

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
MAY 8, 2024

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:05 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on May 6, 2024, at 6:40 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: Trustee Skee Aldrich.

Five of six board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther.

PUBLIC COMMENT

None.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on April 10, 2024.

b. Approve expenditures during the period of April 11, 2024 through May 8, 2024.

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

POLICE ACTIVITIES

27 citations issued in March 2024; 14 citations and 8 verbal warnings issued in April 2024.

UNFINISHED BUSINESS

No reports.

NEW BUSINESS

a. Action

1) MOTION by Trustee Drinkwater to approve Ordinance 2024-03 “An Ordinance Establishing the Salary Schedule to be used during the Fiscal Year beginning May 1, 2024 and ending April 30, 2025” (copy attached). Seconded by Trustee Zimmerman. Roll call vote: Yes-Trustees Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Aldrich. Vote summary: Yes (4), No (-0-), Absent (1). Motion passed.

2) MOTION by Trustee Weiss to approve Resolution 2024-02 “A Resolution Reappointing a Member of the Zoning Board of Appeals” (copy attached). Seconded by Trustee Lytel. Roll call vote: Yes-Trustees Drinkwater, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Aldrich. Vote summary: Yes (4), No (-0-), Absent (1). Motion passed.

3) MOTION by Trustee Zimmerman to approve the Illinois Rural Water Association (IRWA) proposal (copy attached) for GPS data collection and GIS mapping of all village water system features (valves, hydrants, curb stops, wells, treatment plants, and storage tanks)

at an estimated cost of \$2,779. Seconded by Trustee Lytel. Voice vote: 4 yes, -0- no. Motion passed.

- 4) MOTION by Trustee Zimmerman to approve the following Mayfield Construction estimates (copy attached):

- a) Replace front sidewalks and steps at the Community Center for \$17,800
- b) Install a new sidewalk at the corner of Prairie and Melvin streets, where a water valve was replaced, and remove the old sidewalk for \$3,200.

Seconded by Trustee Weiss. Voice vote: 4 yes, -0- no. Motion passed.

- 5) The FY23-24 Library Report (copy attached) was received and discussed. Trustee Zimmerman requested that President Grussing ask the village attorney about the legality of library volunteers receiving gift cards that were paid from village funds. MOTION by Trustee Lytel to establish the following policies to ensure village insurance coverage at the library building:

- a) The library building may only be used for library sponsored events and is not available to use or rent by individuals or groups.
- b) At least one library board member must attend any event at the library.
- c) Event fees and expenses must be paid out of the library budget without charging event participants.

Seconded by Trustee Zimmerman. Voice vote: 4 yes; -0- no. Motion passed.

- 6) Jennifer Brachkenhoff emailed a proposal (copy attached) to donate and install a bench or picnic table at D.B. "Shorty" Lykins Park in memory of her parents Bob and Nancy Hobbs (Nancy was Shorty's daughter). MOTION by Trustee Weiss to approve the proposal for installation of a bench on the round concrete pad that was formerly used for a fountain.

Seconded by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.

- 7) Surplus Property Sale – one inquiry, but no bids received to purchase 201 W South St.

b. Discussion

- 1) Emergency Management – President Grussing met with Cathy Beck, manager of the McLean County Emergency Management Agency. Municipalities are encouraged to have an Emergency Services Coordinator (previously filled by Andrew Ellis) and three weather spotters, preferably not firemen who might be serving in other capacities during any emergency. Training is required for the local coordinator and spotters. A phone app is available which would allow remote warning siren activation. Waiting on an estimate to install equipment necessary to allow remote activation of our siren.
- 2) Don Harden Field Use – Belltown Bombers have scheduled the field for practice on Mondays and Thursdays through July 11, and four doubleheaders during June. The board discussed charging field usage fees for travel teams, but decided to reconsider next year when more is known about expectations for field maintenance and who would perform the maintenance.
- 3) Hydrant Flushing – Continues to be challenging to find someone to do the flushing. Eston Ellis volunteered to help, but now has limited time available. Our water superintendent is not available to flush hydrants, and our water assistant superintendent is physically unable to do the job. Arrowsmith flushes once a year; Farmer City flushes twice a year. Trustee Zimmerman states anecdotally that lead readings increased when flushing did not occur. Trustee Lytel suggested we post the job.

