c. Possession of any firearm.
  - d. Narcotics and other illegal substances.
  - e. Climbing on any building on the Don Harden Field property.

- f. Removing or damaging any park property or equipment.
- g. Skateboarding.
- h. Gambling.
- i. Disorderly conduct or any infringement of the rights of others.
- j. Animals. Pets are not allowed in any park unless always kept on a leash. Any pet waste must be removed by the person responsible for the pet's presence in the park.
- k. Fires. No fires are allowed in any park.
- l. Debris. No refuse or trash shall be left anywhere on the grounds of any park, but shall be placed in proper receptacles, with any excess refuse or trash being placed next to such receptacles or carried away from the park by the person responsible for its presence. All decorations, tacks, staples, and related items placed by any person shall be removed after such use.

Question/Problems during Use: Contact the Village Mayor.

**ACCEPTANCE:**

VILLAGE OF BELLFLOWER  
PO Box 244  
Bellflower, IL 61724-0244

BELLTOWN BOMBERS  
PO Box 58 / 210 W Center St  
Bellflower, IL 61724-0058

_____	[SIGNATURE]	_____
ALLEN D. GRUSSING, Mayor	[PRINTED NAME AND TITLE]	KRISTIN YEADON, Coach / Sponsor
_____	[DATE SIGNED]	_____
vob.mayor@outlook.com	[EMAIL]	belltownbombers@gmail.com
309-929-9059	[TELEPHONE]	309-261-9547

## **2025 Mowing**

- Brian Benjamin
- \$15,000 for the season
  - Mowing, trimming, and cleaning paved surfaces
  - Weekly or as needed if more frequently
  - Pay \$1,250 per month for 12 months
  - Agrees to locking this price for 3 years
- Cameron Reynolds
- \$25,600 for the season (projected 32 mowings @ \$800/mowing)
  - Month of November will have 2 additional mowings for leaves
  - First and last mowings of the season include spring and fall cleanup
  - Weekly mowing, bi-weekly trimming, and cleaning paved surfaces
  - Would agree to locking the price for 2 – 4 years
- Jeff Harper
- \$875 per mowing

**VILLAGE OF BELLFLOWER  
ANNUAL WATER RATE INFLATION REVIEW**

**CPI Inflation Calculator**

CPI Inflation Calculator

\$

40.00

in

May

2016

has the same buying power as

\$50.64

in

May

2023

Calculate

2023 review –  
rate was changed to  
\$50 from \$40 when  
rate was last  
changed in 2016.

CPI Inflation Calculator

\$

50.00

in

May

2024

has the same buying power as

\$50.57

in

January

2025

Calculate

2025 review –  
inflation numbers  
only available up to  
1/2025 when  
calculated on  
2/25/2025.

**About the CPI Inflation Calculator**

The CPI inflation calculator uses the [Consumer Price Index](#) for All Urban Consumers (CPI-U) U.S. city average series for all items, not seasonally adjusted. [This data](#) represents changes in the prices of all goods and services purchased for consumption by urban households.

**RECOMMENDATION: Leave the monthly water billing rate at \$50 effective May 1, 2025.**



# ESTIMATE

## SK Service Corp.

"Installers of Quality"

DATE: MARCH 4, 2025

1720 W. Anthony dr. Champaign, IL 61821

Phone 217-398-4812 Fax 217-398-5061

TO Village of Bellflower

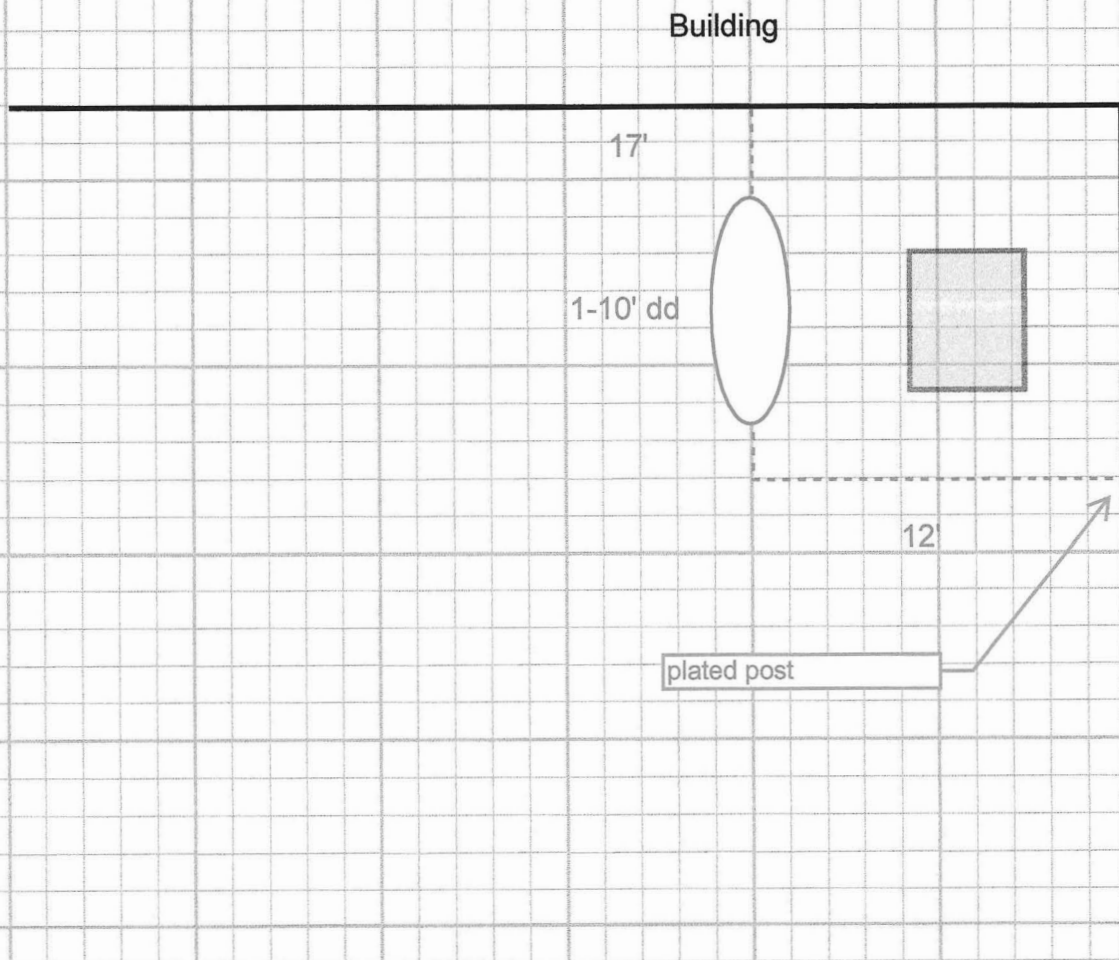
PROJECT	JN#	REP
Generator fence	47328	Jordan Hollem

DESCRIPTION	TOTAL
<p>29' of 6' galvanized chain link plus barb. 1-10' double gate. 1 plated post. <i>Includes local union wages. Tax exempt.</i> <i>Lead time approx. 5 weeks</i></p> <p><i>CQ 2-3/8" lines, 2-7/8" corners. DQ40 4" gate posts. 9ga wire. All posts set in concrete with exception of 1 plated. Bulldog hinges, strong arm latch.</i></p>	<p><b>\$8,799</b></p>

**Acceptance of proposal:** The above prices, specifications, and conditions, are satisfactory and are hereby accepted. SK and it's employees are not responsible for damage to private utilities or lines which cannot be marked by "Julie" You are authorized to do the work specified. Payment will be made as outlined. If you wish to accept this proposal, you must return a signed copy prior to starting work specified. (Note: all proposals are good for 15 days)-----  
Please initial next to accepted option above-----  
-----

To accept this quote, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**APRIL 9, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on April 7, 2025, at 5:15 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Beth Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustees Teresa Drinkwater and Bart Lytel

Five of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Jake Forrest (Lanz), and Mitch Yeadon

**PUBLIC COMMENT**

Paul Luther – often picking up garbage in his yard that has blown from other properties.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on March 12, 2025.

b. Approve expenditures during the period of March 13, 2025, through April 9, 2025.

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

March 2025 – 7 citations; 2 warnings; 3 cases (school bus stop arm violation, fraud, and juvenile grooming).

**UNFINISHED BUSINESS**

a. All buildings – replace paper towel and soap dispensers – all materials received; installation will occur as time available.

b. Community Center

1) Install video surveillance signs – COMPLETE.

2) Install electric outlet on conference room south wall – pending decision on what will be purchased to use with outlet.

3) Install fencing around generator – all done except for gates which are being built.

4) Install exterior lights at generator and band room door – generator (need estimate); band room door (MOTION by Trustee Weiss to accept Bob Althouse's \$250 estimate [copy attached]. Seconded by Trustee Ellis. Voice vote: 4 yes; -0- no. Motion passed.

5) Install BTHS friezes in main entrance hall – in process

6) Purchase "K" fire extinguisher for kitchen – COMPLETE.

7) Replace pull switch for fire suppression system – COMPLETE.

8) Remediate boys' locker room water seepage – Jake Forrest of Lanz Underground Solutions presented results of the March 17 tile examination and mapping. All tiles

visualized appeared clear, in good condition, and water was running through the tiles. The foundation tiles along the west side of the gym could not be located. It will be necessary to dig along the west side to locate the tiles. (MOTION by Trustee Aldrich to approve spending up to 8 hours @ \$300/hr., or \$2,400, for Lanz to dig and locate the foundation tiles. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.) It was also suggested that we install a tile cleanout and waterproof the boys' locker room foundation wall while the foundation wall and tile is exposed. Ultimately, Jake believes a pump station may be needed to remove the tile water from that part of the foundation.

- 9) Paint exterior doors on building south side – project for workday.
  - 10) Repairs resulting from annual fire alarm system inspection – COMPLETE.
  - 11) Repair locks on stage door and band room exterior door - waiting on locksmith.
  - 12) Replace dust mops and brooms – COMPLETE.
- c. Don Harden Field
- 1) Repair/Replace 3 field lightbulbs not working – waiting on dry day with no wind.
  - 2) Replace scoreboard underground cable – COMPLETE.
  - 3) Replace restroom roof – to be done in good weather.
- d. Financial – Senator Turner grant – still waiting on approval by IL DCEO.
- e. Fireworks – need to purchase service plaque for Lloyd Power.
- f. Grounds
- 1) Repair pull-behind mower – COMPLETE.
- g. Emergency siren remote activation – waiting on vendor.
- h. Streets
- 1) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.
  - 2) MFT street sign replacement – Downs will send for our review an intergovernmental agreement for Village of Downs personnel to install.
  - 3) MFT gravel for rights-of-way and alleys – possibly Steven Sprau or Cody Shelton.
- i. Water system
- 1) Install bollards at tower pump house and Feed Mill hydrant – on hold. Tower-Mitch Yeadon says we should also protect the main well head, but are any bollards needed if a security fence is installed? Feed Mill-need to first investigate the sinkhole at the hydrant. Could Nick Drinkwater do this?
  - 2) Install fencing at water tower – on hold for an additional estimate.
  - 3) Stress test emergency well #3 – test results:

TEST #	GALLONS PUMPED	ARSENIC READING
1	35,000	13
2	38,200	13
3	25,900	13.2
4	19,400	13.2
	118,500 total	13.1 average result

Next step – pump 100,000 gallons continuously and perform a final test. To be performed beginning Friday night, April 11 and end Monday morning, April 14.



## **NEW BUSINESS**

### **a. Action**

- 1) Community Center playground swings replacement – MOTION by Trustee Ellis to allow Kevin and Franci Miller to purchase and install two toddler bucket swings and three regular swings, all with attached chain (copy of proposal attached), to replace the existing equipment. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.
- 2) Don Harden Field home plate replacement – Trustees Zimmerman and Aldrich will check for the exact style needed.
- 3) Surplus Property Sale of 201 W South St – no offers to purchase received. Given that this property has been available to sell since November 2022, and the board wanted to recover the \$15,000 spent to date on the property, it is time to reconsider the pricing. Kristin Yeadon, a local realtor, has been asked for a valuation.

### **b. Discussion – building tuckpointing**

- 1) Community Center – D. Gray Tuckpointing & Masonry's estimate of \$44,350 (copy attached) is over the \$25,000 bid requirement threshold. Trustee Zimmerman is also not comfortable spending that much money in one fiscal year. See if the work could be prioritized so that mini projects could be performed over several fiscal years.
- 2) Tower pump house – MOTION by Trustee Zimmerman to approve D. Gray Tuckpointing & Masonry's \$3,745 estimate (copy attached) to tuckpoint the Tower pump house. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

## **BOARD REPORTS**

### **President Grussing**

- Community Center generator and fencing added to the IML RMA insurance schedule.
- Every five years, IEPA conducts an engineering field evaluation. It will occur on April 10 and both Mitch Yeadon and President Grussing will attend.
- Fireworks
  - American Patriot Pyro contract expired last year. Requested same show as last year. Pricing unknown so far due to recent tariffs implemented on China.
  - Trustee Zimmerman and Nick Drinkwater attended training conducted by American Patriot Pyro. Additionally, Nick has obtained his pyrotechnic operator license (valid through March 2028, \$100, paid by the village) which will enable him to lead the July 4<sup>th</sup> fireworks show.
- Don Harden Field accumulated a lot of corn shucks against the infield fences since the outfield fence was removed. The shucks were removed by the Belltown Bombers. The Nathan Hieronymus fund will provide a snow fence to use as a softball outfield fence.
- Water on Steven Sprau's lot bordering State Street – Should look at options for moving surface water. May need a culvert under Marquis St and a ditch along Marquis St in front of the Frontier telephone building.
- Village Workday – MOTION by Trustee Zimmerman to approve the Lions Café \$350 estimate to provide lunch (meal, drink, dessert) for 50 people which will be held in the annex. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

### **Trustee Zimmerman**

- Was the generator reimbursement check received from Bellflower Township? Yes.
- As a result of culvert work on his fields, excess dirt will be dumped by the Community Center shed for use on village projects.

- Since the Community Center footing tiles appear okay [reference Lanze project above], the downspouts can be reconnected to the drains under the downspouts.

Trustee Ellis – Eston Ellis has been called multiple times by McLean County EMA (MCEMA) during recent bad weather, and President Grussing was unaware of any calls. President Grussing is meeting the MCEMA on April 14 to review contact information, the status of the EMA radio, and the EMA online application.

**ADJOURN**

President Grussing adjourned the meeting at 9:00 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**APRIL 9, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, April 9, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held March 12, 2025
- Approve expenditures during the period March 13, 2025, through April 9, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. All buildings – replace paper towel and soap dispensers
- b. Community Center
  - 1) Install 2 video surveillance signs on the south and east sides of the gym exterior
  - 2) Install electric outlet on conference room south wall
  - 3) Install fencing around generator
  - 4) Install exterior lights at generator and band room door
  - 5) Install BTHS friezes
  - 6) Purchase “K” fire extinguisher for kitchen
  - 7) Replace pull switch for fire suppression system
  - 8) Remediate boys’ locker room water seepage (Lanz snake/map all tiles)
  - 9) Paint doors on building south side
  - 10) Repairs resulting from annual fire alarm system inspection
  - 11) Repair locks on stage door and band room exterior door
  - 12) Replace dust mops and brooms
- c. Don Harden Field
  - 1) Repair/Replace 3 field lightbulbs not working
  - 2) Replace scoreboard underground cable
  - 3) Replace restroom roof
- d. Financial – Senator Turner grant
- e. Fireworks – purchase service plaque for Lloyd Power
- f. Grounds
  - 1) Repair pull-behind mower
- g. Storm siren remote activation
- h. Streets
  - 1) Hydro-jet and mark drains/tiles except on State Street
  - 2) Install signs (street, handicap, dead end)
  - 3) Spread MFT rock on alleys and rights-of-way
- i. Water system
  - 1) Install bollards at water tower and Feed Mill fire hydrant
  - 2) Install fencing at water tower
  - 3) Stress test emergency well #3

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA**

**NEW BUSINESS**

- a. Action
  - 1) Community Center playground swings replacement
  - 2) Don Harden Field home plate replacement
  - 3) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
  - 1) Community Center tuckpointing
  - 2) Tower pump house tuckpointing

**BOARD REPORTS**

**ADJOURN**

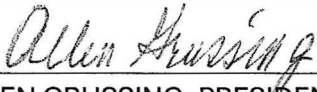
**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**APRIL 9, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 3/31/2025
- Illinois Funds Account Reconciliations – 3/31/2025
- Invoices paid 3/2025 GF and WF
- Invoices paid 4/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 3/2025
- QuickBooks Balance Sheet – 4/9/2025
- QuickBooks Expenditures 3/13/2025 – 4/9/2025
- QuickBooks Fund Reports 5/1/2024-4/9/2025

  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE

  
BETH ELLIS, TRUSTEE

BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

From: **Robert Althouse** <[althouse.robert.2015@gmail.com](mailto:althouse.robert.2015@gmail.com)>

Date: Mon, Mar 17, 2025, 2:14 PM

Subject: Music door light estimate

Estimate to add a dusk to dawn light above the exterior door of the music room is \$250.



## AGPTEK Toddler Swing Heavy Duty Bucket Swing with Adjustable Rope, Toddler Swing Cute Shape with 250 LB and 150 LB Capacity - Green

Visit the AGPTEK Store

4.7 ★★★★★ ✓ 52 ratings

\$69<sup>99</sup>



### About this item

- **DIFFERENT SIZES:** The toddler swing set comes with two different sizes of swings to accommodate children of different weights and sizes. The smaller swing is 13 x 13 inches with a capacity of 150 pounds, suitable for babies and toddlers. The larger one is 24 x 5.9 inches with a capacity of 250 pounds, for children and adults. Each swing comes with a heavy-duty 66 inches stainless steel chain. 28 inches of the chain are coated with plastic to protect little fingers from getting pinched.
- **EVA material:** Both swings are made from EVA material, which is a type of soft, flexible plastic that is durable and resistant to wear and tear. EVA material is also easy to clean and can withstand exposure to the elements, making it ideal for use in outdoor settings. The size is 13\*13\*11.8 inches.
- **Rustproof chain:** Each galvanized chain is 66 inches long. 28 inches of the chain are covered with thermoplastic coating to prevent corrosion and rust. This completely eliminates any damage that may be caused by the chain. The thermoplastic coating is made of something good for surroundings, which is soft and comfortable to the touch and provide extra protection for children's fingers.
- **Sturdy, Safe & Stable:** With a strong and durable frame that it can support the weight of the swings and the children using them. The swings are also designed to be comfortable and secure, with a bucket seat that provides a snug fit and a high backrest for added support. Compared to other swing seats made of plastic, our swing seats are equipped with metal inserts and are made of 201 stainless steel. This design makes the swing seats safer and more stable.
- **Easy installation:** The swing set is designed to be easy to install, with clear instructions and all the necessary hardware included. Parents can set up the swing set quickly and easily, without the need for special tools or equipment. This makes it a convenient option for families who want to provide their children with a fun and engaging outdoor activity without spending a lot of time on setup and maintenance. The height can be adjusted by moving the hooks to the desired link on the chain.



**D. GRAY TUCKPOINTING & MASONRY**  
**461 CR 2600 N**  
**MAHOMET, IL 61853**

**Phone: 217-840-0108**

**E-mail [darren@dgraytuckpointing.com](mailto:darren@dgraytuckpointing.com)**

Bellflower  
C/O Allen Grussing  
104 W Center Street  
P.O. Box 244  
Bellflower, IL 61724-0244

# PROPOSAL

Date	PROPOSAL #
3/31/2025	3032504

Web Site

[www.dgraytuckpointing.c...](http://www.dgraytuckpointing.c...)

Terms

DUE DAY OF COMPLETION

Description	Total
THE FOLLOWING WORK IS TO BE PERFORMED TO THE GYM PORTION OF BUILDING. EAST,SOUTH AND WEST SIDES.	0.00
1. GRIND OUT ALL POPPING MORTAR JOINTS AND AREAS WHERE MORTAR HAS WASHED/ERODED OUT.	
2. TUCKPOINT SAME USING TYPE N MORTAR MATCHING ORIGINAL FINISH AS CLOSE AS POSSIBLE.	
3. REPLACE BROKEN BRICK AFTER REMOVING BASKETBALL HOOP FROM EAST SIDE OF SOUTH WALL.	
4. CUT OUT AND RECAULK 2 CONTROL JOINTS ON SOUTH WALL AS THEY ARE WIDE OPEN.	
5. TUCKPOINT AROUND LIMESTONE SILLS AS MANY OF THEN ARE OPEN.	
6. ON EAST WALL NORTH END WHERE GUTTER HAD LET WATER RUN DOWN WALL WASHING OUT OVER THE YEARS, WE WILL CUT AND TUCKPOINT THAT SECTION ENTIRELY.	
TOTAL MATERIAL AND LABOR=	29,000.00
EAST WALL GYM=7500.00	
SOUTH WALL GYM=14000.00	
WEST WALL GYM=7500.00	
THE FOLLOWING WORK IS TO BE PERFORMED TO THE CAFETERIA PORTION OF BUILDING.	0.00
1. remove old flashing on south side where another building had been attached.	
2. grind out joints where flashing had been.	
3. tuckpoint same using type n mortar.	
4. where settlement crack has split thru brick, grind out mortar joints. cut out split brick and replace with new brick. tuckpoint back to seal up area.	

SIGANATURE OF ACCEPTANCE: \_\_\_\_\_

DATE: \_\_\_\_\_

2% per month will be charged for any amount unpaid 10 days after completion of project.

This proposal is good for 30 days from issue date for acceptance unless otherwise approved.

**Total**

**D. GRAY TUCKPOINTING & MASONRY  
461 CR 2600 N  
MAHOMET, IL 61853**

**Phone: 217-840-0108**  
**E-mail [darren@dgraytuckpointing.com](mailto:darren@dgraytuckpointing.com)**

Bellflower  
C/O Allen Grussing  
104 W Center Street  
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Bellflower, IL 61724-0244

# PROPOSAL

Date	PROPOSAL #
3/31/2025	3032504

Web Site

***[www.dgraytuckpointing.c...](http://www.dgraytuckpointing.c...)***

Terms

DUE DAY OF COMPLETION

Description	Total
5. on remainder of cafeteria portion grind out any popped mortar joints and tuckpoint as needed. TOTAL MATERIAL AND LABOR=	6,850.00
THE FOLLOWING WORK IS TO BE PERFORMED TO REMAINING PORTIONS OF SCHOOL. WE WILL ALSO GO UP ON ROOF AND MAKE REPAIRS TO BRICK .	0.00
1. GRIND OUT ANY POPPED MORTAR JOINTS AND SETTLEMENT CRACKS. 2. TUCKPOINT SAME USING TYPE N MORTAR. TOTAL MATERIAL AND LABOR=	8,500.00

SIGANATURE OF ACCEPTANCE: \_\_\_\_\_  
DATE: \_\_\_\_\_

2% per month will be charged for any amount unpaid 10 days after completion of project.

This proposal is good for 30 days from issue date for acceptance unless otherwise approved.

**Total**

**\$44,350.00**

**D. GRAY TUCKPOINTING & MASONRY**  
**461 CR 2600 N**  
**MAHOMET, IL 61853**

**Phone: 217-840-0108**  
**E-mail [darren@dgraytuckpointing.com](mailto:darren@dgraytuckpointing.com)**

Bellflower  
C/O Allen Grussing  
104 W Center Street  
P.O. Box 244  
Bellflower, IL 61724-0244

# PROPOSAL

Date	PROPOSAL #
3/31/2025	3032499

Web Site

[www.dgraytuckpointing.c..](http://www.dgraytuckpointing.c..)

Terms

DUE DAY OF COMPLETION

Description	Total
THE FOLLOWING WORK IS TO BE PERFORMED TO THE EXTERIOR OF PUMP HOUSE IN BELLFLOWER. SMALL GREY PAINT BLOCK BUILDING UNDER THE WATER TOWER.	0.00
1. GRIND OUT ALL MORTAR JOINTS TO A MINIMUM DEPTH OF 3/4 INCH OR = TO WIDTH OF MORTAR JOINT. CUT OUT OLD CAULKING THAT WAS INSTALL IN SOME MORTAR JOINTS.	0.00
2. WASH DOWN ENTIRE AFFECTED AREA TO REMOVE DUST FROM FACES AND EDGES THUS PROVIDING A CLEAN EDGE FOR NEW MORTAR TO BOND.	0.00
3. TUCKPOINT ENTIRE AREA LEAVING A SMOOTH CONCAVE FINISH. PATCH UP CORNER OF BROKEN BLOCK ON BOTTOM OF SW CORNER.	0.00
4. WASH DOWN ENTIRE AREA USING VANATROL TO REMOVE ANY MORTAR OR DUST THAT MAY BE ON FACES OF BRICK OR STONE, THUS LEAVING A CLEAN UNIFORM FINISHED AREA.	0.00
5. CLEAN UP AND REMOVE ANY DEBRIS CREATED BY OUR WORK.	0.00
TOTAL MATERIAL AND LABOR= 2895.00	2,895.00
MORTAR, SAND=45.00 LABOR= PREVAILING WAGE MCLEAN COUNTY=2850.00	
OPTION TO DEMO OUT MAJOR SETTLEMENT CRACKS INSIDE BUILDING. NOT SURE WHAT IS ALL INSIDE TO BE DONE BECAUSE WE COULDN'T GET IN WHILE I WAS THERE.	

SIGANATURE OF ACCEPTANCE: \_\_\_\_\_  
DATE: \_\_\_\_\_

2% per month will be charged for any amount unpaid 10 days after completion of project.

This proposal is good for 30 days from issue date for acceptance unless otherwise approved.

**Total**

**D. GRAY TUCKPOINTING & MASONRY**  
**461 CR 2600 N**  
**MAHOMET, IL 61853**

**E-mail [darren@dgraytuckpointing.com](mailto:darren@dgraytuckpointing.com)**

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Bellflower, IL 61724-0244

# PROPOSAL

Date	PROPOSAL #
3/31/2025	3032499

Web Site
<b><i>www.dgraytuckpointing.c...</i></b>

[www.dgraytuckpointing.com](http://www.dgraytuckpointing.com)

Terms
DUE DAY OF COMPLETION

DUE DAY OF COMPLETION

Description	Total
ROUGH ESTIMATE FROM THE 2 MAJOR CRACKS ON EXTERIOR, TOTAL MATERIAL AND LABOR=	850.00

SIGANATURE OF ACCEPTANCE: \_\_\_\_\_  
DATE: \_\_\_\_\_

2% per month will be charged for any amount unpaid 10 days after completion of project.

This proposal is good for 30 days from issue date for acceptance unless otherwise approved.

<b>Total</b>	\$3,745.00
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\$3,745.00

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**MAY 14, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on May 12, 2025, at 5:45 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Beth Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Rob and Brooke Brown

**ADMINISTER OATH OF OFFICE TO NEWLY ELECTED VILLAGE OFFICIALS**

Clerk Youngblood, being a Notary Public, administered the oath of office to:

- Grussing, Allen – Village President (4-year term)
- Aldrich, Skee – Village Trustee (4-year term)
- Drinkwater, Teresa – Village Trustee (4-year term)
- Ellis, Beth – Village Trustee (2-year unexpired term)
- Weiss, Steve – Village Trustee (4-year term)

A copy of the oath document is attached.

**PUBLIC COMMENT**

Paul Luther – previously reported the yard at the rental property, south of his house, was not mowed. The lawn has now been mowed.

Rob and Brooke Brown – discussed their intent to install a fiber optic network within the village once the right-of-way permit process is submitted and approved. Due to the number of questions posed by board members, President Grussing stated a special board meeting would be called for a more in-depth discussion.

**CONSENT AGENDA**

- a. Approve minutes of the regular meeting held on April 9, 2025.
- b. Approve expenditures during the period of April 10, 2025, through May 14, 2025.

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

April 2025 – 3 citations; 2 warnings. Trustee Lytel commented that the McLean County Sheriff has frequently been monitoring State St.

## UNFINISHED BUSINESS

- a. All buildings – replace paper towel and soap dispensers – COMPLETE.
- b. Community Center
  - 1) Install electric outlet on conference room south wall – pending decision on what will be purchased to use with outlet.
  - 2) Install fencing around generator – COMPLETE. Will purchase gate and generator locks.
  - 3) Install exterior lights at generator and band room door – in process.
  - 4) Install BTHS friezes in main entrance hall – in process.
  - 5) Prioritize areas for tuckpointing – President Grussing will take pictures and review with the vendor to determine immediate needs.
  - 6) Remediate boys' locker room water seepage – President Grussing reviewed proposals, including costs, work description, and a visual drawing, from Lanz Underground Solutions, Acculevel, and Thrasher (copies attached). MOTION by Trustee Zimmerman to approve options A for \$2,800 and B \$5,920 from Lanz Underground Solutions to determine if the problem is fixed or if option C \$9,770 would then be necessary. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.
  - 7) Paint exterior doors on building south side – project for workday.
  - 8) Repair locks on stage door and band room exterior door - waiting on locksmith.
  - 9) Swings to be replaced by Kevin and Franci Miller – in process.
- c. Don Harden Field
  - 1) Paint restroom doors – project for workday.
  - 2) Repair/Replace field lights not working – 2 done; 1 other needs ballast, which may be available from Blue Ridge High School after their lighting upgrades.
  - 3) Replace restroom roof – COMPLETE.
  - 4) Replace home plate – pending determination of what is needed.
  - 5) Village Garage roof repair – pending review.
- d. Financial – Senator Turner grant – in approval phase by IL DCEO.
- e. Fourth of July – need a service plaque for Lloyd Power's years of lighting the fireworks.
- f. Emergency storm siren remote activation – waiting on vendor.
- g. Streets
  - 1) Hydro-jetting stormwater drains – pending New Business item 3, then scheduling.
  - 2) MFT street sign replacement – pending New Business item 3, then scheduling.
  - 3) MFT gravel for rights-of-way and alleys – Trustee Zimmerman needs list.
- h. Water system
  - 1) Repair sinkhole at Feed Mill flushing hydrant – Nick Drinkwater to be contacted.
  - 2) Install bollards at Feed Mill flushing hydrant – pending sinkhole repair.
  - 3) Install fencing at water tower – on hold for an additional estimate.
  - 4) Stress test emergency well #3 – test results:

TEST #	GALLONS PUMPED	ARSENIC READING
1 – 3/22	35,000	13.0
2 – 3/23	38,200	13.0
3 – 3/30	25,900	13.2
4 – 3/31	19,400	13.2
5 – 4/13	93,000	12.9
	211,500 total	13.06 average result

After all tests, the average arsenic reading, which is above the 10.0 IEPA limit, did not improve. The well must be replaced with a new well.

- 5) Tuckpoint tower pump house – working with vendor.

## **NEW BUSINESS**

### **a. Action**

- 1) MOTION by Trustee Drinkwater to approve Ordinance 2025-01 “Salary Schedule for Fiscal Year 2025-2026” (copy attached). Seconded by Trustee Lytel. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (6), No (-0-), Absent (-0-). Motion passed.
- 2) MOTION by Trustee Lytel to approve Resolution R2025-01 “Reappointing a Member of the Zoning Board of Appeals” (copy attached). Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
- 3) MOTION by Trustee Zimmerman to accept Village of Downs Intergovernmental Agreement (their Ordinance 2025-08) governing use of Village of Downs equipment, services, and personnel by agreement (copy attached). Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.
- 4) MOTION by Trustee Drinkwater to purchase a dehumidifier at approximately \$170 (copy attached) for use in the Community Center boy’s locker room. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
- 5) MOTION by Trustee Aldrich to approve Bob Althouse estimates (copy attached) to a) install a motion light at the Community Center generator and cover exposed wiring for \$275, and b) repair restroom wiring conduit at Don Harden Field for \$200. Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
- 6) MOTION by Trustee Lytel to approve Shelton Stump Removal estimate (copy attached) to remove the stump in the right-of-way at 105 N Main St (Hensley) for \$1,600. The extreme cost is required due to the stump previously being burned and covered by rock. No MFT funds will be used for this project. Seconded by Trustee Zimmerman. Voice vote: 6 yes; -0- no. Motion passed.
- 7) The FY24-25 Library Report was received without comment.
- 8) MOTION by Trustee Zimmerman to purchase new flags at all buildings for approximately \$235. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
- 9) Surplus Property Sale of 201 W South St – no offers to purchase received.

- b. Discussion – the FY25-26 budget and appropriation estimates were distributed to board members for review with the intent of adopting the numbers at the June 11, 2025 meeting.

## **BOARD REPORTS**

### **President Grussing**

- Annual wind farm siting agreement payment received.
- Fireworks – new 3-year contract is expected soon.
- IML RMA requires that we adopt a return-to-work policy.
- McLean County Emergency Management Agency has recently been calling Eston Ellis rather than President Grussing. The process has been updated.
- Village Workday – June 21 with a June 28 rain date.
- Community Center
  - Downspouts – was advised by a gutter contractor not to reconnect the downspouts to underground tiles because they are full of gravel and some are broken.
  - The EXIT sign in the front hall was damaged during a recent gym rental. Bob Althouse will repair and we will then bill the renter.

- Water
  - IEPA Field Survey received and responses must be submitted within 30 days.
  - Availability notice for the 2024 Consumer Confidence Report of water quality will be posted during the entire month of June at the Community Center exterior bulletin board, Post Office, Library, and on the June water bills and the village website.
  - Cross Connection Survey must be conducted.

Trustee Zimmerman – would it be possible to use the village website alert process in case of an emergency evacuation need? Yes.

Trustee Drinkwater – Foam cannon planned for July 4.

**ADJOURN**

President Grussing adjourned the meeting at 8:45 p.m.



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**MAY 14, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, May 14, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**ADMINISTER OATH OF OFFICE TO NEWLY ELECTED VILLAGE OFFICIALS**

- Grussing, Allen – Village President (4-year term)
- Aldrich, Skee – Village Trustee (4-year term)
- Drinkwater, Teresa – Village Trustee (4-year term)
- Ellis, Beth – Village Trustee (2-year unexpired term)
- Weiss, Steve – Village Trustee (4-year term)

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held April 9, 2025
- Approve expenditures during the period April 10, 2025, through May 14, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. All buildings – replace paper towel and soap dispensers
- b. Community Center
  - 1) Install electric outlet on conference room south wall
  - 2) Install fencing around generator
  - 3) Install exterior lights over band room door
  - 4) Install BTHS friezes
  - 5) Prioritize areas for tuckpointing
  - 6) Remediate boys' locker room water seepage – status and next steps
  - 7) Paint doors on building south side
  - 8) Repair locks on stage door and band room exterior door
  - 9) Swings-to be replaced by Kevin and Franci Miller
- c. Don Harden Field
  - 1) Paint restroom doors
  - 2) Repair/Replace field lights not working
  - 3) Replace restroom roof
  - 4) Replace home plate
  - 5) Village Garage – repair roof
- d. Financial – Senator Turner grant
- e. Fourth of July – purchase service plaque for Lloyd Power
- f. Storm siren remote activation
- g. Streets
  - 1) Hydro-jet and mark drains/tiles except on State Street
  - 2) Install signs (street, handicap, dead end)
  - 3) Spread MFT rock on alleys and rights-of-way

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA**

h. Water system

- 1) Repair sinkhole at Feed Mill flushing hydrant
- 2) Install bollards at Feed Mill flushing hydrant
- 3) Install fencing at water tower
- 4) Stress test emergency well #3
- 5) Tuckpoint tower pump house

**NEW BUSINESS**

a. Action

- 1) Ordinance 2025-01 – Salary Schedule for Fiscal Year 2025-2026
- 2) Accept Village of Downs Intergovernmental Agreement (received April 29, 2025)
- 3) Purchase dehumidifier for Community Center locker room
- 4) Approve estimates:
  - a. Community Center generator motion light
  - b. Don Harden Field repairs to restroom wiring conduit
  - c. Hensley right-of-way – grind stump (not MFT)
- 5) Present FY24-25 Library report
- 6) Purchase new flags
- 7) Surplus Property Sale – open bids, if any, for 201 W South St

b. Discussion

- 1) FY25-26 budget and appropriation

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

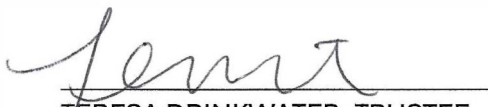
**FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
MAY 14, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 4/30/2025
- Illinois Funds Account Reconciliations – 4/30/2025
- Invoices paid 4/2025 GF and WF
- Invoices paid 5/2025 GF and WF
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- QuickBooks Balance Sheet for fiscal year ending 4/30/2025 (unaudited)
- QuickBooks Balance Sheet – 5/14/2025
- QuickBooks Expenditures 4/10/2025 – 5/19/2025
- QuickBooks Fund Reports for fiscal year ending 4/30/2025 (unaudited)
- QuickBooks Fund P&Ls 5/1/2025-5/14/2025

  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

  
BETH ELLIS, TRUSTEE

  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY • ILLINOIS**

**OATH OF OFFICE**

STATE OF ILLINOIS     )

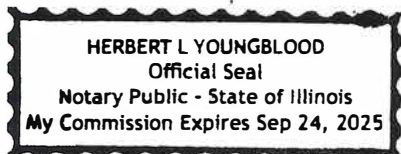
COUNTY OF McLEAN    )

I, [NAME], having been elected at the Consolidated Election held on April 1, 2025, to the office of [TITLE] in the Village of Bellflower, McLean County, Illinois, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of said office to the best of my ability.

<u>NAME</u>	<u>TITLE</u>	<u>TERM ENDS</u>	<u>SIGNATURE</u>
ALLEN D. GRUSSING	Village President	4/30/2029	<u>Allen D. Grussing</u>
SKEE G. ALDRICH	Village Trustee	4/30/2029	<u>Skee Aldrich</u>
TERESA DRINKWATER	Village Trustee	4/30/2029	<u>Teresa Drinkwater</u>
BETH ELLIS	Village Trustee	4/30/2027	<u>Beth Ellis</u>
STEVE WEISS	Village Trustee	4/30/2029	<u>Steve Weiss</u>

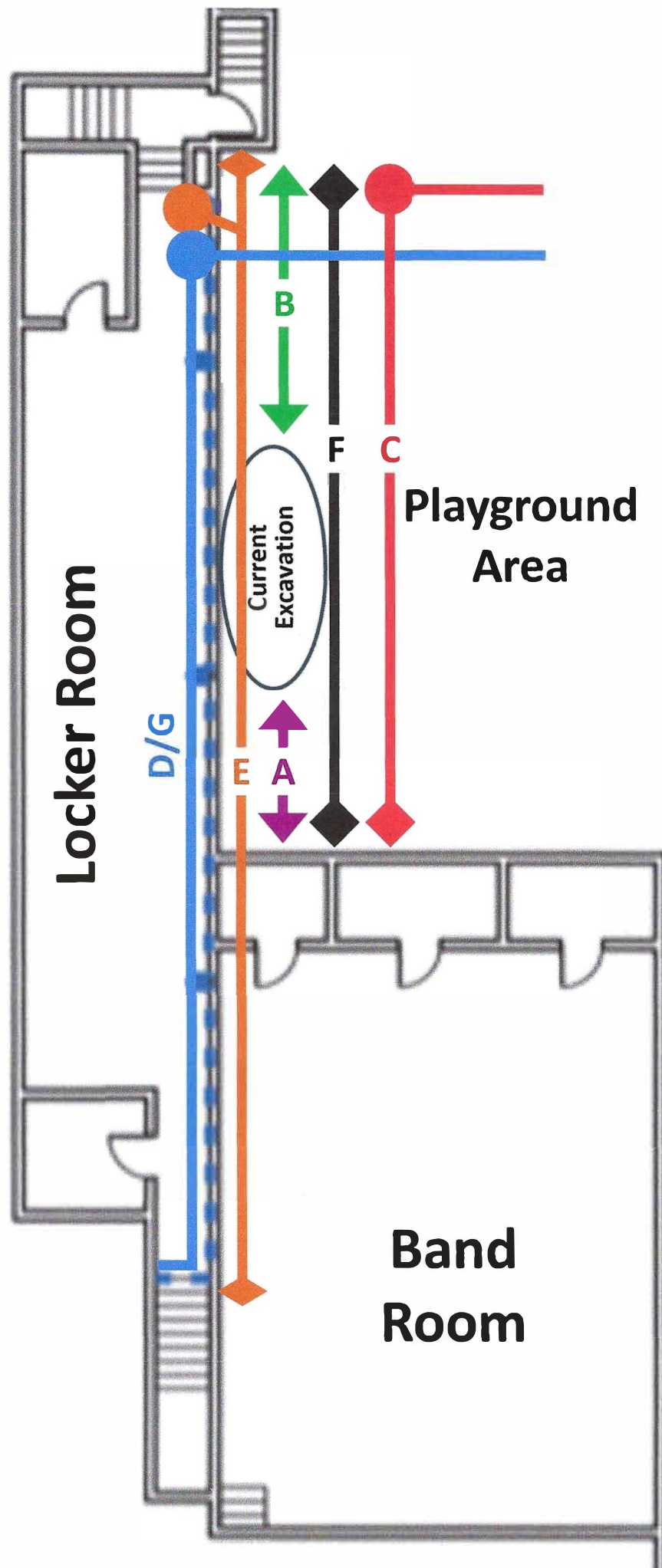
Signed and sworn to (or affirmed) before me on May 14, 2025.

Herbert L. Youngblood  
Herbert L. Youngblood  
Village Clerk



## Locker Room Drainage – Next Options

Option	Vendor	Description of Work	Estimate
A	Lanz	Excavate between current hole and the south side of the bandroom. Hydro-jet and televise the line going north to see where it goes and if it takes water after jetting.	\$2,800
B	Lanz	Jackhammer the base of the exterior locker room stairs and excavate down to the footing tile near the drain to see what is there. They will hydro-jet and televise to see if they can connect to the other footing tile already exposed. They will also hydro-jet and televise to the south (if possible) to see if the tile continues. They will backfill with rock and concrete for the drain repair.	\$5,920
C	Lanz	Excavate from the south side of the band room to the air conditioner unit near the exterior locker room steps. They would install a new corrugated footing tile and connecting into a catch basin and sump pump. The sump pump would be connected into the existing clay tile for the downspouts which is working.	\$9,770
D	Acculevel	This is an interior solution. They would dig a trench along the locker room wall from the steps on the north end to the steps on the south end. A drainage tile would be installed in the trench. Holes would be drilled along the base of the concrete block wall to let water flow into the drain. Water would flow south to a sump pump station. The water from the sump pump would be discharged outside. The trench would be covered over with concrete.	\$22,164
E	Acculevel	This is an exterior solution. They would excavate down to the footing tile all along the west side of the locker room, including digging a trench in the floor of the band room. They would install a membrane and vapor barrier next to the wall and a footing tile. The footing tile would go into a sump pump station at the south end of the locker room and discharge outside.	\$49,600
F	Acculevel	Same as "E", except it would not go under the band room. It would start at the band room and continue as described in "E".	\$20,535
G	Thrasher	This is an interior solution and is nearly identical to "D". A trench would be dug along the locker room wall and a sump pump installed near the south end of the locker room to discharge outside.	\$10,931



**VILLAGE OF BELLFLOWER  
MCLEAN COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 2025-01**

---

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

---

Allen D. Grussing, Village President

Village Trustees

Skee Aldrich  
Teresa Drinkwater  
Beth Ellis  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

---

Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on May 14, 2025



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-01**

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

**WHEREAS**, pursuant to the Illinois Municipal Code (65 ILCS 5/3.1-50) and the Bellflower Municipal Code Sections 2.03 and 3.07(H), the Village of Bellflower is empowered to establish salaries for all village officials and village employees; and,

**WHEREAS**, it is necessary that the Village Board approve compensation levels to be used during the fiscal year 2025-2026 for all village officials and village employees, and,

**WHEREAS**, the compensation levels approved herein will be incorporated into the fiscal year 2025-2026 Appropriations Budget to be approved by the Village Board of the Village of Bellflower no later than June 30, 2025 (65 ILCS 5/8-2-9).

**NOW, THEREFORE**, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the attached Salary Schedule is approved for use during the fiscal year beginning May 1, 2025 and ending April 30, 2026.

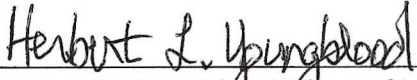
This ordinance shall be in full force and effect upon its adoption, approval, and publication, as provided by law.

**ADOPTED** this 14<sup>th</sup> day of May 2025 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	6	-0-	-0-	-0-

**APPROVED** this 14<sup>th</sup> day of May 2025.

ATTEST:

  
Herbert L. Youngblood, Village Clerk

  
Allen D. Grussing, Village President





**VILLAGE OF BELLFLOWER  
FISCAL YEAR MAY 1, 2025 THROUGH APRIL 30, 2026  
SALARY SCHEDULE**

CATEGORY	POSITION	INCUMBENT	SALARY
Officials	President / Mayor	Grussing, Allen	\$200.00 monthly
	Trustee (6 positions)	Aldrich, Skee Drinkwater, Teresa Ellis, Beth Lytel, Bart Weiss, Steve Zimmerman, Shane	\$75.00 monthly (each Trustee)
	Clerk*	Youngblood, Herb	\$325.00 monthly
Salaried Employees	Community Center Scheduling	Miller, Franci	\$50.00 monthly + \$10.00 per opening
	Emergency Management Coordinator	Vacant	\$50.00 monthly
	Water Superintendent	Yeadon, Mitch	\$500.00 monthly
	Water Assistant Superintendent	Yeadon, Chad	\$400.00 monthly
Hourly Employees	Maintenance – Community Center	Jewell, Jay Shelton, Merle	\$16.00 hourly (each employee)
	Maintenance – Plow Driver	As Needed	
	Water Hydrant Flushing	Jewell, Jay	
CATEGORY	DESCRIPTION	FROM	RATE
Equipment Rental	Snow Blower	Shelton, Merle	\$35.00 per hour used

\*Clerk – Effective May 1, 2020, the Village Treasurer position was discontinued, and all Treasurer-related duties were transferred to the Village Clerk. The Clerk's salary of \$325.00 per month represents \$125.00 for clerical duties plus \$200.00 for financial duties.

NOTE: Village of Bellflower fully complies with the Illinois hourly worker minimum wage requirement schedule (820 ILCS 105/4). The hourly rate was set at \$15.00 per hour on May 1, 2023.

## CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

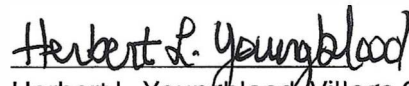
I further certify that on May 14, 2025, the Corporate Authorities of such municipality passed and approved Ordinance No. 2025-01, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2025-01 was published on May 14, 2025. Beginning on May 15, 2025, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 27<sup>TH</sup> day of May 2025.

  
Herbert L. Youngblood, Village Clerk



## **NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on May 14, 2025, the Corporate Authorities of such municipality passed and approved Ordinance No. 2025-01, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE  
TO BE USED DURING THE FISCAL YEAR  
BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website beginning May 15, 2025 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

---

**RESOLUTION NUMBER R2025-01**

---

**A RESOLUTION REAPPOINTING A MEMBER OF THE  
ZONING BOARD OF APPEALS**

---

Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Beth Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

---

Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on May 14, 2025

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2025-01**

**A RESOLUTION REAPPOINTING A MEMBER OF THE  
ZONING BOARD OF APPEALS**

**WHEREAS**, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

**WHEREAS**, Marcia Shelton has served as a member of the Zoning Board of Appeals and her term of office expired on April 30, 2025; and

**WHEREAS**, the Village President, in accordance with the provisions of the Bellflower Municipal Code §21.17.B.2.a, has the responsibility to appoint members to the Zoning Board of Appeals, with the advice and consent of the Village Board of Trustees;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Bellflower, McLean County, Illinois, gives its consent as follows:

**Section 1.** Marcia Shelton is hereby reappointed to the Zoning Board of Appeals with a term of office that will expire on April 30, 2030, or until a successor shall have been qualified and appointed; and

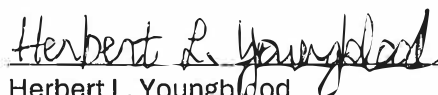
**Section 2.** This Resolution shall be effective upon adoption and approval.

**ADOPTED** by the Board of Trustees of the Village of Bellflower this 14<sup>th</sup> day of May 2025, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	6	-0-	-0-	-0-

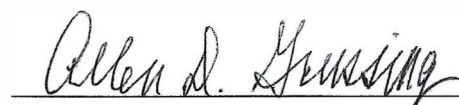
**APPROVED** this 14<sup>th</sup> day of May 2025.

ATTEST:

  
Herbert L. Youngblood

Village Clerk

Resolution No. R2025-01

  
Allen D. Grussing, Village President



*Received 4/29/2025*

VILLAGE OF DOWNS

ORDINANCE No. 2025-08

**AN ORDINANCE APPROVING THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN BELLFLOWER AND THE VILLAGE OF DOWNS**

ADOPTED BY THE  
BOARD OF TRUSTEES  
OF THE  
VILLAGE OF DOWNS

THIS 9<sup>TH</sup> DAY OF JANUARY, 2025

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Published by the authority of the Village Board of the Village of Downs, McLean County,  
Illinois this 9<sup>TH</sup> day of January, 2025

STATE OF ILLINOIS

COUNTY OF MCLEAN

**AN ORDINANCE APPROVING THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN BELLFLOWER AND THE VILLAGE OF DOWNS**

**WHEREAS**, the Village of Downs, Illinois (“Village”) is authorized pursuant to the Illinois Municipal Code to enter into intergovernmental agreements; and

**WHEREAS**, the Village has entered into an Intergovernmental Agreement with the Village of Bellflower (“Bellflower”), which Intergovernmental Agreement allows the Village and Bellflower to enter into agreements from time to time governing the use of Equipment and Personnel of the Village by Bellflower; and the receipt of Services by Bellflower from the Village on the terms and conditions agreed to between Bellflower and the Village in a written Schedule A cost sheet executed by authorized representatives of Village and Bellflower; and

**WHEREAS**, the Village deems it necessary and in the best interest of the Village to enter into an Intergovernmental Agreement with Bellflower on the terms and conditions set forth in the Intergovernmental Agreement attached hereto and incorporated herein by reference as Exhibit “A”.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Trustees of the Village of Downs, McLean County, Illinois, as follows:

**Section 1:** That the preambles hereto are true and correct and are incorporated herein by reference as if fully set forth at this point.

**Section 2:** That a copy of said Intergovernmental Agreement is attached as Exhibit A and hereby made a part of this Ordinance.

**Section 3:** That all other ordinances and other enactments of the Village that conflict herewith are hereby expressly repealed to the extent of said conflict.

**Section 4:** That this Ordinance shall be effective upon its passage and signing.

Adopted this 9<sup>th</sup> day of January, 2025.

AYES: 6

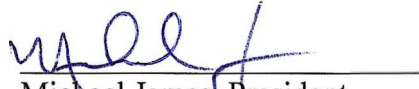
NAYES: 0

ABSENT: 0

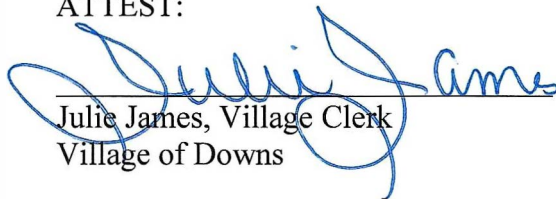
ABSTAIN: 0

Passed by the Village Board of Trustees of the Village of Downs, McLean County, Illinois, approved by the President, and deposited in the office of the Village Clerk, this 9<sup>th</sup> day of January, 2025.

APPROVED:

  
Michael James, President  
Village of Downs

ATTEST:

  
Julie James, Village Clerk  
Village of Downs





**EXHIBIT “A”**

*(Rest of page intentionally left blank)*

## **INTERGOVERNMENTAL AGREEMENT**

This Intergovernmental Agreement (“Agreement”), which is entered into by the parties hereto pursuant to authority granted to them by Article VII, Section 10(a) of the Constitution of the State of Illinois, is made and entered into as of the 9 day of January, 2025, by and between the Village of Bellflower (hereinafter “Bellflower”), a municipal corporation, and the Village of Downs (“hereinafter “Village”), a municipal corporation.

### **RECITALS**

WHEREAS, Village is the owner of certain equipment, including but not limited to a bucket truck, a Hydro-Vac, and spray-patch road repair equipment for use in the application of spray-patch emulsion and public works equipment for use in the installation of street signs and other apparatuses related thereto (collectively referred to hereafter as “Equipment”); and

WHEREAS, the Village employs public works personnel, including personnel who perform various public works operations (hereafter referred to herein as “Personnel”) including street, public works and labor operations (hereafter referred to herein as “Services”); and

WHEREAS, Bellflower does not have access to certain Equipment and Personnel that Bellflower needs from time to time to meet certain public works needs of Bellflower, including but not limited to various public works projects, including but not limited to installation of street signs and other apparatuses related thereto; and

WHEREAS, Village is willing to allow Bellflower to utilize Equipment and Personnel requested by Bellflower from time to time; and the Village is also willing to

provide Equipment, Personnel and Services to Bellflower, including but not limited to Equipment, Personnel and Services necessary for the Village to properly install street signs and other appurtenances related thereto as requested by Bellflower at a cost and on the terms and conditions agreed to between Village and Bellflower as set forth in the “Schedule A”, a copy of which shall be signed by an authorized representative of Village and Bellflower assenting to the cost and terms and conditions applicable to the Village furnishing Bellflower with the Services, Equipment, and Personnel as set forth herein; and

WHEREAS, Village and Bellflower acknowledge and agree that the particular terms and conditions of the “Schedule A” executed between Village and Bellflower may vary from time to time, and the terms applicable to the Village providing Services, Equipment, and Personnel to Bellflower shall hereafter be negotiated and agreed to in a “Schedule A” prepared by an authorized representative of Village and accepted by an authorized representative of Bellflower in advance of Bellflower’s receipt of Services, Equipment, and Personnel from the Village and in advance of Bellflower’s use of Equipment or Personnel of the Village; and

WHEREAS, Village and Bellflower hereby agree to establish this Intergovernmental Agreement to allow an authorized representative of the Village and Bellflower to negotiate a “Schedule A” from time to time to allow Bellflower to receive the benefit of the Services, Equipment, and Personnel of Village on the terms and conditions set forth herein and included in the “Schedule A” executed by an authorized representative of Village and Bellflower from time to time.

NOW, THEREFORE IN CONSIDERATION OF the terms and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Village and Bellflower hereby agree to the following:

1. The Recitals hereto are true and correct and are incorporated herein by reference as if fully set forth at this point.
2. Village upon request of Bellflower will provide a proposed "Schedule A" to Bellflower setting forth the material terms and conditions agreed to between Village and Bellflower for the Services, Equipment, and Personnel being provided by the Village to Bellflower. Upon acceptance of the proposed "Schedule A" by Bellflower, an authorized representative of Village and Bellflower shall sign the "Schedule A" in advance of the Village's furnishing of Services, Equipment and Personnel to Bellflower.
3. This Agreement shall be construed, governed and administered in accordance with the laws of the State of Illinois.
4. This Agreement may be executed with counterpart signature pages and in any number of complete counterparts, each of which shall be deemed to be an original and all of which, together, shall be deemed to constitute and be one and the same
5. Village hereby agrees to indemnify and hold harmless Bellflower from and against all liability, loss, or damages (including reasonable attorneys' fees) owed because of any personal injuries or property damages arising from any negligent act or omission of Village or its employees in the use of Equipment or the provision of Services provided for in the "Schedule A."
6. Bellflower hereby agrees to indemnify and hold harmless Village from and against all liability, loss, or damages (including reasonable attorneys' fees) owed

because of any personal injuries or property damages arising from any negligent act or omission of Bellflower or its employees in the use of Equipment of the Village as provided in the "Schedule A."

7. Village hereby agrees to maintain insurance on any Personnel of Village and on any Equipment owned or used by Village Personnel in the furnishing of Services to Bellflower. Village and Bellflower each agree that each of them shall be responsible for contacting their respective insurance carriers and informing the insurance carriers of the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their respective officer(s) who have set their respective signatures and seals to this Agreement on the date above written.

VILLAGE OF BELLFLOWER

By: *Allen Grussing*  
Allen Grussing, Mayor  
Village of Bellflower

Attest: (seal)

*Herbert L. Youngblood* 5/14/2025  
City Clerk  
Village of Bellflower



VILLAGE OF DOWNS

By: *Michael James*  
Michael James, President  
Village of Downs

Attest: (seal)

*Julie James*  
Julie James, Clerk  
Village of Downs





## Village of Downs

211 S. Seminary, PO Box 18

Downs, IL 61736-0018

Voice: 309-378-3221

Email: [Info@VillageOfDowns.org](mailto:Info@VillageOfDowns.org)

Website: [www.VillageOfDowns.org](http://www.VillageOfDowns.org)

### *Village President, Village Board and Clerk*

<b>Village President</b>	<b>Public Safety / President Pro Tem</b>	<b>Public Works</b>	<b>Finance / Services / FOIA Officer</b>	<b>Streets</b>	<b>Building</b>	<b>Parks/Youth Center/Food Pantry</b>	<b>Clerk</b>
Mike James	Maureen Roach	Toby Twyford	Anna Milliken	Brian Warfel	Sarah Gassaway	Stephanie Adkisson	Julie James

## Schedule A

The following are the Village of Downs equipment and resource rental rates. Are rates including routine maintenance on the equipment.

Any accidental damage or loss to the equipment must be repaired or paid by the unit of government renting the equipment except where noted. If the Village of Downs is supplying personnel resources to operate the equipment accidental damage rule is excluded.

<b>Equipment or Resource</b>	<b>Rate</b>
2023 VX75-500 Vacuum Excavator & Jeter	\$120 /hr
2023 Trailer Mounted Spray Injection Road Repair Machine and 2023 1000-Gallon Emulsion Trailer Tanker	\$60 /hr
2015 F450 Dump Truck	\$60 /hr
2020 John Deere 50G Compact Excavator and Trailer	\$70 /hr
Full-Time Employee	\$40 /hr
Bucket Truck (Work with Downs on anything that breaks)	Free

Police Chief  
Josh Dingler

Public Works Supervisor  
Jill Kasprzak

*Other Positions and Committee Chairs*  
Treasurer/Budget Officer/TIF Administrator  
Julie Bakewell

Zoning Enforcement  
Lyndall Cuba

Zoning Board Chairperson  
Eric Thompson

## Pelonis ● 35-Pint Gravity Drain Dehumidifier

Model Number: PAD35C1DWT | Menards ® SKU: 6235336

EVERYDAY LOW PRICE

**\$169.99**

11% REBATE\* Good Through 5/11/25

**\$18.70**

**PRICE  
AFTER  
REBATE\***

**\$ 151<sup>29</sup>**  
each



### Features

- Removes up to 35 pints of moisture per day
- Side access bucket with splash guard lid to reduce spillage when emptying the bucket
- Position over a floor drain or a sink for continuous drainage with included drain hose
- Simply plug the dehumidifier in, and it's running in no time
- Easy-to-use electronic control panel and digital display
- Washable and reusable filter with clean filter indicator light that lets you know it is time to clean your filter for optimal performance
- Customizable settings including an adjustable humidistat and 24-hour programmable timer
- Bucket full indicator light lets you know when it is time to empty the bucket
- Dehumidifies in temperatures as low as 41°F with an auto defrost feature that prevents the evaporator from freezing
- Energy Star certified
- 3-year limited warranty

From: **Robert Althouse** <[althouse.robert.2015@gmail.com](mailto:althouse.robert.2015@gmail.com)>

Date: Fri, May 9, 2025 at 3:51 PM

Subject: Estimates

To: Allen Grussing <[allen.grussing@gmail.com](mailto:allen.grussing@gmail.com)>

Estimate to add a motion light above the generator and cover exposed wiring is \$275.

Estimate to add/repair conduit and wiring at the restrooms near the pavilion is \$200.