BOARD REPORTS

President Grussing

- The Lead Service Line Inventory was submitted on schedule. The village has no lead service lines between the curb stop and customer building.
- Cleanup day dumpsters have been reserved.
- The tree removal at Don Harden Field has been postponed until after July 4, as the tree provides shade for attendees.
- Need to move one painted picnic table from the DHF Pavilion to the playground located on the west side of the Community Center. Trustee Zimmerman volunteered.
- The Ford F-250 truck was serviced.
- The Community Center cafeteria/office generator has been ordered.
- Spoke with another potential contractor about village “handyman” needs.
- Met on May 3 with IRWA representative Rich Adams about developing a Source Water Protection Plan for submission to IEPA by July 26, 2024.
- PFAS water contaminant testing will be incorporated into routine IEPA testing.
- McLean County EMA is possibly interested in using the Community Center for K-9 training. MOTION by Trustee Lytel to allow McLean County EMA to schedule the Community Center at no cost for K-9 training. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

Trustee Zimmerman

- Status of surplus emergency sirens from DeWitt County? McLean County EMA has not provided confirmation that any sirens are available.
- Ben Arteman says the Feed Mill can provide salt for winter use in our spreader.

Trustee Weiss

- Sidewalk on the west side of the Christian Church needs replacement. President Grussing will obtain and provide Trustee Weiss with an estimate for the church to consider. Village policy is to pay one-half the cost of materials.

ADJOURN

President Grussing adjourned the meeting at 9:07 p.m.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
MAY 8, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, May 8, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held April 10, 2024
- Approve expenditures during the period April 11, 2024 through May 8, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

No reports.

NEW BUSINESS

- a. Action
 - 1) Ordinance 2024-03 – FY24-25 Salary Schedule
 - 2) Resolution 2024-02 – ZBA Reappointment
 - 3) IRWA – GIS location of water shut-offs
 - 4) Sidwalk repairs
 - 5) Library report FY23-24
 - 6) Brackenhoff Lykins Park donation
 - 7) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Emergency management
 - 2) Don Harden Field use
 - 3) Hydrant flushing

BOARD REPORTS

ADJOURN

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT
FOR
MAY 8, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 4/30/2024
- Illinois Funds Account Reconciliations – 4/30/2024
- Invoices paid 4/2024 GF and WF
- Invoices paid 5/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 4/2024
- QuickBooks Balance Sheet – 5/8/2024
- QuickBooks Expenditures 4/11/2024 – 5/8/2024
- QuickBooks Fund Reports 5/1/2023 – 4/30/2024 (Unaudited)
- QuickBooks Fund P&Ls 5/1/2024-5/8/2024

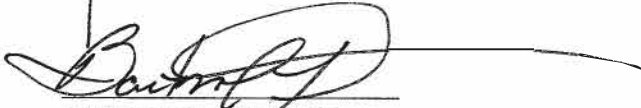


ALLEN GRUSSING, PRESIDENT

SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2024-03

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

Allen D. Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 8, 2024

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NO. 2024-03

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/3.1-50) and the Bellflower Municipal Code Sections 2.03 and 3.07(H), the Village of Bellflower is empowered to establish salaries for all village officials and village employees; and,

WHEREAS, it is necessary that the Village Board approve compensation levels to be used during the fiscal year 2024-2025 for all village officials and village employees, and,

WHEREAS, the compensation levels approved herein will be incorporated into the fiscal year 2024-2025 Appropriations Budget to be approved by the Village Board of the Village of Bellflower no later than June 30, 2024 (65 ILCS 5/8-2-9).

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the attached Salary Schedule is approved for use during the fiscal year beginning May 1, 2024 and ending April 30, 2025.

This ordinance shall be in full force and effect upon its adoption, approval, and publication, as provided by law.