Thank you



ESTIMATE

Shelton Stump Removal LLC  
306 Prairie St  
Bellflower, IL 61724

sheltonstumpremoval@gmail.com



Bill to  
Village of Bellflower

Ship to  
Village of Bellflower

Estimate details  
Estimate no.: 1003  
Estimate date: 04/13/2025

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Stump Removal in front of Dan Hensleys</b>	Remove Bricks from sidewalk and place on pallet, remove as much rock as possible from area, grind the stump, and remove as much debris as possible for concrete company to backfill with rock.	1	\$1,600.00	\$1,600.00
Total					\$1,600.00

Accepted date

Accepted by

# Bellflower Community Library

## Annual Report

May 2024 through April 2025

### Programs and Accomplishments of the Board:

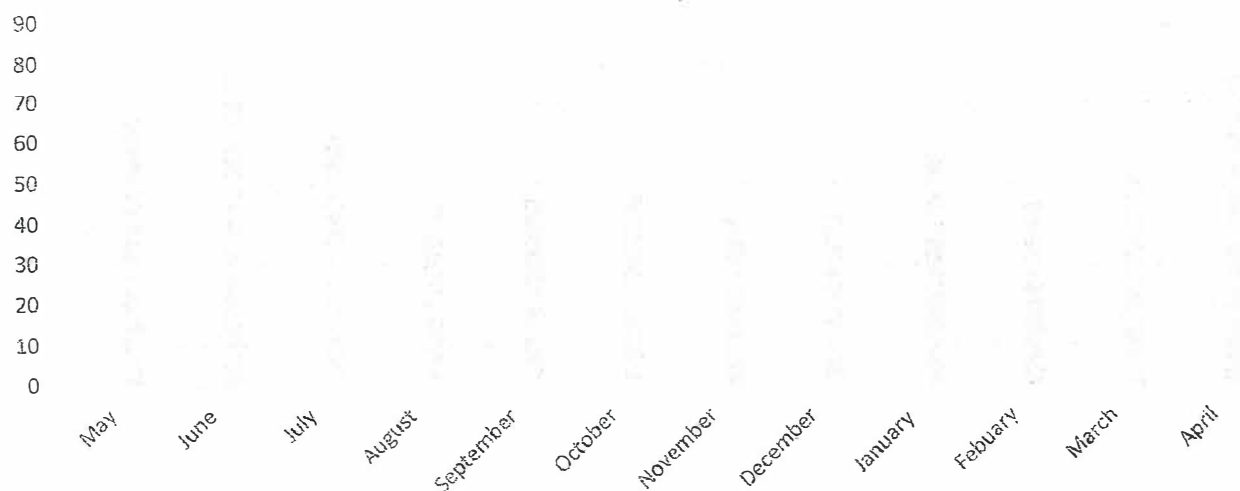
1. Added two (2) new volunteers.
2. Added 376 new and donated books.
3. Offered a summer reading program through the months of June, July, & August. Had two (2) programs in July. One in cooperation with the Historical Society and one given by the Museum of the Grand Prairie.
4. Continued to work on organizing the shelves to keep the library attractive and user friendly.
5. Held an appreciation party for our volunteers in April.
6. Had an open house on July 4<sup>th</sup>.
7. Purchased a new front door mat and AC cover.
8. Partnered with Stephanie Zimmerman for a kids' program in April.
9. Purchased a new "reading" chair for the back room.
10. Improved the children's area by adding a playhouse and a barn with animals and farm equipment.
11. Started a book club meeting once a month.

# Number of Patrons Using Library

## May 2024 through April 2025

month	number of patrons	
May	66	
June	77	
July	62	
August	44	
September	46	
October	47	
November	41	closed Wednesday afternoon before Thanksgiving
December	42	
January	58	
February	45	
March	51	
April	77	

Patrons Using the Library



### Immediate Goals:

1. We are working on plans for some kid's summer programs, and a reading program June-August.
2. Hoping for Mary Yeadon to work a time in her schedule to paint a mural on the building before July 4<sup>th</sup>.
3. We are hoping to again offer some kids programs throughout the year, partnering with Stephanie Zimmerman.

### Budget:

We thank the Village Board for their support. We respectfully ask for your consideration in granting us the \$2,500 we have received in the past for our operating expenses.

### Summary:

As a board, we are proud of the improvements we have made this year, especially to the kid's area. We are always looking for ways to make the library more inviting. We continue to work well together and want to serve the community by offering a great library experience.

---

Debbie Hensley – Chairman

Cc: Kathy Springer

Maria Aldrich

Sally Weiss

Village Board members

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES – SPECIAL MEETING**  
**JUNE 3, 2025**

**CALL TO ORDER**

President Allen Grussing called the special meeting to order at 6:30 p.m. in the Village Office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on June 1, 2025, at 6:15 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Bart Lytel, and Steve Weiss

Absent: Trustees Beth Ellis and Shane Zimmerman

Five of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Rob and Brooke Brown

**PUBLIC COMMENT**

None.

**MEETING PURPOSE**

- a. Ratify May 30, 2025 board approval of Lanz Underground Solutions proposal to install a footing tile pump station on the west side of the Community Center by the boy's locker room.
- b. Discussion with GHB LLC regarding their plans for implementing a fiber optic network within the village.

**ACTION**

MOTION by Trustee Aldrich to ratify the May 30, 2025 board approval of Lanz Underground Solutions \$8,230 proposal (copy attached) to install a footing tile pump station on the west side of the Community Center by the boy's locker room. Seconded by Trustee Weiss. Voice vote: 4 yes; - 0- no. Motion passed.

**DISCUSSION**

Rob Brown distributed a packet "A step-by-step guide to fiber internet installation" (copy attached) which he discussed with the board.

Following is a list of board questions submitted to Rob and Brooke on May 28. *Answers provided below were derived from the discussion.*

**Current Business**

1. How many customers do you currently have? *Over 1,000.*
2. Is the internet live in Anchor and Colfax? *Yes.*
3. New Berlin, Loami, Colfax, and Anchor were mentioned as towns where you've installed service. For New Berlin it appears the village provides and bills for the service. The Village of Loami website shows that Mediacom and Frontier are the internet options. Nothing

could be found about internet service on the Colfax website, and Anchor has no website. Can you provide more information about the installation in those towns, who provides the service, and who bills for it? *New Berlin decided to own and bill their customers and then pays GHB for the service less \$5 per customer which New Berlin keeps. GHB bills customers in their other installations.*

#### Project Management

1. Can you provide a detailed project workplan that includes the planned timeframe from start to completion for this project? *Not discussed.*
2. How long will it take to install the entire village? *Six months to one year.*

#### Technical Infrastructure

1. When are the cable vaults installed - a) all at the beginning of the project when the fiber optic lines are installed, or b) after residents sign up to install the service? *At the beginning of the project.* Is there a potential to have cable vaults installed that never get used? *Yes.*
2. If another service provider comes to town (like you said Anchor has 4), do they run all their own fiber optic lines and vaults? *Yes.*
3. It appears there will be many cable vaults around town from which service will be provided. Is there a "central hub" location that will be the base for all fiber service? *Yes. A small building will most likely be installed on what was Raymond White's salvage yard.*
4. When would the bandwidth from AT&T be turned on for your company? *Active now.*
5. At the May 14 meeting you mentioned the service is for internet only, but that there are other options for phone and TV service. For a typical Mediacom customer with bundled internet, TV, and phone, what are the options for continuing TV and phone? What are the costs for those services? *TV-streaming through internet, satellite dish, install external antenna, or Mediacom. Phone-cell phone, Frontier, MagicJack.*
6. If a company installing the fiber optic damages another company's service lines, who is responsible for the repair and loss of service to their customers? *If services are marked by JULIE, the excavator is responsible. If the service is not marked by JULIE, the owner of the damaged service will be responsible.*
7. If an ISP goes out of business or is purchased by another firm, or if future technology makes the installed fiber optic obsolete, does the fiber they installed just get left at 24-inches underground? *Yes.*
8. Is fiber repairable if damaged? Or does a new section have to be run from a junction point? *Fiber repairs can be spliced.*

#### Company Infrastructure

1. Is there a public website that consumers can be pointed to regarding this project? *Website at ghbfiber.com but contains no project information.*
2. Are you bonded/insured, and to what extent? Is this paperwork available for review? *Yes.*
3. Who are the points of contact that can be reached for public questions or concerns, both during and after the work is done? *Rob and Brooke.*

#### Customer Support

1. Who handles home installations? *A member of the GHB team.*
2. What are the options for service, and what is the monthly cost for each? *Standard service is available at 1GB for \$75/monthly and 2GB for \$95/monthly.*
3. What is the cost for a customer to install service? *No cost.*

4. Is there a contract for customers? *No contract.*
5. Do customers have to lease equipment from you or provide their own equipment? *Either, if the customer-owned equipment is compatible with GHB.*
6. Do you have a process / cost for service to low-income customers? *Yes. Illinois requires a state-mandated plan of approximately 150MB at \$30.*
7. Who bills the customers? *GHB.*
8. Can we see a sample customer bill? *See last page of handout.*
9. Who provides customer support after service has been installed? *GHB.*
10. What are the hours for tech support? *24x7.*
11. Who handles tech support after hours? *GHB.*
12. Will the village be given free service at all village properties (currently, the Community Center, Library, and Depot)? *Community Center may possibly need booster service to get service throughout the building. Yes.*

Additional questions:

1. Do you have approval to go under the CN railroad? *Working on approval. CN has an unused 4-inch pipe that goes under the railroad near the elevator and is available for GHB to purchase. Will also need IDOT approval to go under Route 54.*
2. When do customers sign up for the service? *After all infrastructure (conduit, vaults, fiber optic lines) has been installed.*
3. Will GHB sell this business to another party? *Rob and Brooke live here, and there are no plans to sell. As with any business, operational plans are subject to change.*
4. Does the board need to approve this project? *The board does not approve whether a vendor can provide fiber optic service within the village. However, the board does approve whether to grant a vendor permit to construct facilities within the village rights-of-way.*

Next steps – President Grussing will request the village attorney to forward a copy of the Right-of-Way Permit Application to GHB’s attorney.

**ADJOURN**

President Grussing adjourned the meeting at 7:55 p.m.

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
SPECIAL MEETING NOTICE AND AGENDA  
JUNE 3, 2025**

A special meeting of the Village of Bellflower Board of Trustees will be held Tuesday, June 3, 2025, at 6:30 p.m., in the Village Office of the Bellflower Community Center, 104 W Center Street, Bellflower.

**MEETING PURPOSE**

- a. Ratify May 30, 2025 board approval of Lanz Underground Solutions proposal to install a footing tile pump station on the west side of the Community Center by the boy's locker room.
- b. Discussion with GHB LLC regarding their plans for implementing a fiber optic network within the village.

**CALL TO ORDER**

**PUBLIC COMMENT**

**RATIFICATION OF LANZ PROPOSAL**

**DISCUSSION WITH GHB LLC**

**ADJOURN**



# Underground Proposal

## LANZ UNDERGROUND SOLUTIONS

2709 Clark Rd  
Champaign, IL. 61822  
(217) 355-5512  
FAX (217) 355-5516

Proposal submitted to <b>Village of Bellflower Allen Grussing</b>		Phone # <b>309-929-9059</b>	Proposal Date: <b>5/28/2025</b>
Street Address <b>104 W. Center St.</b>		Job Description	
City, State and Zip Code <b>Bellflower, IL 61724</b>		Job Location	
Email: <b>vob.mayor@outlook.com</b>	Date of Plans	Plan #	Mobile #

We hereby submit specifications and estimates for: Underground

Labor, material, and all taxes for Quote includes:

Lanz will first JULIE the area to be worked in and obtain any necessary permits.

Lanz will then excavate along the west side of the locker room from the addition on the north side to the concrete stairway outside entrance to the boy's locker room. Lanz would then install a 4" corrugated tile along the footing of the building in the excavated area. Lanz will then install a 24" diameter pump station with a pump and a high water alarm. Lanz will connect the new tile into the pump station making sure all connections are sealed. Lanz will then excavate and install a discharge for the sump pump to the clay gutter line near the current excavation making proper connections. Lanz will then backfill the new tile with rock up to the top of the pipe. We will bed all other pipes in rock as necessary, get any necessary inspections and then backfill the remaining excavation to a rough grade.

\*\*\*Customer is responsible for having 2 electrical circuits installed for the alarm panel and the pump.\*\*\*

\*\*\*Customer is responsible for having the AC unit moved and reinstalled.\*\*\*

Quote is based on locate flags being present when we start the job.

Quote does not include repair on any system not marked by JULIE (irrigation, geo lines, etc.).

We will backfill to a rough grade (mound the dirt to allow time for settling)

Quote does not include final grading, seeding, or landscape.

Lanz is not responsible for any preexisting conditions on property.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: **\$8,230.00**

Payment shall be made as follows: 50% due prior to starting the job with the remaining balance due upon final completion!

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within - 30 - days.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 1 1/2% service charge will be added to any unpaid balance after 30 days. Should legal action be required, I hereby agree to pay any legal fees required for collection of amount owed.

Signature: Allen D. Grussing, Mayor

Signature: \_\_\_\_\_

**Right to Cancel:** Customer agrees and acknowledges that under state and federal law, Customer has a right to cancel this Agreement upon written notice to the Company within three (3) business days of the Effective Date hereof without penalty.

Date of Acceptance: 5-30-2025

A grayscale, high-contrast image of the American flag, featuring the stars and stripes. The flag is slightly wavy and occupies the entire background of the slide.

# GHB FIBER

A step-by-step guide to fiber internet installation:

## **Mapping for the Village**

**Mapping involves laying out plan of where the fiber will be laid. We have to check where vaults will be placed in relativity to homes being serviced, we make sure we are not crossing any water or gas lines, and provide a general overview of what the grid will look like once completed**

## **Meet with Village**

**This is when we do a full introduction of ourselves and lay out our plans for the Village as a whole. After the mapping process is complete we will move to the next phase which is checking into what permits and easements are needed to move forward with the installation process. The maps provide a helpful overview of what permits may be needed to start work based on the locations of the vaults.**

## **Call in Locates**

**This is when we call in Locates for the Village, this is when the USIC comes out and starts placing physical markers for things that we need to begin the actual process of laying fiber into the ground. They mark things like water and gas lines to avoid, this helps us get a more physical representation of where the lines will be soon be placed.**

## **Bringing in Conduit**

**This is the process of actually laying the conduit in the ground based on the findings from the Locates. The conduit is a housing structure for the actual fiber lines for the internet**

## **Vault Placements**

**This is when each Vault is placed into the ground. Vaults are what will connect the main cables from the ground to individual lines that will be run to homes being serviced.**

## **Bringing in Fiber Internet**

**This is when the fiber that will actually run the internet is run through the conduit, giving access to fiber internet.**



# Splicing

**This is when the ends of each fiber line are spliced together to send internet to each vault and be ready for homes to have access.**

## **Back Fill Conduit**

**This is when all the lines that were dug for the conduit lines are filled in to be level with the original ground. After we have filled all of the dug-in lines, we also seed the dirt on top to finish our yard restoration process.**

## **Customer Sign-Ups and Installation**

**The town now has fiber! Next up, we get individual sign-ups for homes that are interested in our service. This is a multi-step process:**

- **Locates- locates are done per household to find the nearest Vault to each home.**
- **Lines are run from the Vault to the house needing service, we will drill a small hole in the wall to feed fiber into your home and then attach a weatherproof box on the outside of the house to protect the cable entrance.**
- **After the outside lines are ran to the inside, a technician will come into your home to set up your modem and deco and help you choose a WIFI name and password**

## **Billing**

**Within two weeks you will receive your first bill for a prorated amount. So if you are installed in the middle of the month you just pay for the usage at the remainder of the month. Installation and deco purchase fees are one time fees that you will see reflected in your first bill that will fall off the following month.**

# Billing Example

**GHB FIBER** P.O. Box 233 Bedford, IL 61724 (217) 461-2219 ghbfiber.com

**ACCOUNT**  
 [Redacted]  
 Collins, IL 61728  
 ACCOUNT #  
 SUB-2504-00000940

**INVOICE #**  
 INV-2505-200791  
 INVOICE DATE  
 05/31/2025  
 INVOICE TOTAL  
 \$95.00

**SUMMARY OF CURRENT CHARGES**

DESCRIPTION	AMOUNT
2 Gbps Fiber Internet	\$95.00
<b>Invoice Total:</b>	<b>\$95.00</b>
<b>Amount Paid:</b>	<b>\$0.00</b>
<b>Total Due:</b>	<b>\$95.00</b>

**GHB FIBER** P.O. Box 233 Bedford, IL 61724 (217) 461-2219 ghbfiber.com

**ACCOUNT**  
 [Redacted]  
 Collins, IL 61728  
 ACCOUNT #  
 SUB-2504-00000940

**SERVICE ITEM DETAILS**

DESCRIPTION	PLAN	AMOUNT
2 Gbps Fiber Internet	Standard	\$95.00
2 Gbps Fiber Internet	Standard	\$95.00
<b>Invoice Total:</b>		<b>\$95.00</b>
<b>Amount Paid:</b>		<b>\$0.00</b>
<b>Total Due:</b>		<b>\$95.00</b>

**GHB FIBER**  
 Please Send Payment To:  
 GHB Fiber  
 P.O. Box 233  
 Bedford, IL 61724

Account #: SUB-2504-00000940  
 Invoice #: INV-2505-200791  
 Due Date: 05/31/2025  
 Total Due: \$95.00  
 Amount Enclosed:

Please include your account number in the MEMO field of any checks.

FOR CHANGE OF ADDRESS:  
 Please check this box, and fill out the reverse.

Account Holder:  
 [Redacted]  
 Collins, IL 61728

Current Customer Billing Information:  
 [Redacted]  
 Collins, IL 61728

Updated Billing Information:

Date Effective:

New Address:

CITY: State: Zip:  
 Home # Other #

Page 2 of 2

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**JUNE 11, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:02 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on June 9, 2025, at 5:00 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Beth Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustees Teresa Drinkwater and Bart Lytel

Five of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Chelsie Leffelman

**PUBLIC COMMENT**

Chelsie Leffelman – stated Bellflower Lions Club would like to sponsor a “foam cannon” on July 4<sup>th</sup>. She was referred to Trustee Drinkwater.

**CONSENT AGENDA**

- a. Approve minutes of the regular meeting held on May 14, 2025.
- b. Approve minutes of the special meeting held on June 3, 2025.
- c. Approve expenditures during the period of May 15, 2025, through June 11, 2025.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

May 2025 – 1 citation; 2 warnings.

**UNFINISHED BUSINESS**

- a. Replace all exterior US flags – COMPLETE.
- b. Community Center
  - 1) Install electric outlet on conference room south wall – pending decision on what will be purchased to use with outlet.
  - 2) Install exterior lights at generator and band room door – in process.
  - 3) Install BTHS friezes in main entrance hall – COMPLETE.
  - 4) Install padlocks on generator and gate – in process.
  - 5) Prioritize areas for tuckpointing – President Grussing will take pictures and review with the vendor to determine immediate needs.
  - 6) Remediate boys’ locker room water seepage – heavy rains occurred over the past two weeks and there was NO water in the boys’ locker room. Installation of the sump pump is scheduled for next week depending on weather.
  - 7) Paint exterior doors on building south side – supplies purchased; project for workday.
  - 8) Repair locks on stage door and band room exterior door - COMPLETE.

- 9) Swings to be replaced by Kevin and Franci Miller – COMPLETE.
- c. Don Harden Field
  - 1) Paint restroom doors – supplies purchased; project for workday.
  - 2) Repair ballfield light not working – needs a new ballast, which may be available from Blue Ridge High School due to their field lighting upgrades.
  - 3) Repair restroom conduit wiring – COMPLETE.
  - 4) Replace home plate – pending determination of what is needed after season ends.
  - 5) Village Garage roof repair – pending review.
- d. Financial (Senator Turner grant) – IL DCEO approved; reviewing reimbursement procedures.
- e. Fourth of July – need a service plaque for Lloyd Power’s years of lighting the fireworks – ordered.
- f. Emergency storm siren remote activation – waiting on vendor.
- g. Streets
  - 1) Grind stump at 105 N Main St (Hensley) – Cody Shelton submitted JULIE.
  - 2) Hydro-jetting stormwater drains – Rob Brown offered to do this at no cost; we need his insurance certificate covering the village.
  - 3) MFT street sign replacement – pending IDOT approval of FY25-26 MFT plan.
  - 4) MFT gravel for rights-of-way and alleys – Trustee Zimmerman needs list.
- h. Water system
  - 1) Repair sinkhole at Feed Mill flushing hydrant – Nick Drinkwater to be contacted.
  - 2) Install bollards at Feed Mill flushing hydrant – pending item h(1) completion.
  - 3) Install fencing at water tower – on hold for an additional estimate.
  - 4) Tuckpoint tower pump house – in process.

## **NEW BUSINESS**

- a. Action
  - 1) MOTION by Trustee Zimmerman to approve Resolution R2025-02 “A Resolution Adopting a Budget for Fiscal Year 2025-2026” (copy attached). Seconded by Trustee Ellis. Roll call vote: Yes-Trustees Aldrich, Ellis, Weiss, and Zimmerman. No-None. Absent-2. Vote summary: Yes (4), No (-0-), Absent (2). Motion passed.
  - 2) MOTION by Trustee Aldrich to approve Ordinance 2025-02 “Appropriation Ordinance for 2025-2026” (copy attached). Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Ellis, Weiss, and Zimmerman. No-None. Absent-2. Vote summary: Yes (4), No (-0-), Absent (2). Motion passed.
  - 3) MOTION by Trustee Aldrich to approve purchasing two sets of adult pads and one set of pediatric pads for the Community Center defibrillator at an approximate cost of \$300. Seconded by Trustee Ellis. Voice vote: 4 yes; -0- no. Motion passed.
  - 4) MOTION by Trustee Zimmerman to approve purchasing a Tempest weather station from WCIA, at an approximate cost of \$305, to assist with reporting emergency weather information to McLean County EMA (specs attached). Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.
  - 5) MOTION by Trustee Zimmerman to declare the following village property as surplus property and advertise for bids:
    - a) Toro Z Master Professional 7000 Diesel Mower, model #7000, serial # I369409
    - b) Yard Machine 20-inch Push Mower, model #11A-02BT729, serial #1D01NK12261
    - c) Stihl String Trimmer, model #FS-90, serial #297943929
    - d) Allis Chalmers Diesel Tractor, model #5020, serial #8244
    - e) Woods Pull-behind mower, model #RM500 2, serial #06461
 Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed

- 6) Sell surplus property located at 201 W South St – no bids received.
- b. Information about Evolis Vision radar speed signs was presented (copy attached) and discussed. Possibly consider for FY25-26 budget.

## **BOARD REPORTS**

### **President Grussing**

- July 4<sup>th</sup> - new 3-year contract with American Patriot Pyro signed; parade permit received from McLean County Highway Department; submitted IML RMA fireworks insurance rider application.
- Farnsworth is drafting the FY25-26 MFT expenditure request to include:
  - Spray patch \$13,680
  - Remove Anderson trees \$5,400
  - Install street signs \$3,600
  - Total \$22,680, excluding engineering fees
- Recommend we investigate using an engineering firm other than Farnsworth due to the perceived degradation of customer service since Joe Mikulecky retired. This will be very important as we proceed to plan a new water well. The board concurred.
- Asked K&K Coating, Gibson City, for estimates to stripe our parking lines, paint the water tower pump house, and paint the Depot trim. K&K painted the library building and roof last year.
- Don Harden Field ballfield light conduit was pulled away from the light pole by kids. Bob Althouse will fix when he rents a lift to complete item c(2) above.
- Contacted and agreed to the use of the Community Center for a 20-minute rest stop on September 23, 2025 by the Gold Star 500 bicycle journey's first day from Springfield to Gibson City. The 5-day, 500-mile endurance cycling event begins in Springfield on September 23 and ends in Litchfield on September 27. The race sponsors provide all food, water, and support, but will use the cafeteria and restrooms.
- Water
  - IEPA Field Survey responses are being prepared.
  - Availability notice for the 2024 Consumer Confidence Report of water quality has been posted for the entire month of June at the Community Center exterior bulletin board, Post Office, Library, and on the June water bills and the village website.

Trustee Zimmerman – tree located at the corner of 501 N State St (Carl Brown) and E North St needs trimming to improve traffic visibility. President Grussing stated that Chief Dangler also raised the issue. A letter will be sent to Brown. If no response, we will have Steven Sprau trim the tree and then we will bill the resident.

Clerk Youngblood – subsequent to this meeting, Ordinance 2025-02 “Appropriation Ordinance for 2025-2026” was filed in the McLean County Clerk’s office on June 27, 2025.

## **ADJOURN**

President Grussing adjourned the meeting at 8:32 p.m.



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**JUNE 11, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, June 11, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held May 14, 2025
- Approve minutes of the special meeting held June 3, 2025
- Approve expenditures during the period May 15, 2025, through June 11, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Replace flags
- b. Community Center
  - 1) Electrical: a) install outlet on conference room south wall; b) install exterior light over band room door; install exterior motion sensor light over generator
  - 2) Install BTHS friezes
  - 3) Install padlocks on generator and gate
  - 4) Prioritize areas for tuckpointing
  - 5) Remediate boys' locker room water seepage
  - 6) Replace boys' locker room dehumidifier
  - 7) Paint doors on building south side
  - 8) Repair locks on stage door and band room exterior door
  - 9) Swings-to be replaced by Kevin and Franci Miller
- c. Don Harden Field
  - 1) Paint restroom doors
  - 2) Repair ballfield lights not working
  - 3) Repair restroom conduit wiring
  - 4) Replace home plate
  - 5) Village Garage – repair roof
- d. Financial – Senator Turner grant
- e. Fourth of July – purchase service plaque for Lloyd Power
- f. Storm siren remote activation
- g. Streets
  - 1) Grind stump at 105 N Main St (Hensley)
  - 2) Hydro-jet and mark drains/tiles except on State Street
  - 3) Install MFT signs (street, handicap, dead end)
  - 4) Spread MFT rock on alleys and rights-of-way
- h. Water system
  - 1) Repair sinkhole at Feed Mill flushing hydrant
  - 2) Install bollards at Feed Mill flushing hydrant
  - 3) Install fencing at water tower
  - 4) Tuckpoint tower pump house

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA**

**NEW BUSINESS**

a. Action

- 1) Approve resolution R2025-02 “Fiscal Year 2025-2026 Budget”
- 2) Approve ordinance 2025-02 “Fiscal Year 2025-2026 Appropriations”
- 3) Approve purchase of Community Center defibrillator battery
- 4) Approve purchase of Tempest weather station
- 5) Declare surplus property: a) Toro diesel zero-turn mower, b) push lawn mower, c) string trimmer, d) Allis Chalmers tractor; e) pull-behind mower
- 6) Sell surplus property – open bids, if any, for 201 W South St

b. Discussion

- 1) Evolis Vision radar speed signs

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
JUNE 11, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 5/31/2025
- Illinois Funds Account Reconciliations – 5/31/2025
- Invoices paid 5/2025 GF and WF
- Invoices paid 6/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 5/2025
- QuickBooks Balance Sheet – 6/11/2025
- QuickBooks Expenditures 5/15/2025 – 6/11/2025
- QuickBooks Fund P&Ls 5/1/2025-6/11/2025

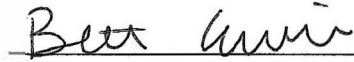


ALLEN GRUSSING, PRESIDENT



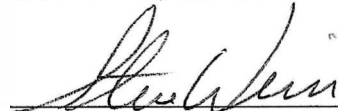
SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE

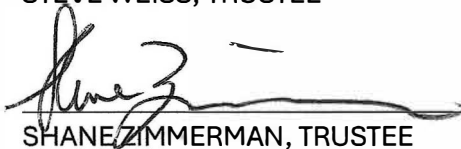


BETH ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

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**RESOLUTION NUMBER R2025-02**

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**A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026**

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Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Beth Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on June 11, 2025

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2025-02  
A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026**

**WHEREAS**, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

**WHEREAS**, within the first quarter of each fiscal year the corporate authorities of the Village are required to adopt an annual appropriation ordinance which identifies all sums of money deemed necessary to defray all necessary expenses and liabilities of the Village (65 ILCS 5/8-2-9); and

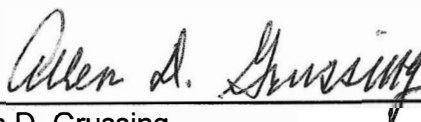
**WHEREAS**, an operating budget is necessary to develop detailed revenues and expenditures which can be summarized into an appropriation ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the Budgets attached as Exhibit A are approved for use during the fiscal year beginning May 1, 2025 and ending April 30, 2026. This Resolution shall be effective upon adoption and approval.

**ADOPTED** by the Board of Trustees of the Village of Bellflower this 11th day of June 2025, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>4</b>		<b>2</b>	

**APPROVED** this 11th day of June 2025.



Allen D. Grussing  
Village President

ATTEST:

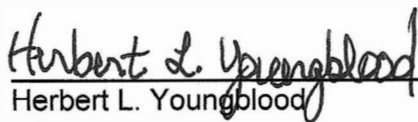
  
Herbert L. Youngblood  
Village Clerk



EXHIBIT A  
BUDGET FY25-26  
[3 Pages Follow]

# Village of Bellflower

## Budget

May 2025 - April 2026

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
<b>Income</b>				
4100 Taxes Received				\$0.00
4110 County Property Tax	40,000.00			\$40,000.00
4130 State Income Tax	50,000.00			\$50,000.00
4140 State Motor Fuel Tax		12,000.00		\$12,000.00
4150 State Replacement Tax	1,000.00			\$1,000.00
4162 State Sales Tax	15,000.00			\$15,000.00
4163 State Use Tax	10,000.00			\$10,000.00
4170 State Telecom Tax	400.00			\$400.00
4180 State Cannabis Use Tax	400.00			\$400.00
<b>Total 4100 Taxes Received</b>	<b>116,800.00</b>	<b>12,000.00</b>		<b>\$128,800.00</b>
4300 Water Bill Receipts			99,000.00	\$99,000.00
4400 Other Revenue				\$0.00
4410 Donations Received	9,400.00			\$9,400.00
4418 Fees Received			3,000.00	\$3,000.00
4420 Fines Received	3,000.00			\$3,000.00
4430 Rental Income	5,000.00			\$5,000.00
4450 Township Community Center Taxes	11,000.00			\$11,000.00
4455 Wind Farm Income	68,000.00			\$68,000.00
4480 Franchise Fees	3,600.00			\$3,600.00
4490 Reimbursements	29,250.00			\$29,250.00
<b>Total 4400 Other Revenue</b>	<b>129,250.00</b>		<b>3,000.00</b>	<b>\$132,250.00</b>
4600 Interest Earned	16,800.00	1,150.00	10,800.00	\$28,750.00
<b>Total Income</b>	<b>\$262,850.00</b>	<b>\$13,150.00</b>	<b>\$112,800.00</b>	<b>\$388,800.00</b>
<b>GROSS PROFIT</b>	<b>\$262,850.00</b>	<b>\$13,150.00</b>	<b>\$112,800.00</b>	<b>\$388,800.00</b>
<b>Expenses</b>				
6100 Bank Service Charges	30.00			\$30.00
6200 Engineering Services				\$0.00
6210 Streets		2,500.00		\$2,500.00
6220 Water System			10,000.00	\$10,000.00
<b>Total 6200 Engineering Services</b>		<b>2,500.00</b>	<b>10,000.00</b>	<b>\$12,500.00</b>
6300 Events				\$0.00
6310 Christmas	100.00			\$100.00
6320 Easter	500.00			\$500.00
6330 Fundraising	50.00			\$50.00
6340 July 4	11,100.00			\$11,100.00
6350 Thanksgiving	3,750.00			\$3,750.00
6360 Village Work Day	1,900.00			\$1,900.00
<b>Total 6300 Events</b>	<b>17,400.00</b>			<b>\$17,400.00</b>
6400 Insurance Expense	14,000.00			\$14,000.00
6500 Office Expense	1,500.00		1,600.00	\$3,100.00
6600 Other Expense				\$0.00
6620 Property Tax	105.00			\$105.00

# Village of Bellflower

## Budget

May 2025 - April 2026

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
6630 Library Operations	2,500.00			\$2,500.00
6650 Miscellaneous	100.00			\$100.00
6660 Equipment Rental	200.00			\$200.00
<b>Total 6600 Other Expense</b>	<b>2,905.00</b>			<b>\$2,905.00</b>
6700 Payroll Expenses				\$0.00
6710 Wages-Hourly	6,500.00		1,050.00	\$7,550.00
6720 Wages-Officials	13,800.00			\$13,800.00
6730 Wages-Salaried	1,700.00		12,000.00	\$13,700.00
6760 Payroll Fees	900.00		150.00	\$1,050.00
6770 Payroll Taxes	1,790.00		1,100.00	\$2,890.00
<b>Total 6700 Payroll Expenses</b>	<b>24,690.00</b>		<b>14,300.00</b>	<b>\$38,990.00</b>
6900 Professional Fees				\$0.00
6910 Accounting and Audit	9,100.00			\$9,100.00
6920 Dues and Memberships	200.00		400.00	\$600.00
6930 Legal	5,000.00		500.00	\$5,500.00
<b>Total 6900 Professional Fees</b>	<b>14,300.00</b>		<b>900.00</b>	<b>\$15,200.00</b>
6970 Public Safety				\$0.00
6974 Police	20,000.00			\$20,000.00
6978 Security Cameras	2,400.00			\$2,400.00
<b>Total 6970 Public Safety</b>	<b>22,400.00</b>			<b>\$22,400.00</b>
7000 Repairs and Maintenance				\$0.00
7010 Buildings	62,850.00			\$62,850.00
7020 Equipment	4,600.00			\$4,600.00
7030 Grounds	23,550.00			\$23,550.00
7040 Streets	22,100.00	23,700.00		\$45,800.00
7050 Water System			48,800.00	\$48,800.00
<b>Total 7000 Repairs and Maintenance</b>	<b>113,100.00</b>	<b>23,700.00</b>	<b>48,800.00</b>	<b>\$185,600.00</b>
7200 Technology				\$0.00
7210 Internet	550.00			\$550.00
7220 Software	1,950.00		1,250.00	\$3,200.00
7221 Hardware	3,500.00		1,200.00	\$4,700.00
7230 Website	750.00			\$750.00
<b>Total 7200 Technology</b>	<b>6,750.00</b>		<b>2,450.00</b>	<b>\$9,200.00</b>
7400 Utilities				\$0.00
7510 Trash Disposal	500.00			\$500.00
7530 JULIE			150.00	\$150.00
7552 Electricity	15,950.00		2,950.00	\$18,900.00
7556 Natural Gas	4,900.00		1,500.00	\$6,400.00
7560 Telephone	850.00			\$850.00
<b>Total 7400 Utilities</b>	<b>22,200.00</b>		<b>4,600.00</b>	<b>\$26,800.00</b>
7600 Water Quality				\$0.00
7610 Chemicals and Supplies			2,500.00	\$2,500.00
7620 IEPA Testing			5,200.00	\$5,200.00



# Village of Bellflower

## Budget

May 2025 - April 2026

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
<b>Total 7600 Water Quality</b>			<b>7,700.00</b>	<b>\$7,700.00</b>
7850 Debt Service				\$0.00
7870 Loan-Interest			2,650.00	\$2,650.00
7880 Loan-Principal			11,800.00	\$11,800.00
<b>Total 7850 Debt Service</b>			<b>14,450.00</b>	<b>\$14,450.00</b>
7999 Contingency	23,575.00		8,000.00	\$31,575.00
<b>Total Expenses</b>	<b>\$262,850.00</b>	<b>\$26,200.00</b>	<b>\$112,800.00</b>	<b>\$401,850.00</b>
NET OPERATING INCOME	<b>\$0.00</b>	<b>\$ -13,050.00</b>	<b>\$0.00</b>	<b>\$ -13,050.00</b>
NET INCOME	<b>\$0.00</b>	<b>\$ -13,050.00</b>	<b>\$0.00</b>	<b>\$ -13,050.00</b>

JUN 27 2025

*Kathy Michael*  
COUNTY CLERK

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 2025-02**

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**APPROPRIATION ORDINANCE FOR 2025-2026**

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Allen Grussing, Village President

Village Trustees

Skee Aldrich  
Teresa Drinkwater  
Beth Ellis  
Bart Lytel  
Steve Weiss  
Shane Zimmerman

Herbert Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on June 11, 2025

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-02  
APPROPRIATION ORDINANCE FOR 2025-2026**

An ordinance appropriating for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2025, and ending April 30, 2026.

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

**SECTION 1:** That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality, be and the same are hereby appropriated for the corporate purposes of the Village of Bellflower, McLean County, Illinois, as hereinafter specified for the fiscal year beginning May 1, 2025 and ending April 30, 2026.

**SECTION 2:** That the appropriation herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Bellflower, and such appropriation being subject to further approval as to expenditure thereof by the Village Board.

**SECTION 3:** That the amount appropriated for each object and purpose shall be as follows:

PART I: ESTIMATED REVENUE

FISCAL YEAR MAY 1, 2025 THROUGH APRIL 30, 2026

ACCOUNT ID	ACCOUNT DESCRIPTION	ESTIMATED REVENUE	FUND TOTAL
<b>GENERAL FUND</b>			
4450-GF	Income-Community Center Township Tax	11,000.00	
4410-GF	Income-Donations	9,400.00	
4600-GF	Income-Interest Earned	16,800.00	
4420-GF	Income-Police Fines	3,000.00	
4490-GF	Income-Reimbursements	29,250.00	
4430-GF	Income-Rentals	5,000.00	
4480-GF	Income-Utility Franchise Fees	3,600.00	
4455-GF	Income-Wind Farm	68,000.00	
4110-GF	Taxes-County Property	40,000.00	
4180-GF	Taxes-State Cannabis Use	400.00	
4130-GF	Taxes-State Income	50,000.00	
4150-GF	Taxes-State Replacement	1,000.00	
4162-GF	Taxes-State Sales	15,000.00	
4170-GF	Taxes-State Telecom	400.00	
4163-GF	Taxes-State Use	10,000.00	
	<b>TOTAL GENERAL FUND</b>		<b>262,850.00</b>
<b>MOTOR FUEL TAX FUND</b>			
4600-MFT	Income-Interest	1,150.00	
4140-MFT	Taxes-Motor Fuel	12,000.00	
	<b>TOTAL MOTOR FUEL TAX FUND</b>		<b>13,150.00</b>
<b>WATER FUND</b>			
4418-WF	Income-Fees	3,000.00	
4600-WF	Income-Interest	10,800.00	
4300-WF	Income-Water Usage	99,000.00	
	<b>TOTAL WATER FUND</b>		<b>112,800.00</b>
	<b>TOTAL ESTIMATED REVENUE</b>		<b><u>388,800.00</u></b>

## PART II: ESTIMATED EXPENDITURES

FISCAL YEAR MAY 1, 2025 THROUGH APRIL 30, 2026

ACCOUNT ID	ACCOUNT DESCRIPTION	APPROPRIATION	CATEGORY TOTALS	FUND TOTALS
<b>GENERAL FUND</b>				
	<u>Administration</u>			
6710-GF	Wages-Hourly Employees	7,150.00		
6720-GF	Wages-Officials	15,180.00		
6730-GF	Wages-Salaried Employees	1,870.00		
6760-GF	Payroll Fees	990.00		
6770-GF	Payroll Taxes-Employer FICA and SUTA	1,969.00		
	Total Administration		27,159.00	
	<u>Operations</u>			
6910-GF	Accounting and Audit Services	10,010.00		
6100-GF	Bank Service Charges	33.00		
6920-GF	Dues and Memberships	220.00		
6210-GF	Engineering-Streets (non-MFT)	-		
6660-GF	Equipment Rental	220.00		
6310-GF	Events-Christmas	110.00		
6320-GF	Events-Easter	550.00		
6330-GF	Events-Fundraising	55.00		
6340-GF	Events-July 4	12,210.00		
6350-GF	Events-Thanksgiving	4,125.00		
6360-GF	Events-Village Work Day	2,090.00		
6400-GF	Insurance	15,400.00		
6930-GF	Legal Fees	5,500.00		
6630-GF	Library Operations	2,750.00		
6650-GF	Miscellaneous	110.00		
6640-GF	Non-Employee Labor	-		
6500-GF	Office Expense	1,650.00		
6974-GF	Public Safety-Police	22,000.00		
6978-GF	Public Safety-Security Cameras	2,640.00		
7010-GF	Repairs and Maintenance-Buildings	69,135.00		
7020-GF	Repairs and Maintenance-Equipment	5,060.00		
7030-GF	Repairs and Maintenance-Grounds	25,563.00		
7040-GF	Repairs and Maintenance-Streets	24,310.00		
6620-GF	Tax-Drainage District	105.00		
7210-GF	Technology-Internet	605.00		
7220-GF	Technology-Software	2,145.00		
7221-GF	Technology-Hardware	3,850.00		
7230-GF	Technology-Website	825.00		
7510-GF	Trash Disposal	550.00		
7552-GF	Utilities-Electricity	17,545.00		
7556-GF	Utilities-Natural Gas	5,390.00		
7560-GF	Utilities-Telephone	935.00		
	Total Operations		235,691.00	
<b>TOTAL GENERAL FUND</b>				<b>262,850.00</b>

[CONTINUED ON NEXT PAGE]

ACCOUNT ID	ACCOUNT DESCRIPTION	APPROPRIATION	CATEGORY TOTALS	FUND TOTALS
<b>MOTOR FUEL TAX FUND</b>				
	<u>Operations</u>			
6210-MFT	Engineering Services	2,500.00		
7040-MFT	Repairs and Maintenance-Streets	23,700.00		
	Total Operations		26,200.00	
	<b>TOTAL MOTOR FUEL TAX FUND</b>			<b>26,200.00</b>
<b>WATER FUND</b>				
	<u>Administration</u>			
6710-WF	Wages-Hourly Employees	1,155.00		
6730-WF	Wages-Salaried Employees	13,200.00		
6760-WF	Payroll Fees	165.00		
6770-WF	Payroll Taxes-Employer FICA and SUTA	1,210.00		
	Total Administration		15,730.00	
	<u>Operations</u>			
6100-WF	Bank Service Charges	-		
7610-WF	Chemicals and Supplies	2,750.00		
6920-WF	Dues and Memberships	440.00		
6220-WF	Engineering Services	11,000.00		
7620-WF	IEPA Testing	5,720.00		
7530-WF	JULIE Utility Locating	165.00		
6930-WF	Legal Fees	550.00		
7870-WF	Loan Repayment-Interest	2,915.00		
7880-WF	Loan Repayment-Principal	12,980.00		
6500-WF	Office Expense	1,760.00		
7050-WF	Repairs and Maintenance-Water System	51,200.00		
7220-WF	Technology-Software	1,375.00		
7221-WF	Technology-Hardware	1,320.00		
7552-WF	Utilities-Electricity	3,245.00		
7556-WF	Utilities-Natural Gas	1,650.00		
	Total Operations		97,070.00	
	<b>TOTAL WATER FUND</b>			<b>112,800.00</b>
	<b>TOTAL ESTIMATED EXPENDITURES</b>			<b>401,850.00</b>

# PART III: FINANCIAL SUMMARY

FISCAL YEAR MAY 1, 2025 THROUGH APRIL 30, 2026

<u>ACCOUNT ID</u>	<u>DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>MOTOR FUEL TAX FUND</u>	<u>WATER FUND</u>	<u>TOTAL FUNDS</u>
	<u>CASH ON HAND MAY 1, 2025 (nearest \$100)</u>				
1005	Heartland Bank-Clearing	500.00		500.00	1,000.00
1010	Heartland Bank-Checking (GF, CC, Events)	24,300.00		7,300.00	31,600.00
1040	Heartland Bank-Motor Fuel Tax Fund		5,100.00		5,100.00
1110	Illinois Funds-General Fund	250,300.00			250,300.00
1120	Illinois Funds-Motor Fuel Tax Fund		27,600.00		27,600.00
1130	Illinois Funds-Water Fund			287,200.00	287,200.00
1130	Illinois Funds-Wind Farm Income	146,200.00			146,200.00
	<b>CASH ON HAND</b>				
	<b>MAY 1, 2025</b>	421,300.00	32,700.00	295,000.00	749,000.00
	<b>PLUS ESTIMATED REVENUE</b>	262,850.00	13,150.00	112,800.00	388,800.00
	<b>EQUALS ESTIMATED FUNDS AVAILABLE</b>	684,150.00	45,850.00	407,800.00	1,137,800.00
	<b>LESS ESTIMATED EXPENDITURES</b>	(262,850.00)	(26,200.00)	(112,800.00)	(401,850.00)
	<b>EQUALS ESTIMATED CASH ON HAND</b>				
	<b>APRIL 30, 2026</b>	421,300.00	19,650.00	295,000.00	735,950.00

**SECTION 4:** That all unexpended balances of any item or items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

**SECTION 5:** That if any section, subdivision, or sentence of this Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

**SECTION 6:** That a certified copy of this Ordinance shall be filed with the McLean County Clerk within 30 days after adoption.

**SECTION 7:** That this Ordinance shall be in full force and effect after its passage, approval, and publication, as provided by law.

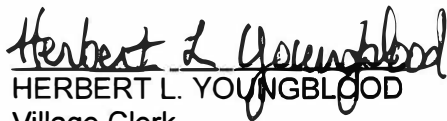
**ADOPTED** this 11<sup>th</sup> day of June 2025, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>4</b>		<b>2</b>	

**APPROVED** this 11<sup>th</sup> day of June 2025.

  
ALLEN D. GRUSSING  
Village President

ATTEST:

  
HERBERT L. YOUNGBLOOD  
Village Clerk





**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-02  
APPROPRIATION ORDINANCE FOR 2025-2026**

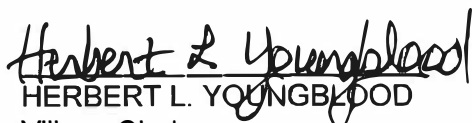
**CERTIFICATE OF FILING**


The undersigned duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois, does hereby certify that attached hereto is a true and correct copy of Ordinance No. 2025-02, the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2025, and ending April 30, 2026, as adopted and approved on June 11, 2025.

Further, the undersigned duly elected and qualified Village President of the Village of Bellflower, McLean County, Illinois, does hereby certify that the estimate of revenues, by source, anticipated to be received by the Village of Bellflower, McLean County, Illinois, as set forth in said Ordinance as "Estimated Revenues" is a true statement of said revenues.

This certification is made and filed pursuant to the requirement of Public Act 88-455 (35 ILCS 200/18-50) and on behalf of the Village of Bellflower, McLean County, Illinois. This certification must be filed with the McLean County Clerk within 30 days after the adoption of the Ordinance.

DATED this 11<sup>th</sup> day of June 2025.

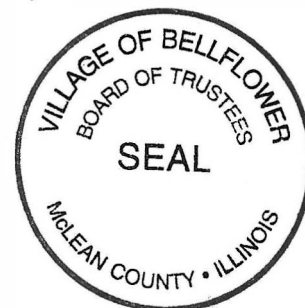
  
HERBERT L. YOUNGBLOOD  
Village Clerk

  
ALLEN D. GRUSSING  
Village President

FILING RECEIPT:

**FILED**  
McLEAN COUNTY, ILLINOIS  
JUN 27 2025

  
Kathy Michael  
COUNTY CLERK



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-02  
APPROPRIATION ORDINANCE FOR 2025-2026**

**CERTIFICATE OF PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

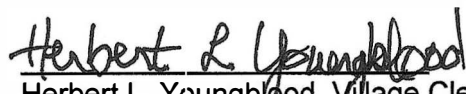
I further certify that on June 11, 2025, the corporate authorities of the Village of Bellflower passed and approved Ordinance No. 2025-02, entitled:

**APPROPRIATION ORDINANCE FOR 2025-2026**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2025-02 was published on June 11, 2025. Beginning on June 12, 2025, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 24<sup>TH</sup> day of June 2025.

  
Herbert L. Youngblood, Village Clerk

**FILED**  
McLEAN COUNTY, ILLINOIS

JUN 27 2025

  
COUNTY CLERK



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-02  
APPROPRIATION ORDINANCE FOR 2025-2026**

**NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

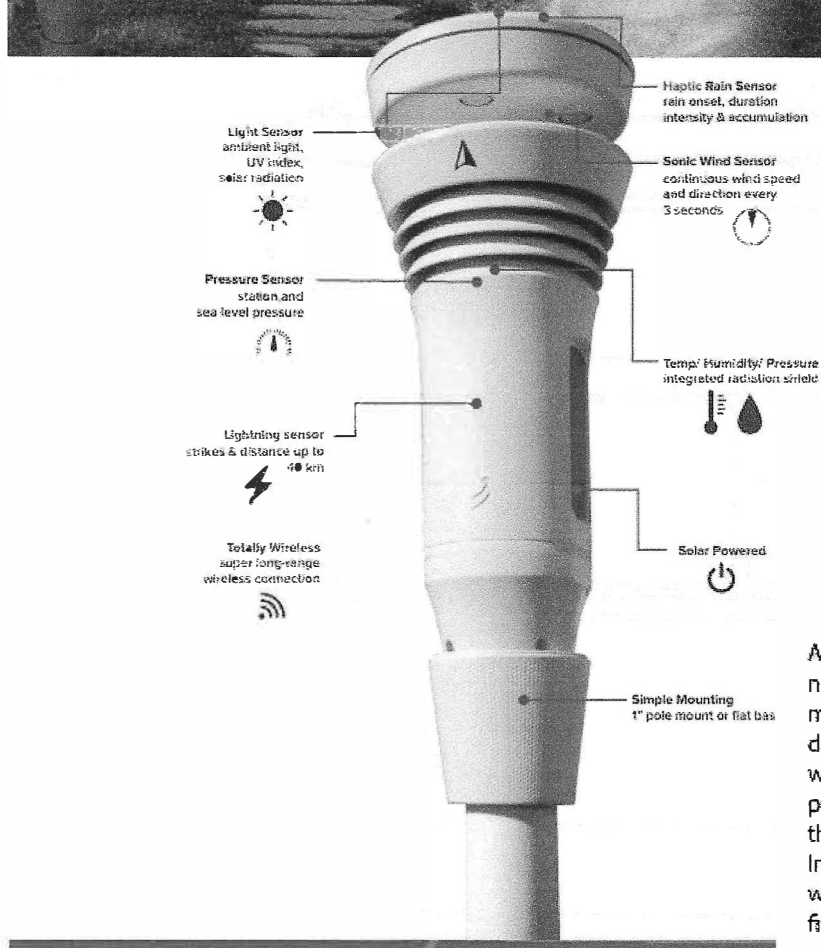
I further certify that on June 11, 2025, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2025-02, entitled:

**APPROPRIATION ORDINANCE FOR 2025-2026**

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The posting shall begin on June 12, 2025 and continue for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk



\$349.00 if purchased directly from Tempest.

\$305.10 if purchased from WCIA.

Would help us identify wind speed and direction, lightning strikes, rainfall, heat index, wind chill, etc. to be used for reporting with McLean County EMA.

A revolutionary design with no moving parts, nearly zero maintenance, instant online data, a free personal web-page, and a rich API powering a growing list of third-party applications. Install the Tempest home weather system in less than five minutes and it will do the rest!



## Specifications

Measurement	Range	Sampling Interval	Accuracy*	Resolution	Derived Parameters
Air Temperature	-40°C to 60°C (-40°F to 140°F)	1 minute	± 0.2° C	0.1° C	Dew Point
Relative Humidity	0 to 100%	1 minute	± 2%	1%	Temperature
Barometric Pressure	300 to 1100 mbar	1 minute	± 1 mbar	0.1 mbar	Pressure Trend
Lightning Activity	0 to 40 km (25 miles)	Event Based	± 2 km	1 km	Heat Index Temperature
Wind Speed	0 to 45 m/s (100 mph)	3 Seconds	greater of ± 0.5 mph or ± 2%	0.04 m/s (0.1 mph)	Wind Chill Temperature
Wind Direction	0 to 359°	3 Seconds	± 5°	1°	Delta T
Ambient Light	1 to 128,000 Lux	1 minute	± 100 Lux	1 Lux	Neighborhood Rain Accumulation
UV Index	0 to 14 UVI	1 minute	± 0.5 UVI	0.1 UVI	Air Density
Solar Radiation	0 to 1900 W/m2	1 minute	± 5%	1 W/m2	Feels Like Temperature
Rain Rate	0 to 400 mm/hour (0.15.7"/hour)	1 minute	± 10%	0.1 mm / hr	Vapor Pressure
Rain Accumulation	Unlimited	1 minute	± 10%	0.1 mm	Sea Level Pressure
Rain Duration	Unlimited	1 minute	± 2 minutes	1 minute	Wet Bulb Temperature
Rain Intensity	Very Light to Extreme	1 minute			Wet Bulb Globe Temperature
Rain Start	Low to High Sensitivity	Event Based			



#### Calibration:

All devices are factory calibrated. Automated field calibrations are applied as needed. Manual field calibration and factory re-calibration are available in rare cases. See more at <http://tempe.st/calibration>

#### Wind:

Nominal cut-in speed is 0.3 m/s (0.7 mph). Wind accuracy can be impacted at temperatures below -30°C (-22°F). Obstructions in the wind sampling section can also affect accuracy. Winds greater than 45m/s (100mph) can be measured but with limited sampling integrity.

#### Rain:

The haptic rain sensor measures rain by sensing the vibration caused by impacting rain drop. It does not report snow, sleet, graupel, hail, fog, dew or extremely light rain/mist. Errant sources of vibration may affect readings. For more details on rain, please see <http://tempe.st/rain>

#### Environmental:

The Tempest is designed for harsh outdoor environments with marine-grade, UV-resistant materials, conformal coating of all electronics and an ingress protection rating of IP66. The Tempest's operating range is -40°C to 60°C (-40°F to 140°F), 0-100% relative humidity and winds up to 120 mph.

#### Power:

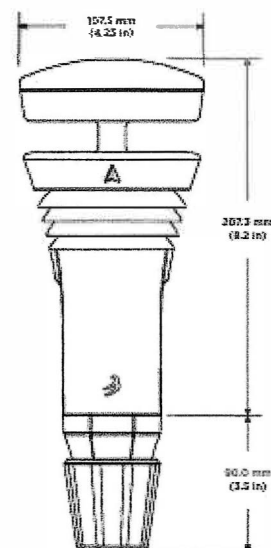
The Tempest is powered by four vertical solar panels that operate at any latitude as long as they receive at least 4 hours of sunlight every two weeks. Energy is stored in a 1300 mWh lithium titanate (LTO) battery that never needs replacing. For installations where the solar panels do not receive enough sunlight, an auxiliary power source accessory is available.

#### Mounting:

The Tempest can be mounted to a flat horizontal surface or to the top of a pole or mast. Installation kits are available to suit most installation options. More siting & installation tips can be found at <http://tempe.st/siting>

#### Wireless:

Tempest transmits data to the Hub via low-power, sub-GHz radio (915MHz in the US, 868MHz in Europe, 920MHz in Australia & New Zealand). The nominal range from the Tempest device to the Hub is 300 m (1000 ft) in clear line-of-sight. That will vary depending on obstacles (walls, buildings).



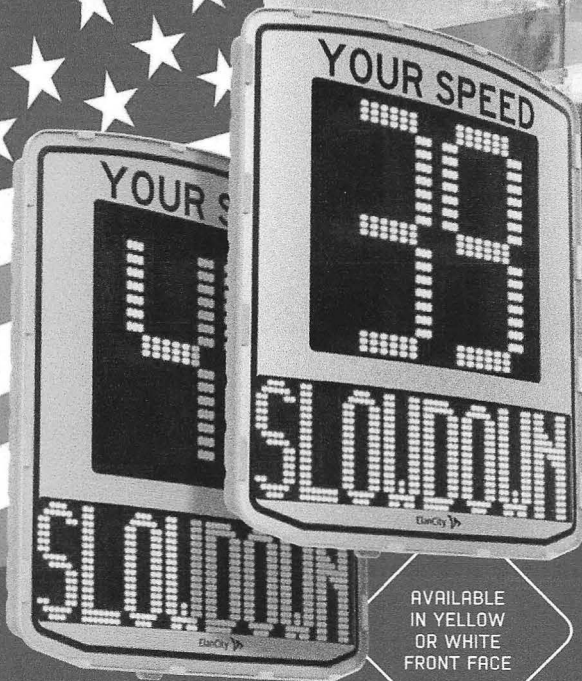
#### Hub (Base Station):

Provides Wi-Fi and Ethernet options, ensuring flexible and reliable connections. Hub features enhanced offline data storage, so you never miss a moment of weather data. With its external antenna, the Hub provides extended range, ensuring a strong and consistent link between the Hub and your Tempest Sensor Device.

#### Warranty & Guarantees:

WeatherFlow offers a 60 Day Money Back Guarantee, a Better Forecast Guarantee, a 2 Year Limited Warranty and a 10-Year Legacy Discount. See <http://tempe.st/guarantee> and <http://tempe.st/warranty> for details.

# MAKE YOUR ROADS SAFE AGAIN!



★ EXCLUSIVE PRICE! ★

Get your Twin Pack\*  
**EVOLIS  
Vision**

LIMITED OFFER 2025 WHILE SUPPLIES LAST

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Includes:

- 2 amber EVOLIS Vision Radar Speed Signs
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**Promo code: BUDGET25**

\*Offer valid until 06/30/2025



## EVOLIS VISION BENEFITS:

### Precise Traffic Data:

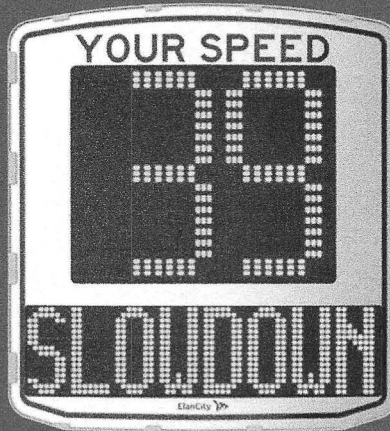
Bi-directional stats, accessible via USB or Bluetooth®, with lifetime free updates-no subscription fees ever!

### Durable & Lightweight:

Made from long-lasting ABS resin.

### Accurate:

Doppler radar with over 1,000 ft range, +/-1% accuracy.



### High Visibility:

Large 15" digits with 3 rows of amber LEDs for clear reading.

### Connected:

USB/Bluetooth, optional 4G for data transfer.

### Flexible Power:

Solar (7,000 vehicles/day), batteries (up to 14 days), or AC (5 hours nightly charge).

### All-Inclusive:

Free updates, no subscription fees, 2-year warranty.

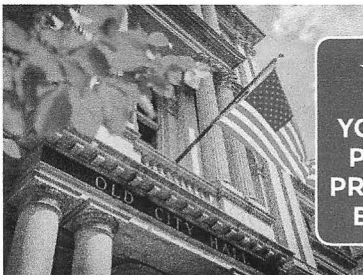
**“Hear it straight from the source:  
our customers speak out!”**



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YOUR COUNTY**

*"As the main roads are congested during high-traffic hours, some people use side roads through residential areas and end up speeding. The 2 Evolis radar speed signs have helped us to dramatically reduce speeding."*

**Lieutenant Craig Stauts**  
Oaklyn Police Department, NJ



★★★★★  
**SECURE  
YOUR ACCESS  
POINTS AND  
PROTECT YOUR  
EMPLOYEES**

*"We received our new radar speed sign from Elan City two weeks ago. It only took 15 minutes to install on to one of our posts. All I have to say is WOW!!!! We are so impressed with your solar powered radar speed sign we are in the process of ordering more. Thank you again!"*

**Mr V. Milite Public Works Director**  
Feedback from Hanover Township, PA



★★★★★  
**PROTECT  
THE RESIDENTS  
OF YOUR  
COMMUNITY**

*"These signs ar great. Sometimes you don't realize you are going faster than you are supposed to. It's a nice reminder for everyone!"*

**Donald C.**  
Cohasset resident, MA

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**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**JULY 9, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:02 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on July 7, 2025, at 1:30 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustees Skee Aldrich, Teresa Drinkwater and Beth Ellis

Four of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Pamela Brosh, Rob Brown, Paul Luther

Because only three trustees were present, President Grussing will vote on all action items.

**PUBLIC COMMENT**

Pamela Brosh – reported that she is continuing to have problems with her neighbor Marion Shelton. Asked for confirmation that the yard area, adjoining the street on the east and north side of her property, is owned and maintained by her, but the village has a right-of-way to access and use the area for village services such as utilities. Confirmed. Marion mows over the right-of-way at the front of her house, damaging yard fixtures and pollinator-friendly plants. This is a problem between the two homeowners. Contact the police.

Rob Brown – asked for status of the fiber optic installation permit. The village attorney is reviewing.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on June 11, 2025.

b. Approve expenditures during the period of June 12, 2025, through July 9, 2025.

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Second by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

June 2025 – 3 traffic citations; 1 domestic call.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Install electric outlet on conference room south wall – pending decision on what will be purchased to use with outlet.
- 2) Install exterior lights at generator and band room door – COMPLETE.
- 3) Install padlocks on generator and gate – COMPLETE.
- 4) Prioritize areas for tuckpointing – President Grussing will take pictures and review with the vendor to determine immediate needs.
- 5) Remediate boys' locker room water seepage – COMPLETE.