ADOPTED this 8th day of May 2024 by a roll call vote as follows:

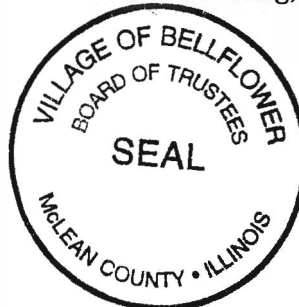
	YES	NO	ABSENT	PRESENT
Aldrich			X	
Drinkwater	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	4		1	

APPROVED this 8th day of May 2024.

ATTEST:

Herbert L. Youngblood
Herbert L. Youngblood, Village Clerk

Allen D. Grussing
Allen D. Grussing, Village President



**VILLAGE OF BELLFLOWER
FISCAL YEAR MAY 1, 2024 THROUGH APRIL 30, 2025
SALARY SCHEDULE**

CATEGORY	POSITION	INCUMBENT	SALARY
Officials	President / Mayor	Grussing, Allen	\$200.00 monthly
	Trustee (6 positions)	Aldrich, Skee Drinkwater, Teresa Lytel, Bart Weiss, Steve Zimmerman, Shane Vacant	\$75.00 monthly (each Trustee)
	Clerk*	Youngblood, Herb	\$325.00 monthly
Salaried Employees	Community Center Scheduling	Miller, Franci	\$50.00 monthly + \$10.00 per opening
	Emergency Management Coordinator	Vacant	\$30.00 monthly
	Water Superintendent	Yeadon, Chad	\$500.00 monthly
	Water Assistant Superintendent	Yeadon, Mitch	\$400.00 monthly
Hourly Employees	Maintenance – Grounds	Thomas, Chad	\$15.00 hourly (each employee)
	Maintenance – Community Center	Jewell, Jay Shelton, Merle	
	Maintenance – Plow Driver	As Needed	
	Water Hydrant Flushing	Ellis, Eston	
CATEGORY	DESCRIPTION	FROM	RATE
Equipment Rental	Snow Blower	Shelton, Merle	\$35.00 per hour used

*Clerk– Effective May 1, 2020, the Village Treasurer position was discontinued, and all Treasurer-related duties were transferred to the Village Clerk. The Clerk’s salary of \$325.00 per month represents \$125.00 for clerical duties plus \$200.00 for financial duties.

NOTE: Village of Bellflower fully complies with the Illinois hourly worker minimum wage requirement schedule (820 ILCS 105/4) as shown below:

DATE	ILLINOIS	BELLFLOWER
1/1/24	\$14	\$15
1/1/25	\$15	\$15

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

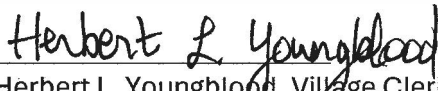
I further certify that on May 8, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-03, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2024-03 was published on May 8, 2024. Beginning on May 9, 2024, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 20TH day of May 2024.


Herbert L. Youngblood, Village Clerk

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on May 8, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-03, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website beginning May 9, 2024 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2024-02

**A RESOLUTION REAPPOINTING A MEMBER OF THE
ZONING BOARD OF APPEALS**

Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 8, 2024

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NO. R2024-02

A RESOLUTION REAPPOINTING A MEMBER OF THE
ZONING BOARD OF APPEALS

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

WHEREAS, Jennifer Zimmerman has served as a member of the Zoning Board of Appeals and her term of office expired on April 30, 2024; and

WHEREAS, the Village President, in accordance with the provisions of the Bellflower Municipal Code §21.17.B.2.a, has the responsibility to appoint members to the Zoning Board of Appeals, with the advice and consent of the Village Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Bellflower, McLean County, Illinois, gives its consent as follows:

Section 1. Jennifer Zimmerman is hereby reappointed to the Zoning Board of Appeals with a term of office that will expire on April 30, 2029, or until a successor shall have been qualified and appointed; and

Section 2. This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 8th day of May 2024, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich			X	
Drinkwater	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	4		1	

APPROVED this 8th day of May 2024.