- 6) Paint exterior doors on building south side – supplies purchased; need cooler weather.
- b. Don Harden Field
  - 1) Paint restroom doors and picnic tables– supplies purchased; need cooler weather.
  - 2) Repair ballfield light not working – needs a new ballast, which may be available from Blue Ridge High School due to their field lighting upgrades.
  - 3) Repair light pole conduit wiring – once b(2) is ready, Bob Althouse will rent a lift and work on b(2) and b(3).
  - 4) Replace home plate – pending determination of what is needed after season ends.
  - 5) Village Garage roof repair – pending review by Trustee Zimmerman.
- c. Financial (Senator Turner grant) – preparing first reimbursement request.
- d. Fourth of July –service plaque for Lloyd Power’s years of lighting the fireworks – COMPLETE.
- e. Emergency storm siren remote activation – on site yesterday but left due to rain.
- f. Streets
  - 1) Grind stump at 105 N Main St (Hensley) – COMPLETE.
  - 2) Hydro-jetting stormwater drains – Rob Brown offered to do this at no cost; let him know what is needed.
  - 3) MFT street sign replacement – pending IDOT approval of FY25-26 MFT plan.
  - 4) MFT gravel for rights-of-way and alleys – COMPLETE.
- g. Water system
  - 1) Repair sinkhole at Feed Mill flushing hydrant – COMPLETE.
  - 2) Install bollards at Feed Mill flushing hydrant – Casey Mayfield notified.
  - 3) Install fencing/bollards at water tower – pending new building plans.
  - 4) Tuckpoint tower pump house – COMPLETE; building needs repainting.
  - 5) Replace well #3 – IRWA agreed this should be done. Reviewing engineers.

## **NEW BUSINESS**

- a. Action
  - 1) MOTION by Trustee Zimmerman to approve Resolution R2025-03 “MFT Program for FY25-26” (copy attached). Second by Trustee Lytel. Roll call vote: Yes-Trustees Lytel, Weiss, Zimmerman, and President Grussing. Absent-Trustees Aldrich, Drinkwater, and Ellis. Vote summary: Yes (4), No (-0-), Absent (3). Motion passed.
  - 2) Sell surplus equipment – no bids received.
  - 3) Sell surplus property located at 201 W South St – no bids received.
- b. Discussion
  - c. McLean County Animal Services – McLean County Mayors Association has been trying to get clarification on the rules for using the facility. Contract is needed, and it applies only to dogs, no cats. If an animal is brought in, per diem boarding charges will occur. With a contract, you pay only if you call them for service.
  - d. Use of Shorty Lykins Park – Lions Club and Historical Society have discussed using the park for a movie night. The security light on the north Library side, summer darkness not until about 9 p.m., and mosquitoes prevent this from being a good solution. Instead, the Lions Club will work on planning a movie night to be held in the Community Center gym, with no rental charge, shades can darken the gym, and the concession stand will be available.

## **BOARD REPORTS**

### **President Grussing**

- July 4<sup>th</sup> – when picking up the ice cream, a Schnucks associate suggested opening a corporate account which would store our tax-exempt status. Board approved.

- Engineer – surveyed Mayors Association members:
  - Farnsworth has been used for many years, but personnel changes at Farnsworth have resulted in a much lower quality of service. For the same reason, at least two McLean County towns are dropping them.
  - Cooksville uses Andrews based in Pontiac. Contacted Andrews but they were not sure which office might service our area, so had to check with manager, but never heard anything further.
  - Contacted Fehr Graham in Champaign as have received annual mailings from them. Very responsive and met with the manager yesterday. They work a lot with small towns on various projects including water. They just “feel” right. Will invite to attend the August board meeting.
- Return to Work Policy must be approved and returned to IML RMA by September.
- Water
  - Leak at Jim Fischer reported by Rob Brown. Leak fixed and water was correctly turned off at this time (previously was told water was turned off).
  - Leak in alley between Ellis house and waterworks. Fixed today. Break in copper pipe to the Ellis house.
  - IEPA lead testing – new law requires doctors performing pediatric exams to complete a state form related to lead exposure. Might impact village residents, but there is no requirement placed on the village.
  - IEPA field study results were returned, and remediation plans must be provided within 120 days.
  - Cross Connection Survey must go out.

#### Trustee Zimmerman

- DHF concession stand – distance between doorstep and ground is excessive. Mulch replacement needed to fill in all around the building. Rob Brown volunteered to bring rock or road scrapings to fill in the void. Will be added to Rob’s list.
- E Center St – trees growing out of the culvert. Will be added to the list of street drains and catch basins that Rob Brown has volunteered to clean.
- Fireworks – Shane and Nick Drinkwater feel we are at the limit of available tubes to launch fireworks. Maybe add some more cake fireworks. Shane, Nick, and Allen will discuss.
- Rock spreading – in future, maybe rent a power rake to use on the skid steer.

Trustee Lytel – Christopher Duke/Amanda Eaton house appears empty. It is; they are moving. Water is still on.

#### **ADJOURN**

President Grussing adjourned the meeting at 8:32 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**JULY 9, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, July 9, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held June 11, 2025
- Approve expenditures during the period June 12, 2025, through July 9, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Electrical: a) install outlet on conference room south wall; b) install exterior light over band room door; install exterior motion sensor light over generator
  - 2) Install padlocks on generator and gate
  - 3) Paint doors on building south side
  - 4) Prioritize areas for tuckpointing
  - 5) Remediate boys' locker room water seepage
  - 6) Replace boys' locker room dehumidifier
- b. Don Harden Field
  - 1) Paint restroom doors
  - 2) Repair ballfield lights not working
  - 3) Repair conduit on light pole
  - 4) Replace home plate
  - 5) Village Garage – repair roof
- c. Financial – Senator Turner grant
- d. July 4 – purchase fireworks service plaque for Lloyd Power
- e. Storm siren remote activation
- f. Streets
  - 1) Grind stump at 105 N Main St (Hensley)
  - 2) Hydro-jet and mark drains/tiles except on State Street
  - 3) Install MFT signs (street, handicap, dead end)
  - 4) Spread MFT rock on alleys and rights-of-way
- g. Water system
  - 1) Repair sinkhole at Feed Mill flushing hydrant, then install bollards
  - 2) Replace well #3
  - 3) Install fencing and/or bollards at water tower
  - 4) Tuckpoint tower pump house

**NEW BUSINESS**

- a. Action
  - 1) Approve resolution R2025-03 “MFT Program FY25-26”
  - 2) Sell surplus property – open bids, if any, for (a) equipment and (b) 201 W South St

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**

b. Discussion

- 1) McLean County animal control
- 2) Use of Shorty Lykins Park

**BOARD REPORTS**

**ADJOURN**

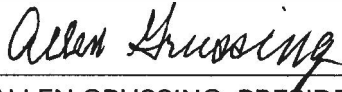
**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
JULY 9, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 6/30/2025
- Illinois Funds Account Reconciliations – 6/30/2025
- Invoices paid 6/2025 GF and WF
- Invoices paid 7/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 6/2025
- QuickBooks Balance Sheet – 7/9/2025
- QuickBooks Expenditures 6/12/2025 – 7/9/2025
- QuickBooks Fund P&Ls 5/1/2025-7/9/2025

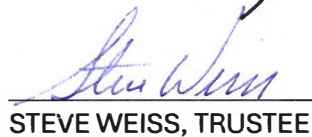


ALLEN GRUSSING, PRESIDENT

\_\_\_\_\_  
SKEE ALDRICH, TRUSTEE

\_\_\_\_\_  
TERESA DRINKWATER, TRUSTEE

\_\_\_\_\_  
BETH ELLIS, TRUSTEE

  
BART LYTEL, TRUSTEE  
STEVE WEISS, TRUSTEE  
SHANE ZIMMERMAN, TRUSTEE



District	County	Resolution Number	Resolution Type	Section Number
5	McLean	R20 25 -03	Original	25-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of  
Governing Body Type Local Public Agency Type  
Bellflower Illinois that there is hereby appropriated the sum of  
Name of Local Public Agency  
twenty-six thousand and 00/100 Dollars ( \$26,000.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from  
05/01/25 to 04/30/26  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bellflower  
Local Public Agency Type Name of Local Public Agency  
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Herbert Youngblood Village Clerk in and for said Village  
Name of Clerk Local Public Agency Type Local Public Agency Type  
of Bellflower in the State of Illinois, and keeper of the records and files thereof, as  
Name of Local Public Agency  
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Bellflower at a meeting held on 07/09/25  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 9th day of July, 2025  
Day Month, Year

(SEAL, if required by the LPA)



Clerk Signature & Date

Herbert L. Youngblood 7/9/2025

APPROVED

Regional Engineer Signature & Date  
Department of Transportation

[Signature] 07/24/25



### Estimate of Maintenance Costs

District	Estimate of Cost For
5	Municipality

			Maintenance Period	
Local Public Agency	County	Section Number	Beginning	Ending
Village of Belflower	McLean	25-00000-00-GM	05/01/25	04/30/26

[illegible]

# Estimate of Maintenance Costs

Submittal Type **Original**

Local Public Agency	County	Section	Maintenance Period	
Village of Bellflower	McLaren	25-00000-00-GM	Beginning 05/01/25	Ending 04/30/26

## Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$22,610.00			\$22,610.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
<b>Maintenance Total</b>	<b>\$22,610.00</b>			<b>\$22,610.00</b>

## Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$1,702.20			\$1,702.20
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
<b>Maintenance Engineering Total</b>	<b>\$1,702.20</b>			<b>\$1,702.20</b>
<b>Total Estimated Maintenance</b>	<b>\$24,312.20</b>			<b>\$24,312.20</b>

## Remarks

## SUBMITTED

Local Public Agency Official Signature & Date

*Allen D. Grussing* 7/9/2025  
Allen D. Grussing

Title

Village President

County Engineer/Superintendent of Highways Signature & Date

## APPROVED

Regional Engineer Signature & Date

Department of Transportation

*James A. Jones* 07/24/25

## IDOT Department Use Only

Received Location Received Date Additional Location?

WMFT Entry By

Entry Date





Local Public Agency

County

Section Number

Village of Bellevue

McLean

25-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

**PRELIMINARY ENGINEERING** shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

**ENGINEERING INSPECTION** shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

**SCHEDULE OF FEES**

Total of all Maintenance Operations:

☐ ≤ \$20,000 Base Fee  ☒ > \$20,000 Base Fee = \$1,250.00

**PLUS**

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%		
IIB	3%		3%		
III	4%		4%		
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature & Date

*Allen D. Grussing* 7/9/2025  
Allen D. Grussing

Title

Village President

BY:

Consulting Engineer Signature & Date

*Katherine L. Mulvey* 7/17/25

Title

*Eng. Mgr.*

P.E. Seal & Date



Approved:

Regional Engineer, IDOT Signature & Date

*John A. Jones* 07/24/25

**Marshell Thomson**  
Director



9279 North 1375 East Road  
Bloomington, IL 61705  
(309) 888-5060

## **McLean County**

### **Animal Control**

#### **MEMORANDUM**

**July 30, 2024**

**To:** Chairman and Honorable Members of the Land Use Committee

**From:** Marshell Thomson, Animal Control Director

**Re:** Requesting Authorization for the McLean County Board Chair to sign contracts related to Animal Control Services

The existing Animal Control service contracts with the Rural municipalities are scheduled to expire soon. The two proposed contracts included in this request are related to specific services provided to the rural municipalities for Animal Control Services. The first contract is related to providing Warden services to the municipality in which McLean County Animal Control will dispatch a Warden at the request of the village to attempt to capture a straying animal. The second contract is related to providing Sheltering services for straying animals that are subject to impoundment in the municipalities. Each of the contracts are for 3 years in length and outline the requirements for both the municipality and Animal Control staff as is customary with these contracts.

At this time each of the attached contracts have been sent to the municipalities for their review and to seek authorization to enter into the agreement. Since this process is anticipated to proceed throughout the month of August, the request is to authorize the County Board Chair to sign the agreements once they get approved through the municipality's approval process.

Each of these Animal Control agreements have been reviewed by the States Attorneys Office.

## **ANIMAL CONTROL REMOVAL AGREEMENT**

This AGREEMENT for Animal Control Center Services is made this \_\_\_ day of \_\_, 2024 by and between the COUNTY OF MCLEAN, a body politic, located in the City of Bloomington, Illinois (hereinafter called "COUNTY"), and \_\_\_\_\_, a village located in the State of Illinois, County of McLean (hereafter called "VILLAGE/TOWN").

WHEREAS, there is a need to remove stray or straying dogs and cats, and other animals subject to impoundment as provided by the Illinois Animal Control Act, ordinances enacted by the County of McLean pursuant to said Act and ordinances of the VILLAGE/TOWN; and

WHEREAS, there is a need to remove wild animals from within the corporate limits of VILLAGE/TOWN in situations where there is a potential rabies hazard; and

WHEREAS, the COUNTY has the capacity to provide such services through its Animal Control Wardens; and,

WHEREAS the COUNTY has been designated as the supervising and administrative agent to administer and oversee animal control functions as defined in the Illinois Animal Control Act and all County ordinances enacted attendant thereto by the County of McLean; and

WHEREAS the COUNTY wishes to provide such services to the VILLAGE/TOWN through its Animal Control Wardens;

IT IS, THEREFORE, AGREED by and between the COUNTY and the VILLAGE/TOWN as follows:

1. This AGREEMENT will become effective as of July 16, 2024, for a term of three years, unless earlier terminated in accordance with this AGREEMENT.
2. The COUNTY agrees to provide removal of stray or straying dogs and cats, and other animals subject to impoundment as directed by the VILLAGE/TOWN, from within the corporate limits of the VILLAGE/TOWN, upon request of the VILLAGE/TOWN.
3. The COUNTY agrees that its Animal Control Wardens will remove nuisance wild animals from residential areas only when said animal has entered an actual living space of a dwelling or if the potential of exposure to rabies is increased due to high levels of interaction with said animal, at the request of the VILLAGE/TOWN. Notwithstanding the foregoing, nuisance wildlife identified in Section 525 of the Illinois Administrative

Code, not posing an imminent potential of rabies exposure, shall be removed by a licensed trapper or referred to the Department of Natural Resources for removal.

4. The VILLAGE/TOWN agrees to pay the COUNTY for such services in year one of the agreement, one hundred and three dollars (\$103.00) per animal removed by Animal Control Wardens, or in the event that an animal is not apprehended, one hundred and three dollars (\$103.00) per request which results in a response by Animal Control Wardens to the premises for the purpose of animal removal, plus mileage, upon invoice. Year two and year three of the agreement will each see an approximate 3% increase in cost per animal: bringing the amount to one hundred and six dollars (\$106.00) in year two and one hundred and nine dollars (\$109.00) in year three. Animal Control Wardens shall make every reasonable effort to apprehend and remove an animal when providing removal services at the request of the VILLAGE/TOWN.
5. Mileage shall be calculated according to the current Internal Revenue Service standard Mileage Rate.
6. Payments for services rendered pursuant to this AGREEMENT will be made by the VILLAGE/TOWN to the COUNTY (payable to McLean County Animal Control) monthly no later than the 15<sup>th</sup> day of the next month.
7. Any removal in accordance with this AGREEMENT shall be made according to the capacity and availability of the Animal Control Wardens and shall only occur between normal business hours. The COUNTY reserves the right to refuse any request for removal. "Normal business hours" shall be defined as Monday through Friday, 9:00 a.m. through 4:00 p.m. excluding holidays. Removal services rendered outside of normal business hours shall be made at the discretion of Animal Control and shall be for emergency situations only. The VILLAGE/TOWN agrees to pay two hundred and six dollars (\$206.00) per animal removed by Animal Control Wardens or in the event that an animal is not apprehended, two hundred and six dollars (\$206.00) plus mileage upon invoice for any emergency removal or attempted emergency removal made outside of normal business hours. Year two and year three of the agreement will each see an increase in cost per animal: bringing the amount to two hundred and twelve dollars (\$212.00) in year two and two hundred and eighteen dollars (\$218.00) in year three.
8. All stray or straying dogs and cats, and other animals subject to impoundment removed by Animal Control Wardens pursuant to the terms of this AGREEMENT and needing shelter in the Animal Control Center shall be subject to all of the ordinances, rules and regulations of the County of McLean, including but not limited to any and all statutes, ordinances and regulations relating to the release, quarantine, adoption and disposal of animals. The

VILLAGE/TOWN agrees that the COUNTY shall have no obligation to hold animals any longer than required by law; provided, however, the COUNTY will hold an animal longer at the request of the VILLAGE/TOWN on the condition that there is sufficient space available to house the animal and that the VILLAGE/TOWN agrees to pay all fees for boarding the animal for any additional days. The persons reclaiming such dog(s) or cat(s) shall be required to first pay all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with such ordinances, rules and regulations due to the COUNTY in addition to the reclamation/release fee of the VILLAGE/TOWN.

9. All other dogs and cats, not stray or straying, subject to impoundment removed by Animal Control Wardens pursuant to the terms of this AGREEMENT and needing shelter in the Animal Control Center shall be subject to all of the ordinances, rules and regulations of the County of McLean, including but not limited to any and all statutes, ordinances and regulations relating to the release, quarantine, adoption and disposal of animals. The VILLAGE/TOWN agrees that the COUNTY shall have no obligation to hold an animal any longer than required by law; provided, however, the COUNTY will hold an animal longer at the request of the VILLAGE/TOWN on the condition that there is sufficient space available to house the animal and that the VILLAGE/TOWN agrees to pay all fees for boarding the animal for any additional days. The persons reclaiming such dog(s) or cat(s) shall be required to first pay all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with such ordinances, rules and regulations due to the COUNTY in addition to the reclamation/release fee of the VILLAGE/TOWN. If the COUNTY is required, by law, to hold the animal more than seven calendar days from impoundment due to enforcement actions and no person has reclaimed the animal and paid the associated fees, the VILLAGE/TOWN shall pay to the COUNTY all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with ordinances, rules and regulations due to the COUNTY for each additional day the animal is sheltered by the COUNTY.
10. The COUNTY shall indemnify and hold the VILLAGE/TOWN harmless from all causes of action, whether judicial or administrative, and the costs of defending any such actions resulting from any intentional or negligent act performed by the COUNTY, its employees and/or its agents which arise out of the performance of this agreement. Such actions shall include, but are not limited to, civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
11. The VILLAGE/TOWN shall indemnify and hold harmless the COUNTY from all claims and causes of action, whether judicial or administrative, and the costs of defending any such claims or causes of which arise out of or are related to the performance of this Agreement by COUNTY, its employees, agents or assigns, except for any claims or causes of actions resulting from any intentional or negligent acts of the COUNTY, its employees, agents or assigns.

Such actions shall include but are not limited to civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.

12. This AGREEMENT may be terminated at the request of the VILLAGE/TOWN or of the COUNTY upon ninety (90) days written notice being provided by either party to the other.
13. In the event this AGREEMENT is terminated prior to its expiration, the VILLAGE/TOWN agrees to pay the COUNTY for any outstanding services rendered by the COUNTY.
14. It is understood that the terms of this AGREEMENT include all of the agreements made by the COUNTY and the VILLAGE/TOWN without regard to any oral conversations which may have taken place prior to its execution or subsequent thereto, and that any changes must be agreed to by both parties in writing.
15. If any provision of this AGREEMENT shall be held invalid or unenforceable the remainder of the AGREEMENT shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular situations or circumstances, it shall nevertheless remain in full force and effect in all other situations or circumstances.
16. This agreement may not be assigned in whole or in part nor duties delegated without the written consent of the parties.
17. Notwithstanding early termination or expiration of this agreement, the COUNTY and the VILLAGE/TOWN agree to assume and continue all of their obligations described in paragraphs #10 and #11 above for any and all claims arising or made during the life of this agreement.

**Page 5 is an Endorsement Page**

**Village/Town**

By \_\_\_\_\_  
Mayor/President

Date: \_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**McLEAN COUNTY**

By \_\_\_\_\_  
Catherine Metsker, Chair of McLean County Board

Date: \_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
Kathy Michael, McLean County Clerk

Date: \_\_\_\_\_

## **ANIMAL CONTROL CENTER AGREEMENT**

This AGREEMENT for Animal Control Center Services is made this \_\_\_\_ day of \_\_\_\_, 2024 by and between the COUNTY OF MCLEAN, a body politic, located in the City of Bloomington, Illinois (hereinafter called "COUNTY"), and \_\_\_\_\_, a village located in the State of Illinois, County of McLean (hereafter called "VILLAGE/TOWN").

WHEREAS there is a need to provide prompt and quality shelter for stray or straying dogs and cats, and other animals subject to impoundment as provided by the Illinois Animal Control Act, ordinances enacted by the County of Mclean pursuant to said Act and ordinances of the VILLAGE/TOWN; and,

WHEREAS the VILLAGE/TOWN wishes to contract for prompt and quality shelter for stray or straying dogs and cats, and other animals subject to impoundment that are picked up within its jurisdictional boundaries; and,

WHEREAS the COUNTY has the capacity to provide such services through allowing access to the McLean County Animal Control Center during regularly scheduled hours; and,

WHEREAS the COUNTY wishes to provide such services to the VILLAGE/TOWN through this AGREEMENT,

IT IS, THEREFORE, AGREED by and between the COUNTY and the VILLAGE/TOWN as follows:

1. The AGREEMENT will become effective as of August 3, 2024, for a term of three years, unless earlier terminated in accordance with this AGREEMENT.
2. The COUNTY agrees to provide shelter to: a) stray or straying dogs and cats, and other animals subject to impoundment placed in the Animal Control Center by any authorized representative of the VILLAGE/TOWN; b) dogs and cats seized by law enforcement officers in the course of executing warrants for the arrest of the owners or persons having custody of any such dogs and cats; c) dogs and cats seized pursuant to warrants issued for the enforcement of VILLAGE/TOWN and CIVIL and CRIMINAL CODES; and, d) dogs and cats summarily seized by VILLAGE/TOWN law enforcement officers for failure to vaccinate for rabies and/or failure to register a dog or cat.
3. The COUNTY agrees to assist the VILLAGE/TOWN in enforcing its municipal ordinances through any or all of the following: a) reporting the names and addresses of persons reclaiming animals placed in the Animal Control Center by an authorized representative of the VILLAGE/TOWN and b) providing within the Animal Control Center information and education materials to residents of the VILLAGE/TOWN concerning ordinances prohibiting dogs and cats from running at large.
4. The VILLAGE/TOWN agrees to pay the COUNTY for such services as outlined in the McLean County Animal Control Sheltering Fee Schedule which can be found on page 5 of this document.



Any sheltering fees paid by the redeeming animal owner, excluding fines already payable to the VILLAGE/TOWN, if applicable, will be deducted from the invoice issued by the COUNTY for impounding an animal at the McLean County Animal Control Center.

5. Payments for services rendered pursuant to this AGREEMENT will be made by the VILLAGE/TOWN to the COUNTY (payable to McLean County Animal Control) monthly no later than the 15th day of the next month.
6. Any animal received by the COUNTY shall be made according to the capacity and availability of the Animal Control Center and shall only occur during normal business hours. The COUNTY reserves the right to refuse to shelter any animal brought to the Animal Control Center by a representative of the VILLAGE/TOWN pursuant to the terms of the AGREEMENT. "Normal Business hours" shall be defined as Monday through Friday, 9:00 a.m. through 4:00 p.m. excluding holidays.
7. Shelter services rendered outside of normal business hours shall be made at the discretion of Animal Control and shall be for emergency situations only. The VILLAGE/TOWN agrees to pay twice the amount listed in the McLean County Animal Control Sheltering Fee Schedule for the type of animal being held for the 1<sup>st</sup> day of confinement per animal placed at the Animal Control Center by a representative of the VILLAGE/TOWN upon invoice for any placement made outside of normal business hours.
8. The COUNTY shall indemnify and hold the VILLAGE/TOWN harmless from all causes of action, whether judicial or administrative, and the costs of defending any such actions resulting from any intentional or negligent act performed by the COUNTY, its employees and/or its agents which arise out of the performance of this agreement. Such actions shall include, but are not limited to, civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
9. The VILLAGE/TOWN shall indemnify and hold harmless the COUNTY from all claims and causes of action, whether judicial or administrative, and the costs of defending any such claims or causes of which arise out of or are related to the performance of this Agreement by COUNTY, its employees, agents or assigns, except for any claims or causes of actions resulting from any intentional or negligent acts of the COUNTY, its employees, agents or assigns. Such actions shall include but are not limited to civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
10. All stray or straying dogs and cats, and other animals subject to impoundment placed in the Animal Control Center by a representative of the VILLAGE/TOWN pursuant to the terms of this Agreement shall be subject to all of the ordinances, rules and regulations of the County of McLean, including but not limited to any and all statutes, ordinances and regulations relating to the release, quarantine, adoption and disposal of animals. The VILLAGE/TOWN agrees that the COUNTY shall have no obligation to hold animals any longer than required by law; provided however the COUNTY will hold an animal longer at the request of the VILLAGE/TOWN on the condition that there is sufficient space available to house the animal

and that the VILLAGE/TOWN agrees to pay all fees for boarding the animal for any additional days. The persons reclaiming such dog(s) or cat(s) shall be required to first pay all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with such ordinances, rules and regulations due to the COUNTY in addition to the reclamation/release fee of the VILLAGE/TOWN, if applicable.

11. All other dogs and cats, not stray or straying, subject to impoundment placed in the Animal Control Center by a representative of the VILLAGE/TOWN pursuant to the terms of this Agreement shall be subject to all of the ordinances, rules and regulations of the County of McLean, including but not limited to any and all statutes, ordinances and regulations relating to the release, quarantine, adoption and disposal of animals. The VILLAGE/TOWN agrees that the COUNTY shall have no obligation to hold animals any longer than required by law; provided, however, the COUNTY will hold an animal longer at the request of the VILLAGE/TOWN on the condition that there is sufficient space available to house the animal and that the VILLAGE/TOWN agrees to pay all fees for boarding the animal for any additional days. The persons reclaiming such dog(s) or cat(s) shall be required to first pay all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with such ordinances, rules and regulations due to the COUNTY in addition to the reclamation/release fee of the VILLAGE/TOWN, if applicable. If the COUNTY is required, by law, to hold the animal more than seven calendar days from impoundment due to enforcement actions and no person has reclaimed the animal and paid the associated fees, the VILLAGE/TOWN shall pay to the COUNTY all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with ordinances, rules and regulations due to the COUNTY for each additional day the animal is sheltered by the COUNTY.
12. This AGREEMENT may be terminated at the request of the VILLAGE/TOWN or of the COUNTY upon ninety (90) days written notice being provided by either party to the other.
13. In the event this AGREEMENT is terminated prior to its expiration, the VILLAGE/TOWN agrees to pay the COUNTY for any outstanding services rendered by the COUNTY.
14. It is understood that the terms of this AGREEMENT include all of the agreements made by the COUNTY and the VILLAGE/TOWN without regard to any oral conversations which may have taken place prior to its execution or subsequent thereto, and that any changes must be agreed to by both parties in writing.
15. If any provision of this AGREEMENT shall be held invalid or unenforceable the remainder of the AGREEMENT shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular situations or circumstances, it shall nevertheless remain in full force and effect in all other situations or circumstances.

16. This agreement may not be assigned in whole or in part nor duties delegated without the written consent of the of the parties.

17. Notwithstanding early termination or expiration of this agreement, the COUNTY and the VILLAGE/TOWN agree to assume and continue all of their obligations described in paragraphs #8 and #9 above for any and all claims arising or made during the life of this agreement.

**Village/Town**

By \_\_\_\_\_  
Mayor/President

Date: \_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**McLEAN COUNTY**

By \_\_\_\_\_  
Catherine Metsker, Chair of McLean County Board

Date: \_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
Kathy Michael, McLean County Clerk

Date: \_\_\_\_\_



# McLean County

## Animal Control

### McLean County Animal Control Sheltering Fee Schedule

<b>Dog Sheltering Rates</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Day 1	\$75.00	\$77.50	\$79.00
Day 2- and each day thru mandated hold	\$50.00	\$51.50	\$53.00

Day 1 rate includes processing of animal into the facility, all vaccinations that are needed to protect the animals from illness and food/water. Each successive day includes shelter labor for care of animal which would include food/water.

The Mandated Hold time will vary depending on why the animal is being held:

- Straying animals must be held for 7 business days before being considered for adoption unless reclaimed by the owner sooner.
- Animals involved with biting incidents have a minimum of a 10-day hold. Before a bite hold can be ended, a veterinarian must complete an examination of the animal and release them from the hold. Therefore, a bite hold may extend longer if a veterinarian does not release the animal from the hold.

<b>Cat Sheltering Rates</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Day 1	\$59.00	\$61.00	\$63.00
Day 2- and each day thru mandated hold	\$31.00	\$32.00	\$33.00

Day 1 rate includes processing of animal into the facility, all vaccinations that are needed to protect the animals from illness and food/water. Each successive day includes shelter labor for care of animal which would include food/water.

The Mandated Hold time will vary depending on why the animal is being held:

- Straying animals must be held for 7 business days before being considered for adoption unless reclaimed by the owner sooner.
- Animals involved with biting incidents have a minimum of a 10-day hold. Before a bite hold can be ended, a veterinarian must complete an examination of the animal and release them from the hold. Therefore, a bite hold may extend longer if a veterinarian does not release the animal from the hold.

### Miscellaneous, Large or Exotic Animal Sheltering Rates

Rates for the care of animals that fall into this category will be invoiced at cost but will not exceed \$200 per day. Each invoice will include an itemization and breakdown of cost for each animal.

Mandated Hold times may also be applicable for this type of animal depending on the reason the animal is being held at McLean County Animal Control.

**ORDINANCE NO. 2005-1**

**AN ORDINANCE REPEALING CHAPTER 13 IN ITS ENTIRETY AND  
AMENDING THE COLFAX MUNICIPAL CODE BY ADDING A NEW  
CHAPTER 13 ENTITLED "DOGS AND OTHER ANIMALS"**

**PASSED: January 10, 2005**

**APPROVED: January 10, 2005**

**EFFECTIVE DATE: January 10, 2005**

**PUBLISHED IN PAMPHLET FORM: January 10, 2005**

**AN ORDINANCE REPEALING CHAPTER 13 IN ITS ENTIRETY AND  
AMENDING THE COLFAX MUNICIPAL CODE BY ADDING A NEW  
CHAPTER 13 ENTITLED "DOGS AND OTHER ANIMALS"**

WHEREAS, the President and the Board of Trustees of the Village of Colfax have fully considered the value of and need for the substantial revision of Chapter 13 (DOGS AND OTHER ANIMALS) of the Colfax Municipal Code and have determined that said Chapter 13 of the Colfax Municipal Code as originally passed, approved and published on January 5, 1976 and as subsequently amended on August 1, 1983 should be rescinded, deleted and repealed in full and that the Colfax Municipal Code should be revised by amendment thereto of a new Chapter 13 (DOGS AND OTHER ANIMALS) as set forth hereinafter;

WHEREAS, the President and the Board of Trustees of the Village of Colfax find, agree and hold the opinion that the office of Animal Control Officer should be created as set forth hereinafter; and

WHEREAS, the President and the Board of Trustees of the Village of Colfax have reviewed, considered and determined that the Village of Colfax should enter into an animal control intergovernmental agreement with the McLean County Board of Health having recognized the need to provide quality shelter for dogs or other animals subject to impoundment as provided by the State Animal Control Act, ordinances enacted by the County of McLean pursuant to said Act, and ordinances enacted by the Village of Colfax.

BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF COLFAX, ILLINOIS that Chapter 13 of the Colfax Municipal Code as originally passed, approved and published on January 5, 1976 and as subsequently amended should be repealed in its entirety and that the Colfax Municipal Code should be revised by amendment thereto by adding a new Chapter 13 (DOGS AND OTHER ANIMALS) as set forth hereinafter:

**CHAPTER 13  
DOGS AND OTHER ANIMALS**

**SECTION 13.1 CRUELTY AND ABANDONMENT.** It shall be unlawful for any person to cruelly treat any animal in the Village of Colfax (hereinafter referred at times as "Village") in any way. It shall be unlawful for any person shall inhumanely beat, underfeed, overload or abandon any animal in the Village of Colfax.

**SECTION 13.2 DANGEROUS ANIMALS.** It shall be unlawful to permit any dangerous animal or vicious animal of any kind to run at large within the Village of Colfax. Exhibitions or parades of animals which are ferae naturea in the eyes of the law may be conducted only pursuant to a permit issued by the President (Mayor) with the advice and consent of the Board of Trustees.

SECTION 13.3 NOISES. It shall be unlawful to harbor or keep any animal which disturbs the peace by loud noises at any time of the day or night.

SECTION 13.4 STRAYS. It shall be unlawful to permit any dog, cat, cattle, horse, swine, sheep, goats or poultry to run at large in the Village of Colfax. Any such animal running at large in any public place in the Village of Colfax shall be impounded in the manner provided in the following article. It shall further be unlawful to picket or tie any such animal in any of the streets of the Village of Colfax for the purpose of grazing or feeding.

SECTION 13.5 KILLING DANGEROUS ANIMALS. The members of the Police Department, the Animal Control Officer or any other person authorized by the Village of Colfax are hereby authorized to kill any dangerous animals of any kind when it is necessary for the protection of any person or property.

SECTION 13.6 DISEASED ANIMALS. No domestic animal afflicted with any contagious disease or infectious disease shall be allowed to run at large, or to be exposed in any public place whereby the health of man or beast may be affected; nor shall such diseased animal be shipped or removed from the premises of the owner thereof, except as provided by State law.

SECTION 13.7 HOUSING. No person shall cause or allow any stable or place where an animal is or may be kept to become unclean or unwholesome and it shall be unlawful to keep, propagate or culture any live swine or pigs, cattle, sheep, horses, pigeons, poultry or any form of livestock in the Village.

SECTION 13.8 DISRUPTION OF GARBAGE. It shall be unlawful for any animal to tear up, break into, or disrupt any container which holds garbage, trash, or debris. The owner of every animal shall be responsible for the behavior of his/her animal under the provisions of this ordinance.

SECTION 13.9 RABIES, INOCULATION, AND TAG.

- A. Inoculation Against Rabies. It shall be the duty of every owner who keeps, harbors, or otherwise maintains a dog or cat more than four months of age in the Village to have the same inoculated against rabies by a licensed veterinarian. Dogs must have a valid rabies certificate according to the laws of the State of Illinois. For dogs, the type and brand of the anti-rabies vaccine used and the method of inoculation shall be in accordance with and evidenced by a rabies tag specified by the applicable laws of the State of Illinois. Any dog or cat which is not inoculated against rabies as required herein is hereby declared to be a public nuisance, and such dog or cat may be apprehended and impounded.
- B. Collar and Tag. Every owner shall provide each dog more than four months of age kept, harbored, or otherwise maintained by him in the

Village with a sturdy collar to which the aforesaid rabies tag shall be securely fastened, and it shall be the owner's duty to make certain that the collar and tag are worn at all times by the dog when off the owner's premises.

- C. Unauthorized Removal of Tag. It shall be unlawful for any person, other than a police official, Animal Control Officer, or other person charged with the enforcement of this Ordinance, to remove a rabies tag from any dog without the owner's or his agent's consent.

#### SECTION 13.10 RUNNING AT LARGE.

- A. Running At Large means off the premises of the owner and not under physical restraint by means of a leash, cord, or chain, or confined by means of a secure enclosure. It shall be unlawful to permit to run at large any dog or cat on the streets, parks, or public ways of the Village, or on private property where the owner or person in control of the private property has not granted permission for the dog or cat to be on the private property. If any dog or cat shall be found running at large upon public property or upon the private premises of any person other than the owner or keeper of such dog or cat, the owner or keeper of such dog or cat shall be deemed guilty of violation of this Section. The provisions of this Section shall not apply to dogs leading blind persons, or to dogs or cats exhibited at dog, cat, or pet shows or dog training schools, or dogs belonging to a law enforcement agency being used for law enforcement purposes. A violation of this section shall be considered an absolute liability offense.
- B. Impoundment. Any dog or cat which runs at large is hereby declared to be a public nuisance and such dog or cat may be apprehended and impounded if found running at large by any police officer, animal control officer (warden), or other person authorized by the Village.

SECTION 13.11 DANGEROUS DOGS. Any dangerous or vicious dogs shall be confined by the owner at all times in such a manner that it cannot reach persons who may have occasion to lawfully enter upon said premises. Any dangerous or vicious dog shall be leashed and muzzled at all times when not confined.

A dangerous dog means any dog which in an aggressive or terrorizing manner approaches any person in an apparent attitude of attack on any street, sidewalk or public property or private property other than the property of the owner of the dog.

A vicious dog means:

- A. Any dog that, when unprovoked, bites a human being while on public or



private property; or

- B. Any dog which displays a propensity, tendency, or disposition to attack without provocation any human being in such a manner as to endanger a person; or
- C. Any dog which has been found to be a dangerous dog on three separate occasions.

No dog shall be deemed dangerous or vicious if it bites, attacks, or menaces a trespasser on the property of its owner or harms or menaces anyone who has tormented or abused it or is performing in the line of duty as a professionally trained dog for law enforcement duties.

SECTION 13.12 ANIMAL BITES. It shall be the duty of the owner of any animal to prevent such animal from biting or attacking any person in the Village, and, if a person is bitten by an animal, he shall report the incident to the Police Department or Animal Control Officer immediately.

Any animal which may unprovokedly bite or attack any person in the Village is hereby declared to be a public nuisance and such animal may be apprehended by a police officer or Village Animal Control Officer.

If any owner has notice that his animal has bitten any person, it shall be unlawful for such owner to kill such animal, or sell or give such animal away, or to permit or allow such animal to be taken beyond the limits of the Village except to a licensed veterinary hospital, but it shall be the duty of such owner to immediately report the incident to the Police Department or the Village Animal Control Officer, and to immediately place such animal in a licensed veterinary hospital where such animal may be quarantined for a period of at least ten days upon the request of any police officer or the Village Animal Control Officer. The owner shall immediately furnish the Police Department or the Village Animal Control Officer with the name and location of said hospital and a certificate of a licensed veterinarian stating whether or not such animal shows symptoms of rabies. At the expiration of the quarantine period, and prior to the release of such animal, the owner shall furnish the Police Department or the Village Animal Control Officer with a certificate of a licensed veterinarian stating that such animal does not have rabies. All costs of maintaining animal in the veterinary hospital shall be the obligation and responsibility of the owner and shall be paid by said owner.

In all cases where any animal has bitten a person and is slain or dies within ten days from the time of the bite, it shall be the duty of the person slaying such animal and the owner of such animal to notify the Police Department or the Village Animal Control Officer and to immediately deliver the carcass of such animal intact to such Department, or cause the same to be done.

SECTION 13.13 DISTURBING QUIET AND DAMAGING PROPERTY. It shall be unlawful for an owner to keep, harbor or otherwise maintain a dog in the Village which shall disturb the quiet of any person or neighborhood, or which shall attack any person, or which shall cause danger or fear to any person or neighborhood.

SECTION 13.14 SANITATION. It shall be unlawful for the owner or person in control of any dog to permit such animal to deposit dung on any public street, alley, parkway or other public place or on any private property without the consent of the owner of the property. It shall be an affirmative defense that the dung was immediately picked up and properly disposed of. It shall be unlawful for the owner of any premises to permit dung to accumulate on property such that it causes noxious odors or flies to accumulate.

SECTION 13.15 FEMALE DOG IN HEAT. The owner of a female dog in heat shall not keep, harbor or otherwise maintain such dog in the Village unless the same is confined in a kennel or veterinary hospital or in an enclosed building on the owner's property during the entire period such dog is in heat. Any female dog in heat which is not confined is hereby declared to be a public nuisance and may be apprehended and impounded upon the order of the Chief of Police or the Village Animal Control Officer.

SECTION 13.16 RABIES. Any dog, cat, or other animal suffering from rabies is hereby declared to be a public nuisance and such dog, cat, or other animal may be slain by any police officer or Animal Control Officer, if the same cannot be safely apprehended and impounded. It shall be the duty of any person keeping, harboring or otherwise maintaining any such dog, cat, or other animal to place it immediately in a veterinary hospital, or upon demand, to surrender such dog, cat, or other animal to any police officer of the Village or the Village Animal Control Officer.

It shall be the duty of every person who discovers that any dog, cat or other animal is suffering with rabies or that any dog, cat, or other animal has been bitten by a dog, cat, or other animal suffering with rabies to report such fact immediately to the Police Department or the Village Animal Control Officer. Such report shall give the name, if known, and the place of residence of the person keeping, harboring or otherwise maintaining any such dog or other animal, the place where the same can be found, and the license number of any dog, if known. Any such dog or other animal shall be immediately confined in a veterinary hospital, or taken up and impounded and securely kept until it can be determined whether any such dog, cat, or other animal is suffering with rabies.

SECTION 13.17 UNLAWFUL TREATMENT OF ANIMALS. It shall be unlawful for any person to maliciously shoot, poison, kill, injure, abuse or ill-treat any animal. Any person who kills or injures a dog or cat while driving a vehicle shall stop at the scene of the accident and render such assistance as practicable and shall immediately report the incident to the Police Department or the Village Animal Control Officer.

SECTION 13.18 HINDERING ENFORCEMENT. It shall be unlawful to hinder or molest any police officer, or the Village Animal Control Officer, or other person or

corporation engaged in the enforcement of this Ordinance.

SECTION 13.19 EXCEPTIONS. The provisions of this article shall not apply to dogs or cats receiving treatment or temporary care in a veterinary hospital, boarding kennels or pet shops.

SECTION 13.20 ENFORCEMENT. The Chief of Police and the Village Animal Control Officer are hereby authorized and directed to enforce this Ordinance. The Village Board of Trustees may, from time to time, and upon such terms and conditions as it deems proper, contract with any qualified person or corporation, and may, pursuant to said contract, provide said person or corporation with the power to enforce the provisions of this ordinance. In the absence of the appointment by the Village Board of Trustees of any other person or company as poundmaster, the Village Animal Control Officer shall be the poundmaster, and the Chief of Police and the other members of the Police Department shall assist him in carrying out the provisions of this Ordinance.

SECTION 13.21 APPOINTMENT OF Animal Control Officer. The Village Board of Trustees may, from time to time, and upon such terms and conditions as it deems proper, contract with any qualified person, firm or corporation, and the President (Mayor), by and with the advice and consent of the Board of Trustees, may appoint such person, firm or corporation as the Village Animal Control Officer and he shall be ex-officio poundmaster of and for the Village.

SECTION 13.22 TRAPPING STRAY OR WILD ANIMALS.

A. No person shall set a trap with the intention of capturing a cat or dog in the Village of Colfax except under the following circumstances:

1. The Village President or his designee has determined that a nuisance situation exists, and;
2. The Village President or his designee has authorized the trap; and
3. Notice has been sent either in writing at least five days in advance of the placement of the trap to the property owners abutting the property upon which the trap is to be placed, or a sign is placed in front of the property where the trap is to be placed five days in advance of the placement indicating that a trap will be set.

B. The foregoing shall not apply in the following situations:

1. To authorized persons attempting to catch suspected rabid, dangerous or vicious animals, or animals which may be injured and in need of veterinary treatment.

2. To authorized not-for-profit associations engaging in trap-neuter-release programs in situations where those programs do not create or further a nuisance in the Village of Colfax.
  3. In emergency situations where the trapping of cats or dogs is needed to protect the health and safety of the public or its pets as determined by the Village President or his designee.
- C. No person shall disturb any trap or release any animal from any trap placed pursuant to this Section.

#### SECTION 13.23 IMPOUNDMENT PRACTICES.

- A. Record of Impoundment. Immediately after receiving an animal for impounding, the Animal Control Officer, or his designee, shall record a description of the animal impounded, the date of the impoundment and whether such animal has a proper rabies tag.
- B. Search for Record Owner. The Animal Control Officer shall upon receiving an animal for impoundment inspect the animal for a rabies tag, microchip, or other tag indicating the owner of the animal.
- C. Notice of Impoundment. The Animal Control Officer shall send written notice to a known owner within two business days of receiving an animal for impoundment informing the known owner of any animal being held by the Animal Control Officer.
- D. Fees. The owner of any impounded dog may redeem the animal by paying a Village of Colfax release fee of \$25.00, and all fees required by the impoundment facility. The owner of any impounded cat or other animal except a dog may redeem the cat or other animal by paying all fees required by the impoundment facility.
- E. Required Inoculations. No dog or cat shall be released from impoundment until proof of all required rabies inoculations have been presented.
- F. Post-impoundment Hearing. An owner of any animal impounded pursuant to this ordinance may request a hearing before the Village President, or his designee, regarding the authority of the impoundment facility to impound the animal. The hearing shall take place within five business days of the request for hearing. The Village President, or his designee, may order the animal released from impoundment, with or without payment of any fees, or held in compliance with this ordinance. At any hearing pursuant to this Section, the Village President or his designee may consider hearsay

evidence, including, but not limited to, reports of animal control officers. Upon request for a hearing, the Village President or his designee shall immediately give notice to the Animal Control Officer. No animal may be disposed of until seven (7) days after the decision of the Village President or his designee.

- G. Disposition of Unredeemed Animals. Animals not redeemed by the owner or any other person are hereby declared a public nuisance. Animals for which the impoundment facility has determined an owner may be disposed of in accordance with the provisions of State law seven (7) business days after notice has been sent to the owner. Animals for which the impoundment facility has not been able to determine an owner may be disposed of in accordance with State law three (3) business days after the animal was received by the impoundment facility. The Animal Control Officer shall make reasonable efforts to find adoptive homes for unredeemed animals prior to disposing of the animals.

SECTION 13.24 NUMBER OF ANIMALS. It shall be unlawful for any person to own, keep, harbor or possess more than two dogs or more than two cats or more than two of any species of animal in any one dwelling unit or the premises surrounding a dwelling unit. It shall be unlawful for the owner of any premises to permit any person to own, keep, harbor, or possess more than two dogs or more than two cats or more than two of any species of animal in any one dwelling unit or the premises surrounding a dwelling unit. The foregoing shall not apply to animals less than six (6) months of age.

SECTION 13.25 PENALTY. Any person convicted of any violation of the provisions of this Ordinance where to other penalty is provided, shall be fined not less than \$50.00 nor more than \$500.00. Each day that any such violation or failure continues shall be considered as a separate and distinct offense and shall be punishable as such.

SECTION 13.26 ANIMAL CONTROL INTERGOVERNMENTAL AGREEMENT. Authorization is hereby granted to the President (Mayor) to enter into and to execute on the behalf of the Village of Colfax an animal control intergovernmental agreement with the McLean County Board of Health to provide quality shelter for dogs or other animals subject to impoundment as provided by the State Animal Control Act, ordinances enacted by the County of McLean pursuant to said Act, and ordinances enacted by the Village of Colfax. A copy of said animal control intergovernmental agreement is attached hereto and made a part hereof.

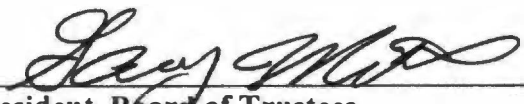
SECTION 13.27 EFFECTIVE DATE. That this Ordinance, due to urgency in implementing policies and procedures for the protection of the public and animal welfare, and to provide for quality shelter for dogs or other animals subject to impoundment as provided by the State Animal Control Act, ordinances enacted by the County of McLean pursuant to said Act, and ordinances enacted by the Village of Colfax, shall be in full force and effect from and after its passage and approval, in booklet (pamphlet) form, according to the laws of the State of Illinois.

AYES: Lawrence Baker; Bartee Rigley; Gary Milton;  
Carol Stephenson; Jack Chessman; Rick Wagener

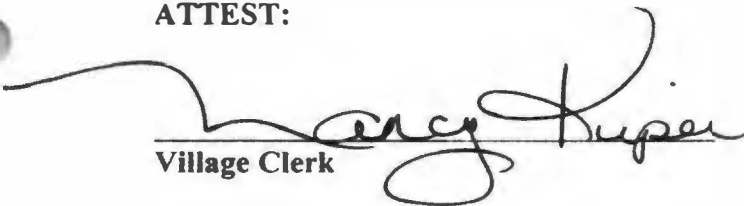
NAYS: - 0 -

ABSENT: - 0 -

APPROVED:

  
President, Board of Trustees  
Village of Colfax, Illinois

ATTEST:

  
Village Clerk

PASSED by the President and the Board of Trustees of the VILLAGE OF COLFAX, Illinois, this 10th day of January, 2005.

APPROVED by the President of the Board of Trustees of the VILLAGE OF COLFAX, Illinois, this 10th day of January, 2005.

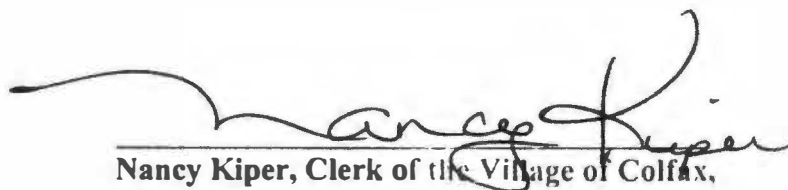
**CERTIFICATION OF ORDINANCE**

STATE OF ILLINOIS     )  
                                      )SS  
COUNTY OF McLEAN    )

I, Nancy Kiper, Village Clerk of the Village of Colfax, McLean County, Illinois, do hereby certify that the foregoing Ordinance constitutes a true and correct copy of said Ordinance, passed, approved, and published on the 10th day of January, 2005.

I do further certify that said Ordinance has been placed in the permanent records of said Village where it now appears and remains in the Book of Minutes.

In Witness whereof, I have hereunto set my hand and seal of the Village of Colfax, McLean County, Illinois, this 10th day of January, 2005.

  
Nancy Kiper, Clerk of the Village of Colfax,  
McLean County, Illinois.

**CERTIFICATION OF ORDINANCE PUBLISHED IN PAMPHLET FROM**

STATE OF ILLINOIS     )  
                                      )SS  
COUNTY OF McLEAN    )

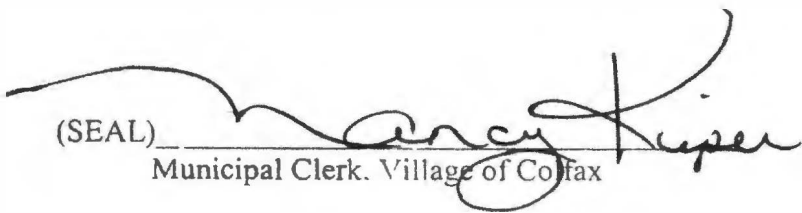
I, Nancy Kiper, certify that I am the duly elected and acting municipal clerk of the Village of Colfax, McLean County, Illinois.

I further certify that on January 10, 2005, the Corporate Authorities of such municipality passed and approved Ordinance No. 2005-1, entitled **"AN ORDINANCE REPEALING CHAPTER 13 IN ITS ENTIRETY AND AMENDING THE COLFAX MUNICIPAL CODE BY ADDING A NEW CHAPTER 13 ENTITLED "DOGS AND OTHER ANIMALS"**, which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2005-1, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on January 5, 2005, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at Colfax, Illinois. this 10th day of January, 2005.

(SEAL)

  
Municipal Clerk, Village of Colfax



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**AUGUST 13, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on August 11, 2025, at 4:30 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Beth Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Lee Bergfield, Rob Brown, Matt Johnson of Fehr Graham

**PUBLIC COMMENT**

Paul Luther

Status of the “Welcome” sign by the Township garage – requires IDOT approval to replace.

Status of the Catholic church – purchased by a couple who intend to convert into a home.

Lee Bergfield – starting a 4H group in September; would like to meet in the Community Center room used by 4H years ago (room 2); board will discuss and let him know.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on July 9, 2025.

b. Approve expenditures during the period of July 10, 2025, through August 13, 2025.

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Second by Trustee Zimmerman. Voice vote: 6 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

No report received from Chief Dingler.

**UNFINISHED BUSINESS**

a. Community Center

1) Prioritize areas for tuckpointing – Awaiting cooler weather for President Grussing to take pictures and review with the vendor to determine immediate needs.

b. Don Harden Field

1) Repair ballfield light not working – Blue Ridge High School donated 2 new lights/ballast due to their field lighting upgrades.

2) Repair light pole conduit wiring – plans are for Bob Althouse to work on b(1) and b(2) during the weekend of August 16-17.

3) Village Garage roof repair – Trustee Zimmerman has not found a pattern match for the missing piece; will check with a building contractor.

c. Financial (Senator Turner grant) – awaiting first reimbursement check.

- d. Emergency storm siren remote activation – the siren needs repair. Looked at a possible siren replacement using Bloomington surplus, but it is too large and old. EMERGENCY MOTION by Trustee Drinkwater to repair the existing siren at a cost of approximately \$2,000. Second by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
- e. Streets
  - 1) Hydro-jetting stormwater drains – Rob Brown awaiting list of what is needed.
  - 2) MFT street sign replacement – received IDOT approval. Will contact Village of Downs to work on this in cooler weather.
- f. Water system
  - 1) Install bollards at Feed Mill flushing hydrant – COMPLETE.
  - 2) Distribute Cross Connection Survey – preparing draft using IRWA template.
  - 3) Replace well #3 – project will begin once a new village engineer is selected.

### **NEW BUSINESS**

- a. Presentation by Matthew (Matt) Johnson, Fehr Graham (FG) Engineering in Champaign, IL
  - FG founded 1973; 2023 partnered with Trilon Group, a family of infrastructure consulting business throughout North America; FG has 7 offices in IL, 3 in Iowa, and 2 in Wisconsin.
  - Services several small municipalities like Bellflower.
  - Matt is branch manager and his specialties are water and wastewater.
  - Full-service firm – water, wastewater, municipal engineering, land development, funding solutions, structural engineering, parks and recreation, environmental remediation, and building inspections to comply with recent IL laws.
  - They can work on water projects in McLean County (water certification is at the state level). Wastewater certification is at the county level.

President Grussing contacted several client references. All feedback was positive.

MOTION by Trustee Zimmerman to employ Fehr Graham as village engineer to replace Farnsworth Group. Second by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.

- b. Action
  - 1) MOTION by Trustee Drinkwater to accept JC's Heating-Cooling proposal to replace the HVAC system at the Depot for \$7,227.38 (copy attached). Second by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
  - 2) MOTION by Trustee Lytel to accept JC's Heating-Cooling proposal to add air conditioning to the HVAC system at the Library for \$6,550.00 (copy attached). Second by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
  - 3) Storage shelves for archived village files – Rob Brown offered some surplus shelving for President Grussing to check out.
  - 4) Sell surplus equipment – 2 bids received:
    - a) Todd Bedford - \$800 for Allis-Chalmers Diesel Tractor (copy attached). MOTION by Trustee Ellis to reject the bid. Second by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
    - b) John Meyer - \$50.00 for Stihl String Trimmer (copy attached). MOTION by Trustee Drinkwater to accept the bid. Second by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
  - 5) Sell surplus property located at 201 W South St – no bids received.

## **BOARD REPORTS**

President Grussing

- Don Harden Field Concession Stand – July 4<sup>th</sup> soda, food, candy, and garbage need to be removed.
- Right of Way permit for GHB Enterprise to install fiber optic service within the village has been approved. Received a map (copy attached) showing planned vault locations.
- Library porch repairs – contacted by someone willing to fund the project. Trustee Lytel asked if this would then activate ADA requirements. Will check with village attorney.
- Marcy Wachstetter again plans to use the gym during the winter for Gibson City boys' basketball. She would like to clean the gym floor, at no cost, using commercial equipment.
- Chris Zimmerman emailed about an IDNR grant for Don Harden Field improvements. The board has no interest, other than for possible backstop repair/replacement. Any park grants will be focused on upgrades at the N Latcha Street park.
- McLean County Regional Planning Commission is updating the county's Future Strategic Land Use map. Although there is no change for Bellflower, there are several errors in zoning. Will send corrections and a copy of our zoning map.
- Water
  - JULIE positive response system – beginning 1/1/2026, Mitch Yeadon will be required to enter a completion code in the JULIE online system for every water locate request. We will be fined if the online updates are not entered.
  - A summary of the 2025 IEPA field study findings and status was distributed (copy attached). In response to the 2025 on-site water system audit, required and suggested actions to be taken are shown along with the current status.

Trustee Zimmerman – Feed Mill alley has a sinking spot that needs to be filled in.

Trustee Drinkwater – planning to hold an open meeting to solicit volunteers to help with village events, especially July 4<sup>th</sup>. The work required is becoming overwhelming for one person.

## **ADJOURN**

President Grussing adjourned the meeting at 9:03 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**AUGUST 13, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, August 13, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held July 9, 2025
- Approve expenditures during the period July 10, 2025, through August 13, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Prioritize areas for tuckpointing
- b. Don Harden Field
  - 1) Repair ballfield lights not working
  - 2) Repair conduit on light pole
  - 3) Village Garage – repair roof
- c. Senator Turner grant
- d. Storm siren remote activation
- e. Streets
  - 1) Hydro-vac and clean street drains and catch basins
  - 2) Install MFT signs (street, handicap, dead end)
- f. Water system
  - 1) Install bollards at Feed Mill flushing hydrant
  - 2) Distribute Cross Connection Survey
  - 3) Replace well #3

**NEW BUSINESS**

- a. Presentation – Fehr Graham
- b. Action
  - 1) Replace Depot HVAC
  - 2) Add air conditioning to Library HVAC
  - 3) Purchase storage shelves for archived village files
  - 4) Sell surplus property and/or equipment

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**AUGUST 13, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 7/31/2025
- Illinois Funds Account Reconciliations – 7/31/2025
- Invoices paid 7/2025 GF and WF
- Invoices paid 8/2025 GF and WF
- Invoices paid 8/2025 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 7/2025
- QuickBooks Balance Sheet – 8/13/2025
- QuickBooks Expenditures 7/10/2025 – 8/13/2025
- QuickBooks Fund P&Ls 5/1/2025-8/13/2025

  
ALLEN GRUSSING, PRESIDENT

  
SKEE ALDRICH, TRUSTEE

  
TERESA DRINKWATER, TRUSTEE

  
BETH ELLIS, TRUSTEE

  
BART LYTEL, TRUSTEE

  
STEVE WEISS, TRUSTEE

  
SHANE ZIMMERMAN, TRUSTEE

JC's Heating-Cooling & Plumbing, Inc.  
304 E 1st Street  
Gibson City, IL 60936



## PROPOSAL

**Presented to:**  
**Village of Bellflower**  
PO BOX 244  
Bellflower, IL 61724

**Customer Contact:**  
H: (309) 929-9059  
M: (347) 334-4386  
E: [vob.treasurer@outlook.com](mailto:vob.treasurer@outlook.com)

**Job #** 13913  
**Job Name** THE DEPOT  
**Proposal #** P-13913-3  
**Technician**  
**Issue Date** Jul 23 2025

**Service Location:**  
Depot  
210 N Latcha St  
Bellflower, IL 61724

**Price: \$7,227.38**

Description	Qty	Price
<b>Package unit Estimate for the Depot</b>	1	\$6,995.00
This is an estimate for a Daikin 2.5 ton A/C-80,000 heat package unit. This includes all material and labor to complete the job.		
Option-For a Goodman package unit-Additional \$1200.00		
<b>ECOBEE THERMOSTAT</b>	1	\$232.38
<b>Price</b>		<b>\$7,227.38</b>

**Review and Sign**

**Customer Approval:**

☐ I accept this proposal and agree to the terms and conditions.

JC's Heating-Cooling & Plumbing, Inc.  
304 E 1st Street  
Gibson City, IL 60936



## PROPOSAL

**Presented to:**  
**Village of Bellflower**  
PO BOX 244  
Bellflower, IL 61724

**Customer Contact:**  
H: (309) 929-9059  
M: (347) 334-4386  
E: [vob.treasurer@outlook.com](mailto:vob.treasurer@outlook.com)

**Job #** 27832  
**Job Name** LIBRARY  
**Proposal #** P-27832-2  
**Technician**  
**Issue Date** Jul 23 2025

**Service Location:**  
Library  
206 N Latcha St  
Bellflower, IL 61724

**Price: \$6,550.00**

Description	Qty	Price
<b>A/C ADD-ON</b>	1	\$6,550.00

This is an estimate to add on a new 14 seer Carrier air conditioner with a new horizontal cased coil. This includes new line set, disconnect, whip, A/C pad, drain line, WIFI thermostat, secondary pan under new coil, main power to outside unit, all misc material, and labor to complete the job.