Allen D. Grussing

Allen D. Grussing, Village President

ATTEST:

Herbert L. Youngblood
Herbert L. Youngblood
Village Clerk

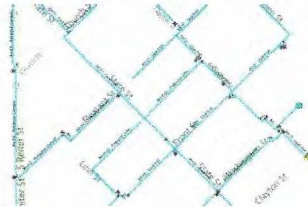


Proposal For:

Village of Bellflower, IL

Water System

GPS Data Collection / GIS Mapping



Submitted to:
Village of Bellflower, IL
Attention: Allen Grussing

Submitted by:
Illinois Rural Water Association
PO Box 49
Taylorville, IL 62568
(217) 287-2115 • (217) 824-8638 (fax)
www.ilrwa.org

I. Summary

The Illinois Rural Water Association (IRWA) is pleased to submit the following proposal to the **Village of Bellflower, IL** for the GPS data collection and attribution of their Water System infrastructure features.

As a state-wide water and wastewater utility trade association, IRWA provides geospatial technology designed specifically to meet the needs of small and rural communities. IRWA utilizes cutting-edge technology to provide practical infrastructure management datasets.

IRWA proposes to collect locations for each system feature identified in the project scope using sub-foot Global Positioning Systems (GPS). In addition, attribute information will be gathered while in the field for each feature collected. The entire data set will undergo various quality control measures to ensure data integrity before final delivery.

Based upon the enclosed services to be provided, IRWA's proposed price is for **both GPS and attribute collection, and GIS data processing**. These calculations are based upon the estimated number of features provided by the **Village of Bellflower, IL**.

II. Objectives

IRWA understands the objective of this project is to provide the **Village of Bellflower, IL** with a geo-database containing both positional and physical attribute information for the system features within the service area.

III. Procedures/Scope of Work

To achieve the objectives listed above the following scope of work will be performed.

1. Collect coordinate information for each above ground feature in the system. Sub-foot accuracy will be the goal of all locations. All features will be collected with the antenna at the center of the feature, unless an offset is performed in which case measurements will be taken from the center of the feature.

The estimated number of water system features to be collected during this project is listed below:

- **Water System Feature Points**
 1. **Valves (Main Line & Hydrant): 75**
 2. **Hydrants: 40**
 3. **Curb Stops/Boxes: 178**
 4. **Wells/Pumps: 2**
 5. **Treatment Plant: 1**
 6. **Storage Tank: 1**

Collect GPS physical location and attribute information for each above ground feature in the system. Attribute information shall be gathered by field personnel directly from as-built maps when obtainable; otherwise the information will be provided by the **Village of Bellflower, IL.**

Equipment Specifications

IRWA will use the following equipment setup during the data collection process.

1. **Trimble GeoXH™** handheld receiver. – The GeoXH is engineered with H-Star™ technology enabling the GeoXH to acquire sub-foot (30cm) post-processed accuracy. This unit combines an antenna, GPS receiver and a handheld computer into a single ruggedized unit.

Software Specifications

IRWA will use the following software setups during data collection and post-processing process.

- **Trimble TerraSync**– version 5.60 (or higher) will be used on the Trimble handheld for use during the data collection process.
- **Trimble Pathfinder Office**– version 5.80 (or higher) will be used to perform differential correction, to validate accuracy requirements and to create feature files.
- **ESRI ArcGIS (ArcMap) Suite 10.0 (or higher)** - will be used in conjunction, to configure, produce, and publish digital and hardcopy maps

Quality Control Procedures

IRWA understands the commitment to quality that our customer's expect. To ensure a common goal of providing excellent customer service and continuous improvement in the development, production and delivery of our products and services, we have incorporated the following quality control measures.

To ensure quality control during the data collection process, the IRWA technician will perform mission planning to determine the best times to collect data depending upon the satellite configurations. The GPS equipment will also be configured to meet the recommended settings for capturing sub-foot positional data. The recommendations are as follows:

- A minimum of 4 satellites must be present in order to collect a feature.
- A maximum PDOP (Percent Dilution of Position) of 6. PDOP measures the geometrical strength of the GPS satellite configuration or the amount of error in your position. The lower the PDOP the more accurate the data collected.
- A minimum SNR (Signal to Noise) of 39 dBHz.
- Satellite must be a minimum of 15 degrees above the horizon.
- Each feature will be collected taking one positional location every second until proper degree of accuracy is achieved.

Completion of field data collection will be determined based upon the as-built drawings supplied by the **Village of Bellflower, IL**. Each feature on the as-built will be marked as it is collected. If any new features are found while in the field, the feature will be collected and will be noted as a new feature in the comments section for the particular feature class.

Data Backup Procedures

To prevent the loss of data during the project, the raw GPS data will be downloaded daily to a local desktop machine or laptop computer. In addition this data will be copied to a secure server located at the IRWA office. Each week when data is differentially corrected, the base station files along with the updated personal geodatabase will be saved on a local desktop machine then backed-up on the server.

Assumptions

The following assumptions have been made based upon currently available information:

1. GPS coordinates and physical attribute information will be gathered in the field for water system features (valves, hydrants, meters, etc.) **that are accessible, visible, and/or have been marked with "BLUE" paint or other "BLUE" indicator**; however, in the event that determinations can not be made from as-built drawings this information will be obtained from the **Village of Bellflower, IL**.
2. **Village of Bellflower, IL** will supply keys and/or access to necessary infrastructure enclosures.
3. **Village of Bellflower, IL** infrastructure locations are marked and/or accurately located on as-built drawings, and **be marked or viewable, with both paint and flags in the field as well (Blue for Water)**, for IRWA data acquisition with the GPS data logger.

IV. Project Schedule

The anticipated start date for this project is reliant on weather permitting, and barring any unforeseen circumstances that may arise to delay the project timetable. The anticipated completion time for just the GPS field work, is 3 work day(s). (This is depending and reliant on no unforeseen circumstances or bad weather.)

V. Deliverables

The following deliverables will be presented to the **Village of Bellflower, IL** at the completion of the project. The deliverables will include the following:

- A geo-database compatible with ArcGIS Maps.
The database will contain all attributed features collected and digitized as listed in the scope of work.
- Wall maps (if **desired and ordered**)
- Published digital map for viewing with Diamond Maps
- Standard GIS datasets (aerial imagery, topography maps, streets & roads, etc.)

Estimated Cost of GPS/GIS Mapping Project:

*** Expenses incurred by the IRWA Tech include the reimbursement of all mileage costs. These are miles to and from the **Village of Bellflower, IL** from the IRWA office or GIS Tech's home (whichever is closer), miles incurred within the system, and to and from the hotel accommodations, if applicable. This is based on an approximate **3 work day(s) in the field** for GPS Data Logging, over approximately 1 work week(s) (weather permitting and barring any unforeseen circumstances). Also, there will be expense for the standard **1 additional work day** for a subsequent GIS meeting date to confirm map designs and use instruction. Other expenses are for daily per diem & incidental charges.

Collect, attribute and process GPS data for \$8.00 per feature:

***IRWA Voting Member Discount. Non-Member Systems are charged \$12.00 per feature.**

Total Water System Features: 297 @ \$8.00 per = \$ 2,376.00

***This is a \$ 1,188.00 Savings as an Illinois Rural Water Association Member!!!**

(Note: This amount can vary higher or lower, depending on actual amount of features located. This includes digital map production to be furnished to the system and is viewable by system personnel.)

Estimated IRWA Tech Mileage of 100m @ \$0.67 per mile: \$ 67.00
(Based on total miles incurred to complete project. This could be more or less depending on actual miles; and per any adjustment to the federal reimbursement rate)

Estimated Daily Per Diem (Fed. Rate of \$59) x 4 Work Days: \$ 236.00
(This could possibly be higher or lower, depending on actual days needed to complete the project; and any adjustment to the federal reimburse rate.)