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Price	\$6,550.00
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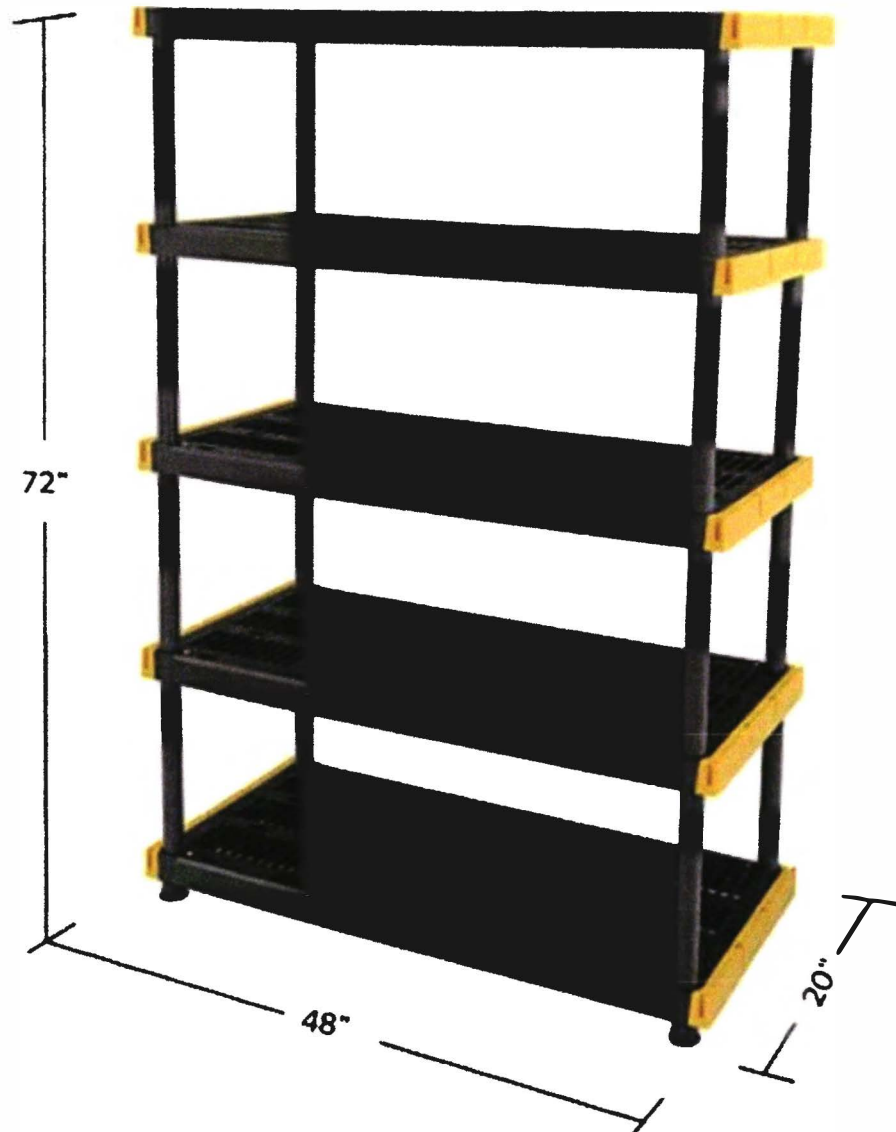
**Review and Sign**

**Customer Approval:**

☐ I accept this proposal and agree to the terms and conditions.

## **Member's Mark 5-Tier Heavy-Duty Shelf**

**To hold all file boxes from past years stored in the front office.**



**Sam's Regular Price: \$69.98/each X 6 = \$419.88**

**(Possible Sam's Discount Price: \$59.98/each X 6 = \$359.88)**



**VILLAGE OF BELLFLOWER  
SURPLUS EQUIPMENT BID FORM**

SUBMITTED BY (PLEASE PRINT):

NAME

Todd Bedford

PHONE

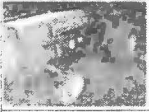
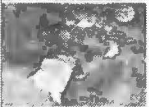



(309) 660-1892

EMAIL ADDRESS

+bedford123@yahoo.com

MAILING ADDRESS

P.O. Box 181 Bellflower IL 61724

	ITEM	BID AMOUNT
	ALLIS-CHALMERS DIESEL TRACTOR	\$ <u>800.00</u>
	WOODS PULL-BEHIND MOWER	\$ _____
	TORO Z MASTER PROFESSIONAL 7000 DIESEL MOWER	\$ _____
	YARD MACHINES 20-INCH PUSH MOWER	\$ _____
	STIHL STRING TRIMMER	\$ _____
TOTAL BID SUBMITTED		\$ _____

I ACKNOWLEDGE AND AGREE TO THE TERMS OF SALE DESCRIBED BELOW.

SIGNATURE

Todd Bedford

DATE

7-24-25

**TERMS OF SALE:**

The village disclaims any warranty, expressed or implied, of merchantability or fitness for a particular purpose.

All items are sold in their present condition "as is" and "where is."

Sale price is payable by cash or bank certified/cashier/teller check to VILLAGE OF BELLFLOWER.

Submit your bid proposal to purchase any of or all the surplus equipment by mail to:

Village of Bellflower  
Surplus Equipment Bid  
PO Box 244  
Bellflower, IL 61724-0244

The Village of Bellflower reserves the right to reject any and all bids.

JULY 2025

**VILLAGE OF BELLFLOWER  
SURPLUS EQUIPMENT BID FORM**


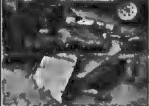
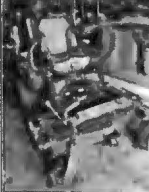


SUBMITTED BY (PLEASE PRINT):

NAME John Meyer

PHONE (406) 360-4051

EMAIL ADDRESS johnjmeyer01@gmail.com

MAILING ADDRESS PO Box 54 Bellflower

ITEM		BID AMOUNT
	ALLIS-CHALMERS DIESEL TRACTOR	\$ _____
	WOODS PULL-BEHIND MOWER	\$ _____
	TORO Z MASTER PROFESSIONAL 7000 DIESEL MOWER	\$ _____
	YARD MACHINES 20-INCH PUSH MOWER	\$ _____
	STIHL STRING TRIMMER	\$ <u>50.00</u>
TOTAL BID SUBMITTED		\$ <u>50.00</u>

I ACKNOWLEDGE AND AGREE TO THE TERMS OF SALE DESCRIBED BELOW.

SIGNATURE

John Meyer

DATE

8/10/25

**TERMS OF SALE:**

The village disclaims any warranty, expressed or implied, of merchantability or fitness for a particular purpose.

All items are sold in their present condition "as is" and "where is."

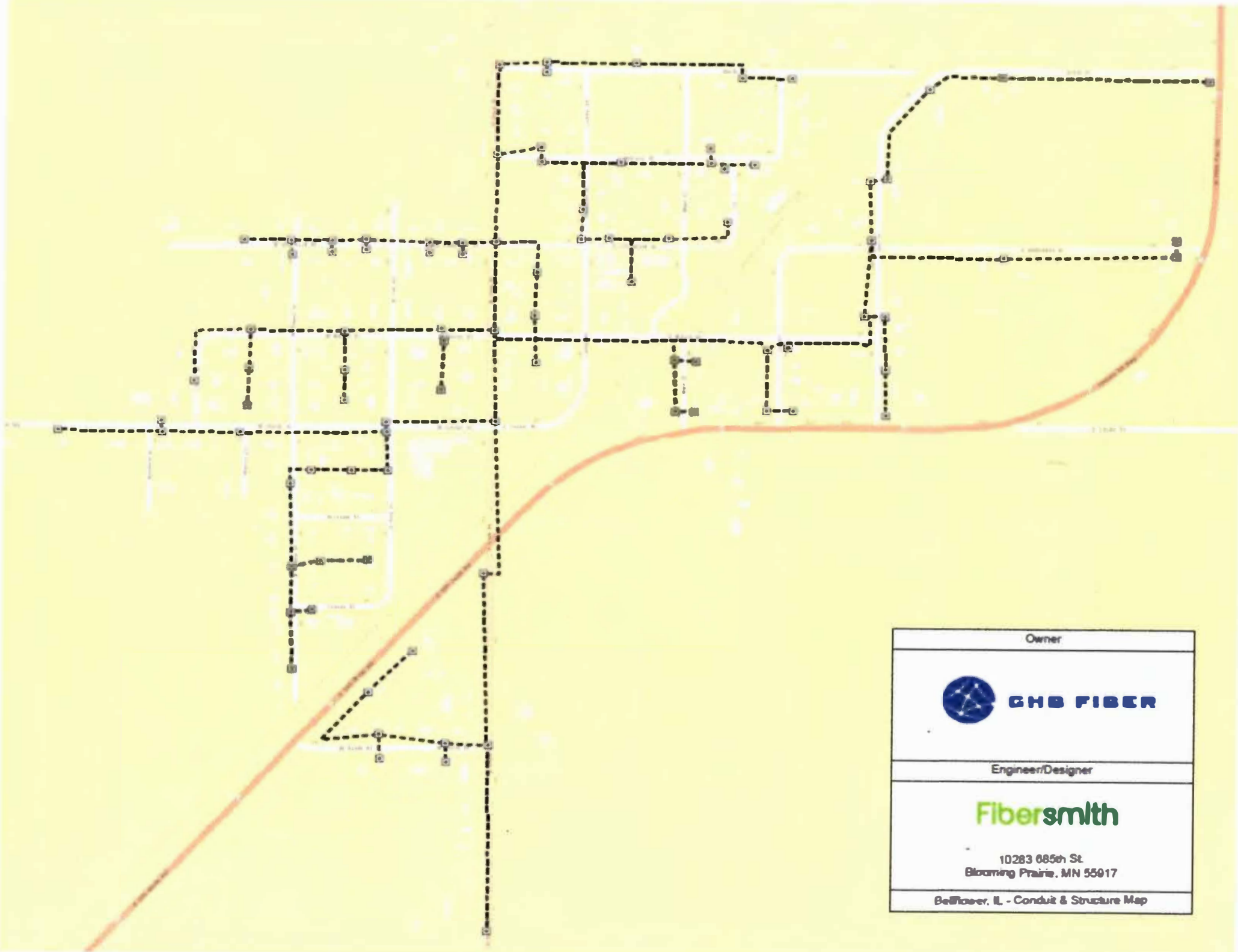
Sale price is payable by cash or bank certified/cashier/teller check to VILLAGE OF BELLFLOWER.


Submit your bid proposal to purchase any of or all the surplus equipment by mail to:

Village of Bellflower  
Surplus Equipment Bid  
PO Box 244  
Bellflower, IL 61724-0244

The Village of Bellflower reserves the right to reject any and all bids.

JULY 2025



Owner
 <b>GHD FIBER</b>
Engineer/Designer
<b>Fibersmith</b> 10283 685th St Blooming Prairie, MN 55017 Bedford, IL - Conduit & Structure Map

## Summary of IEPA Field Survey Findings

This survey is performed every 5 years by IEPA. They inspect our pump houses, files, processes, etc. A report is prepared that lists Deficiencies that require action and Recommendations for other items that are suggestions that don't require action. The report is sent to the Mayor and Water Superintendent. A reply with action plans is required within 30 days after receiving the report. Any required actions must be completed within 120 days after receiving the report. Following is a summary of the Deficiencies and Recommendations identified on the 2025 report. Some were on the reports from 2020 but were never addressed.

### Deficiencies

Description	Year Added	Status
The chlorine and fluoride tanks must have secondary containment tanks to capture spills or overflows. The containment tanks must be separated.	2025	Containment tanks have been purchased and are at Mitch's house waiting to be installed.
Chemical containers must be labeled with the name, address, and phone number of the supplier as well as the name of the chemical contained in the tank.	2025	Labels with the name of the chemical were purchased and placed on the containers. Supplier information labels are being prepared.
Conduct a cross-connection survey and implement a cross-connection control ordinance and program.	2020	Need to distribute a cross-connection survey to all water customers.
Document coliform sample site plan, including repeat sample sites for each routine site.	2025	Developing the sample site plan.
Document an Emergency Operations Plan.	2020	Will work on developing the Emergency Operations Plan.

## Recommendations

Description	Year Added	Status
Install individual water meters for each water customer to perform accurate water loss audits.	2020	Have told them both times that we have no plan to do this due to cost.
Conduct leak detection surveys to assess the amount of water billed by meter to the amount of water treated.	2020	Have told them both times that we have no plan to install water meters for each customer due to cost.
Exercise all valves on the distribution system at least annually to ensure they are all in working order.	2020	Mitch says he has been doing 25% per year, but no documentation or proof of that. Have committed to exercising all valves annually.
Install tank mixing equipment in the water tower.	2020	Have told them both times that we have no plan to do this due to cost.
Add an emergency connection to a neighboring public water supply.	2025	Advised that this is not economically feasible. Will address ways to provide water in an emergency situation in the Emergency Operations Plan to be developed.
Examine cyber security vulnerabilities and develop a cyber security risk management program.	2025	Advised that at this time our water system uses no computers and is not connected to the internet, so cyber security is not an issue.
To prevent climate change issues from impacting water system, consider relocating the water plant from a flood plain, add emergency power supplies, and identify alternate water sources.	2025	Advised that we are not in a flood plain, the pump house has a generator for backup power, and we are beginning plans for a second well to eliminate dependence on the current existing well.
Consider IEPA low-interest loans for any water system projects.	2025	Advised that we currently have a loan for the last water main project. Also advised that we will probably look at loans, grants, and other funding for the planned new well.
Create and implement a five-year projected Capital Improvement Plan to identify current and future system needs such as tank maintenance and water main projects.	2020	There is no evidence that a Capital Improvement Plan was ever created. Advised that we will look at creating such a plan.
Create an Asset Management Plan to ensure infrastructure is maintained and operated properly.	2025	This seems very similar to the recommendation for a 5-year Capital Improvement Plan above. We should document a calendar for management of the water system assets like water tower inspections and maintenance.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**SEPTEMBER 10, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on September 8, 2025, at 2:15 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustees Teresa Drinkwater and Beth Ellis

Five of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Pamela Brosh, Rob Brown

**PUBLIC COMMENT**

Rob Brown

- Fiber optic installation has a tentative “go live” date of October 15, 2025.
- Discussed possible monthly rates.
- To date, GHB has discovered a leaking gas line which was reported to Nicor Gas for resolution, and GHB cut a Mediacom line on E Marquis St next to his house due to a JULIE mismarking. All other Mediacom outages to date have nothing to do with GHB installation work.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on August 13, 2025.

b. Approve expenditures during the period of August 14, 2025, through September 10, 2025.

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Second by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- July – 4 citations, 3 warnings.
- August – 8 citations, lots of domestic at one household; Ty Pennington has returned from military duty.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Prioritize areas for tuckpointing – Awaiting cooler weather for President Grussing to review immediate needs with the vendor.
- 2) Purchase archive file storage shelves – MOTION by Trustee Zimmerman to purchase shelves at a cost not to exceed \$1,000. Second by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

b. Don Harden Field

- 1) Repair ballfield light not working – repaired wire coming from prior pole. COMPLETE.

- 2) Repair light pole conduit wiring – COMPLETE.
- 3) Village Garage roof repair – no additional information about a replacement panel.
- c. Financial (Senator Turner grant) – first reimbursement check received August 14, 2025.
- d. Emergency storm siren remote activation – repair parts were shipped to the motor repair vendor.
- e. Streets
  - 1) Hydro-jetting stormwater drains – Rob Brown awaiting list of what is needed.
  - 2) MFT street sign replacement – contacted Village of Downs for scheduling.
  - 3) Remove MFT trees (Anderson on N Vine St) – COMPLETE.
- f. Water system
  - 1) Distribute Cross Connection Survey – preparing draft using IRWA template.
  - 2) Replace well #3 – Fehr Graham (FG) Master Service Agreement reviewed by village attorney and awaiting final draft from FG. Received FG proposal to develop a project plan for a new well and water main replacement.

## **NEW BUSINESS**

- a. Action
  - 1) MOTION by Trustee Zimmerman to approve Resolution R2025-04 “Return-to-Work Policy” (copy attached). Second by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Lytel, Weiss, and Zimmerman. No-none. Absent-Trustees Drinkwater and Ellis. Vote summary: Yes (4), No (-0-), Absent (2). Motion passed.
  - 2) MOTION by Trustee Lytel to approve technology upgrades at an approximate cost of \$5,000 (copy attached). All purchases were included in the budget. Second by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.
  - 3) Sell surplus equipment – 1 bid received:
    - a) Rob Brown - \$1,500 for Allis-Chalmers Diesel Tractor and \$2,500 for Toro Diesel Mower (copy attached). MOTION by Trustee Zimmerman to accept the \$1,500 Allis-Chalmers tractor bid and reject the \$2,500 Toro mower bid. Additionally, if Mr. Brown pays a reasonable amount to reimburse the village for \$308.00 paid for repair parts on the Woods Pull-Behind Mower to work with the Allis-Chalmers tractor, the Woods mower will be included with the tractor purchase. Second by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.
  - 4) Sell surplus property located at 201 W South St – no bids received.

## **BOARD REPORTS**

### President Grussing

- Depot porch, in front of the entrance door, in need of replacement.
- Don Harden Field Concession Stand – July 4<sup>th</sup> soda, food, candy, and garbage still need to be removed before the equipment can be prepared for winter.
- Library porch repairs – village attorney reported any repairs would be exempt from current ADA requirements if the existing porch footprint would be maintained. Contacted Keith Springer, who expressed an interest in repairing the porch, but he has not responded.
- Gym concession stand – the Norlake commercial cooler was not cooling properly. McCormick replaced the freon line and recharged the system. However, the temperature sensors are also faulty and must be replaced at an estimated cost of \$500. The board indicated the sensors should be replaced.

- Painting of DHF bleachers and picnic tables and Community Center south-facing doors will be scheduled in fall.
- McLean County Recorder has a Property Check service available in response to increasing reports of title fraud. More information to come.
- Reminders:
  - Lions Club Movie Night, 9/20, 7:00 p.m., Community Center gym
  - Gold Star 500 rest stop at the Community Center cafeteria, 9/23, 2:45 to 3:45 p.m.

Trustee Zimmerman

- Mulberry trees growing in county right-of-way on S State St. President Grussing will contact the county highway department.
- Bellflower Township would like to donate to the village's July 4, 2026 celebration to support additional expenses for USA 250<sup>th</sup> anniversary. Provide suggestions to Bob Zimmerman.
- Drought conditions exist as harvest begins. May need to enact burn bans. President Grussing will check with the village attorney about the fire district enacting any burn ban, since the fire district covers much more territory than the village or township.

Trustee Lytel – be aware of and sensitive to the fact that one of Brian and Karen Thomas' grandchildren has recently lost his father, and in missing him, the child wanders all around the area.

**ADJOURN**

President Grussing adjourned the meeting at 8:15 p.m.



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**SEPTEMBER 10, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, September 10, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held August 13, 2025
- Approve expenditures during the period August 14, 2025, through September 10, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Prioritize areas for tuckpointing
  - 2) Purchase file storage shelves
- b. Don Harden Field
  - 1) Repair ballfield lights not working
  - 2) Repair conduit on light pole
  - 3) Village Garage – repair roof
- c. Senator Turner grant
- d. Storm siren remote activation
- e. Streets
  - 1) Hydro-vac and clean street drains and catch basins
  - 2) Install MFT signs (street, handicap, dead end)
  - 3) Remove MFT trees (Anderson on N Vine St)
- f. Water system
  - 1) Distribute Cross Connection Survey
  - 2) Replace well #3

**NEW BUSINESS**

- a. Action
  - 1) Approve Resolution R2025-04 “Return-to-Work Policy”
  - 2) Approve technology upgrade proposal
  - 3) Sell surplus property and/or equipment

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

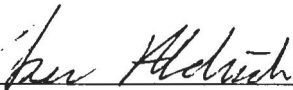
**FINANCIAL REPORT ACKNOWLEDGMENT  
FOR  
SEPTEMBER 10, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 8/31/2025
- Illinois Funds Account Reconciliations – 8/31/2025
- Invoices paid 8/2025 GF and WF
- Invoices paid 8/2025 MFT
- Invoices paid 9/2025 GF and WF
- Invoices paid 9/2025 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 8/2025
- QuickBooks Balance Sheet – 9/10/2025
- QuickBooks Expenditures 8/14/2025 – 9/10/2025
- QuickBooks Fund P&Ls 5/1/2025-9/10/2025



ALLEN GRUSSING, PRESIDENT



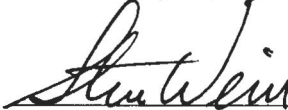
SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE

BETH ELLIS, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

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**RESOLUTION NUMBER R2025-04**

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**A RESOLUTION ADOPTING A  
RETURN-TO-WORK PROGRAM POLICY**

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Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Beth Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on September 10, 2025

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2025-04**

**A RESOLUTION ADOPTING A  
RETURN-TO-WORK PROGRAM POLICY**

**WHEREAS**, the Village of Bellflower (the “village”) is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

**WHEREAS**, the village obtains all insurance services from the Illinois Municipal League Risk Management Association (RMA); and

**WHEREAS**, RMA has mandated that all member municipalities must adopt a Return-to-Work Program Policy (the “policy”) no later than September 2025.

**NOW, THEREFORE, BE IT RESOLVED** that the Village President and Trustees of the Village of Bellflower, McLean County, Illinois, approves and adopts the Return-to-Work Program Policy as shown in the attached Exhibit.


This Resolution shall be effective upon adoption and approval.

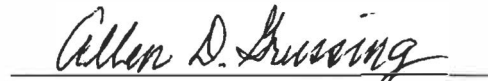
**ADOPTED** by the Board of Trustees of the Village of Bellflower this 10<sup>th</sup> day of September 2025, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis			X	
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
<b>TOTAL</b>	<b>4</b>		<b>2</b>	

**APPROVED** this 10<sup>th</sup> day of September 2025.

ATTEST:

  
Herbert L. Youngblood  
Village Clerk

  
Allen D. Grussing, Village President



**EXHIBIT**  
**RETURN TO WORK PROGRAM POLICY**

The Village of Bellflower (the “village”) is committed to providing a safe work environment for its employees. It is the intention of the village to provide employees who have sustained work-related injuries with the opportunity to return to or remain on the municipality’s payroll during periods of partial incapacity resulting from these injuries. Every effort will be made to ensure that employees return to the work environment as soon as they are physically able.

Employees who may work in a limited capacity, but who are temporarily not capable of performing the full scope of their regular job duties, may receive a temporary job assignment through the village’s Return-To-Work Program. Job assignments will be based on specific medical restrictions provided by licensed physicians. If work is available for the injured employee and the physical requirements of such work do not violate any medical restrictions, the employee will be required to perform an alternate job assignment to continue receiving village compensation.

The Village of Bellflower’s Return-To-Work Program will be coordinated by the Village President who may be reached by phone at 309-929-9059 or by email at vob.mayor@outlook.com. The Village President is responsible for ensuring that the Village of Bellflower’s Return-To- Work Program is being fully utilized and followed.

**APPLICABILITY**

All active employees who become temporarily unable to perform their regular job duties due to a compensable work-related injury or illness are subject to this policy. Although village officials are elected and therefore not considered employees, for purposes of this policy all village officials shall be considered employees.

All village employees are classified as part-time. Work schedules are not defined by daily, weekly, monthly, quarterly, or annual requirements. Employees work as needed to complete the job and are paid for actual hours worked.

**PROCESS**

- Work-related injuries requiring immediate medical attention – call “911” for transport to the emergency room of the employee’s choice (Gibson Area Hospital in Gibson City; Carle Hospital in Champaign or Bloomington; OSF Hospital in Champaign or Bloomington).
- Work-related injuries that do **not** require immediate medical attention - the employee should contact their personal physician for treatment.
- Within 24 hours of any work-related injury:
  - The Village President shall give the employee the IML RMA form “Employee’s Accident Report” to be completed in the employee’s own handwriting. The employee shall then submit the completed form to the Village President.
  - The Village President shall complete “Illinois Form 45: Employer’s First Report of Injury” and IML RMA form “Supervisor’s Accident Investigation.”
  - The Village President shall email all forms to [imlrmaclaimsreports@ccmsi.com](mailto:imlrmaclaimsreports@ccmsi.com) or fax the forms to (312) 455-6477. The Illinois Workers’ Compensation Act sets forth certain time frames for paying specific employee work-related injury claims. **DO NOT DELAY** reporting a claim because you feel you do not have enough information. Report the claim with the information you have and send additional claim information when it becomes available.
- Before any injured employee may return to work, their treating physician shall provide medical clearance.

## TECHNOLOGY UPGRADE PROPOSAL

9/10/2025

### CURRENT SITUATION:

- Windows 10 support ends October 2025. The current water billing PC belongs to Herb, runs Windows 10, and the hardware will not support Windows 11.
- All current clerk and treasurer functions are performed on a separate PC owned by Herb that runs Windows 11.
- Planning for the future, the clerk and treasurer positions should again be separated.
- New laptops will be purchased for the clerk and treasurer, but no printers will be purchased.
- Treasurer will be responsible for water billing due to cash handling, and no separate water billing PC will be needed.
- The village office at the Community Center (at the main entrance) will be used to house village archive files, as well as provide workspace for the mayor, clerk, and treasurer. A 27-inch monitor, full-size keyboard/mouse, printer, and scanner will be available for docking and/or wireless use.

### COST:

ITEM	ESTIMATE	BUDGETED
Hardware	2,515.00	3,700.00
Software	2,304.00	2,340.00
Total	4,819.00	6,040.00

The total budgeted amount exceeds the total estimate because we will not be purchasing a water billing laptop nor purchasing printers for the clerk and treasurer to use at home.

### REQUEST:

Approval to purchase new hardware and software for an estimated \$5,000.

**VILLAGE OF BELLFLOWER  
SURPLUS EQUIPMENT BID FORM**





SUBMITTED BY (PLEASE PRINT):

NAME Rob Brown

PHONE (217) 461 2319

EMAIL ADDRESS RobBrownH@gmail.com

MAILING ADDRESS 310 E Margolis Bellflower IL

ITEM		BID AMOUNT
	ALLIS-CHALMERS DIESEL TRACTOR	\$ <u>1500</u>
	WOODS PULL-BEHIND MOWER	\$ _____
	TORO Z MASTER PROFESSIONAL 7000 DIESEL MOWER	\$ <u>2500</u>
	YARD MACHINES 20-INCH PUSH MOWER	\$ _____
TOTAL BID SUBMITTED		\$ <u>4000</u>

I ACKNOWLEDGE AND AGREE TO THE TERMS OF SALE DESCRIBED BELOW.

SIGNATURE

[Signature]

DATE

9-10-25

**TERMS OF SALE:**

The village disclaims any warranty, expressed or implied, of merchantability or fitness for a particular purpose. All items are sold in their present condition "as is" and "where is."

Sale price is payable by cash or bank certified/cashier/teller check to VILLAGE OF BELLFLOWER.

Submit your bid proposal to purchase any of or all the surplus equipment by mail to:

Village of Bellflower  
Surplus Equipment Bid  
PO Box 244  
Bellflower, IL 61724-0244

The Village of Bellflower reserves the right to reject any and all bids.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**OCTOBER 8, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on October 6, 2025, at 4:30 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Beth Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Bart Lytel

Six of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Rob Brown

**PUBLIC COMMENT**

Rob Brown

- Work on West Center Street has stopped until Nicor Gas can locate and mark the natural gas line which runs on West Center Street.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on September 10, 2025.

b. Approve expenditures during the period of September 11, 2025, through October 8, 2025.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Second by Trustee Aldrich. Voice vote: 5 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- September – 12 citations, multiple domestic calls, 1 suspicious person.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Prioritize areas for tuckpointing – President Grussing to review immediate needs with the vendor.
- 2) Purchase archive file storage shelves – no activity.
- 3) Replace Norlake food cooler sensors (gym concession stand) – COMPLETE.

b. Depot

- 1) Repair deck in front of entrance door – Keith Springer will look at this when he performs library repairs (if estimate is approved).

c. Don Harden Field

- 1) Village Garage roof repair – no additional information about a replacement panel. Trustee Zimmerman will forward phone number for Alliance to President Grussing.

d. Library

- 1) Repair front porch deck, steps, and handrails – Keith Springer will estimate.



- e. Emergency storm siren remote activation – vendor came out to work and there were wasps around the access ladder on the water tower leg. Orkin could not spray around that area due to Orkin height restrictions. However, they did spray all around the ground area.
- f. Streets
  - 1) Hydro-jetting stormwater drains – no activity.
  - 2) MFT street sign replacement – Village of Downs to schedule.
- g. Water system
  - 1) Distribute Cross Connection Survey – COMPLETE.
  - 2) Replace well #3 – no activity.

## **NEW BUSINESS**

- a. Action
  - 1) MOTION by Trustee Aldrich to approve the Fehr Graham proposal to develop a new well project plan (copy attached). Second by Trustee Zimmerman. Roll call vote: Yes- Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman. No-none. Absent-Trustee Lytel. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
  - 2) Sell surplus equipment
    - a) At the September 10, 2025 meeting, Rob Brown’s \$1,500 bid for the Allis-Chalmers Diesel Tractor was accepted. At tonight’s meeting, Mr. Brown verbally bid \$200 for the Woods pull-behind mower which works with the tractor. MOTION by Trustee Zimmerman to accept the \$200 Woods pull-behind mower bid. Second by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.
  - 3) Sell surplus property located at 201 W South St – no bids received.

## **BOARD REPORTS**

### President Grussing

- Burn ban continues.
- Don Harden Field (DHF)
  - Ballfield lights – 2 lights reported out; will check and replace if needed.
  - Bleacher boards – some are broken and need replacing. Looked at replacing the structures with metal bleachers; costly.
  - Concession Stand – July 4<sup>th</sup> soda, food, candy, and garbage still need to be removed before the equipment can be prepared for winter.
- Graffiti – artist struck again at the Community Center, DHField entrance columns, and other places around town. Contacted ServePro for a removal estimate for village property. Will contact Bob Althouse for an estimate to replace the exterior motion-activated light fixture above the generator with a flood light.
- Library – now that the library serves as a school bus point, a bike rack is needed.
- Painting – needed for Community Center south-facing doors and DHF bleachers and picnic tables.
- Tree obstructions – McLean County Highway Department trimmed lower branches at 501 N State St (Carl Brown) and trees growing in ditches along S State St.
- Village Highway Signs – reviewing new IDOT requirements for highway signs.

Trustee Drinkwater - added Halloween as a village event using the Community Center gym where tables can be reserved for trick or treating. Appropriate decorations will be purchased using Events funds.

Trustee Aldrich – observed mowing by Brian Benjamin Landscaping and was very pleased.

**ADJOURN**

President Grussing adjourned the meeting at 8:05 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**OCTOBER 8, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, October 8, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held September 10, 2025
- Approve expenditures during the period September 11, 2025, through October 8, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Prioritize areas for tuckpointing
  - 2) Purchase file storage shelves
  - 3) Replace Norlake food cooler sensors
- b. Depot – repair deck in front of entrance door
- c. Don Harden Field – repair roof on Village Garage
- d. Library – repair front porch deck, steps, and handrails
- e. Storm siren remote activation
- f. Streets
  - 1) Hydro-vac and clean street drains and catch basins
  - 2) Install MFT signs (street, handicap, dead end)
- g. Water system
  - 1) Distribute Cross Connection Survey
  - 2) Replace well #3

**NEW BUSINESS**

- a. Action
  - 1) Approve Fehr Graham proposal to develop new well project plan
  - 2) Sell surplus property and/or equipment

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**OCTOBER 8, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 9/30/2025
- Illinois Funds Account Reconciliations – 9/30/2025
- Invoices paid 9/2025 GF and WF
- Invoices paid 9/2025 MFT
- Invoices paid 10/2025 GF and WF
- Invoices paid 10/2025 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 9/2025
- QuickBooks Balance Sheet – 10/8/2025
- QuickBooks Expenditures 9/11/2025 – 10/10/2025
- QuickBooks Fund P&Ls 5/1/2025-10/8/2025



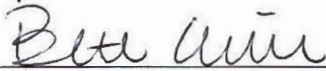
ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

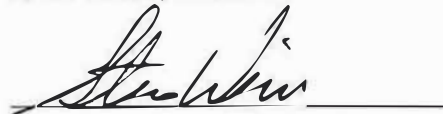


TERESA DRINKWATER, TRUSTEE

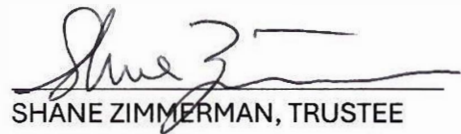


BETH ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE



August 22, 2025

Allen Grussing, Mayor  
Village of Bellflower  
PO Box 244  
Bellflower, IL 61724-0244

**RE:     Proposal for Engineering Services  
          Project Plan  
          New Well and Water Main Replacements**

Dear Mr. Grussing,

Thank you for the opportunity to provide our proposal for engineering services during the referenced project.

### **BACKGROUND AND UNDERSTANDING**

The Village of Bellflower owns and operates a community water supply to serve the needs of the community. The system consists of two water wells, a treatment plant, and a distribution system. One water well was installed in the 1960s, and the other was installed in the 1990s. We understand the well, installed in the 1960s, suffers from quality issues and is deemed to be emergency use only. In order to ensure adequate and quality supply of water, the Village is interested in installing a new well at a site to be determined, routing a raw water line to the treatment facility and connecting it to the existing supply piping, and installing control infrastructure to ensure the two wells (one new and one existing) function as intended. The well from the 1960s will be capped and abandoned per IEPA requirements.

The existing treatment facility is housed in an old building that lacks adequate space for treatment, both now and in the future. A new building is planned to be installed around the existing building, and the existing building will be demolished. Adequate space will be provided for the addition of future treatment capacity and capability. New electrical distribution, instrumentation, and control infrastructure will also be included.

The distribution system was originally constructed of asbestos concrete, or transite, pipe. The Village has been diligently replacing the transite pipe with modern materials, but there are still some areas of the system that remain as transite pipe. The Village is interested in replacing approximately 9,500 feet of pipe on various blocks in town, including a crossing of Route 54 and the CN railroad.

To fund the project, the Village is interested in utilizing the IEPA's Public Water Supply Loan Program (PWSLP). It is anticipated that the program will be able to offer a percentage of the loan amount as principal forgiveness (amount to be determined). The first step in applying for the program is to complete the application and prepare a Project Plan. The Village is interested in Fehr Graham assisting them to prepare these services and documents.

### **SCOPE OF SERVICES**

Fehr Graham will prepare a Project Plan for the scope of work described in the above Background and Understanding section. The Project Plan will include the following information and work product:

Executive Summary

Introduction

- Scope

- ✦ Planning
  - Existing and Future Planning Area
  - Existing and Future Water Demand
  - Customer Profile
  - Planning Period
  - Existing Facilities Description and Condition Assessment
    - i. Source
    - ii. Treatment
    - iii. Storage
    - iv. Distribution
- ✦ Alternatives
- ✦ Cost-Effectiveness Analysis
  - Cost Evaluation
  - Assessment of Compliance Capabilities
  - Environmental Impacts
- ✦ Recommendations
  - Basis of Design
  - Project Cost Opinion
- ✦ Implementation
  - Financial Analysis
  - Water Rate Impacts
  - Schedule/Phasing

We expect to hold one in-person meeting to review the identified alternatives and determine if the Village has any non-cost related preferences. Additional meetings to review the report or provide comments will be conducted virtually or by email/phone.

Fehr Graham will prepare IEPA PWSLP forms, including:

- ✦ Pre-application forms and gathering information
  - Funding Nomination Form
  - Project Plan Checklist
  - Environmental Checklist
- ✦ Environmental Clearances
  - SHPO letter request
  - IDNR EcoCAT and email IDNR if more complicated
- ✦ Review Project Plan
- ✦ PEID/Notice of Categorical Exclusion
  - Assist with posting PEID/Notice of Categorical Exclusion
  - No comment/letter to IEPA
- ✦ Applying for DUNS number if needed
- ✦ Register through Sam.gov if needed
- ✦ Register through GATA if needed

## **EXCLUSIONS**

The following services are excluded from this proposal but can be added to our scope if requested and upon authorization of additional compensation:

- ✦ Design Engineering
- ✦ Bidding Assistance
- ✦ Construction Engineering and/or Observation

Local Permitting

Geotechnical Engineering

Test Well Procurement

Preparation of Existing Facilities Information

- Fehr Graham will rely on records transmitted by the Village regarding existing facilities.
- The Village will need to provide record drawings and mapping of the existing water system facilities.
- The Village will need to provide the previous three years of audited financial statements.
- The Village will need to provide the current water rate ordinance and billing records for the determination of use and number of users.

Water Tower Inspection

Property/Easement Acquisition

Phase 1 Environmental Studies

Anything not listed in the above Scope of Services

## **SCHEDULE**

Fehr Graham will complete the above Scope of Services within 90 days of authorization to proceed from the Village.

## **FEES**

Fehr Graham will complete the above Scope of Services for a lump sum payment of \$36,000..

## **AUTHORIZATION**

We look forward to our relationship with the Village and appreciate the opportunity to provide you with this proposal. Please review our scope, schedule, and budget, and if it meets your expectations, please execute the attached agreement and return it to my attention. If we begin services at the Village's authorization and prior to the execution of the agreement, then it is our understanding that we are proceeding according to the terms of the agreement.

If you have any questions, please contact me at [mjohnson@fehrgraham.com](mailto:mjohnson@fehrgraham.com) or 217.372.0153.

Sincerely,



Matthew Johnson, PE, SE  
Principal

MAJ:imb



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**NOVEMBER 19, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower. This meeting was rescheduled from November 12, 2025.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on November 17, 2025, at 2:00 p.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Skee Aldrich, Beth Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Teresa Drinkwater and Bart Lytel

Five of seven board members were present, which formed a quorum.

**VILLAGE OFFICIALS PRESENT** – Clerk Herb Youngblood

**PUBLIC ATTENDANCE** – Paul Luther, Jeremy Bork of Striegel Knobloch CPAs

**PUBLIC COMMENT**

Paul Luther – spoke with the new owner of 110 N Vine St which recently sold at auction and is slated to close in December. He wants to tear the house down and construct a duplex. President Grussing asked Mr. Luther that if he saw the owner again, request him to call to discuss building and zoning requirements. Multi-family dwellings are only permitted after a public hearing by the Zoning Board of Appeals, and if approved, a final decision by the village board. Additionally, President Grussing contacted Nicor Gas to discuss their plans to remove all service pipes to the premises. Nicor indicates that is their policy when there has been no active natural gas service in over two years.

**CONSENT AGENDA**

- a. Approve minutes of the regular meeting held on October 8, 2025.
- b. Approve expenditures during the period of October 9, 2025, through November 19, 2025.

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Second by Trustee Ellis. Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- October – 14 citations, 4 warnings.
- Officer Ty Pennington has been hired by the Normal Police Department. Chief Dingler will be looking for a replacement.

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Generator – Bob Althouse to install a dusk-to-dawn light to flood the area.
  - 2) Prioritize areas for tuckpointing – no activity.
  - 3) Purchase archive file storage shelves – no activity.
- b. Depot
  - 1) Replace HVAC – COMPLETE.



- 2) Repair deck in front of entrance door – Keith Springer will estimate.
- c. Don Harden Field
  - 1) Village Garage roof repair – Trustee Weiss may have access to some panels from a building teardown.
  - 2) Replace broken bleacher boards – someone did this, not sure who.
- d. Library
  - 1) Add air conditioning to HVAC – COMPLETE.
  - 2) Repair front porch deck, steps, and handrails – Keith Springer estimates \$1,657.51 which will be fully reimbursed by a local donor. Work is in progress.
  - 3) Purchase bike rack – no activity.
- e. Painting DHF bleachers, picnic tables, restroom doors, and CC south-facing doors – will be scheduled for spring.
- f. Emergency storm siren remote activation – the system is not generating the tones needed by the county. The vendor is working to resolve the issue.
- g. Streets
  - 1) Hydro-jetting stormwater drains – no activity.
  - 2) MFT street sign replacement – Village of Downs to schedule.
- h. Water system
  - 1) New water well project – Fehr Graham developing a project plan.

#### **NEW BUSINESS**

- a. Audit FY24-25 – Jeremy Bork presented audit results. Village financials are in good shape with no incidents or concerns noted in the audit. [The reports have been filed with McLean County Clerk and posted on the village website.]
- b. Action
  - 1) MOTION by Trustee Aldrich to approve Ordinance 2025-03 “FY25-26 Tax Levy” (copy attached). Second by Trustee Zimmerman. Roll-call vote: Yes-Trustees Aldrich, Ellis, Weiss, and Zimmerman. No-none. Absent-Trustees Drinkwater and Lytel. Vote summary: Yes (4), No (-0-), Absent (2). Motion passed.
  - 2) MOTION by Trustee Aldrich to approve the Servpro \$932.00 estimate (copy attached) to remove graffiti at the Community Center and on the corner columns at Don Harden Field. Second by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.
  - 3) Sell surplus equipment – no bids received for the push mower.
  - 4) Sell surplus property located at 201 W South St – no bids received.

#### **BOARD REPORTS**

##### **President Grussing**

- Community Center
  - Thanks to Trustee Aldrich for creating two new shelves to use in the gym concession stand Norlake cooler. They were needed and used at the Thanksgiving Feast.
  - Gym rentals – Both Kristen Yeadon and Marcy Wachstetter have reserved numerous gym rentals over the winter.
  - Walkers – door entrance codes have been programmed.
  - The annual furnace service occurred today. Gym HVAC on NW side needs a new control board. The thermostat in room K does not work. A new Ecobee thermostat will be installed in the cafeteria, and the existing cafeteria thermostat will be installed in room K.

- Graffiti – Eston Ellis reported details about individuals recently seen breaking windows at Rob Brown’s building at 105 N Latcha. President Grussing passed along the information to Chief Dingler who plans to visit with the family. Mr. Brown plans to demolish the building.
- Library – targeted with a printer toner scam. The invoice is being held pending receipt of merchandise or payment demand letters. The label of any merchandise delivery will be photographed and refused. Any payment demand will be referred to the village attorney.
- Water cross-connection survey – 95 surveys returned which is 59% of those distributed.

#### Trustee Zimmerman

- Winter preparations – street salt was purchased; now need to load the spreader on the truck. The plow truck needs rock in the back to provide traction [President Grussing will contact Bellflower Township Highway Commissioner Marion Shelton to see about borrowing some rock for the season].
- Annual truck maintenance – the truck and plow truck look okay and have very little mileage since last serviced in December 2024. No further maintenance scheduled at this time.
- Village garage – do we need to consider replacing the garage? President Grussing suggested waiting until a decision is reached about the location of a new water plant.
- Community Center generator – do we receive notifications of the status of periodic tests that have passed or failed? President Grussing gets the monthly reports. The generator at the water tower pump house does not send notifications. Mitch Yeadon checks the status light on the equipment and notifies Yeagle Electric as appropriate.

Clerk Youngblood - the following documents were filed in the McLean County Clerk’s Office on October 28, 2025:

- FY24-25 Striegel Knobloch Audit Report
- FY24-25 State Annual Financial Report
- FY24-25 Treasurer’s Report

#### **ADJOURN**

President Grussing adjourned the meeting at 8:15 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**NOVEMBER 19, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, November 19, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower. This meeting was rescheduled from November 12, 2025.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held October 8, 2025
- Approve expenditures during the period October 9, 2025, through November 19, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Install dusk-to-dawn light over generator
  - 2) Prioritize areas for tuckpointing
  - 3) Purchase file storage shelves
- b. Depot
  - 1) Replace HVAC
  - 2) Repair deck in front of entrance door
- c. Don Harden Field
  - 1) Repair roof on Village Garage
  - 2) Replace broken bleacher boards
- d. Graffiti removal
- e. Library
  - 1) Add air conditioning to HVAC
  - 2) Repair front porch deck, steps, and handrails
  - 3) Purchase bike rack
- f. Painting – DHF bleachers, picnic tables, restroom doors; CC south-facing doors
- g. Storm siren remote activation
- h. Streets
  - 1) Hydro-vac and clean street drains and catch basins
  - 2) Install MFT signs (street, handicap, dead end)
- i. Water system
  - 1) New water well project

**NEW BUSINESS**

- a. Audit presentation
- b. Action
  - 1) Approve Ordinance 2025-03 “FY25-26 Tax Levy”
  - 2) Approve Servpro graffiti removal estimate
  - 3) Sell surplus property and/or equipment

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**NOVEMBER 19, 2025**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 10/31/2025
- Illinois Funds Account Reconciliations – 10/31/2025
- Invoices paid 10/2025 GF and WF
- Invoices paid 10/2025 MFT
- Invoices paid 11/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 10/2025
- QuickBooks Balance Sheet – 11/19/2025
- QuickBooks Expenditures 10/9/2025 – 11/19/2025
- QuickBooks Fund P&Ls 5/1/2025-11/19/2025
- Audit Report for fiscal year ending 4/30/2025



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE



BETH ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

DEC 09 2025

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

*Kathy Michael*  
COUNTY CLERK

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**ORDINANCE NUMBER 2025-03**

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**TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

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Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Beth Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

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Published in pamphlet form by authority of the  
President and Trustees of the Village of Bellflower on November 19, 2025

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

An ordinance levying taxes for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2025, and ending April 30, 2026.

**WHEREAS**, the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, have heretofore regularly and legally passed Ordinance No. 2025-02 entitled "Appropriation Ordinance for 2025-2026," the annual appropriation ordinance for said Village for the fiscal year ending April 30, 2026, and which annual appropriation ordinance was legally and duly published as provided by law, and which appropriation ordinance is by reference made a part of this ordinance,

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, so much thereof as may be authorized by law, and the same are hereby levied for the following specific purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2025, and ending April 30, 2026.

SECTION 2: That the amount levied for each object or purpose is as shown beginning on the following page:



	2025-2026 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION	
<b>GENERAL FUND</b>				
<i>Personnel Services</i>				
Wages-Officials	15,180.00	15,180.00	-	
Wages-Hourly Employees	7,150.00	7,150.00	-	
Wages-Salaried Employees	1,870.00	1,870.00	-	
Payroll Fees	990.00	990.00	-	
Payroll Taxes-Employer Medicare	353.00	128.00	225.00	⑤
Payroll Taxes-Employer Social Security	1,500.00	775.00	725.00	⑥
Payroll Taxes-State Unemployment	116.00	16.00	100.00	⑧
<i>Total Personnel Services</i>	27,159.00	26,109.00	1,050.00	
<i>Operations and Maintenance</i>				
Accounting and Audit Services	10,010.00	3,010.00	7,000.00	③
Bank Service Charges	33.00	33.00	-	
Dues and Memberships	220.00	220.00	-	
Engineering-Streets (non-MFT)	-	-	-	
Equipment Rental	220.00	220.00	-	
Events	19,140.00	19,140.00	-	
Insurance	15,400.00	2,900.00	12,500.00	②
Legal Fees	5,500.00	4,500.00	1,000.00	①
Library Operations	2,750.00	2,750.00	-	
Miscellaneous	110.00	110.00	-	
Non-Employee Labor	-	-	-	
Office Expense	1,650.00	1,650.00	-	
Public Safety	24,640.00	21,090.00	3,550.00	④
Repairs and Maintenance-Buildings	69,135.00	64,135.00	5,000.00	①
Repairs and Maintenance-Equipment	5,060.00	3,060.00	2,000.00	①
Repairs and Maintenance-Grounds	25,563.00	22,513.00	3,050.00	①
Repairs and Maintenance-Streets (no MFT)	24,310.00	19,610.00	4,700.00	①
Taxes-Drainage District	105.00	105.00	-	
Technology	7,425.00	7,425.00	-	
Trash Disposal	550.00	550.00	-	
Utilities-Electricity	17,545.00	15,195.00	2,350.00	⑦
Utilities-Natural Gas	5,390.00	5,390.00	-	
Utilities-Telephone	935.00	935.00	-	
<i>Total Operations and Maintenance</i>	235,691.00	194,541.00	41,150.00	
<b>TOTAL GENERAL FUND</b>	262,850.00	220,650.00	42,200.00	

[continued on next page]

2025-2026 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
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### **MOTOR FUEL TAX FUND**

<i>Operations and Maintenance</i>			
Engineering Services	2,500.00	2,500.00	-
Repairs and Maintenance-Streets	23,700.00	23,700.00	-
<i>Total Operations and Maintenance</i>	26,200.00	26,200.00	-
<b>TOTAL MOTOR FUEL TAX FUND</b>	26,200.00	26,200.00	-

### **WATER FUND**

<i>Personnel Services</i>			
Wages-Hourly Employees	1,155.00	1,155.00	-
Wages-Salaried Employees	13,200.00	13,200.00	-
Payroll Fees	165.00	165.00	-
Payroll Taxes-Employer Medicare	200.00	200.00	-
Payroll Taxes-Employer Social Security	900.00	900.00	-
Payroll Taxes-State Unemployment	110.00	110.00	-
<i>Total Personnel Services</i>	15,730.00	15,730.00	-
<i>Operations and Maintenance</i>			
Chemicals and Supplies	2,750.00	2,750.00	-
Dues and Memberships	440.00	440.00	-
Engineering Services	11,000.00	11,000.00	-
IEPA Testing	5,720.00	5,720.00	-
JULIE Utility Locating	165.00	165.00	-
Legal Fees	550.00	550.00	-
Loan Repayment-Interest	2,915.00	2,915.00	-
Loan Repayment-Principal	12,980.00	12,980.00	-
Office Expense	1,760.00	1,760.00	-
Repairs and Maintenance-Water System	51,200.00	51,200.00	-
Technology	2,695.00	2,695.00	-
Utilities-Electricity	3,245.00	3,245.00	-
Utilities-Natural Gas	1,650.00	1,650.00	-
<i>Total Operations and Maintenance</i>	97,070.00	97,070.00	-
<b>TOTAL WATER FUND</b>	112,800.00	112,800.00	-

### **GRAND TOTAL ALL FUNDS**

401,850.00	359,650.00	42,200.00
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### **RECAPITULATION**

The following are total taxes to be levied:

GENERAL CORPORATE	\$15,750.00 ①
TORT JUDGMENTS, LIABILITY INSURANCE	12,500.00 ②
AUDIT	7,000.00 ③
POLICE PROTECTION	3,550.00 ④
MEDICARE	225.00 ⑤
SOCIAL SECURITY	725.00 ⑥
STREET LIGHTING	2,350.00 ⑦
UNEMPLOYMENT TAX	100.00 ⑧
<b>TOTAL TAX LEVY</b>	<b>\$42,200.00</b>

SECTION 3: That the Village Clerk shall make and file with the McLean County Clerk a duly certified copy of this ordinance, and that the **\$42,200.00** levied under Section 2 of this ordinance is required by said Village of Bellflower as aforesaid to be extended upon the appropriate tax books for the fiscal year of said Village of Bellflower beginning May 1, 2025, and ending April 30, 2026.

SECTION 4: That it is hereby certified to the McLean County Clerk the several sums aforesaid, constituting said total amount of Forty-Two Thousand Two Hundred Dollars and No Cents (**\$42,200.00**), represent said total amount the Village of Bellflower requires to be raised by taxation for the current fiscal year of said Village.

SECTION 5: That if any section, subdivision, sentence, or clause of this ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 6: That this ordinance shall be in full force and effect from and after its adoption, approval, and recording, according to law.

**ADOPTED** this 19<sup>th</sup> day of November 2025, pursuant to a roll call vote by the Board of Trustees

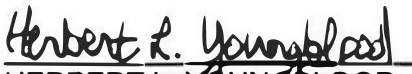
of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	4		2	

APPROVED this 19<sup>th</sup> day of November 2025.

  
ALLEN D. GRUSSING  
Village President

ATTEST:

  
HERBERT L. YOUNGBLOOD  
Village Clerk



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

STATE OF ILLINOIS     )  
                                  ) ss:  
COUNTY OF MCLEAN    )

I, Allen D. Grussing, hereby certify that I am President of the Board of Trustees of the Village of Bellflower, McLean County, Illinois. As such presiding officer, I certify that the foregoing Ordinance No. 2025-03 entitled "Tax Levy Ordinance for Fiscal Year 2025-2026," and the tax so ordained, were adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation" law (35 ILCS 200/18-60 through 18-85).

The aggregate levy for the Village of Bellflower did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

IN WITNESS WHEREOF, I have hereunto set my hand this 19<sup>th</sup> day of November 2025.

  
ALLEN D. GRUSSING  
Village President

ATTEST:

  
HERBERT L. YOUNGBLOOD  
Village Clerk



**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

**CERTIFICATION OF TAX LEVY**

STATE OF ILLINOIS     )  
                                  ) ss:  
COUNTY OF MCLEAN    )

I, Herbert L. Youngblood, certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 19, 2025, the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2025-03 entitled "Tax Levy Ordinance for Fiscal Year 2025-2026."

The pamphlet form of the ordinance was prepared on November 19, 2025.

A "Notice of Ordinance Publication" was posted beginning November 20, 2025, and continuing for at least ten days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 2<sup>ND</sup> day of December 2025.

  
\_\_\_\_\_  
HERBERT L. YOUNGBLOOD  
Village Clerk



## **NOTICE OF ORDINANCE PUBLICATION**

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 19, 2025, the Corporate Authorities of such municipality passed and approved the following ordinance:

### **ORDINANCE NO. 2025-03** **TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted beginning November 20, 2025, and shall remain posted for at least 10 days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website.

/s/ Herbert L. Youngblood, Village Clerk

POST BEGINNING 11/20/2025  
POST ENDING 12/1/2025

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2025-03  
TAX LEVY ORDINANCE FOR FISCAL YEAR 2025-2026**

**CERTIFICATE OF FILING**

STATE OF ILLINOIS     )  
                                  ) ss:  
COUNTY OF MCLEAN    )

I, Herbert L. Youngblood, do hereby certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois. As such Village Clerk, I am the keeper of the records and files of the President and the Board of Trustees of said village.

I further certify that the foregoing document is a true, correct, and complete copy of Ordinance No. 2025-03 entitled "Tax Levy Ordinance for Fiscal Year 2025-2026" which consists of the ordinance, a Truth in Taxation Certificate of Compliance, a Certification of Tax Levy, a Notice of Ordinance Publication, and this Certificate of Filing.

Said ordinance was adopted and approved by the President and Board of Trustees of the Village of Bellflower at a meeting on November 19, 2025, and a faithful record of said ordinance has been made in the record books of the village.

DATED this 2<sup>ND</sup> day of December 2025.

Herbert L. Youngblood  
HERBERT L. YOUNGBLOOD  
Village Clerk



FILING RECEIPT:

**FILED**  
McLEAN COUNTY, ILLINOIS

DEC 09 2025

Kathy Michael  
COUNTY CLERK



Servpro of Bloomington/Pontiac

9 Quest Drive  
Bloomington, IL 61705  
Phone (309)-827-7500 (309)-820-1492  
Office@servprobloomingtonpontiac.com  
Tax ID: 37-1416263

2025-10-BELLFLOWER

JOB					
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Cleaning Technician - Graffiti Removal	1.00 EA	0.00	932.00	0.00	932.00
Removal of graffiti from the vinyl siding of community building, cleaning of playground equipment, and removal of graffiti from the brick column at the park.					
Totals: JOB				0.00	932.00
Line Item Totals: 2025-10-BELLFLOWER				0.00	932.00



**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MINUTES**  
**DECEMBER 10, 2025**

**CALL TO ORDER**

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on December 8, 2025, at 11:30 a.m.

**BOARD ATTENDANCE**

Present: President Allen Grussing; Trustees Teresa Drinkwater, Beth Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustees Skee Aldrich and Bart Lytel

Five of seven board members were present, which formed a quorum.

*VILLAGE OFFICIALS PRESENT* – Clerk Herb Youngblood

*PUBLIC ATTENDANCE* – Paul Luther, Rob Brown

**PUBLIC COMMENT**

Paul Luther

- Appreciates that his alley was plowed during the recent heavy snowfall.
- His credit card, used to pay only a few vendors including Bellflower Water, was recently hacked. Asked if the water system has received notice of similar issues - no.

Rob Brown

- Main village fiber optic connection went live on December 9.
- Paid for surplus equipment purchase of Allis-Chalmers tractor and Woods pull-behind mower. Still owes for the Toro mower.

**CONSENT AGENDA**

a. Approve minutes of the regular meeting held on November 19, 2025.

b. Approve expenditures during the period of November 20, 2025, through December 10, 2025.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Second by Trustee Ellis.

Voice vote: 4 yes; -0- no. Motion passed.

**POLICE ACTIVITIES**

- November – 13 traffic citations and 4 warnings; 1 ID theft case; Chief Dingler visited with the boy, and his parents, who vandalized 105 N Latcha St. The father was told to contact President Grussing to discuss restitution.
- Officer Ty Pennington, who was scheduled to leave for the Normal Police Department, continues to work in Downs until further notice. Chief Dingler is looking at other candidates.

**UNFINISHED BUSINESS**

a. Community Center

- 1) Generator – Bob Althouse has ordered a dusk-to-dawn light to flood the area.
- 2) Gym concession stand – Bob Althouse replaced the faulty GFCI outlet.



- b. Depot
  - 1) Repair deck in front of entrance door – Keith Springer will estimate.
- c. Don Harden Field
  - 1) Village Garage roof repair – Trustee Weiss obtained a metal panel from a building teardown as a possible replacement for the missing panel.
- d. Graffiti removal – COMPLETE.
- e. Library
  - 1) Repair front porch deck, steps, and handrails – COMPLETE. Also received full cost reimbursement from an anonymous donor.
- f. Emergency storm siren remote activation – the system is not generating the tones needed to activate the siren. Neither we nor the county can remotely activate it at this time. The button at the fire station does manually activate the siren.
- g. Streets – no activity planning until Spring 2026.
  - 1) Hydro-jetting stormwater drains by Rob Brown
  - 2) MFT street sign replacement by Village of Downs
- h. Water system
  - 1) New water well project – Fehr Graham (FG) sent a draft project plan for President Grussing to review. Following any updates, a review meeting will be scheduled with the board and FG.

### **NEW BUSINESS**

- a. Action
  - 1) MOTION by Trustee Zimmerman to approve the 2026 board meeting schedule (copy attached). Second by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.
  - 2) Community Center kitchen exterior door lock – President Grussing reported it was not working. He will check the battery. If that does not work, a new lock will be purchased.
  - 3) Sell surplus equipment – no bids received for the push mower.
  - 4) Sell surplus property located at 201 W South St – no bids received.

### **BOARD REPORTS**

President Grussing

- Community Center
  - As a result of last month's annual furnace service, a control board was replaced on the gym HVAC (NW side).
  - The existing cafeteria thermostat was moved to replace the broken thermostat in room K, and a new Ecobee thermostat was installed in the cafeteria.
  - Exterior water faucets have been turned off for winter. The water gate valve located in room B Events closet needs to be replaced and JCs will be called.
- Tower pump house – because of the building tuckpointing performed this year, Mitch Yeadon reports no outside air entering through the walls, and the heater is keeping the area warm.

Clerk Youngblood – Ordinance 2025-03 “Tax Levy Ordinance for Fiscal Year 2025-2026” was filed in the McLean County Clerk’s Office on December 9, 2025.

### **ADJOURN**

President Grussing adjourned the meeting at 7:26 p.m.

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**  
**MEETING NOTICE AND AGENDA**  
**DECEMBER 10, 2025**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, December 10, 2025, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

**CALL TO ORDER**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- Approve minutes of the regular meeting held November 19, 2025
- Approve expenditures during the period November 20, 2025, through December 10, 2025

**POLICE ACTIVITIES**

**UNFINISHED BUSINESS**

- a. Community Center
  - 1) Install dusk-to-dawn light over generator
  - 2) Replace gym concession stand electric outlet
- b. Depot
  - 1) Repair deck in front of entrance door
- c. Don Harden Field
  - 1) Repair roof on Village Garage
- d. Graffiti removal
- e. Library
  - 1) Repair front porch deck, steps, and handrails
- f. Storm siren remote activation
- g. Streets – no activity planned until spring
  - 1) Hydro-vac and clean street drains and catch basins
  - 2) Install MFT signs (street, handicap, dead end)
- h. Water system
  - 1) New water well project

**NEW BUSINESS**

- a. Action
  - 1) Approve 2026 board meeting schedule
  - 2) Replace Community Center kitchen door lock
  - 3) Sell surplus property and/or equipment

**BOARD REPORTS**

**ADJOURN**

**VILLAGE OF BELLFLOWER**  
**McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT**  
**FOR**  
**DECEMBER 10, 2025**

I acknowledge that I have reviewed the following financial reports:

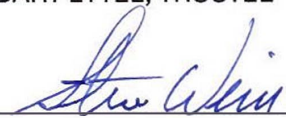

- Heartland Bank Account Reconciliations – 11/30/2025
- Illinois Funds Account Reconciliations – 11/30/2025
- Invoices paid 11/2025 GF and WF
- Invoices paid 12/2025 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 11/2025
- QuickBooks Balance Sheet – 12/10/2025
- QuickBooks Expenditures 11/20/2025 – 12/10/2025
- QuickBooks Fund P&Ls 5/1/2025-12/10/2025

  
\_\_\_\_\_  
ALLEN GRUSSING, PRESIDENT

\_\_\_\_\_  
SKEE ALDRICH, TRUSTEE

  
\_\_\_\_\_  
TERESA DRINKWATER, TRUSTEE  
\_\_\_\_\_  
BETH ELLIS, TRUSTEE

\_\_\_\_\_  
BART LYTEL, TRUSTEE

  
\_\_\_\_\_  
STEVE WEISS, TRUSTEE  
\_\_\_\_\_  
SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER  
McLEAN COUNTY, ILLINOIS**

**REGULAR MEETINGS OF THE BOARD OF TRUSTEES  
2026 MEETING SCHEDULE**

January 14  
February 11  
March 11  
April 8  
May 13  
June 10  
July 8  
August 12  
September 9  
October 14  
November 11  
December 9

All 2026 regular meetings of the Village of Bellflower Board of Trustees are scheduled to be held on the 2<sup>nd</sup> Wednesday of each month, at 7:00 p.m. in Village Hall, Bellflower Community Center, 104 West Center Street, Bellflower.

Meetings may be held in the Bellflower Community Center Cafeteria if circumstances dictate.