Estimated Hotel Cost based on X night(s) out @ \$140/night: \$ 0.00
(This could be higher or lower based on actual nights out to complete the project.) N/A – Not Needed

*** 1 - 36" x 48" Hardcopy map : (Per Allen Grussing): \$ 100.00

Wall map (each) = \$75.00 (24" x 36") \$100 (36" x 48")

Software Cost:

Diamond Maps online Mobile/Edit Capability (1st Year Paid by IRWA) N/C

(The **Village of Bellflower** is NOT committed to retain this service after one year)

Total Estimated Water System GPS/GIS Mapping Project Cost: \$ 2,779.00

Upon completion, the Illinois Rural Water Association will invoice the Village of Bellflower, IL for the services provided.

Total Estimated Water System GPS/GIS Mapping Project Cost: \$ 2,779.00

We believe this document accurately sets forth the terms of our Agreement. If you concur, please sign below at the place indicated, insert the date and return one signed copy of the acknowledgement to the IRWA Office.

Sincerely,

Don L. Craig
Deputy Executive Director
Illinois Rural Water Association

ACKNOWLEDGEMENT

We agree to the terms and conditions set forth above and authorize IRWA to commence the services when both parties are agreeable to a tentative start date.

Village of Bellflower, IL:

By: Allen D. Humming

Title: Mayer

Date: 5-8-2024



Bellflower Improvements for Allen Grussing Proposed by Casey Mayfield

4/14/24

Community Center

Tear out and replace 170' of sidewalk.

Entry replacement 19' 10" x 10' x 6" doo patio.

Tear out and replace set of steps.

Installation of new set of Steps.

\$17,800

~~Tear out and replace of circular pad replaced with sod by library.~~

~~\$3,000~~

Clean up Of Concrete and Installation of 4'x14' stretch of sidewalk by the park.

\$3,200

Total Base Price: ~~\$24,000~~ \$21,000

Any questions please feel free to contact me at 217-308-3125

OK- Allen Grussing
5-8-24

Bellflower Community Library

Annual Report

May 2023 through April 2024

Programs and Accomplishments of the Board:

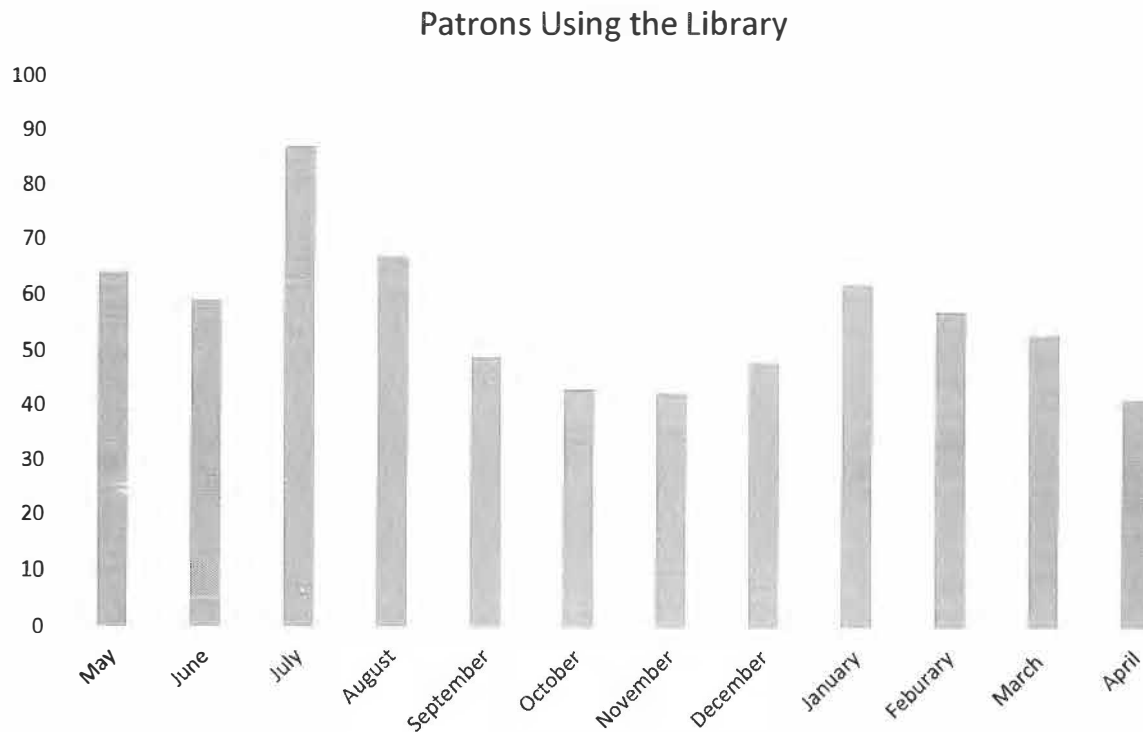
1. In June, we welcomed Sally Weiss as a new board member.
2. Added 541 new and donated books.
3. Offered a summer reading program through the months of June, July, & August and a program in July given by Miller Park Zoo.
4. Continued to work on organizing the shelves to keep the library attractive and user friendly.
5. Sent Barnes & Noble gift cards to our volunteers in appreciation for their service to the library.
6. Used Karla Ruch memorial money to have tote bags made by Stephanie Zimmerman, which were distributed to approximately 30 children that use the library.
7. Partnered with Stephanie Zimmerman for a kid's programs in November and March.

Immediate Goals:

1. We are working on plans for a kid's summer program partnering with the Historical Society, and a reading program June-August.
2. The library will host an open house on July 4th.
3. We are hoping to offer some kids programs throughout the year, partnering again with Stephanie Zimmerman.

Number of Patrons Using Library May 2023 through April 2024

<u>month</u>	<u>number of patrons</u>	
May	64	
June	59	
July	87	32 of these were during July 4th open house
August	67	
September	49	
October	43	
November	42	closed Wednesday afternoon before Thanksgiving
December	48	
January	62	
Feburary	57	
March	53	
April	41	

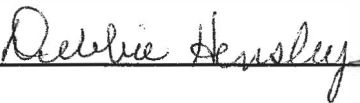


Budget:

We thank the Village Board for their support. We respectfully ask for your consideration in granting us the \$2,500 we have received in the past for our operating expenses.

Summary:

Our new board member, Sally Weiss has been a great fit to our group. We continue to work well together and want to serve the community by offering a great library experience.



Debbie Hensley – Chairman

Cc: Kathy Springer

Maria Aldrich

Sally Weiss

Village Board members

From: Jennifer Brackenhoff <jbrackenhoff@yahoo.com>

Sent: Wednesday, May 1, 2024 5:29 PM

To: vob.mayor@outlook.com

Subject: Bellflower Park Donation

Greetings,

I am writing to detail a proposed donation to the D.B. "Shorty" Lykins park in memory of my mother, Nancy Hobbs (daughter of D.B. Lykins) and my father, Bobby Hobbs.

When I was a young mother raising my kids in Bellflower, I enjoyed visiting the D.B. "Shorty" Lykins park. My kids enjoyed playing on the limited equipment, and I always wished there was a place for me to sit while they played in the park or visited the library.

We considered donating a tree, but we understand that would require someone maintaining it and since I don't live local, that is not something that will be feasible.

For this reason, we have decided on a park bench or picnic table with a plaque in memory of my parents. I have attached pictures of each in Bellflower green. We were hoping they could be placed on the circular concrete pad that is 13 feet in diameter, however, I just learned that pad may need to be removed.



72" L x 24" W x 33" H



72" L x 30" W x 29.5" H

Before proceeding with this donation, please kindly advise on:

- which item would be preferred
- where it could be placed within the park if not on the concrete pad
- if there would be an individual to bolt it down if we donate money toward that cost? If so, how much? (I may be able to arrange this independently if no individual is available and if the location is determined)
- if there would be an individual to assemble it if we donate money toward that cost? If so, how much? (I could also arrange assembly if no one is available)

We can arrange an additional donation of \$500 to the board to be used for other purposes in the park should this proposal be accepted.

All the best,
Jennifer Brackenhoff
#Bellflowerstrong